

## **Title VI – Grants for Native Americans**

### **APPLICATION GUIDELINES**

**The application may be presented in any format but it must meet the criteria specified in the Older Americans Act, section 622 for Title VI, Part B. It must also meet the criteria specified in title 45 of the Code of Federal Regulations, section 1328.19. However, you may find this guide helpful.**

**Organization** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

**Telephone Number** \_\_\_\_\_ **Fax Number** \_\_\_\_\_

**E-mail Address** \_\_\_\_\_ **EIN** \_\_\_\_\_

**DUNS Number** \_\_\_\_\_

**Principal Official** \_\_\_\_\_

**Principal Official Signature** \_\_\_\_\_

**Number of elders eligible within  
the planned service area:**      **Age 60+**      \_\_\_\_\_

**Source of population statistics  
used to establish eligibility**      **U.S. Census**      \_\_\_\_\_

**Applying for:**      **Part B**      \_\_\_\_\_

## **Geographic Location:**

The applicant must provide an appropriate narrative description of the geographical area to be served and an assurance that procedures will be adapted to ensure against duplicate services being provided to the same recipients. You may submit a map with the service area identified if you wish.

## **Program Assurances:**

Title VI, Part B Program Assurances must be included in the application. The Title VI, Part B Program Assurances are those provisions identified in section 624(a) of the Older Americans Act, and in the title 45 of the Code of Federal Regulations section 1328.19(d), issued August 31, 1988. The organization must state that it agrees to abide by all the provisions for the entire project being applied for April 1, 2006 – March 31, 2008. (Program Assurances are included in this application guide.)

## **Certification Forms:**

Certifications are required from the applicant regarding lobbying; debarment, suspension, and other responsibility matters; and drug-free workplace requirements. Please note that a duly authorized representative of the organization must attest to the applicant's compliance with these certifications. (Certification forms are included in this application guide.)

## **Objectives and Need for Assistance:**

This section must include objectives, expressed in measurable terms, which are related to the core services and evidence based preventive services to be addressed by the organization. This section must also include a discussion of how the needs that will be addressed by the core services were determined.



b) Home delivered meals program:

1) How will you determine eligibility for home delivered meals?

2) What meals will be provided (i.e., breakfast, lunch, supper)?

3) How will meals be delivered and how often will they be delivered?  
(For example: a hot meal will be delivered by van once a day/5 days a week.)

4) How will elders access the meals (i.e., call, etc)?

5) How many elders do you expect to serve per day \_\_\_\_\_

week \_\_\_\_\_

year \_\_\_\_\_

c) Guest meals:

1) What is your policy for guest meals? (Who can receive a guest meal, under what circumstances, etc.)

2) What do you charge for guest meals? \_\_\_\_\_

d) Contributions:

1) How are contributions collected?

2) How are contributions used?

e) Other nutrition services:

1) What other nutrition services will be provided, how often will they be provided and who will provide them? (Other nutrition services include nutrition screening, nutrition education, nutrition counseling, traditional foods, etc.)?

2) How will you inform elders of the other nutrition services that are available?

3) How will elders access the services?

4. Describe the methods, facilities, and staff to be used in preparing, serving, and delivering meals. If volunteers are used, specify their role.

5. Describe how you will assure that each meal provides one-third RDA and are consistent with the USDA/DHHS Dietary Guidelines for both congregate and home delivered meals.

6. Describe the results and benefits expected from providing nutrition services and how you will assess the results and benefits.

**B. Information and Assistance:**

1. If no Title VI funds are to be used for information and assistance services, how will these services be provided?

2. Describe what information and assistance services will be provided, including:  
a) What information and assistance services will be provided?

b) How they will be provided.

c) Who will provide them?

d) How you will notify elders about the information and assistance services.

e) How elders will access the service

3. Describe the results and benefits expected in providing information and assistance services and how you will assess the results and benefits.

**C. Other Supportive Services:**

1. Describe what supportive services other than nutrition and information and assistance will be provided, including:

a) What supportive services other than nutrition and information and assistance will be provided?

b) How will each of the other supportive services be provided and how many elders will receive each service?

c) Describe the results and benefits expected in providing other supportive services and how you will assess this.

**D. Coordination with Title III:**

Describe specifically how Title VI and Title III resources will be coordinated within the Title VI service area and what efforts will be made to increase coordination.