

**Sponsor Certification  
for  
EQUIPMENT FINAL ACCEPTANCE**

**FAA Central Region  
Airports Division**

(Sponsor) \_\_\_\_\_ (Airport) \_\_\_\_\_ (Project Number) \_\_\_\_\_

Description of Work:

Section 509(d) of the Airport and Airway Improvement Act of 1982, as amended (herein called the Act), authorizes the Secretary to require certification from sponsors that they will comply with statutory and administrative requirements. The following list of certified items includes major requirements for this aspect of project implementation. However, the list is not comprehensive, nor does it relieve sponsors from fully complying with all applicable statutory and administrative standards. Every certified item must be marked. Each certified item with a "no" response must be fully explained in an attachment to this certification. If the item is not applicable to this project, mark the item "N/A". General requirements for final acceptance and closeout of Federally funded equipment procurements are located in 49 CFR Part 18.32 and 49 CFR Part 18.50. The sponsor shall determine that project costs are accurate and proper in accordance with specific requirements of the Grant Agreement and contract documents.

	Yes	No	N/A
1. The personnel engaged in project administration, engineering supervision, and equipment inspections were determined to be qualified and competent to perform the work.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. All acceptance tests and certifications identified in the specifications were performed and the results documented. For test results outside allowable tolerances, appropriate corrective actions were taken. A summary of test results will be made available to FAA upon request.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. A final equipment inspection was conducted with representatives of the sponsor and the contractor. Documentation of the final inspection is included in the project files.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. All appropriate maintenance and instructional manuals have been provided to the sponsor by the manufacturer(s).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Property records have been created and maintained to identify the equipment including description, serial number, acquisition date, initial cost, physical location and condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Payments to the contractor were made in compliance with contract provisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Applicable closeout financial reports have been submitted to FAA.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- |  | Yes                      | No                       | N/A                      |
|--|--------------------------|--------------------------|--------------------------|
| 8. A control system and inventory procedures are in place to safeguard and maintain the property in accordance with the Federal requirements of 49 CFR Part 18.32. Furthermore, these controls are subject to review during the annual single audit. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. The project was physically completed without Federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

I certify that, for the project identified herein, the responses to the forgoing items are correct as marked, and that the attachments, if any, are correct and complete.

\_\_\_\_\_  
*(Name of Sponsor)*

\_\_\_\_\_  
*(Signature of Sponsor's Designated Official Representative)*

\_\_\_\_\_  
*(Typed Name of Sponsor's Designated Official Representative)*

\_\_\_\_\_  
*(Typed Title of Sponsor's Designated Official Representative)*

\_\_\_\_\_  
*(Date)*