



Medicare Enrollment for Durable Medical Equipment, Prosthetics, Orthotics, and Supplies (DMEPOS) Suppliers

INFORMATION ABOUT ENROLLING IN THE MEDICARE PROGRAM

DMEPOS suppliers must enroll in the Medicare program using the Medicare enrollment application (Form CMS-855S) in order to be eligible to receive Medicare payment for covered services provided to Medicare beneficiaries.

The Medicare enrollment application is used to collect information about you and to secure the necessary documentation to ensure you are qualified and eligible to enroll in the Medicare program.

HOW TO ENROLL

The National Supplier Clearinghouse (NSC) will process the enrollment application and verify the information provided. During the processing of your application, the NSC may require additional information. It is important that you respond to the NSC as soon as possible. Failure to do so may delay your enrollment.

ENROLLMENT PROCESS

The process for becoming a Medicare DMEPOS supplier is as follows:

1. The applicant completes and submits the Medicare enrollment application (Form CMS-855S) and all supporting documentation to the NSC.
2. The NSC reviews the application and conducts a site visit to verify compliance with all DMEPOS supplier standards (see 42 CFR 424.57).
3. After completing its review, the NSC notifies the applicant in writing about its enrollment decision.

HOW TO REPORT CHANGES

DMEPOS suppliers must notify the NSC within 30 days of changes in their enrollment information. Changes of information are submitted on the Medicare enrollment application (Form CMS-855S), the same application that is used for initial enrollment.

WHAT IS PARTICIPATION

In Medicare, “participation” means you agree to always accept assignment of claims for all services you furnish to Medicare beneficiaries. By agreeing to always accept assignment, you agree to always accept Medicare allowed amounts as payment in full and to not collect more than the Medicare deductible and coinsurance from the beneficiary. Unlike many private insurance plans, the Social Security Act requires you to submit claims for Medicare beneficiaries whether you participate or not.

BENEFITS OF PARTICIPATION

If you decide to participate in Medicare program as a participating supplier, submit a participation agreement, using the “Medicare Participating Physician or Supplier Agreement,” (Form CMS-460). It should be submitted simultaneously with the Medicare enrollment application. There is a CMS annual enrollment period, which is generally conducted in November. The benefits of Medicare participation include:

- Medicare payments are issued directly to the DMEPOS supplier because the claims are always assigned.
- Claim information is forwarded to Medigap (Medicare supplemental coverage) insurers.

ENROLLMENT AND ENUMERATION

The National Provider Identifier (NPI) will replace health care provider identifiers in use today in standard health care transactions. DMEPOS suppliers must obtain their NPI prior to enrolling in the Medicare program. Enrolling in Medicare authorizes you to bill and be paid for services furnished to Medicare beneficiaries.

You may apply for an NPI at <https://nppes.cms.hhs.gov> or by calling the Enumerator at 1-800-465-3203 or TTY 1-800-692-2326.

ADDITIONAL INFORMATION

To access and download the Medicare enrollment application (Form CMS-855S), visit the CMS provider enrollment web site at <http://www.cms.hhs.gov/MedicareProviderSupEnroll/>. For additional enrollment information, visit the National Supplier Clearinghouse web site at <http://www.palmettogba.com> and under “Quick Links” select National Supplier Clearinghouse.

If you do not have access to the Internet, contact the NSC directly at 1-866-238-9652.