# Section 17 Admin Processing Status

GOALS Intra-governmental Payment and Collection System IPAC ALC 20180002 IPAC ADMIN Customer ALC ==> Payment ==> Parent/Child Relationship Information RITS RITS ADMIN ==> Collection ==> Request Special Requirements ==> Adjustment ==> Agency Special Requirement Request Status TRACS Click here ==> Zero Dolar Agency Billable Request TRACE ADMIN ==> PASSWORD ==> Incomplete Transactions ==> Agency Billable Status Reports ==> ==> Agency Request for EDI Trading Partner Profile Agency Special Requirements ---> Retrieve Report/Data Files ---> Update Agency Information ==> Report Retention Management ==> **Display Messages** 12 ==> Request Parent/Child Relationship Admin Processing Status

The Admin Processing Status function is new in IPAC.

Figure 17.1 IPAC Main Menu

To display information about transactions that have been processed by the IPAC application, select the "Admin Processing Status" button from the **IPAC Main Menu** as shown in Figure 17.1.

IPAC - Admin Processing Status Inqu	iry	
Submit Clear Return To IPAC	Main Menu Help	
IPAC Selection Criteria ALC: 20180002		
Start Date: 2001-02-01	End Date: 2001-04-30	
Start Time: 0730	End Time: 0900	
Submit Clear Return To IPAC	Main Menu Help	

Figure 17.2 Admin Processing Status Inquiry

# Admin Processing Status Inquiry Data Entry Fields

<u>ALC</u>

ALC for which Admin Processing Status Information will be displayed.

## Start Date

Date that the search for Admin Processing Status Information is to begin. Enter in YYYY-MM-DD format.

## End Date

Date that the search for Admin Processing Status Information is to end. Enter in YYYY-MM-DD format.

## Start Time

Time that the search for Admin Processing Status Information is to begin. Enter in military format. Military time is explained in the *Introduction*, and a time conversion chart is included in *Appendix G*.

## End Time

Time that the search for Admin Processing Status Information is to end. Enter in military format.

## **Admin Processing Status Inquiry Buttons**

## "Submit"

Submits the request for Admin Processing Status Information.

#### "Clear"

Resets the data entry fields to their values the last time the screen was displayed. No data is submitted to the IPAC database.

## "Return To IPAC Main Menu"

Returns to the **IPAC Main Menu**.

## "Help"

Displays help information for this screen.

Return To IPAC Main Menu Print Help				
Trans Date	Trans Time	Message	Logon Id	App Code
2001-02-15	12:06:32	EDI Trading Partner Profile Information	eliat003	IPAC
2001-04-13	10:59:32	The ALC 5697 has been closed	eliat004	IPAC

Return To IPAC Main Menu Print Help

Figure 17.3 Admin Processing Status Inquiry Results

# Admin Processing Status Inquiry Results Data Entry Fields

# Trans Date

Date the transaction was processed.

# Trans Time

Time the transaction was processed. Displayed in military time.

## <u>Message</u>

Displays a description of the transaction.

# Logon Id

Displays the Logon ID of the person who submitted the transaction.

# App Code

The application name in which the transaction occurred. All IPAC related transaction information will be displayed with 'IPAC' in this column.

# Admin Processing Status Inquiry Results Buttons

# "Return To IPAC Main Menu"

Returns to the IPAC Main Menu.

## "Print"

Click this to proceed to the IPAC print function. The Print function is described in detail in the *Introduction*.

## "Help"

Displays help information for this screen.

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