**New Standard Agency "F-file" submission format for Agencies.**
**Effective beginning 1st Quarter 2009**

All agency submissions must be contained in a standard text file and the filename must have a
**.txt** extension.  The records must be in a fixed-width format, starting at character **1** and ending at
character **35** (see table layout below).

The F-file should not contain any header, footer, or title.  Only the data itself should be contained
in the text file.  In the forwarding e-mail you should indicate the total number of records included
in the text file.

| IRAS bulk "F" file layout | | | | | |
|---|---|---|---|---|---|
| **Field Name** | **Length** | **Begin Position No.** | **Type** | **Choices** | **Description** |
| Department Code | 2 | 1 | Text | | Treasury Department Code associated with the adjusted trial balance fund group and consistent with the MAF ATB Code |
| Bureau Code | 2 | 3 | Text | | Bureau Code associated with the adjusted trial balance fund group and consistent with the MAF ATB Code .  Use "00" if the agency does not have any subdivisions. |
| Fund Group | 4 | 5 | Text | | MAF Fund Group |
| USSGL Account | 4 | 9 | Text | | USSGL Account Number |
| Federal/Non-Federal Attribute | 1 | 13 | Text | F | Federal/Non-Federal Indicator (use only "F") |
| Federal Trading Partner | 2 | 14 | Text | | Treasury Department Code of Federal Trading Partner |
| Sign Indicator | 1 | 16 | Text | "-" or " " (empty space) | The "-" (minus) symbol indicates a credit balance. Leave field blank for debit balances. |
| Dollar Amount | 17 | 17 | Numeric | | Leading zeroes required.  Last two positions assumed decimal. |
| Exchange/Nonexchange Attribute | 1 | 34 | Text | X or T (where applicable) | Exchange/Nonexchange Attribute |
| Duplicate Partner Code Identifier (DPCI) | 1 | 35 | Text | "R" (where applicable) | Attribute for certain reporting entities, which use duplicate 2-digit Department Codes. |