

Student Volunteer Program

Program Purpose

The Student Volunteer Program provides for a supervised, structured educational program that integrates classroom learning with productive work experience **in a field related to a student's academic or career goals.**

Program Eligibility Requirements

To be eligible for the Student Volunteer Program, a student must be actively enrolled at least on a half-time basis in an accredited educational institution, and meet suitability, security, and fitness requirements for the volunteer position. Students may work a full-time or part-time schedule.

Accepting Student Volunteer Service

- Involves a written agreement between CMS, the educational institution and the student
- Sons and daughters of HHS employees may apply
- A work performance evaluation will be completed on each volunteer upon completion of the work assignment
- Daily attendance logs will be used to maintain a student's record of attendance
- Students are not eligible for benefits, i.e., travel, subsistence expenses, monetary awards or any other compensation or payment in kind
- A Student Volunteer is not a Federal employee for any purpose other than injury compensation and laws related to the Tort Claims Act

How To Apply

To receive consideration for the Student Volunteer Program, please forward the following:

- Resume including name, address, telephone number, educational experience, major, expected graduation date, credit hours completed, work experience, salary, extra curricular activities and desired position.
- Proof of enrollment in an accredited institution.

For More Information

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