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Comptroller of the Currency  
Administrator of National Banks

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Washington, DC 20219

*(Insert Date)*

*(Insert name and address)*

Subject: Request for Appraisal of Stock involving *(insert bank name, city, state)*

Dear Mr. or Ms. *(insert name)*:

The Comptroller of the Currency (OCC) acknowledges receipt of your request dated *(insert date)* for the OCC to conduct a stock appraisal of *(insert bank name, city, state)*. After the OCC verifies with the bank that you perfected your dissenters' rights, we will begin the appraisal process.

If you have any information that you would like for us to consider in preparing the stock valuation, including any stock appraisals or other valuation reports in support of the value of the stock, submit such information to the OCC within 30 days. Also provide the bank with a copy of any information that you submit to the OCC. We have requested the bank to provide you with copies of any information it submits us. A copy of that letter is enclosed.

If you have any questions, you may contact me at (202) 874-5060.

Sincerely,

Name  
Title

Enclosure

cc: Bank