# ELECTRONIC VERIFICATION OF SOCIAL SECURITY NUMBERS FOR FORM W-2 REPORTING



**Mark Ruley**
**410-965-0371**
**Mark.Ruley@SSA.Gov**

# Trivia

**The Most Misused Social Security Number of All Time ?**

**078-05-1120**

**Mrs. Hilda Schrader Whitcher**



Mrs. Whitcher compares the Social Security card "issued by Woolworth" with her own real card of the same number.



SOCIAL SECURITY ACT
ACCOUNT NUMBER
078- 05-1120

# Social Security Card Enhancements



New Card Security Features

Las (Starting in October 2007) ne

(Starting in September 2007)

Gold to Green Color Shifting Ink   4 Point Text Border   ne/Aqua Split Fountain Background

(Started in April 2007)

SIGNATURE

04/11/2007

# Today's Agenda

*Electronic Verification of SSNs for Form W-2 Reporting*

- Who – Employers or payroll processors
- What – Electronic Verification of SSNs using the Social Security Number Verification Service (SSNVS)
- When – After hiring
- Where – Business Services Online
- Why – Accurate Wage Reporting
- How – Easy!

# Verification Methods

- Employee Verification Service (EVS)
  - Phone in  - up to 5 names and SSNs
  - Paper listings  - up to 50
  - Tapes and diskettes – 50 to 250,000
    *(Discontinued after October 1, 2007)*

- Dept. of Homeland Security Basic Pilot  (Employee Eligibility Verification Program)
  - DHS led effort between DHS and SSA
  - Name and SSN verification with work authorization
  - New hires only
  - Pending legislation – stay tuned!

- Social Security Number Verification Service (SSNVS)

# What is SSNVS?

- Allows employers to verify the name and SSN of a hired employee with Social Security (SSA) over the Internet
- ***Cannot*** **be used for tax filing purposes**
- Only tells you if name & Social Security number match SSA's records – not identity
- 6 possible "No-Match Codes" returned.
- Provides an indicator if Social Security number belongs to a deceased person

# Two Methods for using SSNVS

- **Direct keying onto SSA's website**
  - Key up to 10 names/SSNs with immediate results
  - Can key multiple screens

- **Upload file**
  - Can upload up to 250,000 SSNs per file
  - Next business day results

# Business Services Online

- **Register for a User ID (PIN) and password**
- **File W-2s**
  - Upload Wage File
  - W-2 Online
  - W-2C Online
- **Notices via e-mail**
- **Acknowledge notices**
- **Verify <u>Employee</u> Names and SSNs**

# SSA Employer Page
## *www.socialsecurity.gov/employer*
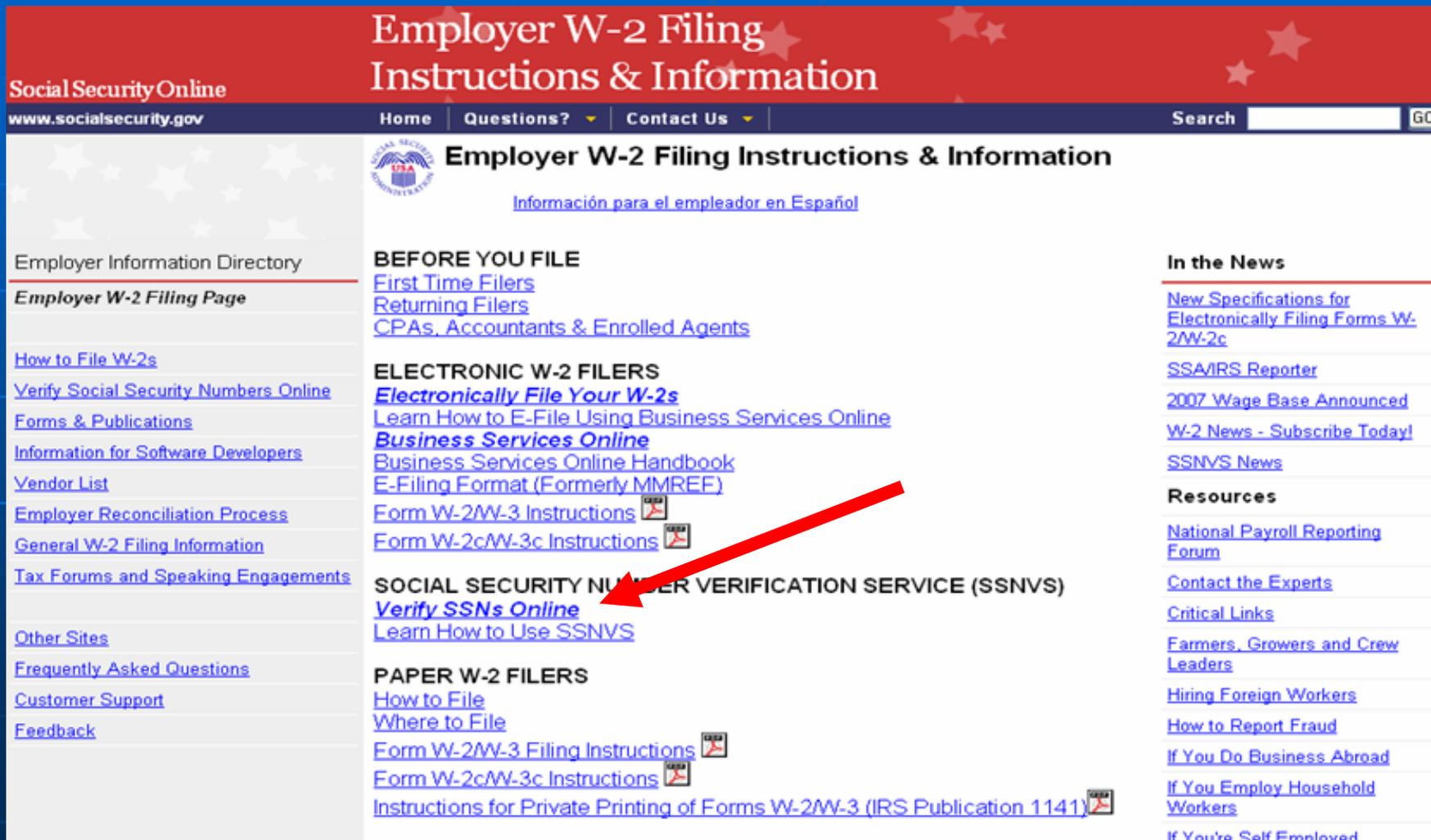
# BSO Welcome Page

## Business Services Online

Social Security Online
www.socialsecurity.gov

Home | Questions? ▾ | Contact Us ▾                    Search [_____] GO

### Welcome to Business Services Online

**BSO Applications**

- Wage Reporting and Social Security Number Verification Service
- Form SSA-1694
- Electronic Records Express
- eData

**BSO Information**

- Navigation
- Online Security Policy
- The Privacy Act and the Freedom of Information Act
- Contact Us

**News**

- Wage news
- Electronic Records Express news
- eData news
- Form SSA-1694 news
- SSNVS News
- Consent Based SSN Verification NEW

**Online Services Availability**

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

BSO is a suite of applications enabling organizations and authorized individuals to conduct business with and submit confidential information to the Social Security Administration. You must be registered to use any service included in BSO.
**Not yet registered? Select an application to learn how.**

### Wage Reporting and Social Security Number Verification Service

Información para el Empleador en Español

**Select Login** to report wages, check status, view the processing status, errors and error notices for wage files, verify SSNs online, or update your account information.

**Select Register** to obtain a Personal Identification Number (PIN) and password.

**Select Complete Your Phone Registration** to complete your phone registration and choose a password.

**BSO Information**
- ►BSO Electronic W-2 Filing Handbook
- ►SSNVS Handbook
- ►Video - Software demonstration
- ►Tutorial
- ►Employer Information
- ►Suite of Services
- ►Apply For EIN

### IMPORTANT NOTICE

Due to maintenance activities All Business Services Online services will be unavailable from 11:00 pm Saturday, 7/14/2007 until 5:00 am Monday, 07/16/2007. We apologize for any inconvenience.

[ Login ]          [ Register ]          [ Complete Your Phone Registration ]

### Form SSA-1694 Request for Business Entity Taxpayer Information

# What do I do first?

## *Register!*

- **User ID (PIN) = the electronic signature of the person (not the company) attesting to the proper use of the service**

- **User ID (PIN) = allows a person access to use Business Services Online (BSO)**

- **Do not use your EFTPS PIN or another person's PIN**

# Registration Process

- **Provide registration information (you and employer)**

- **Choose your own password**

- **Receive your User ID (PIN)**

- **Choose your role(s)**

- **Letter to user**

- **Letter to employer with Activation Code***

  ***  Employer gives Activation Code to User**

- **User inputs Activation Code(s)**

# Registration Information



Social Security Online
**Business Services Online**
Social Security's Business Services Online (BSO)

Registration for Business Services Online

## Who Are You?

**First Name:**

**Middle Name:**

**Last Name:**

**Suffix:(Jr, Sr, II, III, IV)**

**Social Security Number:**

**Date of Birth:(mmddccyy)**

**Address Line 1:**

**Address Line 2:**

**City:          State:**

**ZIP Code:**

## What Company Do You Work For?

**Company Name or Business Name:**

**Company Phone Number:**

**Company Phone Extension:**

**Employer Identification Number (EIN):**

  OR

**I am Self Employed and DO NOT have an EIN:**

# Additional Registration Information

- **User IDs (PINs) valid indefinitely**
- **PASSWORDS valid for 1 year**
  - *remember to change every 365 days*
- **Requestors' data authenticated against SSA data before a User ID (PIN) is issued**
- **Exception process for data that cannot be processed – Contact Employer 800 Number (1-800-772-6270)**

# BSO Registration - Part 1

**Social Security** Online
**Business Services Online**

*Social Security's Business Services Online (BSO)*

BSO Help

## Registration for Business Services Online

Form Approved: OMB No. 0960-0626

Expiration date: 09/30/2009

You must have an Employer Identification Number (EIN) to request access to the full range of Business Services Online. If you are self-employed, you may request limited access without an EIN.

Apply For EIN

**NOTE: Accountants, CPAs, etc.** You only need to register once in your own firm's name. You can then conduct business for as many clients as you wish.

### Quick Help!

- Fields marked with an asterisk (*) MUST be completed.
- Enter Name and SSN as they appear on your Social Security Card
- Do NOT use punctuation in any field. This includes dashes in phone numbers.
- Please do NOT use your browser's navigation keys during this application.
- Use of the browser's navigation keys may cause a loss of data.

# BSO Registration  - Part 2
## Information About Your Company

**Information About You, or Your Company or Business:** This part of the form is to gather information about you, or the company you own or by which you are employed. We will compare this information with our records to verify you are currently employed by the company or business you represent. Correspondence with your employer will be sent to the address we have on file, not the address you provide below. Select this link for more help with completing this form.

Registration help

- ⦿ I am an employee of a company and have an EIN

- ◯ I am Self Employed and have an EIN

- ◯ I am Self Employed and DO NOT have an EIN

- ◯ I am a Household Employer and have an EIN

- ◯ I work and reside outside the U.S. and have an EIN, but I do not have a U.S. Social Security Number

Employer Identification Number (EIN): [          ]

Company Name or Business Name: * [                    ]

Company Phone Number: * [          ]

Company Phone Extension: [          ]

Please check the statement below **ONLY** if applicable.

☐ I am a 3rd party submitter registering to do business on behalf of another company.

# BSO Registration  - Part 3
## Information About You

**Information About You:** Since you are requesting a Personal Identification Number (PIN), we will need to gather some information about you. The information you provide will be compared with our records in order to verify your identity. Please enter your Name and SSN as they appear on your Social Security Card. Select this link for more help on filling out this form.

Registration help

**First Name:** *

**Middle Name:**

**Last Name:** *

**Suffix** (Jr, Sr, II, III, IV):

**U.S. Social Security Number:**

**Date of Birth** (m m d d c c y y): *

**Preferred Mailing Address Line 1:** *

**Preferred Mailing Address Line 2:**

**City:** *

Please enter a U.S. Domestic Address OR a Foreign Address

**Country:** * United States

**State Abbreviation** (for U.S.) / **Province:** *

**Zip** (for U.S.) / **Postal Code:** *     **Zip Ext** (for U.S.):

**Work Phone Number:** *

**Extension:**

**Fax Number:**

**E-mail:** *

(Needed to notify you about registration and other wage reporting updates.)

# BSO Registration  - Part 4
## Select Your Password

**Self-select Your Password:** Your Personal Identification Number and password are required to access Business Services Online. Your password must be eight characters long and be a combination of letters and numbers. Select this link for more help on filling out this form.

Registration help

Enter Password: *

Reenter Password: *

**Please remember your password.** To ensure your privacy, no one else can have access to your password. Social Security can help you start the process over again, but we cannot access your password.

Registration help

[ Register ]    [ Cancel ]

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

# User ID (PIN) Issued

**Social Security Online**
## Business Services Online
*Social Security's Business Services Online (BSO)*

☑ **BSO Help**

Your registration request was successful. Your Personal Identification Number (PIN) for Business Services Online is:

### XXXX9999

Please secure this number for your future use. You will need this number AND your password to access Business Services Online.

You can now use your PIN and password. To request access to Business Services Online you must Login and select the Request Access to BSO Services option.

BSO Login Page

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778.**

# Choose Your Role(s)

## Changes Effective October 28, 2007

- **Role selection will be completed through a dynamic, interactive "wizard."**

- **SSNVS will be included under the Employer Service Suite which includes both SSNVS and the Electronic Wage Reporting Service.**

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

# Role(s) Request Processed
# SSA will Mail You
# More Information & Activation Code

**Social Security** Online
**Business Services Online**
*Social Security's Business Services Online (BSO)*

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

**BSO Help**

Your request was received on Tuesday, February 22, 2006

| Request(s) | Activation Code Status |
| --- | --- |
| Report Wages to Social Security | You may begin to use this service immediately |
| Verify Social Security Numbers Online | Your activation code has been sent by first class mail to your employer |
| View File/Wage Report Status, Errors, and Error Notices | Your activation code has been sent by first class mail to you |
| Form SSA-1694 | You may begin to use this service immediately |

An activation code enables the functionality associated with the requested BSO service. The activation code also adds an additional layer of security to either the employer or the employee using the service(s). Functionality is not enabled until the registered user activates the service using the activation code(s) received in the mail. Activation codes are usually received within 2 weeks.

Thank You For Using BSO

[ Continue ]    [ Exit ]

Done                                                    Local intranet

# Activate A Role



**Social Security**Online
**Business Services Online**

Social Security's Business Services Online (BSO)

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

☑ **BSO Help**

## Activate Access to BSO Services:

Please enter the activation code for any service for which you have requested access and received an activation code. Activation codes may only be entered one at a time.

If you have received more than one activation code you will have the option to enter the remaining codes upon the successful or unsuccessful activation of each code entered.

**Enter your Activation Code:**

[ Activate ] [ Cancel ]

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778.**

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

# You Successfully Activated A Role
# Enter Another Activation Code (if needed)

Social Security Online
## Business Services Online
Social Security's Business Services Online (BSO)

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

☑ BSO Help

Your request to access View Name and Social Security Number Errors has been approved.

Please select the Enter Activation Code link to enter another activation code, or select the BSO Home Page link to access View Name and Social Security Number Errors.

BSO Home Page  |  Enter Another Activation Code

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

# BSO/SSNVS Home Page

Social Security Online
**Business Services Online**

Social Security's Business Services Online (BSO)

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

## Welcome to Business Services Online (BSO), FIRST NAME LAST NAME

Your BSO Registration Password will expire on **2006-04-28**
You must change your password before this date to prevent it from expiring.

**Your BSO Registration Password will expire in 22 days.**
**Please Change Your Password**

BSO allows employers and their authorized representatives to perform the following services.

**Verify Social Security Numbers Online:**

▶ **Request Online SSN Verification**
Manually enter and submit up to 10 Social Security Numbers and Names to be verified by Social Security. Results are returned immediately for review.

▶ **Submit an Electronic File for SSN Verification**
Submit a file containing Names and Social Security Numbers to be verified by Social Security. The data in the file must be in the correct format.

▶ **View Status and Retrieval Information**
View the current status of a submission.

▶ **View Social Security Number Verification Service (SSNVS) Handbook**
Review additional information on submitting files to Social Security for verification and retrieving the results of the submissions.

**Registration Services:**

▶ **Request Access to BSO Services**
Select the option or options that best describe the type of business you plan to conduct with Social Security. Once you have completed your request, an activation code may be

# SSNVS Online Verification Page

## SSN Verification

Name: **FIRST NAME LAST NAME**    Submitter EIN: **010816050**

### Please Note:

- **Social Security Administration will only return results for data that does NOT match our records.**
- Information that matches Social Security records will not be returned.
- Mandatory fields are indicated by an *.
- Field specific help is available by selecting the underlined links below.

* **Employer's EIN (9 9 9 9 9 9 9 9)**    The Employer's EIN is the Employer Identification Number (EIN) of the employer whose employees' names and SSNs are being verified. This information must be provided for security and audit purposes. Your request will not be processed without an Employer's EIN.

Please enter the following information for each employee you would like to verify.

| | *SSN (9 9 9 9 9 9 9 9) | *First Name | Middle Name | *Last Name | Suffix | Date of Birth (M M D D Y Y Y Y) | Gender (F / M) |
|---|---|---|---|---|---|---|---|
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |
| 8. | | | | | | | |
| 9. | | | | | | | |
| 10. | | | | | | | |

You may want to print or save this page BEFORE you submit, as this information will NOT be visible after submission. This page contains confidential information. Please keep the printed / saved page in a secure place.

Submit    Clear Form

# SSNVS Results Page

## SSN Verification Results

Name: **OSES-DEBORAH HARRIS**     Submitter EIN: **010000000**

| Employer's EIN: | 010000000 |
|---|---|
| Records Submitted: | 10 |
| Failed Verification: | 6 |
| Deceased: | 2 |
| Verified Records: | 2 |

Verify More SSNs

Why Are Some SSNs Masked

What to do if an SSN fails to verify

Field Office Locator

The following table displays your submitted results. The first column indicates the result of a record: failed, deceased or verified.

- **Failed**- Data does not match Social Security Administration's records.
  Select What to do if an SSN fails to verify for more information.

- **Deceased**- Data matches Social Security Administration's records and our records indicate the person is deceased.
  Please contact our general SSA information line at 1-800-772-1213 (TDD/TTY 1-800-325-0778) or your local Social Security office.
  Select Field Office Locator to find the office nearest you.

- **Verified**- Data matches Social Security Administration's records.

| Result | SSN 999999999 | First Name | Middle Name | Last Name | Suffix | Date of Birth MMDDYYYY | Gender F/M | Verification Results |
|---|---|---|---|---|---|---|---|---|
| Failed | 345651975 | JULIE | - | JONES | - | - | - | 1 |
| Failed | XXXXX2563 | JAKE | - | NEWTON | - | - | - | 2 |
| Failed | XXXXX6322 | KRISTINE | - | FOUDY | - | - | - | 3 |
| Failed | XXXXX1975 | BRIANA | - | JONES | - | - | - | 4 |
| Failed | 653782563 | TIFFENY | - | ISSAC | - | - | - | 5 |
| Failed | XXXXXX2563 | CHAD | - | MATTHEWS | - | - | - | 6 |
| Deceased | 568931975 | AJ | - | JONES | - | - | - | - |
| Deceased | 345782563 | KIM | - | SMITH | - | - | - | - |
| Verified | XXXXX6322 | KAYLA | - | MILBRETT | - | - | - | - |
| Verified | XXXXX5425 | HAMM | - | BONE | - | - | - | - |

| Verification Results | |
|---|---|
| Code | Description |
| 1 | SSN not in file |
| 2 | Name and DOB match, Gender code does not match |
| 3 | Name and Gender code match; DOB does not match |
| 4 | Name matches, DOB and Gender do not match |
| 5 | Name does not match; DOB and Gender not checked |
| 6 | SSN did not verify; other reason |
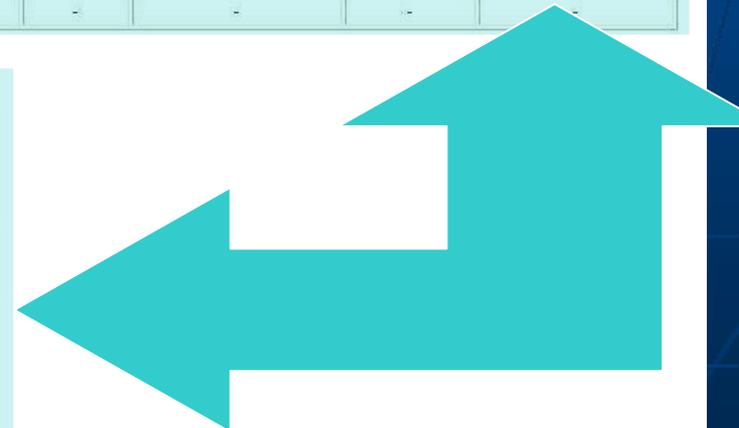
# Possible Mismatch Codes

## VERIFICATION CODES

**1 = SSN not in file (never issued to anyone)**

**2 = Name and DOB match, gender code does not match**

**3 = Name and gender code match; DOB does not match**

**4 = Name matches, DOB and gender code do not match**

**5 = Name does not match, DOB and gender code not checked**

**6 = have employee contact the local security office for more information**

**DECEASED (PER SSA RECORDS)**
If Social Security records indicate any of the names and SSNs submitted for verification belonged to deceased individuals, the page will display a table with the information pertaining to these requests.

# What To Do If An SSN Fails Verification

- Compare submitted information

- Ask employee to verify the information /
  View Social Security card

- Ask employee to check with any local
  Social Security office

- Document your efforts

# Reminders!

- A mismatch is not a basis, in and of itself, for you to take any adverse action against an employee, such as laying off, suspending, firing, or discriminating.

- Company policy should be applied consistently to all workers.

- Any employer that uses the mismatch information to take adverse action against a worker may violate State or Federal law.

- The information from SSNVS does not make a statement regarding a worker's immigration status.

# BSO/SSNVS Home Page

Social Security Online
## Business Services Online

**Social Security's Business Services Online (BSO)**

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

## Welcome to Business Services Online (BSO), FIRST NAME LAST NAME

Your BSO Registration Password will expire on **2006-04-28**
You must change your password before this date to prevent it from expiring.

**Your BSO Registration Password will expire in 22 days.**
**Please Change Your Password**

BSO allows employers and their authorized representatives to perform the following services.

### Verify Social Security Numbers Online:

► **Request Online SSN Verification**
Manually enter and submit up to 10 Social Security Numbers and Names to be verified by Social Security. Results are returned immediately for review.

► **Submit an Electronic File for SSN Verification**
Submit a file containing Names and Social Security Numbers to be verified by Social Security. The data in the file must be in the correct format.

► **View Status and Retrieval Information**
View the current status of a submission.

► **View Social Security Number Verification Service (SSNVS) Handbook**
Review additional information on submitting files to Social Security for verification and retrieving the results of the submissions.

### Registration Services:

► **Request Access to BSO Services**
Select the option or options that best describe the type of business you plan to conduct with Social Security. Once you have completed your request, an activation code may be

# SSNVS File Upload Page 1

Social Security Online
Business Services Online

Social Security's Business Services Online (BSO)

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

SSNVS Help

## Submit a File for SSN Verification - Before You Start

Name: **JOHN Q PUBLIC**     Submitter EIN: **123456780**

Steps: **1. Before You Start**     2. Submit Your File     3. Confirmation

## 1. Before You Start

The following items below are suggestions to follow before submitting your file for SSN verification.

- **Review your file(s) for correct formatting**
  Before submitting your file, we recommend that you ensure the file is error-free and can be sent quickly.

    o We provide the proper file format on the SSNVS Help page and in the SSNVS Handbook. Reviewing your file for proper formatting may prevent it from being rejected.
    Submission File Format

    o Do **NOT** send an Excel Spreadsheet. If you are using Excel, select Excel Users for more information.

- **Zip Your File**
  If you have over 500 Name/SSN requests or a slow connection, the transmission will be faster if the file is zipped (compressed). WinZip and PKZip are examples of acceptable compression packages. This will substantially reduce the time required to transmit your file.

# SSNVS File Upload Page 2

## Submit a File for SSN Verification - Submit Your File

Name: **JOHN Q PUBLIC**     Submitter EIN: **123456780**

Steps: 1. Before You Start     **2. Submit Your File**     3. Confirmation

### 2. Submit Your File

- First, enter the Employer's EIN.
- Second, use the Browse button to locate your file.
- Third, select the Submit button to upload your file.

**Employer's EIN**
**(9 9 9 9 9 9 9 9 9)**

*The Employer's EIN is the Employer Identification Number (EIN) of the employer whose employees' names and SSNs are being verified. This information must be provided for security and audit purposes. Your request will not be processed without an Employer's EIN.*

Select file [                    ] [ Browse... ]

[ Submit ]

Except for peak submission periods, file results will usually be available the next government business day. You will receive a Confirmation Message and Tracking Number when your file submission is complete.

[ Quit Without Sending ]   [ Previous Page ]

# File Upload Confirmation Page

## Submit a File for SSN Verification - Confirmation

Name: **JOHN BENT**   Submitter EIN: 010217809

Steps: 1. Before You Start   2. Submit Your File   3. **Confirmation**

### 3. Confirmation Receipt - Your File Was Received

Your submission was **successful**. Use your browser menu to save or print this acknowledgement of receipt for your records. You will need the confirmation number assigned by SSA to retrieve the results of your submission.

Confirmation Number assigned by SSA:   **11324F8F5DE8085D**

Date: 06/13/2007   Time: 08:05 AM Eastern Standard

Your file name: SSNVS_Rel4_PIR_FINAL.doc   File size: 280576 bytes ( 274 Kb)

---

**Microsoft Internet Explorer**

? Your file submission was successful.
We recommend that you print or save
a copy of this acknowledgement at this time.
Would you like to print this page now?

[ OK ]   [ Cancel ]

---

### What You Should Do Next:

Check the size of your file. Right click on the file (or tab to it and select Shift + F10) a... ...in the Confirmation page. If it does not match, there may have been a problem with transmission. Please contact the Employer Reporting Branch at 1-800-772-6270. For TDD/TTY call 1-800-325-0778.

### What to expect:

You may check your results from the View Status and Retrieval Information link on the BSO Home page. Except for peak submission periods, file results will usually be available the next government business day.

Thank you for submitting your file using Business Services Online.

[ Submit Another File ]   [ BSO Home ]

# BSO/SSNVS Home Page

Social Security Online
## Business Services Online

Social Security's Business Services Online (BSO)

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

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### Registration Services:

▶ **Request Access to BSO Services**
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# SSNVS Status and Retrieval Page

## Status and Retrieval

Name: **JOHN BENT**      Submitter EIN: **010217809**

There are three options for checking the status of your file(s):

**Option 1** - Enter your 16 character confirmation number or your 8 character tracking number for submitted files. Select Do you have a Tracking Number? for more information.

**Option 2** - View status of your submitted files by entering a range of submission dates.

**Option 3** - Retrieve a list of your submitted files available to your PIN.

| Option 1 | Confirmation or Tracking Number | | Submit |
|---|---|---|---|
| **Option 2** | Range Start Date M M D D Y Y Y Y | | Submit |
| | Range End Date M M D D Y Y Y Y | | |
| **Option 3** | All Submissions | | Submit |

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Home | BSO Information Links | Contact SSA | Keyboard Commands | Logout

# Status and Retrieval Results Page

**Retrieval Options**

- Select "VIEW" if the total number of records submitted is 10 or less.
- Select "DOWNLOAD" to download your file.
- To save the downloaded file as a text file:

   1. Right click "DOWNLOAD"
   2. Select "Save Target As"
   3. Complete the Save As dialog box

## Status of All Submissions

Select the links below for more information about your submission(s).

| Submission Date | Confirmation or Tracking Number | Records Submitted | Failed Verification | Deceased | Verified | Status | File Size | Retrieval Option(s) | Available Through |
|---|---|---|---|---|---|---|---|---|---|
| 07/16/2007 | 113D066BFD401CB5 | - | - | - | - | IN PROCESS | 12.9 KB | - | - |
| 07/16/2007 | 113D12F88426B6B3 | - | - | - | - | IN PROCESS | 2.1 KB | - | - |
| 07/12/2007 | AC300020 | - | - | - | - | IN PROCESS | 0.0 KB | - | - |
| 07/12/2007 | AC300021 | - | - | - | - | IN PROCESS | 0.0 KB | - | - |
| 07/12/2007 | 113BC7FE7F22B774 | - | - | - | - | IN PROCESS | 0.2 KB | - | - |
| 06/13/2007 | 11324F8F5DE8085D | - | - | - | - | FORMAT OR SURFACE ERRORS | 274.0 KB | - | - |
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# BSO/SSNVS Home Page

# SSNVS Handbook

## Business Services Online

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### Social Security Number Verification Service (SSNVS) Handbook

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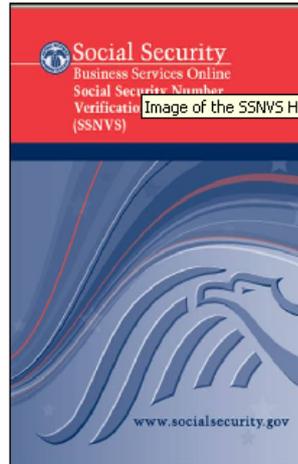
Social Security Administration
Office of Systems Electronic Services
6401 Security Boulevard
Baltimore, Maryland 21235

December 2005

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**CONTACT INFORMATION**
Back to Table of Contents

Social Security Number Verification Service (SSNVS)
www.socialsecurity.gov/bso/bsowelcome.htm

**Employer Reporting Assistance**
For help with registering or annual wage reporting, call

1-800-772-6270 (toll free)
or 1-410-965-4241
Monday - Friday
7:00 a.m. to 7:00 p.m. Eastern time
Or e-mail Social Security at Employerinfo@ssa.gov

# SSA Contacts

- **Employer Website www.socialsecurity.gov/employer**

- **Business Services Online (BSO) www.socialsecurity.gov/employer/bso /bsowelcome.htm**

- **Employer Reporting Assistance 1-800-772-6270**

- **BSO Technical Assistance**

  **1-888-772-2970**

- **Employer Services Liaison Officers**

# Social Security Regional Employer Services Liaison Officers

**Boston-CT, ME, MA, NH, RI, VT**
Regina Bachini
617-565-2895 / Fax: 617-565-4814
regina.bachini@ssa.gov

**New York-NJ, NY, PR, VI**
Tyrone Benefield
212-264-1117 / Fax: 212-264-2071
tyrone.s.benefield@ssa.gov

**Philadelphia-DE, DC, MD, PA, VA, WV**
Frank O'Brien
215-597-4632 / Fax: 215-597-2989
frank.obrien@ssa.gov

**Atlanta-AL, FL, GA, KY, MS, NC, SC, TN**
Kirk Jockell
404-562-1315 / Fax: 404-562-1313
kirk.jockell@ssa.gov

**Chicago-IL, IN, MI, MN, OH, WI**
Paul Dieterle/Pat Hayes
312-575-4244 / Fax: 312-575-4245
paul.dieterle@ssa.gov
patricia.a.hayes@ssa.gov

**Kansas City-IA, KS, MO, NE**
Kelli Chappelow
816-936-5649 / Fax:  816-936-5955
kelli.chappelow@ssa.gov

**Denver-CO, MT, ND, SD, UT, WY**
Carolyn Sykes
303-844-2364 / Fax: 303-844-7320
carolyn.sykes@ssa.gov

**Dallas-AR, LA, NM, OK, TX**
Deborah Forsythe
281-449-2955 / Fax 281-590-1324
debbie.forsythe@ssa.gov

**San Francisco-AZ, CA, GU, HI, NV, AS**
Bill Brees
510-970-8247 / Fax: 510-970-8101
bill.brees@ssa.gov

**Seattle-AK, ID, OR, WA**
Tim Beard
206-615-2125 / Fax: 206-615-2643
tim.beard@ssa.gov