BRAC 2005
EDUCATION AND TRAINING JOINT CROSS-SERVICE GROUP

MEETING MINUTES OF 13 MAY 2004

The Principal Deputy Under Secretary of Defense (P&R), Mr. Abell, chaired the 14th meeting of the E&T JCSG. Attendee List is at Attachment 1.

Mr. Abell welcomed the E&T JCSG principals and reminded participants that future meetings are scheduled for the second and fourth Thursdays of each month. The decision to convene recurring meetings is to help the principals manage their calendars; it also keeps principals updated on a more routine basis while providing subgroups with the guidance they need during these next critical months.

Mr Abell then introduced Mr Howlett, E&T JCSG Coordination Team, who provided an overview of the meeting agenda and an E&T JCSG status update: (Attachment 2):

- BRAC Time line: The schedule for completing the interim and final Capacity Analyses Reports to the ISG is very aggressive. MilDep and Defense Agency capacity data have problems with the quality and completeness of responses to E&T JCSG questions. Processes for JCSGs to request timely corrections to incomplete and erroneous responses are being developed and coordinated. Failure of E&T JCSG subgroups to receive certified, accurate data could result in a need for slipping the capacity analysis schedule and subsequently delaying development of optimization models and scenarios.

- Graduate Flight Training: The ISG met 23 April 2004 and discussed graduate flight training. Services will provide IPT members to evaluate and propose an approach for E&T JCSG analysis of selected joint platforms. The approach should seek to minimize maintenance activities & sites, maximize collocation & address service doctrinal issues. The Service-led IPTs will submit proposals to the ISG through the E&T JCSG Chair by a suspense date still to be determined.

- Military Value Analysis Report: Final JCSG Military Value Reports are pending. All recommendations from the draft ISG memo have been incorporated into the E&T JCSG report. Military Value questions will be updated once the Data Standardization Team has completed its' review. We anticipate the DST review to be completed by 21 May 2004.

Subgroup chairs or representatives provided an update on their activities. A summary of each subgroup's update is provided below (briefing slides are at attachment 2).

- MG Blount, Chair, Ranges Subgroup, briefed capacity analysis is being conducted on Training and T&E Range Functions. The "Quick Look" data run for the Training Range function is Fort Campbell, KY and Aberdeen Proving Ground, MD for the T&E Range function. There is concern with the fidelity and granularity of data received from the Services. The Range Subgroup plans to meet 26 May for a status

check. Additionally, there is a projected June 7th Range "Principals" meeting on capacity analysis.

- Maj Gen Fraser, Chair, Specialized Skill Training Subgroup, briefed that his subgroup is reviewing capacity data from Services and Defense Agencies. As mentioned by each subgroup, receiving missing/corrected data from the Services is essential to run the late-May "Quick Look" report and provide a final report by the end of June 2004. There is also a need to established JCSG procedures for data resolution. Finally, Maj Gen Fraser surfaced two issues for E&T JCSG decision:

  1. *Should the E&T JCSG have FY standardization for a capacity analysis baseline.* After discussing, E&T JCSG principals decided to allow each sub-group to decide on the appropriate fiscal year baseline; i.e., specialized skills training may decide to use FY03, while flight training may opt for FY01. Whatever FY is used, it must be fully justified and documented.

  2. *Should the subgroups use seasonal surge or level loading as a base line to gauge capacity.* The group agreed that seasonal surge would be more appropriate because there would be some courses that had higher throughput during specific months. For example, basic military training peaks in the summer with large quantities of recruits while there is lower throughput in the winter months.

- CAPT Gene Summerlin, Flight Training POC, briefed the subgroup and identified some of the areas where data is incomplete, inconsistent, and/or require clarification. The subgroup will work through approved procedures to resolve data issues. Similar to the other subgroups, some of this data is essential to run the mid-late May "Quick Look" report and could delay the capacity analysis timeline. Looking ahead, the subgroup is also working a memo requesting Services identify future (20 yr) flight training requirements, which is vital for realistic scenario development. Mr. Howlett suggested to Mr. Abell the subgroups aggregate their requirements into a single memo from the E&T JCSG requesting Services provide their 20 year force structure requirements beyond the POM. Mr Abell agreed and the E&T JCSG will forward a memo to him for signature. Finally, the question was asked regarding how much latitude the flight training sub-group had in developing "DoD Transformation Options" and whether they could make "bold" suggestions. Mr. Abell supports the JCSG subgroups suggesting bold new business rules in order to maximize efficient use of resources.

- Col Jerry Lyons from the Professional Development Education Subgroup briefed that PDE has also experienced uneven capacity reporting. For example: NPS and AFIT have answered the capacity data questions while the military Legal and Chaplain's schools appear to have not. The subgroup is awaiting process clarification to request incomplete and/or missing data from the Services. He mentioned that leased spaces will be evaluated for student throughput & staff, only. The principals emphasized that functions within the E&T JCSG purview needed to be considered both on federally owned and leased facilities. The discussion further clarified PDE's

responsibility to review "other full-time education" functions conducted by DoD civilian institutions whether on leased space or with relatively small throughputs.

At the conclusion of the subgroup updates there was a brief discussion about the Scenario Development phase of the OSD BRAC process. Mr. Buzzell, OSD-BRAC office, commented there will be two training sessions; one for the Principals group targeted at the executive level and a second briefing in greater detail at the subgroup level. They will provide step-by-step instructions on Scenario Development and the use of the Optimization tool in Scenario Development. Further, Mr. Buzzell announced that the Optimization Model briefing, separate from the Scenario Development brief, will be provided by Mr. Ron Nickel to both the JCSG Principals and the subgroup members.

The meeting concluded with the Chair thanking the subgroups and their respective members for their hard work. Mr. Abell again pointed out the need from this point through scenario development to maintain continuity of group and subgroups members. The next scheduled meeting is 27 May 2004.

Approved: _____
Charles S. Abell
Principal Deputy Under Secretary of
Defense (Personnel & Readiness)
Chairman, Education & Training Joint
Cross-Service Group

Attachments:
1. List of Attendees, 13 May 2004
2. Briefing Slides

Copies Furnished:
1. OSD BRAC Office
2. E&T JCSG Coordination Team
3. DoD IG

BRAC 2005
EDUCATION AND TRAINING JOINT CROSS-SERVICE GROUP
13 May 2004

Attendees

Members:

- Hon Charles S. Abell, Principal Deputy Under Secretary of Defense (Personnel &Readiness) Chair
- Mr. Michael Dominguez, Assistant Secretary of the Air Force for Manpower and Reserve Affairs
- MG Buford Blount, USA, Deputy G-3
- BGen George Flynn, USMC, Deputy Director, Training and Education Command
- COL(P) Tom Maffey, USA, JCS VDJ-7
- CAPT Bill Wilcox, USN, N1D

Others:

- Dr. Paul Mayberry, Deputy Under Secretary of Defense for Readiness
- Maj Gen William Fraser III, USAF, AETC/DO
- Mr. Dan Gardner, Office of the Secretary of Defense (P&R)
- Mr. Bob Howlett, E&T JCSG Coordination Team
- Col Nancy Weaver, USAF, E&T JCSG Coordination Team
- Col Jerry Lynes, USMC, Division Chief, Joint Doctrine, J-7
- CAPT Gene Summerlin, USN, Navy BRAC
- Col James Briggs, USAF, AETC/DOO
- CAPT Cathy Osman, USN, J7/JEDETD/JETB
- Mr. Bob Harrison, DAMO-TR
- Mr. Brian Buzzell, OSD BRAC Contract Support
- Col Jimmie Simmons, USAF, AETC/DOR
- Mr. Robert Lepianka, E&T JCSG Ranges
- Mr. Steve Jameson, OASD(RA)/M&F
- Lt Col Anne Fitch, USAF, Air Force BRAC
- Mr. Ken VanHove, DOD/IG
- CMSgt Connie Cappadona, E&T JCSG Coordination Team
- SSG Kevin Lipscomb, USA, E&T JCSG Coordination Team

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Education &Training Joint Cross Service Group

E&T JCSG Principals Meeting
13 MAY 2004

Mr. Charles Abell
Chairman, E&T JCSG

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Overview

- Opening Comments
- Status Update
  - BRAC Time line
  - Graduate Flight Training
  - Military Value Analysis Report
- Subgroup Updates
  - Flight Training
  - Professional Development Education
  - Specialized Skill Training
  - Ranges
- Next meeting
  - Call for agenda items
  - Next scheduled meeting — 27 May 2004, 1300

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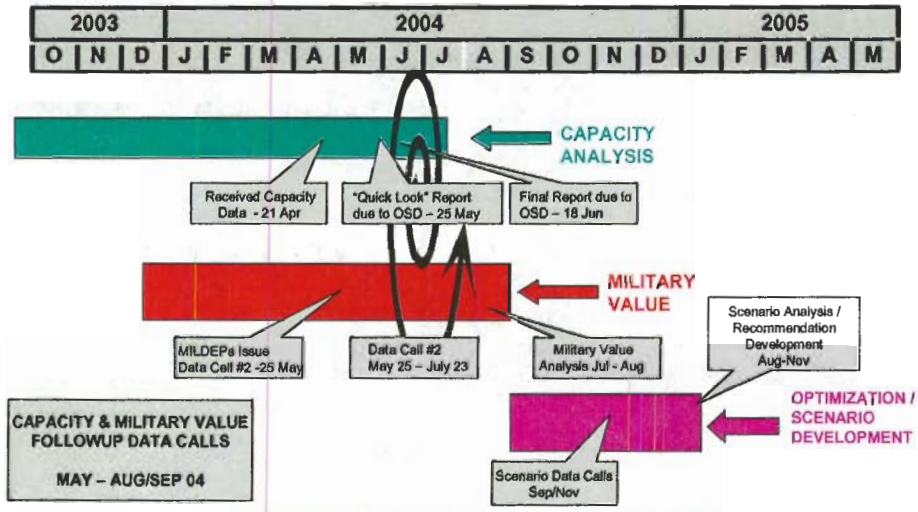
BRAC Timeline Overview



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Graduate Flight Training

- Services to provide IPT members to evaluate & propose an approach for E&T JCSG analysis of selected joint platforms
  - Approach should seek to minimize maintenance activities & sites, maximize collocation & address service doctrinal issues
- Service-led IPTs will submit proposals to the ISG through the E&T JCSG Chair by… TBD
  - Air Force: C-130, JSF & UAV
    - JCSG review will be limited to UAVs used jointly & operated at medium & high altitudes
  - Marine Corps: V-22
  - Army: H-60
  - Service lead for C-12 still to be determined
- Training of aircraft maintainers is already under review by the E&T JCSG & should not be addressed by these teams

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Military Value Analysis Report Status

- Final E&T JCSG MVA Report pending
  - ISG memos to JCSG Chairs in coordination
- Incorporated updates to the E&T JCSG MVA Report
  - E&T JCSG/TJCSG MOA signed 5 April
  - Flight Training Data Call #1 questions used for military value analysis identified in the report
  - Graduate-level flight training remains assigned to E&T JCSG
    - Revised ISG guidance may necessitate changes to MV Report after Service-led IPTs provide input
  - ISG recommended Ranges take into consideration cost implications associated with conducting training on ranges that are not mission funded as training ranges before developing recommendation for realignment of the function
- DST review of E&T JCSG MV questions completed 17 May

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Ranges

- Capacity analysis conducted on Training and T&E Range Functions
  - CALIBRE providing analytical support to both functions
- "Quick Look" data run
  - Training function: Fort Campbell, KY
  - T&E function: Aberdeen Proving Ground, MD
- Training: Made crosswalk from dB to Capacity Spreadsheet
  - Initial data run by 12 May
  - Ground, Air, Sea, Sim Ctr sub-functional reviews
  - Full Training Sub-WG meets 17 May to integrate
- T&E: Concerned with fidelity and granularity of data
  - Initial data run by 13 May
  - Services working to clean-up inconsistencies identified
  - "Quick Look" sampling due 25 May; Final analysis due 18 Jun
- Range Subgroup meeting 26 May for status check
- Projected Range "Principals" meeting on Capacity analysis – 7 Jun

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Specialized Skills Training

- Capacity Analysis Status
  - Reviewing data from Services and Defense Agencies
    - Missing/corrected data essential to run late-May "Quick look" report
  - Populating spreadsheets for capacity analysis (sample bases)
    - Analyze data to determine potential excess capacity
  - Exploring opportunities to co-locate or consolidate like training functions across services using DOD Occupational Codes

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Specialized Skills Training

- Issues
  - Data missing, incomplete or needs translation/clarification
  - Need established OSD procedures for data resolution
  - During question data resolution, questions modified such that required data not available (questions re-submitted in Data Call #2)
  - Some Navy capacity data was submitted in attachments which will be imported into OSD data base NLT 25 May
  - Navy data submitted by activities vice installations
    - Makes installation data roll-up difficult
  - Data import from access to excel problematic
    - Requires manual conversion of huge amounts of data
  - SST still awaiting Air Force-provided Data Analyst

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Specialized Skills Training

- Decisions
  - Standardization across JCSG for FY capacity analysis baseline
    - Recommend using FY03 actual data for baseline capacity analysis (scenario development based on future requirements)
  - Seasonal surge versus level loading
    - Recommend using seasonal surge patterns for capacity analysis (peak)

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Flight Training

- Capacity Analysis
  - Reviewing data from services
    - Identified areas where data are incomplete, inconsistent, and/or require clarification
    - Will work through approved procedures to resolve data issues
    - Some data essential to run mid-late May "Quick look" report
    - Could delay capacity analysis timeline
  - Populating spreadsheets for capacity calculations
  - Working to identify future (20 yr) flight training requirements
- Graduate Flight Training
  - Pressing ahead with analysis of Joint platforms (JSF, V-22, C-130, C-12, H-60, and UAV)
- DoD Transformation: Opportunities for Joint/Combined Training
  - Looking for opportunities to co-locate or consolidate like training functions across services

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Professional Development Education

- Group Issues
  - Uneven reporting by installation
  - JFSC and NDU to be reported by Norfolk and Ft. McNair, respectively (currently addressed)
  - "Other FTE" requirements:
    - NPS, AFIT have returned data
    - Legal and Chaplain's courses have not returned data
    - Leased spaces will be evaluated for student throughput & staff only
    - DOD civilian institutions not applicable for PDE
  - Need to breakout classroom data (question #749) by program/building
  - Awaiting process clarification for incomplete and/or missing data

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Professional Development Education

- Major service issues
  - Army
    - Missing building data for Carlisle Barracks
    - Clarification of data for Ft. Leavenworth
  - Navy
    - NPS program definitions (separate degree granting programs)
  - Air Force
    - Maxwell AFB data needs to be broken out by program
  - Marine Corps
    - Functional crosswalk for nonresident programs (currently addressed)

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Next Meeting

- Next meeting – 27 May 2004, 1300-1400
- Forward agenda items to Mr. Bob Howlett and/or Col Nancy Weaver by 22 May
- Items for future meetings are encouraged

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