

December 10, 2003

MEMORANDUM FOR CHIEF FINANCIAL OFFICERS AND  
DEPUTY CHIEF FINANCIAL OFFICERS

FROM: JUDITH TILLMAN  
ASSISTANT COMMISSIONER  
FINANCIAL OPERATIONS

SUBJECT: Annual Re-certification of GOALS II/IPAC Users

The Financial Management Service (FMS) is required to perform a re-authorization of all our system users to ensure that only authorized users are accessing the systems and that their access level is appropriate. This is to request your assistance in performing your organization's audit for the Government On-line Accounting Link System II (GOALS II) and Intra-governmental Payment and Collection (IPAC) application users.

In the past, this re-authorization audit has been performed either annually with GOALS II or quarterly with IPAC. The GOALS II family of applications includes GOALS II Citrix and Information Access System (IAS)—FMS 224, FMS 1219/1220, Undisbursed, Statement of Differences, RFC Agency Link, and Warrants as well as, IPAC—IPAC, Retirement and Insurance Transfer System (RITS) and the Treasury Receivable Accounting and Collection System (TRACS). In an effort to reduce the burden on our customers, in April 2003, FMS notified you that we had consolidated this effort to an annual audit for both GOALS II and IPAC.

We are in the process of preparing a letter to send to the certifying officer(s) responsible for the re-authorization of your GOALS II users. FMS will attach a list of all GOALS II users and their access role(s) for each application that need to be re-authorized. The certifying officer will be responsible to: 1) validate that each of these users still requires access to the application(s), 2) make certain their role(s) is appropriate, 3) sign the form, and 4) fax or mail signed form back to FMS.

A separate letter is also going out to the IPAC Agency Administrators (IAAs) with audit responsibility reminding them of their obligation to re-certify their users. They will also receive instructions on how to submit their audit electronically.

This year's re-certification covers the period of January 1 - December 31, 2003 and must be completed by January 30, 2004. On February 2, 2004, FMS will begin removing user access to the GOALS II/IPAC applications for those organizations that have not performed their re-authorization audit. Once access has been removed, these users will no

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longer have access to the GOALS II/IPAC network to submit and retrieve their financial information and accounting reports or conduct Intra-governmental transaction processing.

Beginning January 15, 2004 our web pages will be updated on a daily basis with those organizations that have not conducted their re-certifications. This information will be available on the [www.fms.treas.gov/goals](http://www.fms.treas.gov/goals) and [www.fms.treas.gov/goals/ipac](http://www.fms.treas.gov/goals/ipac) web pages.

Please be advised that this re-authorization needs to be accomplished by January 30, 2004 to ensure your agency will continue to have access to your critical financial and accounting data. Thank you in advance for your cooperation. If you have any questions, please contact Barbara Peterson on 202-874-8595 or via Email at [Barbara.Peterson@fms.treas.gov](mailto:Barbara.Peterson@fms.treas.gov).