

**U.S. ARMY MEDICAL RESEARCH ACQUISITION ACTIVITY (USAMRAA)  
RESEARCH TERMS AND CONDITIONS  
AGENCY SPECIFIC REQUIREMENTS (July 2008)  
Agency Home Page: -- [www.usamraa.army.mil](http://www.usamraa.army.mil)**

**Article 1. Awards Covered by Research Terms and Conditions (T&Cs)**

Research grants and cooperative agreements to Research Terms and Conditions members.

**Article 2. Prior Approval Requirements Not Included in the General T&Cs**

None.

**Article 3. Unallowable Direct Costs Aside from Those in A-21/A-122**

None.

**Article 4. Contact Information for Technical Matters**

Questions regarding technical matters should be referred to the Grants Officer Representative (GOR) named in the appointment letter.

**Article 5. Contact Information for Administrative Matters**

Questions regarding administrative matters should be referred to the Grants Officer or Grants Specialist cited in the grant.

**Article 6. Contact Information for Intellectual Property Matters**

Questions regarding intellectual property matters should be referred to the Grants Officer or Grants Specialist cited in the grant.

**Article 7. Revised Budget Requirements**

USAMRAA does not require standard budget forms. Revised budgets should be submitted in the same general format as the original budget submission.

**Article 8. Technical Reporting**

Technical reporting requirements are outlined in the award. (Reference Research T&Cs, Article 51.)

## **Article 9. Financial Reporting**

The recipient shall submit on a quarterly basis a Standard form 272, Federal Cash Transactions Report. Each report shall be submitted to the U.S. Army Medical Research Acquisition Activity, ATTN: MCMR-AAA-A, 820 Chandler Street, Fort Detrick, MD 21702-5014 in accordance with Research T&Cs, Article 52.

## **Article 10. Incremental Funding Actions**

An appropriate payment mechanism is specified in the award. (Reference Research T&Cs, Article 22)

## **AGENCY SPECIFIC REQUIREMENTS RELATED TO ARTICLES IN THE GENERAL TERMS AND CONDITIONS**

### **Article 11. Disputes**

Disagreements regarding issues concerning assistance agreements between the recipient and the Grants Officer shall, to the maximum extent possible, be resolved by negotiation and mutual agreement at the Grants Officer level. If agreement cannot be reached, it is our policy to use alternative dispute resolution (ADR) procedures that may either be agreed upon by the Government and the recipient in advance of the award or may be agreed upon at the time the parties determine to use ADR procedures. If the parties cannot agree on the use of ADR procedures, the recipient can submit, in writing, a disputed claim or issue to the Grants Officer. The Grants Officer will consider the claim or disputed issue and prepare a written decision within 60 days of receipt. The Grants Officer's decision will be final. The recipient may appeal the decision within 90 days after receipt of such notification. Appeals will be resolved by the Head of the Contracting Activity. The decision by the Head of the Contracting Activity will be final and not subject to further administrative appeal. However, the recipient does not waive any legal remedy, such as formal claims, under Title 28 United State Code 1491, by agreeing to this provision.

### **Article 12. Use of Human Subjects**

Recipients and subrecipients are required to submit documentation of IRB review of protocols and consent forms from each of the funded institutions. Research at funded institutions involving humans may not begin until the U.S. Army Surgeon General's Human Subjects Research Review Board approves the protocol and consent form for that site. Specific requirements are outlined in the award. (Reference Research T&Cs, Appendix C, National Policy Requirements Matrix.)

### **Article 13. Use of Laboratory Animals**

Specific requirements are outlined in the award. (Reference Research T&Cs, Appendix C, National Policy Requirements Matrix.)

#### **Article 14. Use of Human Anatomical Substances**

Research at funded institutions involving human anatomical substances may not begin until the U.S. Army Surgeon General's Human Subjects Research Review Board approves the protocol and consent form for that site. Specific requirements are outlined in the award. (Reference Research T&Cs, Appendix C, National Policy Requirements Matrix.)

#### **Article 15. Supplies**

Notwithstanding Research T&Cs Article Number 35 (a), title to supplies and other expendable property shall vest in the recipient providing the residual inventory of unused supplies does not exceed \$5000 in total aggregate value upon termination or completion of the project or program. If the value of residual supplies exceeds \$5,000, the provisions 2 of the Code of Federal Regulations (CFR) Part 215 apply.

#### **Article 16. Amendment of the Grant**

Requests by the Grantee to amend a grant must be in writing to the Grants Officer cited in the grant. A grant amendment incorporating the request will be unilaterally issued at the discretion of the Grants Officer.