

ATTENTION CERTIFIED COMPANIES

- * 12-31-2008 ANNUAL LETTER UNDER 'CORRESPONDENCE'
- * CHECKLISTS UNDER 'FORMS'
- * COMPLETE FILING DUE MARCH 1, 2009
- * ANNUAL RENEWAL FEE OF \$4,710 IS DUE FEBRUARY 13, 2009
- * YOU MUST PAY YOUR RENEWAL FEES ON-LINE (www.fms.treas.gov/c570 then click on 'PAY ONLINE' in right hand column)
- * FINANCIAL STATEMENTS SHOULD BE MANUALLY SIGNED (Photocopied signatures are NOT acceptable.)
- * DISKS/CDs MUST ACCOMPANY EACH INSURANCE COMPANY'S FINANCIAL STATEMENT (Please submit zip files ONLY. We do NOT require the PDF format.)
- * ALL OUR FORMS ARE AVAILABLE ON LINE AT www.fms.treas.gov/c570
- * LICENSE SHEET SHOULD BE COMPLETED WITH ALL CURRENT INFORMATION
- * LIST OF OVERSEAS ACCREDITED/TRUSTEED REINSURERS UNDER 'CORRESPONDENCE'
- * PROVIDE A COMPLETE FILING ALONG WITH A COPY OF THE CHECKLIST OF ITEMS SUBMITTED
- * MAIL ALL DOCUMENTATION TO:

U.S. Department of the Treasury
FMS - Surety Bond Branch
3700 East-West Highway, Room 6F01
Hyattsville, MD 20782
- * Please ensure that the information in this package is distributed to the various individuals within your Company who are responsible for filing information with this Department. **However, we are requesting consolidated filings.**