

# Tape Record Layout

CPSS : 08.90.017.05

Date Created: 5/20/1998

ARM No: 0

Date Modified: 10/10/2007

ARM Supplement: 0

File Name: Vendor/Misc. Agency ACH Payment File
File Id: Vendor/Misc. & Preauthorized Debit Data Record (CCD+)
Output From: Agency or Electronic Certification System
Input To: TOP Pre-Validation, RFC ACH Payment Application

Record Information	File Information	Tape Information	Blocking Information
Max Size: 160	Retention: 0 days	Track: 9	Density: 6250
Record Type: Fixed		Parity: Odd	Factor: 10
			Max Length: 1600

Field Number	Length	Positions	Type	Description	Notes	Footnote
1	9	1 - 9	A	Payee or Vendor Identification Number (TIN)		1
2	1	10	A	Record Code	Always "A"	
3	10	11 - 20	N	Amount	unsigned field	2
4	1	21	A	Line Code		3
5	8	22 - 29	N	Agency Location Code	Only 1 ALC within schedule/batch	4
6	22	30 - 51	A	Name of Account Holder		
7	1	52	A	Special Data	Blank	5
8	1	53	A	Account Code		6
9	8	54 - 61	N	Routing Transit Number		7
10	1	62	N	RTN Check Digit		7
11	17	63 - 79	A	Depositor Account Number	Left Justified, A-Z, 0-9, "-", no embedded spaces	
12	80	80 - 159	A	Addenda Payment ID Information		8
13	1	160	A	TOP Eligibility	Blank or "Y" = Yes, "N" = No	9

## Footnotes:

All characters in file must be = or > HEX '40'

- 1 Vendor Identification Number, Social Security Number, or Taxpayer ID Number (TIN). Right Justified. Sort records by Payee ID, within RTN. (See footnote 4)
- 2 The Amount field for all payment records on "PRENOT" files must contain zeros. All other payment types (other than PRENOT) must contain an amount greater than zero.
- 3 Line Codes: V = Vendor, M = Miscellaneous, P = Preauthorized Debits (Kansas City Financial Center only). (See Control Header Record for valid line code combination with File ID & Agency ID)
- 4 Must be valid ALC, numeric and not all 0's or 9's.
- 5 Only for SSA Garnishments Child Support Payments = Service Center Code. Else Blank.
- 6 'C' = Checking, 'S' = Savings, 'L' = Loan, 'G' = General Ledger  
(General Ledger and Loan Accounts are available for Vendor payments only (line code = 'V'))
- 7 Sort payments in ascending sequence by (9 position) Routing Number/Check Digit (also known as RTN).
- 8 Addenda records are used to supply additional information about payment records. This information is passed through to the receiving Financial Institutions. Addenda

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## Footnotes:

records will not be included with any returned payment records. Only ANSI standard formats will be permitted. Addenda record information may only be used for the purpose of transmitting payment related info. Any other use is prohibited.

This is an optional field and must be blank if not used.

For Vendor Payment, No Interest, No Discount Addenda Example see CPSS 08.90.017.19

For Vendor Payment with Interest Penalty Addenda Example see CPSS 08.90.017.20

For Vendor Payment with Discount Addenda Example see CPSS 08.90.017.21

For Vendor Payment, Child Support Payment Addenda Example see CPSS 8.90.17.24

For SSA Child Support payments only, last 2 positions of addenda field will be the payment's PIC (Payment Identification Code) in positions 158 - 159 of the Data Record.

- 9 This field is to be used for Miscellaneous Payments only (Line Code 'M'). Agencies are to determine if the Miscellaneous payment is subject to offset and must place the appropriate code in this field. If the field is left blank, the payment will be subject to offset.