

Mark Twain Nation Forest
Houston/Rolla/Cedar Creek Ranger District



**Miscellaneous Clerk, GS-462-04/05
Customer Service Representative
REGION 9
Mark Twain National Forest
Houston/Rolla/Cedar Creek Ranger District
Houston, Missouri**

Interested individuals may apply for the Customer Service Representative, GS-04/05 position located in Houston, Missouri on the Mark Twain Nation Forest, Houston/Rolla/Cedar Creek Ranger District at the following sites:

The announcement numbers for this position are as follows:

DEMO: OCR-303-0405-CUSTREP-DP (Non-status)

Merit (internal): OCR-303-0405-CUSTREP-G (Status eligibles) (AVUE)

Applications can be submitted on line at the following website addresses:

[USAJobs](#) for non-status and [AVUE](#) for status eligibles. All applications must be completed by **January 17, 2009.**

The position will be filled at the GS-04/05 levels. Select Houston, MO as the duty station.

If you already are a federal employee with Permanent status, you may apply to both announcements; if you do not have Permanent status, you may only apply to the DEMO announcement. All applications must be completed by **January 17, 2009**. Applicants should apply for the GS-04, the GS-05 grade level or both. The announcements are "Open Continuous Recruitment" (OCR) and consequently will not contain information specific to the job in Houston, MO: to be considered for our position, applicants must select "**Houston**" as the duty station. The position is Permanent with tour of fulltime schedule.

Please contact Faye Rice at (417) 967-4194 ext. 101 if you have questions regarding the application process or the position.

ABOUT THE FOREST:

The [Mark Twain National Forest](#) is made up of six ranger districts, mainly located in the southern third of the state. The Forest Supervisor's Office is located in Rolla, Missouri. The Mark Twain NF contains approximately 1.5 million acres, comprised mainly of upland hardwoods and some associated shortleaf pine. A full range of vegetation and recreation management activities on the forest include timber harvest and regeneration activities, TSI, prescribed fire, developed and dispersed recreation, and mining.

ABOUT THE DISTRICT:

The [Houston/Rolla/Cedar Creek Ranger District](#) covers approximately 350,000 acres with approximately 196,800 acres being in Federal ownership. It is located in seven Missouri counties: Boone, Callaway, Laclede, Phelps, Pulaski, Texas, and Wright. The District is rich in Stream/Riparian habitat, has three rivers that cross through the District, Paddy Creek Wilderness (7060 acres), rich in cultural resources, six developed recreation areas, horse/hiking trails located on a portion of the Trail of Tears, large special uses program, a diverse Wildlife program, a large prescribed fire program, 23 grazing permits, and a growing Timber Management Program.

ABOUT THE COMMUNITY: <http://www.houstonchamber.org>

HOUSTON, MISSOURI

ELEVATION: 1,160 feet. Population: 1,196. Information is as of the 2000 census. Houston, Missouri is on Highway 63 South of Rolla, Missouri - 45 miles; and East of Springfield, Missouri - 85 miles. There are houses for sale \$60,000.00 to \$250,000.00. Majority are three-bedroom homes and some two-bedroom homes. Rental houses are difficult to obtain with moderately high rent for this area - \$450 to \$900 per month plus utilities. Stoves and refrigerators normally not furnished except with furnished apartments.

GOVERNMENT QUARTERS: None.

SCHOOLS: Kindergarten through High School with an enrollment of approximately 1,100. The High School has an A+ status in 1999, with program focus on academic and technical education; for qualifying students two years free tuition at any Missouri public community college, post secondary vocational school, technical school or Missouri State University. Missouri State University – West Plains (Houston Extended Campus) more information, Elaine Campbell at (417) 967-3348. Texas County Technical Institute (800) 835-1130
www.texascountytech.edu

HOSPITAL: Texas County Memorial Hospital located in Houston- 66 beds. A 96 bed skilled nursing home is also located in Houston (Houston House).

DOCTORS: 12 doctors and 3 chiropractors; one Dentist's office. Nearest specialists located in Rolla, Missouri and Springfield, Missouri.

CHURCHES: Catholic, Methodist, Christian, several Baptist Churches, Church of Christ, Assembly of God, Church of God, and Lutheran Church.

RECREATION & FITNESS OPPORTUNITIES INCLUDE: Swimming: Public Swimming Pool, Supervised Summer Playgrounds, Full-time Parks and Recreation Director, Summer Day Camp, Little League, Babe Ruth, Girls Softball, Toss and Tee Ball theaters, One Theater and One Drive-In Theater; fitness center.

SPORTS AND EVENTS: Basketball, Football, and Baseball. Other: Golf Course (nine holes), Emmett Kelly Clown Festival, Texas County Fair; Annual Tree Lighting festivities. Hunting and Fishing is good (small game), - Sportsman Club; Tennis, Bowling and Canoeing.

SHOPPING: One supermarket, three clothing shops, one shoe store, two drug stores, dollar stores, appliance store, super Wal-Mart, two car dealers, Chevrolet – Oldsmobile & Ford - Mercury.

There are three banks with full banking facilities.

CLIMATE: Texas County enjoys the beauty of all four seasons. The average temperature of the warmest month (July) is 80 – 85 degrees. The coolest month (January) is 20 – 25 degrees. The average rainfall is 41 inches with an average snowfall of 15 inches.

Houston, Missouri Web sites of interest:

Texas County Medical Clinic www.tcmh.org
Century 21 Real Estate www.c21oaktreerealty.com
ReMax Farm & Home <http://www.Farmhomesrealty.com>
Houston Herald www.houstonherald.com

Contact: [Faye Rice](#) @417-967-4194 ext. 101
U.S. Forest Service
Houston/Rolla/Cedar Creek Ranger District
108 S Sam Houston Blvd.
Houston, Missouri 65483

Mark Twain Nation Forest
Houston/Rolla/Cedar Creek Ranger District



Miscellaneous Clerk, GS-0303-04/05
Customer Service Representative
REGION 9
Mark Twain National Forest
Houston/Rolla/Cedar Creek Ranger District
Houston, Missouri

Go to [USAJobs](#) or [AVUE](#) to apply on line if you are interested in this position or for more information contact:

E-mail to: Faye Rice (fayerice@fs.fed.us)

Mail to: USDA Forest Service, Houston Ranger District, ATTN: Faye Rice, 108 S. Sam Houston Blvd., Houston, MO 65483, or

FAX to: (417) 967-2524, ATTN: Faye Rice, Support Services Specialist

Customer Service Representative, GS-0303-04/05

Location: *Eastern Region, Region 9, Mark Twain National Forest, Houston/Rolla/Cedar Creek Ranger District*

PERSONAL INFORMATION

Name: _____ Date: _____

Mailing Address _____

E-Mail Address _____

Phone: Work: _____ Home: _____

Are you currently a Federal employee? Yes _____ No _____

Permanent? _____ Temporary? _____ TERM? _____ VRA? _____ PWD? _____ OTHER? _____

Current Title/Series/Grade: _____

Agency Employed with and location: _____

Thank you for your interest!