

INFORMATION FOR NJ RESIDENTS HOW TO TITLE & REGISTER A VEHICLE WHILE TEMPORARILY LOCATED OUT OF STATE

If you are a New Jersey resident and you purchase a new or used vehicle while out of state listed below is the information needed to title and register the vehicle in New Jersey.

All transactions must be accompanied by the following documentation:

1. Evidence of Ownership:

NEW CAR A new car purchased in New Jersey or another state requires a manufacturer's certificate of origin. This document is the vehicle's birth certificate. The selling dealer should provide you with this document.

USED CAR Purchased Out-of-State – For a used car purchased or last registered in another state that requires a certificate of title, that state's certificate of title with a proper ownership assignment can serve as proof of ownership.

For a used car purchased or last registered in a state that does not issue titles, the requirement is the registration issued to you or the former owner's registration properly assigned to you. You will have to supply the Vehicle Identification Number (VIN) in a signed statement certifying that you have physically checked the number supplied and that it is accurate. If you are registering a car from out of state and you lack a former registration, a certification from the Motor Vehicle Agency of that state stating that the vehicle was registered to you will be accepted, but you must also supply the above-mentioned Vehicle Identification Number statement. The Vehicle Identification Number can be found on the dash in the lower left corner of the windshield, immediately in front of the driver, for vehicles manufactured after 1968. You can see the number by looking through the windshield from the outside. The VIN on vehicles manufactured before 1968 is not uniformly located. Please check with a local dealer if you cannot locate the number.

MILEAGE STATEMENT The seller of a vehicle must supply an accurate odometer reading at the time of sale and state whether the odometer has passed its mechanical limitations and is on a second or third cycle. If the actual odometer reading is inaccurate, the seller must so state and give an estimate of what the actual reading should be.

NOTE: WE MUST HAVE ORIGINAL DOCUMENTS. MEMORANDUM OF TITLE, PHOTOCOPIES OR NON-NEGOTIABLE DOCUMENTS ARE NOT ACCEPTABLE AS EVIDENCE OF OWNERSHIP.

2. Please complete an application for N.J. title (OS/SS-7), a registration application (BA-49) and proof of sales tax paid.

NOTE: Your items will not be processed unless you supply your New Jersey driver license number in the space provided on the BA-49. If you do not possess a New Jersey driver license number, please provide your full date of birth, eye color, sex, social security number and 6 points of ID so we can create a correct number.

3. A PHOTOCOPY OF YOUR CURRENT N.J. VEHICLE INSURANCE CARD MUST BE ENCLOSED.
4. Title Fee - The title fee is based on whether the vehicle is financed or not.
5. Sales Tax - The 7% sales tax based on the purchase price of the vehicle (if a trade-in is indicated on the dealer's invoice, subtract that from the price of the new vehicle and calculate the 7% sales tax based on the adjusted price). If you paid the sales tax to the state where the vehicle was purchased, include the receipt made out to the purchaser. If you paid less than 7%, you must pay the difference to New Jersey.

6. Registration Fees - The registration fee is based on the model year and the shipping weight of your vehicle.

Transferring an existing registration - If you are transferring an existing registration you must submit your current registration certificate. If this certificate is not available; an additional duplicate registration fee is required for a duplicate in order to transfer the remaining equity to your new vehicle. Supply your New Jersey license plate number and state that a duplicate registration is to be issued.

If your existing registration is due for renewal or expires within 60 days, do not include a transfer fee.

Replacement License Plates - If you have plates but would like a new set of license plates, please submit the replacement plate fee and enclose your current New Jersey registration certificate and state that new plates are requested.

NOTE: As of October 1, 2004, new passenger vehicles will receive a four (4) year registration when a manufacturer's statement of origin is presented as documentation and an initial registration is requested.

Please visit our website at WWW.NJMVC.GOV for title and registration fee information including the four year program fee information and the 6 point ID verification program.

CHECK LIST

We suggest you check each item below to ensure that the proper documents and fees are being submitted in the envelope provided.

1. Sales tax - 7% of the purchase price. \$ _____

2. Title fee - \$20 if no lien, or \$40 with a lien. \$ _____

3. Registration fee. \$ _____

If you wish an extra copy of the registration certificate, add the duplicate registration fee to the registration fee and advise us if a duplicate is desired.

4. Evidence of ownership.

5. Forms – OS/SS-7 Completed – BA-49 and proof of paid sales tax.

TOTAL \$ _____

IF IN DOUBT AS TO EXACT TRANSACTION FEES, YOU CAN SEND A CHECK MADE PAYABLE TO THE N.J. MOTOR VEHICLE COMMISSION WITH THE AMOUNT LEFT BLANK. WE WILL INSERT THE CORRECT FEE AND SUPPLY YOU WITH A RECEIPT OF FEES COLLECTED WHEN RETURNING YOUR COMPLETED TRANSACTION.