

**Participant Guide**

# **Essentials for Cemetery Monument Care**

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# Welcome

Welcome to today's TELNPS course titled, *Essentials for Cemetery Monument Care*. This class will last from 1:00PM to 4:00 PM EST on January 30, 2007 and will consist of live instruction via Technology Enhanced Learning (TEL) from the US Fish and Wildlife Service National Conservation Training Center in Shepherdstown, West Virginia. Thank you for joining us today. We look forward to your participation.

## **Why a course on *Essentials for Cemetery Monument Care*?**

Throughout the National Park Service, approximately 50 units have cemeteries and/or stone monuments that are a part of our nation's cultural heritage. They vary in age from the 1700's at sites such as Mikveh Israel Cemetery at Independent National Historic Park to present-day Arlington National Cemetery. All cemetery monuments need maintenance in order to preserve their integrity. Misguided maintenance, such as the use of commercial grade pressure washers on stone grave markers, can do more harm than good and cause irreparable damage to stone. In addition to using appropriate tools and equipment on stone, proper documentation and maintenance plans are important parts of preserving this part of our cultural heritage.

This course emphasizes sound preservation decision-making in hands-on treatment of headstones. Learners will be able to design surveys, create long-term plans, understand deterioration mechanisms, implement basic resetting techniques and choose appropriate cleaners for stones

As a participant you will also see two 10-minute video segments on cleaning and resetting of grave markers, view digital photographs, participate in a condition survey exercise, participate in question and answer sessions, and view appropriate tools for cemetery preservation work.

## **Pre-course Reading Assignments**

Prior to the class, please read the five pre-course reading assignments designed to give you additional course background.

These reading assignments are located on the TEL website @ <http://www.nps.gov/training/tel/schedule.htm> under the January 30th listing.

The readings are:

- Philosophy - 1 page
- AIC Code of Ethics - 11 pages
- Secretary of Interior's Standards - 4 pages
- Secretary of Interior's Guidelines - 6 pages
- Stopping the Hands of Time Article - 2 pages

## **Audience**

The course is designed for maintenance staff and personnel responsible for the care of historic cemeteries; cultural resource specialists who oversee the care of stone monuments, including grave markers and commemorative monuments; archeologists assigned the responsibility for care and maintenance of grave sites or cemeteries; and architectural and/or objects conservators

## **How to Interact with the Instructors**

We encourage you to ask questions and share your comments with the instructors throughout this TELNPS course.

If you were physically in the classroom with the instructor, you would raise your hand to let her/him know you had a question or comment. Then you would wait for the instructor to recognize you and ask for your question. We are all familiar with that "protocol" for asking questions or making comments.

With TELNPS courses, there is also a "protocol" to follow to ensure you can easily ask questions and others can participate as well. It may seem a little strange at first asking a question of a TV monitor. Remember, it is the instructor you are interacting with and not the monitor. As you ask more questions and participate in more TELNPS courses, you will soon be focusing only on the content of your question and not the equipment you are using to ask it.

As part of the TEL station equipment at your location, there are several push to talk microphones. Depending on the number of students at your location, you may have one directly in front of you or you may be sharing one with other students at your table.

When you have a question, press and hold down the push to talk button maintaining at distance at least 12-18 inches and say, "Excuse me [instructor's first name], this is [your first name] at [your location]. I have a question (or I have a comment)."

Then release the push to talk button. This is important. Until you release the button, you will not be able to hear the instructor.

The instructor will acknowledge you and then ask for your question or comment. Stating your name and location not only helps the instructor, but also helps other students who are participating at different locations to get to know their classmates.

### **Instructors**

Your instructors are Mary F. Striegel and Jason W. Church. Mary Striegel is the Chief of Materials Research for the National Center for Preservation Technology and Training (NCPTT) in Natchitoches, Louisiana where she directs NCPTT's research efforts that focus on understanding cultural resource decay and developing new treatment strategies. Striegel holds a Ph.D. in Inorganic Chemistry from Washington University in St. Louis. She specializes in understanding the decay of stones and metals. Striegel's past work includes uses of technical photography in studying painted materials, development of chromatography techniques to identify paint binders, and understanding the interaction of air pollution with cultural materials such as limestone or marble historic buildings and monuments.

Jason W. Church, NCPTT Materials Conservator, specializes in preservation issues associated with historic cemeteries. Church holds a MFA in historic preservation from the Savannah College of Art and Design and a BS degree in Building Sciences from Appalachian State University. Prior to coming to NCPTT, Church was the conservator for the Department of Cemeteries, City of Savannah, GA. Currently, he implements the Center's National Cemetery Preservation Initiative, including the popular Cemetery Monument Conservation workshops.



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# Coarse Goal and Learning Objectives

**Coarse Goal:** This course emphasizes sound maintenance techniques for cemetery and commemorative monuments that are sustainable, cyclic, non-invasive, and do no harm. The course will address documentation, maintenance plans, stone deterioration, cleaning, and resetting headstones.

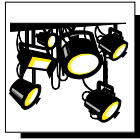
## Objectives:

After this workshop, learners should be familiar with

- ❑ Causes and effects of stone deterioration
- ❑ Ethics of conservation treatment strategies
- ❑ The use of a long-term maintenance plan

Additionally, learners will be able to

- ❑ Perform visual inspection of headstones
- ❑ Document the condition of grave markers
- ❑ Carry out basic cleaning of some stones
- ❑ Stabilize and reset small monuments with few complications



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# Agenda

## Background: Cemetery Monument Care

- Overview of National Center for Preservation Technology and Training (NCPTT) and Its Mission
- Why Preserve Cemeteries?
- Threats to Cemeteries
- Cemetery Master Plans
- Ethics -- Principles and Criteria for Conservation
- Questions

## Break

## Maintenance Methods

- Cleaning: Who's Taking Care of Grandpa's Grave?
- Material Issues
- Why Should We Clean?
- Cleaning Methods (with video demonstration)
- Questions

## Break

- Basic Resetting (with video demonstration)
- Final Questions
- Course Conclusion



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# Overview of NCPTT and its Mission

Refer to Handouts titled, **NCPTT In Brief, Materials Research Program**, and **NCPTT at Issue**, found in the file entitled [TEL NCPTT INFO.PDF](#).

The National Center for Preservation Technology and Training, an office of the National Park Service, was created by Congress in 1992 to develop and disseminate preservation technologies and to train practitioners in new technologies. NCPTT promotes preservation technologies in the fields of **archeology, historic architecture, historic landscapes, and materials conservation**.

NCPTT protects America's historic legacy by equipping professionals in the field of preservation with progressive technology-based research and training.

NCPTT conducts in-depth research about current preservation issues at its laboratories in the historic Lee H. Nelson Hall on the campus of Northwestern State University in Natchitoches, Louisiana. The Center's research – including research developed across the country through our grants program – is available at little or no cost to our users.

Many of America's most treasured cultural resources have benefited from NCPTT's research, including the Statue of Liberty, Congressional Cemetery and a number of national parks.

NCPTT's training courses show participants the most advanced preservation practices through hands-on use of the latest technologies in real-world settings. Respected professionals in the fields of archeology, architecture, materials research and historic landscapes develop and instruct our courses, ensuring a training experience that is comprehensive and relevant.



These training programs focus not just on the “how” of preservation, but the “why” as well. We enable participants to return to their jobs with a holistic perspective and a thorough knowledge of the tools at their disposal.

NCPTT operates **five major programs** including: (1)  
archeology and collections,

(2) architecture and engineering,

(3) historic landscapes,

(4) materials research, and

(5) heritage education -- Louisiana.

The major goals of the Materials Research Program are

- to understand how cultural resources decay and
- to develop new technologies and treatments to protect cultural resources from threats.

NCPTT began a national initiative in cemetery preservation in 2001. From this initiative, we have developed a suite of specialized training workshops for a wide range of audiences. The flagship workshops are the Cemetery Monument Conservation series that has been on-going since 2003. These three-day regional workshops provide professionals with the latest trends and techniques for conserving historic cemeteries and emphasize hands-on participation. Other courses in this suite include:

- Cemetery Monument Conservation Basics course, similar to this TEL course, and
- Advanced Techniques in Cemetery Conservation.





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# Threats to Cemeteries

Cemeteries are made up of a wide range of materials which respond differently to physical and chemical threats. Threats to monuments may be manmade or natural.

Some **manmade threats** include:

- Inappropriate maintenance and management practices
- Vandalism and theft
- Inappropriate treatments and repairs
- Air pollution

Some **natural threats** include:

- Effects of weathering
- Biodeterioration
- Water-related deterioration
  - Including rising groundwater
- General decay
- Inherent vice
- Corrosion
- Invasive flora or fauna
- Disasters



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# Cemetery Master Plans

A **Master Plan** is a road map that shows us where the cemetery is and where it is going. Master plans may be quite simple or more complex and may include several sections. They should always be tailored to the needs of the individual cemetery and will develop and evolve over time.

**Documents in a master plan** may include:

- Documentation
- Condition surveys
- Conservation treatment plan
- Maintenance plan
- Emergency preparedness plan
- Others

**A good place to start is with documentation of the conditions of the cemetery through the location or creation of a map, a written survey and photographs.** Information can be collected by trained volunteers or staff. It is important to put thought into deciding what information is important to the specific cemetery. Using a systematic approach to collecting the information is essential.

Written surveys may be collected on paper, or using computers and PDA's and databases. More advanced techniques may include using GPS systems and GIS databases.

**Types of written surveys may include:**

- Historical documentation (primary resources)
- Evaluation of safety issues
- Record of cemetery conditions
- Information for developing work specifications
- Information for developing cost estimates

One important tool for the written survey is the **survey form**. This form reflects the important information you want to know about the cemetery and may include historical, genealogical and condition

information. There are many **survey forms** available, as seen in **Appendices B and C**. It is important to note that there is not a “one-size-fits-all” survey form. Again, you need to tailor your form to your informational needs.

**Key first steps** to creating the master plan are:

- Locate or create a map
- Create a plan of attack suitable for the size of your cemetery
- Accurately record descriptions
- Document conditions
- Photograph grave markers and monuments
- Organize information in a database
- Involve the community

Once documentation and condition assessment are completed, a **conservation treatment plan** may be created as part of the master plan.

- Involve professionals
- Identify conservation needs
- Emergency stabilization
- Safety
- Landscape stabilization
- Establish priorities
- Undertake field work

It is important to prevent damage to cemeteries whenever possible. One way to minimize manmade threats is to create a maintenance plan within the master plan. **Maintenance plans** may specify:

- Day-to-day activities
- Mowing and equipment needs
- Weed removal
- Periodic maintenance
- Fertilizers and biocides

- Irrigation
- Long-term maintenance
- Regular inspection
- Education /training requirements

It is also important to plan ahead for possible natural threats such as natural disasters like hurricanes, tornadoes, floods, or fire. In order to be prepared an Emergency Preparedness Plan is another important part of the master plan. **Emergency Preparedness Plans** should:

- Put personal safety first
- Include important contact information
- Identification of the team
- Provide step-by-step processes

Some first steps include:

- Documentation: recording the full extent of damage (See **Appendix D** for an example of a **Rapid Condition Survey**.)
- Structural Stabilization
- Initial cleaning and repair

**Helpful websites:**

<http://www.fema.gov/areyouready/>

<http://palimpsest.stanford.edu/byorg/nps/npsafter.html>



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## Ethics

When approaching any cemetery project, we need a basis for decision making. Fortunately, others have spent quite some time thinking about the ethics and philosophy of conservation and preservation treatments. They have given us a series of tools found in several documents which were assigned as part of the pre-course reading. They include the American Institute for Conservation's Code of Ethics and Guidelines for Practice and The Secretary of Interior's Standards for the Treatment of Historic Properties. To summarize these documents, it is important for us to consider the following:

1. First and foremost: Do No Harm.
2. Respect and retain the historic fabric and original material.
3. Minimize impact.
4. Understand chemicals used.
5. Be authentic.
6. Identify repairs.
7. Document activities.
8. Maintain and protect the resource.



**Take a Break**







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## Material Issues

Before any cleaning or conservation begins it is important to consider the specific materials involved. Keep in mind that different types of stone react differently to cleaners and treatments.

- If possible identify the type of material or materials to be cleaned.
- Evaluate the condition of the surface prior to cleaning. Is it;
  - Powdery
  - Sugaring
  - Flaking
  - Spalling
- Will cleaning or treatment remove original material?

The main stone types involved in cemetery monuments are;

- Marble
- Limestone
- Granite
- Slate
- Sandstone



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# Cleaning Methods,

What is the reason for cleaning the monument?

- Soiling
- Staining
- Particulate Matter/Gypsum crusts
- Biological growth
- Vandalism/graffiti

What are some considerations regarding cleaning methods?

- Acceleration of deterioration
- Loss of original materials
- Long-term stability of monument
- Long-term affects of cleaners

Types of Cleaning:

- Chemical
- Mechanical
- Combination

Acceptable products for Chemical Cleaning;

- Non-ionic detergents
- ph neutral or ph similar to that of the stone
- Surfactants
- Solvents
- Biocides
- Intermittent water misting

Unacceptable products for chemical cleaning;

- Salt-base cleaners
- Harsh acids
- Harsh bases

Acceptable methods of mechanical cleaning;

- Low pressure, power-washing  
(less than 300 psi, with caution and proper application)
- Mechanical agitation using soft bristle brushes

Unacceptable methods of mechanical cleaning;

- Sand blasting
- High-pressure power-washing  
(greater than 300 psi)
- Grinders
- Wire brushes

## **Dos and Don'ts of Cleaning**

Don'ts

- Don't remove original surfaces
- Don't use bleach or other salt laden cleaners
- Don't power wash with high pressures
- Don't sand blast or use harsh mechanical methods such as power tools
- Don't use strong acids or bases

Dos

- Do no harm
- Do select the gentlest cleaning method to accomplish the task
- Do perform small test patches before cleaning the entire stone
- Do follow manufacturers' recommendations
- Do follow manufacturers' safety guidance
- Do exercise patience

## **Beginning Basic Cleaning**

- Consider gentlest method available
- Follow manufacturer's instructions

- ALWAYS use soft bristle brushes
- NEVER use a wire brush
- NEVER use power tools, such as power washers, grinders, or sanders
- ALWAYS Soak the Stone before Cleaning
- Start Cleaning From the Bottom and Work Up
- Use a Small Circular Motion
- Use LOTS of Water





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# Basic Resetting

## Different Base Types

- Buried Stone (Ground Supported)
- Slotted Base
- Stacked Base

## For ground supported monuments

- Level and plumb
- Proper drainage
- Ground compaction

## For monuments with a **slotted base**

- Stabilize and level base
- Remove any old mortar or adhesive
- Clean out inside of slot
- Once leveled,
- Remove any existing adhesive or mortar form the bottom of headstone

- Clean headstone
- Dry-fit headstone into base
- Fill slot with a lime based grout or mortar
- Lead wedges may be used to help space stone in slot and stabilize it
- Clean off any pushed out mortar
- If voids, they must be pointed or back filled
- Stone must be kept stable until set

#### Monuments with a **stacked base**

- Usually has multiple smaller sections stacked together
- May or may not have any reinforcements
- Can range widely in size
- May have to involve lifting equipment
- Each base is equally important
- Same procedure multiply times
- Foundation is critical!
- Removal any old mortar or adhesive
- Clean all surfaces that connect
- Check each part for level and plumb as you go

- Lead spacers should be used between larger bases--this helps keep bases apart so that mortar will stay
- Lead is self- leveling under pressure
- Lime mortar or setting compound can be used
- Each seam must be pointed or filled to prevent water intrusion

Monuments with a **stacked base that has reinforcement pins**

Original pins may be

- Iron
- Galvanized Steel
- Bronze
- Copper pipe
- Aluminum

Original pins may be set with

- Lead
- Sulfur
- Adhesive
- Concrete
- Mortar



Original pins may be damaged or corroded

Corroded Pins must be removed!

Replacement pins should be Stainless Steel All-Thread

New pins can be set in

- A soft lime mortar
- Lead
- Setting compound
- Epoxy
- Let free



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## Video on Resetting Stone Markers

Capture your notes here

Handwriting practice lines consisting of 18 horizontal lines. A drawing of a pen is positioned to the right of the first three lines, with a dashed line indicating the start of a stroke.



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# Closing Remarks and Class Credit

*To receive credit for this course:*

Take the on-line evaluation at: [www.nps.gov/training/tel](http://www.nps.gov/training/tel)

- Click on the DOI Learn tab
- Go to the link under Class Evaluations for Essentials for Cemetery Monument Care

Please complete the evaluation within 2 weeks of the course, by **February 14.**