

Instructions for  
**MOTHERSHIP  
DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL)**

**RESPONSIBILITY.**

The operator of a mothership that is required to have an Federal Fisheries Permit (FFP) under § 679.4(b) and that receives or processes any groundfish from the Gulf of Alaska or Bering Sea and Aleutian Islands Management Area from vessels issued an FFP under § 679.4(b) **is required to use a combination of mothership DCPL and eLandings** to record and report daily processor identification information, delivery information, groundfish production data, and groundfish and prohibited species discard or disposition data.

The owner of a mothership is responsible for compliance and must ensure that the operator or representative complies with the applicable recordkeeping and reporting (R&R) requirements in § 679.5 **and in § 679.28.**

The operator must enter into the DCPL any information for groundfish received from a catcher vessel, groundfish received from processors for reprocessing or rehandling, and groundfish received from an associated buying station documented on a Buying Station Report (BSR).

Use a separate logsheet	For each day of an active period
	For each reporting area where harvest occurred
	For each separate management program (see below)

**DATA ENTRY TIME LIMITS.**

The operator must record in the DCPL the information in the following table for each groundfish delivery within the specified time limit:

Required information	Time limit for recording
All catcher vessel or buying station delivery information	Within 2 hours after completion of receipt of each groundfish delivery
All other required information	By noon of the day following completion of production
Operator sign the completed logsheets	By noon of the day following the week-ending date of the weekly reporting period
Submit the goldenrod logsheet to the observer	After signed by the operator and prior to departure of observer from the mothership.

## GROUNDFISH LOGBOOKS.

The Regional Administrator will prescribe and provide all groundfish logbooks. Additional logbooks may be requested by calling the Sustainable Fisheries Division at 907-586-7228 or faxing 907-586-7465. All groundfish logsheets and instructions may be read on the Alaska Region website at <http://alaskafisheries.noaa.gov>.

### Logbook Numbering.

If more than one logbook is used in a fishing year, the page numbers should follow the consecutive order of the previous logbook.

### Two logbooks of different operation.

If a vessel functions both as a mothership and as a catcher/processor in the same fishing year, the operator(s) must maintain two logbooks, a separate logbook for each operation type, each separately paginated.

### Current editions.

The operator must use the current edition of the logbooks. Upon written notification and approval by the Regional Administrator, logbooks from the previous year may be used.

### Alteration of logbook information.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

### Logsheets distribution and submittal.

**White:** The operator must retain permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.

**Goldenrod:** The operator must submit to observer after signature of operator and prior to departure of observer from the vessel.

**Yellow: The operator is no longer required to submit quarterly to NMFS, because the mothership is using eLandings.**

## RECORDING ACTIVE AND INACTIVE TIME PERIODS IN THE DCPL

The operator must account for each day of the fishing year, January 1 through December 31, in the DCPL and indicate whether the mothership was active or inactive during the time period. The operator must record time periods consecutively.

### Record January 1 on page 1.

The operator must record the first day of the fishing year, January 1, on page one of the DCPL regardless of whether the mothership was active or inactive.

## REQUIRED INFORMATION, IF INACTIVE

An inactive period is a time period other than active.

If inactive, the operator must record the following information on one logsheet in the DCPL:

**Page number.** Number the pages in each logbook consecutively, beginning with page 1 for January 1 and continuing throughout the logbook for the remainder of the fishing year.

**Vessel information.** Name of mothership as displayed in official documentation, FFP number, and ADF&G processor code.

**Printed name and signature of operator.** The operator's name must be printed in the DCPL. The operator must sign each completed DCPL logsheet as verification of acceptance of the responsibility required above.

Mark "inactive."

**Inactive start date.** Record the date (mm/dd) of the first day when inactive under "Start date."

**Why inactive.** Write brief explanation why inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write "surrender of permit" as the reason for inactivity.

**Inactive end date.** Record the date (mm/dd) of the last day when inactive under "End date."

Inactive two or more quarters.

If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

**REQUIRED INFORMATION, IF ACTIVE.**

**A mothership is active when receiving or processing groundfish.**

If the mothership is active, the operator must record for one day per logsheet in the DCPL, the information described below:

**IDENTIFICATION INFORMATION**

Page number. Number the pages in each logbook consecutively, beginning with page 1 for January 1 and continuing throughout the logbook for the remainder of the fishing year.

Printed name and signature of operator. The operator’s name must be printed in the DCPL. The operator must sign each completed DCPL logsheet as verification of acceptance of the responsibility required above.

Vessel Information. Name of mothership as displayed in official documentation, FFP number, and ADF&G processor code.

Date. Enter date (mm/dd/yyyy) of each operating day.

Crew size. Record the number of crew members (including operator), excluding certified observer(s), on the last day of the weekly reporting period.

Gear type. Indicate the gear type of harvester. If gear type is other than those listed, circle “Other” and describe. Use a separate logsheet for each gear type.

Federal reporting areas. Record Federal reporting area code (see Figures 1 and 3 to this part) where harvest was completed. Use a separate logsheet for each reporting area.

C. Opilio Crab Bycatch Limitation Zone (COBLZ) or Red King Crab Savings Area (RKCSA). If groundfish was harvested with trawl gear in the COBLZ or RKCSA (see Figures 11 and 13), use two separate logsheets to record the information: one logsheet for the reporting area that includes COBLZ or RKCSA, and a second logsheet to record the information from the reporting area that does not include COBLZ or RKCSA.

Observer Information. Record the number of observers aboard, the name(s) of the observer(s), and the observer cruise number(s).

Management program. Indicate whether harvest occurred under one of the management programs listed in the following table. Use a separate logsheet for each management program. If harvest is not under one of the listed management programs, leave blank.

If harvest made under . . . program	Record the . . .	For more information, see . . .
Western Alaska Community Development Quota (CDQ)	CDQ group number	subpart C of part 679
Exempted Fishery	Exempted fishery permit number	§ 679.6
Research Fishery	Research fishery permit number	§ 600.745(a)
Aleutian Islands Pollock (AIP)	n/a	subpart F of part 679
<b>Open access (OA)</b>	<b>[for recording in eLandings only]</b>	<b>§ 679.5(e)</b>

## DELIVERY INFORMATION.

The operator must record delivery when unprocessed groundfish deliveries are received by the mothership from a buying station or a catcher vessel. If no deliveries are received for a given day, write “no deliveries.”

Type of delivery. Enter “CV” or “BS” to indicate if delivery was from a catcher vessel or buying station, respectively.

Non-submittal of discard report. Indicate whether the blue logsheet was received from the catcher vessel at the time of catch delivery. If the delivery was from a buying station, leave this column blank. If the blue logsheet is not received from the catcher vessel, enter “NO” and one of the response codes in the following table to describe the reason for non-submittal.

NON-SUBMITTAL OF DISCARD REPORT	CODE
The catcher vessel does not have an FFP	“P”
The catcher vessel is under 60 ft (18.3 m) LOA and does not have an FFP	“P”
The catcher vessel is under 60 ft (18.3 m) LOA and has an FFP	“L”
The catcher vessel delivered an unsorted codend	“U”
Another reason; describe circumstances	“O”

Vessel identification. Name and ADF&G vessel registration number of the catcher vessel or buying station (if applicable) delivering the groundfish.

Receipt time. Record time (in military format, A.l.t.) when receipt of groundfish delivery was completed.

Beginning position of receipt. Record the position coordinates (in latitude and longitude to the nearest minute; **indicate E or W for longitude**) where receipt of the groundfish delivery began.

Estimated total groundfish hail weight. Enter the estimated **total hail weight** of the combined species of each delivery from a catcher vessel or buying station. **Total estimated hail weight is an estimate of the total weight of the entire catch without regard to species.** Indicate whether the estimated weight is to the nearest pound or to the nearest 0.001 mt. If a catcher vessel reported discards on a blue DFL but did not deliver groundfish, enter “0” in this column.

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Updated January 14, 2009

IR/IU species (see § 679.27). Enter the species code of Improved Retention/Improved Utilization Program (IR/IU) species and the estimated total round weight for each IR/IU species, if applicable; indicate whether estimated weight is to the nearest pound or the nearest 0.001 mt. **Use one line to record information for each IR/IU species, including species code and amount of catch. If more than one IR/IU species are to be recorded, the operator must use a separate line for each species.**

ADF&G fish ticket numbers.

If receiving unprocessed groundfish from a catcher vessel, record the ADF&G fish ticket number that the mothership issued to each catcher vessel.

If receiving unprocessed groundfish from an associated buying station, record the ADF&G fish ticket numbers issued by the buying station on behalf of the mothership to the catcher vessel.

## PRODUCT INFORMATION.

**The operator of a mothership must record all groundfish product information in eLandings (see § 679.5(e)(10)), including products made from unprocessed groundfish deliveries received from a buying station or a catcher vessel; groundfish received from another processor or other source; and groundfish received for custom processing by the mothership for another processor or business entity.**

## DISCARD OR DISPOSITION INFORMATION.

**The operator of a mothership must record discard and disposition information in eLandings (see § 679.5(e)(10)) that:**

**occurred onboard after receipt of groundfish from a catcher vessel or buying station;**  
**occurred prior to, during, and after processing of groundfish;**

**were reported on a blue DFL received from a catcher vessel delivering groundfish;**  
**are recorded on a blue DFL received from a catcher vessel even though no groundfish are delivered; and**

**were reported on a BSR received from a buying station delivering groundfish, if different from the blue DFL logsheets submitted by catcher vessels to the buying station.**