

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

Unless otherwise indicated, the District Performance Review indicators will be used to evaluate conditions and performance in the district over the preceding three year period. To attain points for this section of the DPR, the district must answer "yes" to each numbered indicator or block of indicators. Partial points are not awarded. For all indicators: In addition to the items identified below, the suggested documentation shall also include Board policies and procedures, Board meeting agenda, minutes and board resolutions reflecting deliberation and action taken on item indicated.

A. STUDENT ACHIEVEMENT	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O	Y E S	N O	
<p><b>SUGGESTED DOCUMENTATION</b></p> <p><i>The school board conveys clearly and concretely, through the policies it adopts and the information it seeks, that student achievement is the highest priority.</i></p>	12					
<p>1. The school board or advisory board has a clearly articulated district mission statement incorporating the</p>						
<p>Mission statement, state assessments, district report</p>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

A. STUDENT ACHIEVEMENT	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O	Y E S	N O	
<p>expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.</p>						
<p>2. The school board or advisory board complies with all of the requirements of N.J.A.C. 6A:8, concerning curriculum and instruction and professional development.</p>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

A. STUDENT ACHIEVEMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
3. The school board or advisory board establishes policies and procedures for the provision of educational programs and services for all students as set forth in Chapter 7, Managing for Equality and Equity in Education of Volume 6A of N.J.A.C. 6A:7-1.1, <i>et seq.</i>	Equity Plan						
4. The school board directs the Chief School Administrator to take appropriate action concerning professional development, purchase of materials and curriculum development. The board	Purchase orders linked to professional development;						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

A. STUDENT ACHIEVEMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
<p>also directs the Chief School Administrator to report back to the school board concerning the action(s) taken.</p> <p><b><u>Advisory Board Only</u></b></p> <p>The advisory board consults with and monitors the CSA's action concerning professional development, purchase of materials and curriculum development. The advisory board communicates an expectation that the CSA report back to</p>	<p>professional development plans</p>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

A. STUDENT ACHIEVEMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
the advisory board concerning the action taken.							
<b>TOTAL POINTS – Section A</b>		<b>12</b>					

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

B. BOARD TRAINING, DISCLOSURE AND OPERATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
<i>The school board and the administration comply with training, disclosure and operational requirements.</i>		11						
1. The school board or advisory board upholds and enforces all applicable rules and regulations of the State Board of Education and the Commissioner. (N.J.S.A. 18A:11-1)								
2. Each school board or advisory board member completes the New Jersey School Boards	Certificate of completion from School Boards							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O	Y E S	S C O R E	
<p><b>B. BOARD TRAINING, DISCLOSURE AND OPERATION</b></p> <p>training program regarding the skills and knowledge necessary to serve as a local school board member <u>as required by</u> N.J.S.A. 18A:12-33 and to evaluate the Chief School Administrator. (N.J.S.A. 18A:17-20.3)</p>						
<p>3. Each school board or advisory board member and administrator, as defined in N.J.S.A. 18A:12-23, files a timely and properly completed financial</p>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

B. BOARD TRAINING, DISCLOSURE AND OPERATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O	Y E S	N O	
and personal/relative disclosure statement each year. (N.J.S.A. 18A:12-26)						
4. The school board or advisory board has a travel and related expense reimbursement policy in place and the school board and Chief School Administrator operate in accordance with that policy. (N.J.S.A. 18A:11-12)						



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

B. BOARD TRAINING, DISCLOSURE AND OPERATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
5. No school board or advisory board member misses more than three consecutive meetings each year without good cause. (N.J.S.A. 18A:12-3)							
<b>TOTAL POINTS –</b>		<b>11</b>					
<b>Section B</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

C. ETHICS COMPLIANCE	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p><i>The school board and the administration comply with all ethical standards.</i></p>		11							
<p>1. <u>Other than for the failure to timely file a properly completed financial disclosure statement which is addressed in indicator B(3), [N]either the school board or advisory board nor any of its members has been found in violation of the School Ethics Act. (N.J.S.A. 18A:12-21, et seq.)</u></p>									
<p>Findings, if any, of school ethics commission</p>									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

C. ETHICS COMPLIANCE	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
2. Other than for the failure to timely file a properly completed financial disclosure statement which is addressed in indicator B(3), [N]no school administrator has been found in violation of the School Ethics Act. (N.J.S.A. 18A:12-24) <u>21</u> , et seq.)	Findings, if any, of school ethics commission						
3. The school board or advisory board annually discusses the Code of Ethics for School Board Members and school board meeting minutes memorialize that discussion (N.J.S.A. 18A:12-24.1).							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

C. ETHICS COMPLIANCE	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
4. When a school board or advisory board member is required to, and recuses himself or herself from deliberations and a vote on a particular matter, the minutes of the board meeting reflect that recusal. (N.J.S.A. 10:4-6, et seq.)	Correspondence; doctrine of necessity resolution								
5. The school board or advisory board has a nepotism policy in place <u>that</u>	Nepotism policy; district personnel								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

C. ETHICS COMPLIANCE	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
		Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p><u>complies with N.J.A.C. 6A:23A-6.2 and takes action in accordance with that policy.</u></p>	<p><b>SUGGESTED DOCUMENTATION</b></p> <p>roster; contracts with vendors</p>							
<p><u>6. The school board or advisory board has a policy in place to ensure that the district shall maintain honest and ethical relations with vendors and shall guard against favoritism, improvidence, extravagance and corruption in its contracting processes and practices and takes action in accordance with that policy (N.J.A.C. 6A:23A-6.3).</u></p>	<p><u>Board policy and procedures</u></p>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

C. ETHICS COMPLIANCE	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
<b>TOTAL POINTS –</b>		<b>11</b>					
<b>Section C</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM**  
**DISTRICT PERFORMANCE REVIEW (DPR)**  
**GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

D. POLICIES, PROCEDURES AND BYLAWS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	S C O R E	
<p><i>The school board establishes and annually updates by-laws, policies and procedures reflective of current regulatory and statutory authority and best practices.</i></p>		11						
<p>1. At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts policies reflective of current regulatory and statutory authority. (N.J.S.A. 18A:11-1)</p>								
<p>All mandatory policies are current. All non-mandatory policies are current. Adopting resolution for each policy; School district procedures manual and attachments; adopting resolution</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

D. POLICIES, PROCEDURES AND BYLAWS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
2. At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts procedures reflective of current regulatory and statutory authority. (N.J.S.A. 18A:11-1)							
3. At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts by-laws reflective	Board by-laws						



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

D. POLICIES, PROCEDURES AND BYLAWS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	S C O R E	Y E S	N O	S C O R E	
of current regulatory and statutory authority and best practices. (N.J.S.A. 18A:11-1)								
4. The school board or advisory board annually reviews and approves policies, procedures, mechanisms and programs for the health and safety of students as set forth in N.J.A.C. 6A:16-1.4.	Policies, procedures and report							
5. The school board or advisory board complies with all of the requirements for the annual organization meeting.	Reorganization meeting minutes;							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

D. POLICIES, PROCEDURES AND BYLAWS	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O	Y E S	N O	
(N.J.S.A. 18A:10-3, <i>et seq.</i> ; N.J.S.A. 18A:15-1, <i>et seq.</i> )						
<b>SUGGESTED DOCUMENTATION</b> election of board officers resolution						
<b>TOTAL POINTS – Section D</b>	<b>11</b>					

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

E. STANDARD SCHOOL BOARD PRACTICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The school board operates in accordance with standard board practices.</i>		<b>11</b>							
1. Each school board or advisory board meeting is conducted in accordance with the Open Public Meetings Act. (N.J.S.A. 10:4-6, et seq.)	Copies of newspaper publication notices; reading open meeting act notice reflected in minutes; reasons for executive session detailed in minutes								
2. Each member of the school board or advisory board confines his or her board action to policy making, planning, and appraisal. (N.J.S.A. 18A:12-24.1(c))									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

E. STANDARD SCHOOL BOARD PRACTICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
3. School board or advisory board meetings are conducted in accordance with the board's by-laws.	By-laws								
4. Individual board and advisory board members recognize that authority rests with the Board of Education and do not make personal promises or take any private action that may compromise the board. (N.J.S.A. 18A:12-24.1(e))									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

E. STANDARD SCHOOL BOARD PRACTICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
5. Meeting minutes, including minutes of executive sessions, reflect all board actions and are publicly available within two weeks or by the next board meeting of the meeting or of final board action. (N.J.S.A. 10:4-6, et seq.)	Copies of dated meeting minutes								
6. The school board or advisory board meets at least once every two months, and all meetings are open to the public. (N.J.S.A. 18A:10-6)									
7. All board members acknowledge that they have read and are familiar with all of the terms of all negotiated employment									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O	S C O R E	S C O R E	
<b>E. STANDARD SCHOOL BOARD PRACTICES</b> <u>contracts in the district, including but not limited to collective bargaining agreements.</u>						
<b>TOTAL POINTS – Section E</b>	<b>11</b>					

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

F. ANNUAL EVALUATIVE PROCESS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The school board engages in an annual and ongoing evaluative process.</i>		11							
1. The school board has a policy in place to evaluate the CSA on an annual basis. (N.J.S.A. 18A:17-20.3) <b><u>Advisory Board Only</u></b> The advisory board has a procedure in place to review the performance of the CSA on an annual basis and to communicate its findings with the CSA.	Board policy								
2. The school board annually reviews and revises, as necessary, an evaluative instrument used in the evaluation of the CSA,	Evaluation form								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

F. ANNUAL EVALUATIVE PROCESS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
<p>based on the goals and objectives of the district. (N.J.A.C. 18A:17-20.3)</p> <p><b>Advisory Board Only</b></p> <p>The advisory board annually reviews and revises, as necessary, an evaluative instrument used in their annual review of the CSA, based on the goals and objectives of the district.</p>							
<p>3. The school board annually evaluates the CSA and complies with all requirements of</p>							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

F. ANNUAL EVALUATIVE PROCESS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
N.J.S.A. 18A: 17-20.3(a).							
<b><u>Advisory Board Only</u></b> The advisory board annually reviews the performance of the CSA.							
4. The school board's annual evaluation of the Chief School Administrator is based on the adoption of goals and performance measurement that reflect that highest priority is given to student achievement and attention to subgroup achievement.	Evaluative instrument; adopted goals; board minutes; school district news letters						
<b><u>Advisory Board Only</u></b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

F. ANNUAL EVALUATIVE PROCESS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
The advisory board's annual review of the CSA is based on the adoption of goals and performance measurement that reflect that highest priority is given to student achievement and attention to subgroup achievement.									
5. The school board has a contract with the CSA that provides for an annual evaluation	<u>Contract with CSA.</u> Board policy and								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

F. ANNUAL EVALUATIVE PROCESS	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
		Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>[and] that includes evaluation criteria and procedures and that explicitly states that in the event that the certificate of the superintendent is revoked the contract is null and void as of the date of the revocation. (N.J.S.A. 18A:17-15, N.J.S.A:18A:15.1, N.J.S.A. 18A:17-20.3</p> <p><u>Advisory Board Only</u> Not applicable to advisory boards.</p>	<p><b>SUGGESTED DOCUMENTATION</b></p> <p>procedures; OPRA officer; form for OPRA requests]</p>							
<p>6. The school board or advisory board annually undertakes a self-evaluation process which reflects that highest priority is given to student achievement.</p>	<p>District newsletter; Web site; minutes of public hearings</p>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

F. ANNUAL EVALUATIVE PROCESS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
7. The school board or advisory board self-evaluation process includes a professional development improvement plan directed towards increasing knowledge and skills in policy making and governance for members of the board.	District newsletter; Web site, flyers sent home with students; newspaper articles; languages used in circulars/publications/ etc.								
8. The school board submits new, renegotiated, amended, altered or extended contracts for all superintendents, deputy superintendents, assistant superintendents and school business administrators to the Executive County Superintendent for review and takes no formal action to approve or	Approval letters from Executive County Superintendent board minutes								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>F. ANNUAL EVALUATIVE PROCESS</b> implement such contracts prior to such review. (N.J.S.A. 18A:7-8, N.J.A.C. 6A:23A-3.1)									
<b>TOTAL POINTS – Section F</b>		<b>11</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
<p><i>The school board and administration work in partnership to ensure the integrity and effectiveness of the organization through oversight of leadership.</i></p>		11						
1. The school board or advisory board annually adopts a functional organizational chart showing reporting responsibilities of board and administrative personnel.	Organizational chart							
2. The CSA has a calendar system and makes timely personnel recommendations to the school board concerning the proposed appointment, transfer, removal or renewal of	Board minutes; resolutions; committee meeting minutes (if							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
		Y E S	N O	S C O R E	Y E S	N O	
<p>tenured and non-tenured, certificated and non-certificated personnel in compliance with contractual and/or statutory requirements.</p> <p><b><u>Advisory Board Only</u></b></p> <p>The advisory board reviews and comments, as appropriate, on the personnel recommendations by the CSA. The advisory board communicates its expectation that such recommendations are made on a timely basis and include the proposed appointment, transfer, removal or renewal of tenured and non-tenured, certificated and non-certificated</p>							
<p><b>SUGGESTED DOCUMENTATION</b></p> <p>any); correspondence from CSA to board</p>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
		Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>personnel in compliance with contractual and/or statutory requirements.</p> <p>3. The school board approves appointments and transfers and removes or renews certificated and non-certificated officers and employees only by a roll call majority vote of the full membership of the board upon the recommendation of the CSA, and the board acts within 60 days of the CSA's recommendation. (N.J.S.A. 18A:27-4.1)</p> <p><b><u>Advisory Board Only</u></b> The advisory board reviews appointments,</p>								
<p><b>SUGGESTED DOCUMENTATION</b></p> <p>Board minutes and resolutions</p>								



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
		Y E S	N O	S C O R E	Y E S	N O	S C O R E	
transfers, removal or renewal of certificated and non-certificated officers and employees.								
4. The school board or advisory board supports and protects school personnel in the proper performance of their duties. (N.J.S.A. 18A:12-24.1(i))								
5. The school board or advisory board refers all complaints to the CSA and acts on the complaints at public meetings only after failure of an administrative solution. (N.J.S.A. 18A:12-24.1(j))								
6. School board or advisory board members								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
carry out their responsibility not to administer the schools, but together as a whole, the board ensures the schools are well run. (N.J.S.A. 18A:12-24.1(d))									
<b>TOTAL POINTS – Section G</b>		<b>11</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
		11							
1. The CSA identifies problems impacting on subgroup performance, necessary instructional and curriculum needs and presents to the school board or advisory board a budget which addresses these priorities.	School district budget and supporting documentation								
2. The school board holds a public hearing on its proposed budget and formally adopts the									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

H. BUDGET PRIORITIES	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
		Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>budget at a public meeting. (N.J.S.A. 18A:22-1, <i>et seq.</i>)</p> <p><b><u>Advisory Board Only</u></b></p> <p>The advisory board holds a public hearing on the district's proposed budget and registers its support for the budget at a public hearing.</p>								
<p><b>SUGGESTED DOCUMENTATION</b></p> <p>Advertisement(s) and notices for budget hearing; minutes of budget hearing</p>								
<p>3. The school board's adopted budget includes sufficient resources to address all board-approved corrective measures, as applicable, in response to annual audits and other</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>programmatic and fiscal monitoring reports.</p> <p><b><u>Advisory Board Only</u></b></p> <p>The advisory board's approved budget includes sufficient resources to address all board-approved corrective measures, as applicable, in response to annual audits and other programmatic and fiscal monitoring reports.</p>									
<p>4. The school board makes decisions consistent with the adopted budget and approves budget transfers and awards contracts consistent with law and with the board's established priorities. (N.J.S.A.18A:22-8.1; 8.2)</p>	<p>Dated budget transfer resolutions, meeting minutes</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p><b><u>Advisory Board Only</u></b></p> <p>The advisory board makes recommendations consistent with the district's adopted budget and reviews budget transfers and contracts to ensure consistency with the law and with the district's established priorities.</p>									
<p>5. The school board approves the monthly Board Secretary's and Treasurer's Reports within 60 days of month end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been over-expended in accordance with the</p>	<p>Approval resolutions with dates; meeting minutes</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
<p>procedures under N.J.A.C. 6A:23-2.11.</p> <p><u>Advisory Board Only</u></p> <p>The advisory board reviews and expresses its support for the monthly Board Secretary's and Treasure's Reports within 60 days of month end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been over expended.</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>6. Each board member has reviewed all audit recommendations and, if required, the school board approves and submits an acceptable corrective action plan to any audit finding and recommendation, or other compliance-related report (e.g. Title I audits, special education monitoring reports, etc.).</p> <p><b><u>Advisory Board Only</u></b></p> <p>Each advisory board member has reviewed any audit recommendations and, if necessary, the advisory board reviews and registers its support for an acceptable corrective action plan</p>	<p>Annual audit and recommendations</p>								



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
to any audit findings and recommendation, or other compliance-related report (e.g., Title I audits, special education monitoring reports, etc.).									
<b>TOTAL POINTS – Section H</b>		<b>11</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

I. COMMUNICATIONS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
			S C O R E		S C O R E		
		11					
1. The school board or advisory board has established and implements policies and procedures for handling public comments.	Board policy						
2. The school board or advisory board maintains the confidentiality	Board policy						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

I. COMMUNICATIONS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
of all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. <i>N.J.S.A. 18A:12-24.1(g)</i> .									
3. The school board or advisory board provides accurate information and, together with fellow board members, interprets to the staff the aspirations of the community for its school. ( <i>N.J.S.A. 18A:12-24.1(g)</i> )	Board minutes, school district newsletters								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

I. COMMUNICATIONS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
<p>4. The school board or advisory board has established a policy to implement the Open Public Records Act and requires appropriate maintenance of public records and requires that such records be made available to the public. (<i>N.J.S.A. 47:1A-1 et. seq.</i>)</p>	<p>Board policy and procedures; OPRA officer appointment; OPRA form</p>		Y E S	N O	Y E S	N O	
			S C O R E	S C O R E	S C O R E	S C O R E	
<p>5. The school board or advisory board has developed and implements a policy for obtaining</p>	<p>District newsletter; Web site; minutes of public hearings</p>		Y E S	N O	Y E S	N O	
			S C O R E	S C O R E	S C O R E	S C O R E	

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

I. COMMUNICATIONS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
citizen input in policy development and implementation.								
6. School board or advisory board policy is in place and implemented to assure communication among parents, schools, teachers, and community members.	District newsletter; Web site; flyers; newspaper articles; circulars, publications, etc.							
7. School board or advisory board member and administrator	Disclosure statements							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

I. COMMUNICATIONS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
disclosure statements are made available to the public (N.J.S.A. 18A:12-25 and 26)							
8. <u>The school board provides public notice prior to renegotiating, extending, amending or otherwise altering the terms of contracts for all superintendents, deputy superintendents, assistant superintendents and school business administrators (N.J.S.A. 18A:11-11, N.J.A.C. 6A: 23A-3.1(c)).</u>	<u>Copies of notices</u>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

I. COMMUNICATIONS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>9. <u>The school board submits a user-friendly budget and publishes key budget provisions, including the salaries of all district employees earning over \$75,000.00 per year who are not members of collective bargaining units (N.J.S.A. 18A:22-8a, N.J.S.A. 18A:7F-5.3).</u></p>	<p><u>User-friendly budget</u></p>								
<b>TOTAL POINTS –</b>		<b>11</b>							
<b>Section I</b>									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

**TOTAL SCORING**

	POINT VALUE	POINTS EARNED	PERCENT OF TOTAL
Total Part A: Student Achievement	12		
Total Part B: Board Training, Disclosure and Operation	11		
Total Part C: Ethics Compliance	11		
Total Part D: Policies, Procedures and Bylaws	11		
Total Part E: Standard School Board Practices	11		
Total Part F: Annual Evaluative Process	11		
Total Part G: School Board/Administration Collaboration	11		
Total Part H: Budget Priorities	11		
Total Part I: Communications	11		
<b>Total A+B+C+D+E+F+G+H+I</b>	<b>100</b>		



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

**REQUIRED SIGNATURES**  
Type or print the name of the individuals in the district assisting in the completion of this District Performance Review.

POSITION	NAME	SIGNATURE
Chief School Administrator		
District Administrative Staff		
Teacher		
Business Administrator		
Curriculum & Instruction Representative		
Local Collective Bargaining Unit Representative		
District Board of Education Member		
Other		

Accuracy Verified by Chief School Administrator: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

-----PLEASE DO NOT WRITE BELOW THIS LINE-----

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

DISTRICT TOTAL	COUNTY TOTAL	MAXIMUM POINTS	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

**County Recommendations:**

**Name of DPR Reviewer:** \_\_\_\_\_ **Title** \_\_\_\_\_ **Date** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_