

Battalion Fire Chief



Make-Up Examination Orientation Guide

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Candidates who wish to begin preparing for the Battalion Fire Chief Make-up examination may use the proposed Battalion Fire Chief Orientation Guides. If changes to the guides are required, these changes will be added to the website at a later date.

I. INTRODUCTION

The New Jersey Department of Personnel has prepared this orientation guide for promotional candidates who will participate in the upcoming Battalion Fire Chief Make-Up examination. The information in this booklet is designed to provide candidates with specific information regarding the make-up exam for the Battalion Fire Chief position. To view information regarding the general testing process, please check the Department of Personnel's website at www.state.nj.us/personnel/public_safety/pdf/BattalionChiefGeneralExaminationOrientationGuide.pdf

II. TEST DATE

The Oral Analysis/Presentation and Structured Oral Interview portions of the test will be tentatively held during the 5th week of February 2008. The Short Answer Essay and Written Multiple-Choice portions of the test will be administered at a later date. This page will be updated as information becomes available.

Approximately two weeks before the test date, candidates will receive a notice in the mail that shows the date, time, location and room to which they should report for their examination. Candidates are to bring the Notification Card, two forms of identification and two pencils to the Examination Center. Pens and highlighters are optional. One of the forms of identification **must** include a photograph. Candidates will not be permitted to bring this Orientation Guide into the Examination Center. Candidates should map out a route in advance of the examination date and plan to arrive at the Examination Center early because no one will be admitted late.

III. READING/REFERENCE LIST

The following reference list has been selected for the Battalion Fire Chief exam:

1. **The Fire Chief's Handbook, 6th Edition (2003)**
Edited by Robert C. Barr and John M. Eversole;
Publisher: Fire Engineering Book Department - (918) 835-3161
2. **Fire Officer's Handbook of Tactics, 3rd Edition (2005)**
by John Norman.;
Publisher: Fire Engineering Book Department - (918) 835-3161
3. **Safety and Survival on the Fireground (January 1992)**
by Vincent Dunn
Publisher: Fire Engineering Book Department - (918) 835-3161
4. **Managing Fire and Rescue Services (2002)**
Edited by Dennis Compton and John Granito
Publisher: International City/Council Management Association – (202)-289-4262

5. **Hazardous Materials: Managing the Incident, 3rd Edition (2005)**
by Gregory G. Noll and Michael S. Hildebrand
Publisher: International Fire Service Training Assn. - (800) 654-4055

6. **Building Construction for the Fire Service, 4th Edition (2007)**
by Francis L. Brannigan and Glenn P. Corbett
Publisher: National Fire Protection Association. - (800) 344-3555

*Please note that the Department of Personnel intends to use the book list on a limited basis to develop test items. More specifically, while the justification for correct responses may be drawn from materials on the reading list, it is not limited to that material. Justification may also be based on the collective Fire Service experience of Subject Matter Experts. When justification is based on experience, care is taken to ensure that correct answers do not conflict with the sources on the reading list. **Although, the DOP suggests that candidates review the reading/reference list, preparation for the examination should not be restricted to the above reading/reference list. Since the test items will require open-ended responses, candidates will also have to rely on the application of knowledge and the application of administrative and supervisory principles.***