

COMMISSION ON OCEAN POLICY

AGENDA

INAUGURAL

2001

September 17-18

MEETING

Washington, DC

MONDAY, SEPTEMBER 17

Morning Session - 10 a.m. until 12:30 p.m.

Welcoming Remarks

President or Vice President (invited)

The Honorable James Connaughton, Chair, White House Council on Environmental Quality

Taking of Oath and Swearing in Ceremony (photo)

The Honorable Paula Dobriansky, Under Secretary of State for Global Affairs

Election of Chair

Legal and Administrative Briefings and Discussion

- **Ethical Considerations for the Commission**
Mr. Dan Ross, Counsel, General Services Administration, Agency Liaison Division
- **Meeting and Record Keeping Requirements**
Mr. Chuck Howton, General Services Administration, Committee Management Secretariat
- **Commission Funding**
Mr. Gary Reisner, Office of Management and Budget

Administrative Discussions (Led by Chair)

- **Ground Rules for Commission Meetings**
 - *Public testimony, comment and input*
 - *What constitutes a quorum of the Commission*
 - *Public and closed criteria* (Full Committee/Subcommittees)
- **Personnel and Space**
 - *Hiring the Executive Director - status report and process*
 - *Staffing options - interim and long-term*
 - *Commission office - interim and long-term*
 - *Science Advisory Panel Role*

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Administrative Discussions, (cont.)

- **Information Technology and Management**
 - *Communications and Coordination between meetings*
 - *Web Page, E-Mail*
 - *Record Keeping; Archiving*

BREAK FOR LUNCH - 12:30 p.m. until 1:30 p.m.

WORKING LUNCH – Executive Session on Personnel

Afternoon Session - 1:30 pm until 4:30 p.m.

Scope of Work and Organizing Principles (based on the Act)

- **Issues and Reporting Requirements under the Oceans Act Presented by the Chair**
 - *Organization by Issues, Cross Cut, Functions, Goals, Objectives*
 - *Presentation of Options*
- **Facilitated Discussion**
 - *Development of Organizational and Subcommittee Structure*

Address – 5:00 p.m.

The Honorable Christine Todd Whitman, Administrator, United States Environmental Protection Agency

Executive Session - 5:30 p.m. until 6:30 p.m.

Discussion on Personnel

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TUESDAY, SEPTEMBER 18

Executive Session - 8 a.m. until 9 a.m.

Continued Discussion on Personnel

Morning Session - 9 a.m. until Noon

Address

The Honorable Donald L. Evans, Secretary, United States Department of Commerce

Scope of Work and Organizing Principles (cont.)

- Conclude Discussion and Reach Decision

Addressing Near-Term Opportunities (discussion only)

Commission/Commissioners Relations and Communications

- The Administration, Congress and Agencies
- Role of States and Local Authorities
- Public, Nongovernmental Organizations, Academia, and Private Sector
- Press
- Invitational Speeches by Commissioners

B R E A K F O R L U N C H - N o o n u n t i l 1 : 0 0 p . m .

WORKING LUNCH — Executive Session on Personnel

Afternoon Session - 1:00 p.m. until 2:30 p.m.

Scheduling and Timing

- General Strategy and Goals
- Next Meeting: Date and Location
- Scheduling Regional Meetings
- Subcommittee Meetings
- 18-month Requirement

Public Comments — 2:30 p.m. until 3 p.m.

- Comments from the audience will be limited to five (5) minutes per person

Wrap Up