

**UNITED STATES DEPARTMENT OF THE INTERIOR  
MINERALS MANAGEMENT SERVICE  
GULF OF MEXICO OCS REGION**

NTL No. 2007-G12

Effective Date: April 4, 2007

NOTICE TO LESSEES AND OPERATORS OF FEDERAL OIL, GAS, AND SULPHUR  
LEASES AND PIPELINE RIGHT-OF-WAY HOLDERS  
ON THE OUTER CONTINENTAL SHELF, GULF OF MEXICO OCS REGION

**Contact with District Offices and the Pipeline Section  
Outside Regular Work Hours**

This Notice to Lessees and Operators (NTL) is issued pursuant to 30 CFR 250.103 and supersedes NTL No. 2005-G08, effective May 31, 2005. It updates the main telephone numbers and facsimile numbers for the Minerals Management Service (MMS) Gulf of Mexico OCS Region (GOMR) New Orleans, Lafayette, and Lake Jackson District offices and updates a regulatory reference.

**Introduction**

The regulations at 30 CFR 250 and 30 CFR 254 require you to obtain various drilling, production, and pipeline approvals from and make notifications to the MMS GOMR. The purpose of this NTL is to describe the procedures you can use when you must contact an MMS GOMR District office or the MMS GOMR Pipeline Section to fulfill these requirements at times other than during regular office hours. Direct calls and facsimiles regarding drilling or production activities to the appropriate MMS GOMR District office. See the Attachment to this NTL for description of the areas of responsibility for the various MMS GOMR District offices. Direct calls and facsimiles regarding OCS pipeline operations to the MMS GOMR Pipeline Section.

**Office Hours Information**

Regular office hours for the MMS GOMR District offices and the Pipeline Section are 7:00 a.m. to 4:00 p.m., Central Time, Monday through Friday. Direct all urgent telephone calls outside these hours to the cellular telephone number for the appropriate District office or the Pipeline Section. Engineering personnel assigned to respond after hours will return your calls.

**Contact Information**

Addresses, telephone numbers, facsimile numbers, and cellular telephone numbers for the MMS GOMR District offices and the MMS GOMR Pipeline Section are the following:

<b>Office</b>	<b>Mailing Address</b>	<b>Office Number</b>	<b>Facsimile Number</b>	<b>Cellular Telephone No.</b>
<b>New Orleans District</b>	990 N. Corporate Drive Suite 100 New Orleans, LA 70123-3392	(504) 734-6740 or (504) 734-6742	(504) 734-6741	(504) 615-0114
<b>Houma District</b>	3804 Country Drive Post Office Box 760 Bourg, LA 70343-0760	(985) 853-5884	(985) 879-2738	(985) 688-6050
<b>Lafayette District</b>	201 Energy Parkway Suite 410 Lafayette, LA 70508	(337) 289-5100	(337) 354-0008	(337) 280-0227
<b>Lake Charles District</b>	620 Esplanade Street Suite 200 Lake Charles, LA 70607-2984	(337) 480-4600	(337) 477-9889	(337) 370-2419
<b>Lake Jackson District</b>	Oak Park Center 102 Oak Park Drive, Suite 200 Clute, TX 77531	(979) 238-8121	(979) 238-8122	(979) 292-9334
<b>Pipeline Section</b>	Mail Stop 5232 1201 Elmwood Park Boulevard New Orleans, LA 70123-2394	(504) 736-2814	(504) 736-2408	(504) 452-3562

### **Activity Approval Request and Notification Procedures**

Please limit calls requesting non-emergency operational approvals to regular office hours. Your calls outside regular office hours must be for emergencies or to request approval to avoid shut-in of a drilling rig or production facility. The assigned personnel will return your calls the same day within a reasonable response time; however, you may experience a delay in some instances if assigned response personnel must attend to more immediate matters.

The regulations at 30 CFR 250.188 describe the incidents that must be reported to MMS, and when they must be reported. In accordance with 30 CFR 250.189, notify the appropriate MMS GOMR District office, except when the incident involves an OCS pipeline. If the incident involves an OCS pipeline, notify the MMS GOMR Pipeline Section.

For non-emergency situations involving drilling or production activities that occur outside regular GOMR office hours (e.g., items lost overboard according to 30 CFR 250.300(d)), you may notify the appropriate MMS GOMR District office by facsimile instead of orally. In these cases, the MMS GOMR accepts the date and time of the facsimile as the official notification.

For matters involving OCS pipelines, contact the MMS GOMR Pipeline Section during regular office hours to make the notifications required by 30 CFR 250.1008(a), (c), and (d) and the pipeline repair notifications required by 30 CFR 250.1008(e). For emergency situations involving OCS pipelines that occur outside regular MMS GOMR office hours, call the Pipeline Section cellular telephone number listed above.

## **Oil Spill Notification Procedures**

As required by 30 CFR 254.46(a), you must immediately notify the National Response Center at (800) 424-8802 if you observe an oil spill from your facility, an oil spill from another offshore facility, or an offshore spill of unknown origin.

According to 30 CFR 254.46(b), you must notify the MMS GOMR without delay if you have a spill from your facility that is one (1) barrel or more or, if the volume is unknown, is thought to be one barrel (1) or more. If the spill is 10 barrels or less, make the required notification by facsimile to the appropriate MMS GOMR District office or the GOMR Pipeline Section (if the spill is related to OCS pipeline activities). If the spill is more than 10 barrels, make the required notification to the appropriate MMS GOMR office by telephone.

According to 30 CFR 254.46(c), you must immediately notify the appropriate MMS GOMR District office and the responsible party, if known, if you observe a spill resulting from operations at another offshore facility. If you suspect the spill is related to OCS pipeline activities, notify the MMS GOMR Pipeline Section and the responsible party, if known.

## **Paperwork Reduction Act of 1995 Statement**

The collection of information referred to in this NTL provides clarification, description, or guidance of requirements contained in 30 CFR 250, subparts A, C, and J, and in 30 CFR 254. The Office of Management and Budget (OMB) has approved the information collection requirements and assigned OMB Control Numbers 1010-0114, 1010-0057, 1010-0050, and 1010-0091, respectively. This NTL does not impose additional information collection requirements subject to the Paperwork Reduction Act of 1995.

## **Contact**

If you have any questions regarding this NTL, please contact the MMS GOMR Office of Field Operations at (504) 736-2845.

[original signed – Michael Prendergast]

For Lars T. Herbst  
Acting Regional Director

Attachment

## **ATTACHMENT**

### **AREAS OF RESPONSIBILITY OF GOMR DISTRICT OFFICES**

#### **NEW ORLEANS DISTRICT**

Apalachicola (AP) - All OCS blocks  
Atwater (AT) - All OCS blocks  
Breton Sound (BS) - All OCS blocks  
Chandeleur (CA) - All OCS blocks  
Chandeleur, East Addition - All OCS blocks  
Chandeleur Sound (CS) - All OCS blocks  
Charlotte Harbor (CH) - All OCS blocks  
De Soto Canyon (DC) - All OCS blocks  
Destin Dome (DD) - All OCS blocks  
Dry Tortugas (DT) - All OCS blocks  
Ewing Bank (EW) - Those OCS blocks east of a line extending south from the west side of EW Block 787, including those Ewing Bank blocks north and east of Grand Isle, South Addition.  
Florida Middle Ground (FM) - All OCS blocks  
Gainesville (GV) - All OCS blocks  
Grand Isle (GI) - All OCS blocks  
Grand Isle, South Addition - All OCS blocks  
Henderson (HE) - All OCS blocks  
Howell Hook (HH) - All OCS blocks  
Key West (KW) - All OCS blocks  
Lloyd (LL) - All OCS blocks  
Lund (LU) - All OCS blocks  
Main Pass (MP) - All OCS blocks  
Main Pass, East Addition - All OCS blocks  
Main Pass, South Addition - All OCS blocks  
Miami (MA) - All OCS blocks  
Mississippi Canyon (MC) - All OCS blocks  
Mobile (MO) - All OCS blocks  
Pensacola (PE) - All OCS blocks  
Pulley Ridge (PR) - All OCS blocks  
Rankin (RK) - All OCS blocks  
South Pass (SP) - All OCS blocks  
South Pass, East Addition - All OCS blocks  
South Pass, South Addition - All OCS blocks  
St. Petersburg (PB) - All OCS blocks  
Tarpon Springs (TP) - All OCS blocks  
The Elbow (EL) - All OCS blocks  
Viosca Knoll (VK) - All OCS blocks  
West Delta (WD) - All OCS blocks  
West Delta, South Addition - All OCS blocks

#### **HOUMA DISTRICT**

Bay Marchand (BM) - All OCS blocks  
Ewing Bank (EW) - Those OCS blocks west of a line extending south from the west side of EB Block 787.  
Green Canyon (GC) - All OCS blocks  
Ship Shoal (SS) - All OCS blocks  
Ship Shoal, South Addition - All OCS blocks  
South Timbalier (ST) - All OCS blocks  
South Timbalier, East Addition - All OCS blocks  
South Pelto (PL) - All OCS blocks  
Walker Ridge (WR) - All OCS blocks

#### **LAFAYETTE DISTRICT**

Eugene Island (EI) - All OCS blocks  
Eugene Island, South Addition - All OCS blocks

Garden Banks (GB) - Those OCS blocks east of a line extending south from the west side of GB Block 64.  
 Keathley Canyon (KC) - Those OCS blocks east of a line extending south from the west side of KC Block 20.  
 South Marsh Island (SM) - All OCS blocks  
 South Marsh Island, North Addition - All OCS blocks  
 South Marsh Island, South Addition - All OCS blocks

### **LAKE CHARLES DISTRICT**

East Cameron (EC) - All OCS blocks  
 East Cameron, South Addition - All OCS blocks  
 Garden Banks (GB) - Those OCS blocks west of a line extending south from the east side of GB Block 63, and east of a line extending south from the west side of GB Block 143.  
 Keathley Canyon (KC) - Those OCS blocks west of a line extending south from the east side of KC Block 19, and east of a line extending south from the west side of KC Block 11.  
 Sabine Pass, Louisiana (SA) - All OCS blocks  
 Vermilion (VR) - All OCS blocks  
 Vermilion, South Addition - All OCS blocks  
 West Cameron (WC) - All OCS blocks  
 West Cameron, South Addition - All OCS blocks  
 West Cameron, West Addition - All OCS blocks

### **LAKE JACKSON DISTRICT**

Alaminos Canyon (AC) - All OCS blocks  
 Brazos (BA) - All OCS blocks  
 Brazos, South Addition - All OCS blocks  
 Corpus Christi (CC) - All OCS blocks  
 East Breaks (EB) - All OCS blocks  
 Galveston (GA) - All OCS blocks  
 Galveston, South Addition - All OCS blocks  
 Garden Banks (GB) - Those blocks west of a line extending south from the east side of GB Block 142.  
 High Island (HI) - All OCS blocks  
 High Island, East Addition - All OCS blocks  
 High Island, East Addition, South Extension - All OCS blocks  
 High Island, South Addition - All OCS blocks  
 Keathley Canyon (KC) - Those OCS blocks west of a line extending south from the east side of KC Block 10.  
 Matagorda Island (MI) - All OCS blocks  
 Mustang Island (MU) - All OCS blocks  
 Mustang Island, E. Add. - All OCS Blocks  
 North Padre Island (PN) - All OCS blocks  
 North Padre Island, East Addition - All OCS blocks  
 Port Isabel (PI) - All OCS blocks  
 Sabine Pass, Texas (SX) - All OCS blocks  
 South Padre Island (PS) - All OCS blocks  
 South Padre Island, East Addition - All OCS blocks