

Tape Record Layout

CPSS : 08.90.017.06

Date Created: 5/20/1998

ARM No: 0

Date Modified: 5/27/2004

ARM Supplement: 0

File Name: Vendor/Misc Agency ACH Payment File
File Id: Salary or Travel Payment Data Record (PPD+)
Output From: Agency or Electronic Certification system
Input To: TOP Pre-Validation, RFC ACH Payment Application

<u>Record Information</u>	<u>File Information</u>	<u>Tape Information</u>	<u>Blocking Information</u>
Max Size: 160	Retention: 0 days	Track: 9	Density: 6250
Record Type: Fixed		Parity: Odd	Factor: 10
			Max Length: 1600

Field Number	Length	Positions	Type	Description	Notes	Footnote
1	9	1 - 9	A	Payee or Vendor Identification Number (TIN)	SSN or TIN	1
2	1	10	A	Record Code	Always "A"	
3	8	11 - 18	N	Amount	unsigned field	2
4	1	19	A	Line Code		3
5	8	20 - 27	N	Agency Location Code	Only 1 ALC within schedule/batch	4
6	22	28 - 49	A	Name of Account Holder		
7	3	50 - 52	A	Blanks		
8	1	53	A	Account Code	"C" = Checking, "S" = Savings	
9	8	54 - 61	N	Routing Transit Number		5
10	1	62	N	RTN Check Digit		5
11	17	63 - 79	A	Depositor Account Number	Left Justified, A-Z, 0-9, "-", no embedded spaces	
12	80	80 - 159	A	Addenda Payment ID Information		6
13	1	160	A	TOP Eligibility	Blank or "Y" = Yes, "N" = No	7

Footnotes:

All characters in file must be = or > HEX '40'

- 1 Vendor Identification Number, Social Security Number, or Taxpayer ID Number (TIN). Right Justified. Sort records by Payee ID, within RTN. (See footnote 4)
- 2 The amount field for all payment records on "PRENOT" files must contain zeros. All other payment types (other than PRENOT) must contain a amount greater than zero.
- 3 Line Codes:
S = Salary, A = Allotments, T = Travel, P = Preauthorized Debit (disbursement in KFC only),
S = Thrift Savings (disbursement in KFC only), I = VAINS (VA Insurance), X = Tax Benefit,
O = OPM Benefit, R = RRB Benefit, B = SSA Benefit, D = SSI Benefit, C = VA Benefit, M=Miscellaneous
(See Control Header Record for valid line code combination with File ID & Agency ID)
- 4 Must be valid ALC, numeric and not all 0's or 9's.
- 5 Sort payments in ascending sequence by (9 position) Routing Number/Check Digit (also known as RTN).
- 6 Addenda records are used to supply additional information about payment records. This information is passed through to the receiving Financial Institutions. Addenda records will not be included with any returned payment records. Only ANSI standard formats will be permitted. Addenda record information may only be used for the purpose of transmitting payment related info. Any other use is prohibited. This is an optional field and must be blank if not used.

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Footnotes:

For Travel Payment, No Interest, No Discount Addenda Example see CPSS 08.90.017.22

For Travel Payment with Interest Payment Addenda Example see CPSS 08.90.017.23

- 7 This field is to be used for Miscellaneous Payments only (Line Code 'M').
Agencies are to determine if the Miscellaneous payment is subject to offset and must place the appropriate code in this field. If the field is left blank, the payment will be subject to offset.