From Assessment to Action Plans
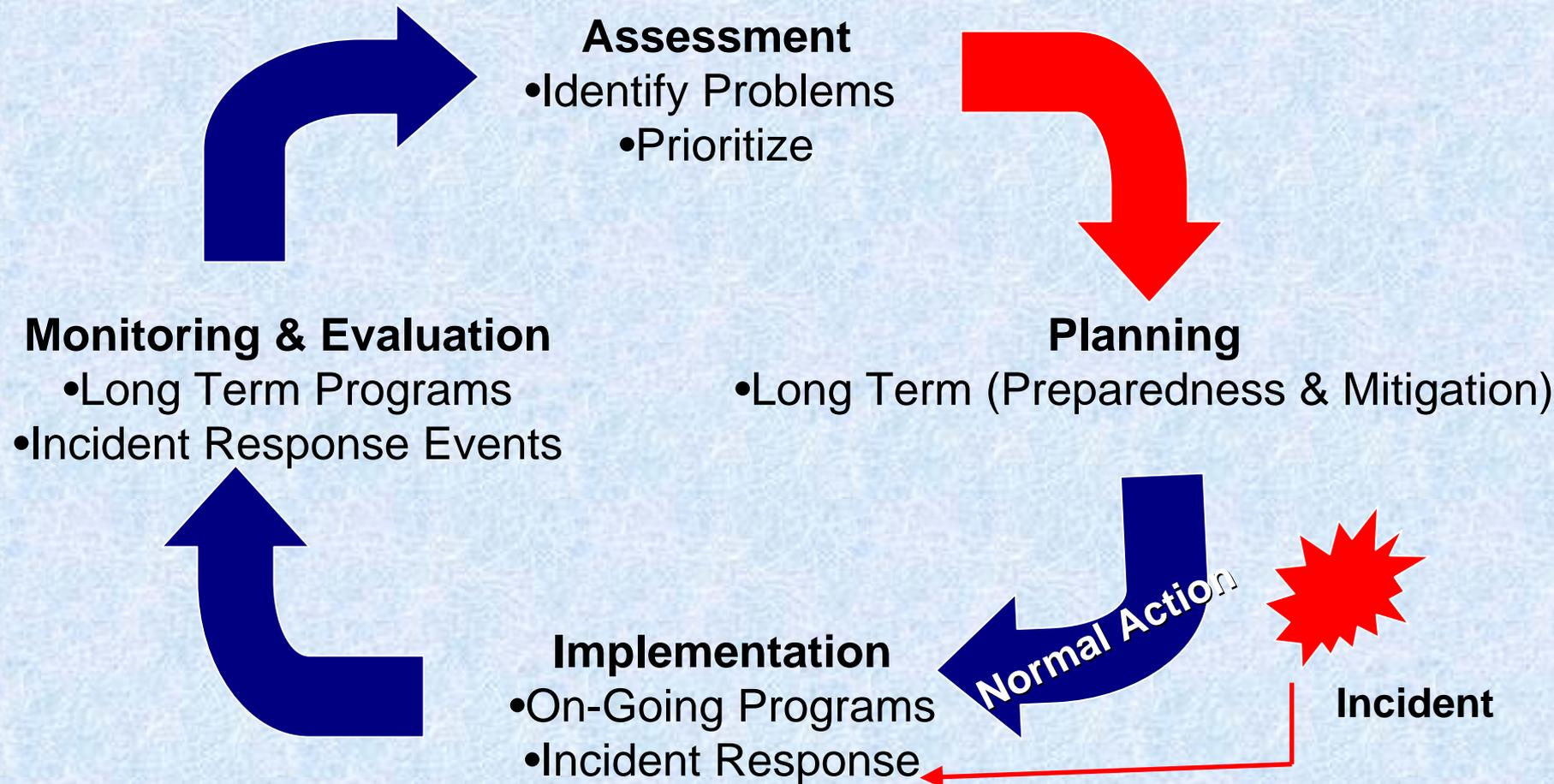
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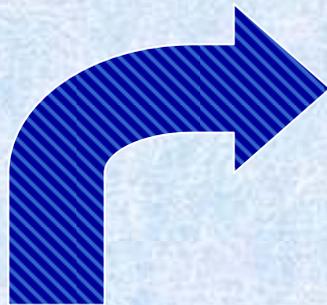| Template	Activity
• Proposed Scope, Purpose and Core Team for Assessment (ASTRI)	CCR Assessment
• Context Overview of Study Area (LIN)	
• Key Stakeholder Analysis and Engagement Strategy (ASTRI)	
• Identifying Sources of Information A,B,C,D=Astri, E,F,G,H = Lin	
• Team Planning Roster (Lin)	
• Data Collection and Schedule (Astri)	
• Benchmark Checklist (A,B,C,D= Astri, E,F,G,H = Lin)	
• Interviews & Data Collection: Consolidated Table (Astri: A to D, E to H= Lin)	
• Analysis of Elements (Astri: A to D, Lin: E to H)	
• Benchmark Scoring and Conclusions: (AStri: A to D, Lin: E to H)	
• Summary Report (Astri)	
• Stakeholder Engagement (Astri)	Action Planning
• Issue Prioritization (Lin)	
• Action Planning (Lin)	

Universal Planning Cycle

Assessment
•Identify Problems
•Prioritize

Planning
•Long Term (Preparedness & Mitigation)

Monitoring & Evaluation
•Long Term Programs
•Incident Response Events

Implementation
•On-Going Programs
•Incident Response

Normal Action

Incident

Universal Planning Cycle
CCR Enhancement

Assessment
- Identify Problems
- Prioritize
- **CCR Assessment Results**

Monitoring & Evaluation
- Long Term Programs **+ CCR Elements**
- Incident Response Events **+ CCR Elements**

Planning
- Long Term (Mitigation) **+ CCR Plans**
- Contingency (Response) **+ CCR Plans**
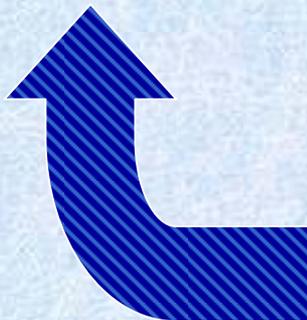
Implementation
- On-Going Programs **+ CCR Tools & Actions**
- Incident Response **+ CCR Tools & Actions**

Long Term

Contingency

ISSUE PRIORITIZATION

Identifying Management Issues

An issue is a problem in the condition or use of a coastal resource which is salient to two or more stakeholders and which is the subject of an active conflict or disagreement.

a. Brainstorm the list of problems and concerns related to community resilience which apply to the community you have chosen:

PROBLEMS RELATED TO COMMUNITY RESILIENCE

b. From this list, identify the principle issues which are present in the community. Consider the following when sorting and prioritizing your list of problems:
- Analyze the problems to determine if solving one will have a positive effect on the solution of others
- Determine if there is a strong likelihood that an initiative to solve the problem will be well received
- That the solutions will be easy to carry out
- The problem affects a diverse group of people in the area
- The problem is directly related to a coastal resource management issue
- The solution will increase community self confidence and stewardship capacity

PRIORITY ISSUES

Program Success Factors

When prioritizing issues and actions, it is a good idea to review past successes. Identify critical success factors which your community should have to help achieve high resilience. These can be key elements, good practices or broad approaches which have been demonstrated to contribute to community goals and sustainable implementation. To what extent could your action plan exhibit the success factors? Do the good practices identified during the Assessment illustrate aspects of success that can be highlighted?

SUCCESS FACTORS	OPTIONS TO INCLUDE IN ACTION PLAN

Steps to CCR Action Plans (1)

- **Report Back to Community**
  - **Validate Findings and Inform Community**
  - **Fill gaps**
  - **Correct as needed**
  - **Brainstorm Next Steps (Action Plan "Lite" or Concept, Recommendations, More?)**

- **Conduct Problem Identification Discussion**
  - **What issues of resilience emerge from findings?**
    - **In open forum?**
    - **With relevant community committees?**
    - **Within your organization?**

Steps to CCR Action Plans (2)

- Easiest to solve quickly, cheaply
- Most likely to create positive chain of progress
- Addresses most vulnerable populations
- Helps the most people, diverse groups
- Has an immediate source of assistance
- Have familiar or proven tools to address
- Most related to coastal resource management
- Helps to integrate multiple domains

ACTION PLANNING

Designing the Steps for Preparing a Community Action Plan

Once the team identifies key steps and milestones for the planning process, a strategy to engage stakeholders can be prepared. To insure long term success and buy-in, it is critical to work directly with the constituency and stakeholders at every step. Propose a strategy for educating and involving stakeholders, decision makers and the public at each key step in the process.

PLANNING STEPS	KEY OUTPUT OF THE STEP	EDUCATION AND PARTICIPATION ACTIVITIES	STRATEGY FOR DIFFICULT-TO-INVOLVE STAKEHOLDERS (Powerful groups, disadvantaged groups)

Short-Term Strategy & Action Plan for Building Resilience in the Coastal Community

Within your team determine at least three priority **community objectives**, which take advantage of the community's strengths and opportunities, and address its weaknesses and threats. For each objective, list several short-term actions which your team can carry out over the next six to twelve months. Look at both **voluntary** and **regulatory approaches** and see how they can work together to accomplish objectives. Examine costs required to sustain actions beyond the initial capital investment (e.g. maintenance of infrastructure, regulatory enforcement). The Action Plan should also outline specific actions needed to **strengthen national level approaches** which support or catalyze local initiatives.

WHAT? (Objectives to increase resilience)	HOW? (Actions/tasks to fulfill strategy)	WHO? (Person/agency responsible)	WHEN? (Target Date Completed)	HOW MUCH? (resources needed)	POTENTIAL FUNDING SOURCES?
	1.				
	2.				
	3.				
	1.				
	2.				
	3.				
	1.				
	2.				
	3.				

Steps to CCR Action Plans (3)

- Drafting Action Plans (or Concepts "Lite")
  - Define Context of other Programs
  - Define Actions (short, med, long term)
  - Define Responsible Parties
  - Define Resources Available & Budgets
  - Define Time Lines and Key Events
  - Define Work Plan (Implementation Plan)
  - Socialize, Get commitments

Steps to CCR Action Plans (4)

- **Finalize Commitment**
  - Find a partner to develop joint action plan
  - Create and submit a proposal and further develop or implement an Action Plan
  - Internalize or Refine CCR in your organization

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