## Check 21 and Check Conversion Program Effective May 4, 2005

## **Customers Making Payment by Check**

Checks remitted to the United States Holocaust Memorial Museum will be converted into an electronic fund transfer (EFT). This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually occur within 24 hours, and will be shown on your regular account statement. The original check is destroyed, but we will retain a copy of it in our files.

If an EFT cannot be processed for technical reasons, we will process your check by submitting a copy of the check in place of the original as the legal substitute. If an EFT cannot be completed because of insufficient funds, we will make a second attempt.

*Privacy Act* – A Privacy Act Statement required by 5 U.S.C. § 552a(e)(3) stating our authority for soliciting and collecting the information from your check, and explaining the purposes and routine uses which will be made of your check information, is available from our internet site at http://www.ushmm.org. Furnishing the check information is voluntary, but a decision not to do so may require you to make payment by some other method.