



# **Installation Reference Guide**

## Installation Information

# ***Varian Fry, ASSIGNMENT: RESCUE, 1940-1941***

### Materials needed

- Phillips screwdriver or screw gun to open the crates
- Level
- Approximately 100 1 ¼" screws and screwdriver or screw gun
- Blanket and/or padded surface

### Removing panels from crates

Each exhibition panel is housed in a separate, labeled section in the crate. The panels should slide out smoothly. Hold them straight as you slide them out. *Two people* are needed to remove the larger panels. A blanket on the floor is helpful to protect the edges of the panels if you need to rest them. You can also lay the panels on a padded surface.

### Condition Reports

Please record the condition of each panel on the appropriate sheet in the notebook that accompanies the exhibition. You will be expected to return the condition report summary to the USHMM Traveling Exhibitions department.

### Exhibition Layout

***Varian Fry, ASSIGNMENT: RESCUE, 1940-1941*** has six sections that should be installed in the following order.

- Section 1: title panels
- Section 2: My Assignment
- Section 3: Marseilles
- Section 4: Passport and Passage
- Section 5: Rescue and Retribution
- Section 6: Epilogue

The panels in each section are listed in the checklist. Please position the panels according to the installation drawings in this notebook. The drawings also note the amount of wall space needed in each section and the amount of space between exhibition panels.

### Installation

Each panel is numbered, and most panels hang directly on the wall using wooden cleats. The cleats are numbered to match the panels. The cleats should be positioned, leveled, and screwed into the wall, using the pre-drilled holes. The panels should hang securely on the cleats.

As you will note in the drawings, some of the panels are designed to overlap. Flat metal cleats are already affixed on the “base” panel. Use the black wooden cleats with metal fittings to secure the other side of the panel.

Three section title panels are installed using the flat metal cleats. *Passport and Passage* and *Rescue and Retribution* each use two 10” metal flat cleats. *Epilogue* uses the 16” metal flat cleat.

Please refer to the installation photographs. If you need assistance, please call USHMM Traveling Exhibitions at 202-314-0325.

### De-installation

Please note the condition of each panel on the appropriate sheet in this notebook when the exhibition is de-installed. Return each panel to its proper slot in the crate. If the panel does not slide in easily, pull it out, hold it straight, and try again. Some panels can be inserted from either end of the crate; others can only go in from one side. There are stops installed in some slots so the panels will not move during shipping.

Try to position the panels so the exhibit label is on the top.

The cleats all go into the section marked “cleats” in Crate Two.