

**VERMONT
ANNUAL PERFORMANCE REPORT
WORKFORCE INFORMATION GRANT
PROGRAM YEAR 2001**

(1) POPULATE ALMIS DATABASE – Estimated Expenditures \$49,671

The ALMIS database has been updated monthly with the latest unemployment statistics and at least quarterly for other information. We began the conversion of the ALMIS Database to Version 2.2, along with our LMI web tables. However, our CD product is not based on the updated version. Since it is not cost effective to change the CD product (VERIS) to the new version, we plan to phase it out in the new program year.

The licensing publication was completed and distributed. State Internet system was updated and the licensing file was provided to NCSC.

Expenditures consistent with the original estimate.

Major Customers: DET program managers and software developers.

(2) LONG-TERM PROJECTIONS - \$50,000

Completed long term industrial projections to 2010 statewide and for two substate areas, Burlington MSA and Balance of State. The industrial projections are at the 3 digit SIC level to match the OES staffing patterns. Have tested the new Micro Matrix software from Utah and provided comments to Utah for improvement. Delay by Utah in distributing final Micro Matrix software set back the timetable for producing occupational projections. Expect to complete preliminary processing of statewide occupational projections by the end of June 2002. Review of statewide results and final adjustments will carry over to PY 2002. Occupational projections for substate areas will also carry over to PY2002. Paper and electronic publishing will follow completion of projection process.

Expenditures consistent with the original estimate.

Major Customers: Students, dislocated workers and general public looking for career information.

(3) SHORT-TERM EMPLOYMENT PROJECTIONS - \$30,000

Completed short-term industrial projections at the 2 digit SIC level. Projections are based on ES202 data for 3rd quarter 2001, projected to 3rd quarter 2003 using the standard ST software from Utah. Occupational projections, however, have been delayed by the unavailability of the new Micro Matrix software. When the new software is available, we will proceed with the short-term occupational projections.

As indicated in the PY 2001 annual plan, we are not testing substate, short-term projections because Vermont is relatively small and this activity is not appropriate.

We have produced the quarterly report for WIBs that shows active applicants and job openings by occupation (see below).

Expenditures consistent with the original estimate.

Major Customers: Students, dislocated workers and general public looking for career information.

(4) DEVELOP OCCUPATIONAL ANALYSIS PRODUCTS - \$37,000

Updated occupational information center on the LMI web site with latest wage data, based on the new SOC coding. Integrated wage data with updated licensing information. Will complete integration with occupational demand information when the update for the long-term occupational projections is completed.

Created occupational wage estimates for local areas using North Carolina EDS system. This was not a BLS requirement and not in our original ETA plan, but it was helpful to individuals and planners using local occupational information.

Expenditures consistent with the original estimate.

Major Customers: Students, dislocated workers and general public looking for career information.

(5) EMPLOYER NAME AND ADDRESS LIST - \$10,000

Secured the latest Employer database from Info USA for use by Career Resource Center staff and in the LMI unit. Provided computer support for the 12 Career Resource Centers to install CD product. Also provided the option to use the ACInet link from the LMI home page to access similar employer information.

Expenditures consistent with original estimate.

Major Customers: Job seekers and program managers looking for employment opportunities.

(6) PROVIDE INFORMATION AND SUPPORT TO WIBs - \$30,000

Maintained quarterly report of job openings and number of applicants by occupation for each Workforce Investment board. This is a summary of data received by the Department through its client services.

Updated and maintained a variety of labor market information on the LMI web page for the WIB geography.

Expenditures consistent with original estimate.

Major Customers: WIBs and HRIC Director.

(7) SUPPORT WORKFORCE INFORMATION DELIVERY SYSTEMS - \$30,000

Maintained Vermont's current CD version of LMI Access (VERIS).

Updated LMI web page by expanding the number of files available for download and added new publications available in Adobe pdf format. Coordinated activities with the Director of Vermont's Career Resource Network to include a "tab" on the LMI web page that would allow easy access to VCRN information. Activity is ongoing and will enhance the career information available through our web site when completed. Although this was not specifically mentioned in our PY 2001 plan, it became necessary when we decided to commit to web distribution of LMI and discontinue the CD product (VERIS) by the end of 2002.

Expenditures consistent with original estimate.

Major Customers: Students, dislocated workers and general public looking for labor market information.

(8) FUND TRAINING INITIATIVES - \$20,000

Provided training to staff from DET, Social Welfare (PATH), WIBs, Vocational Rehabilitation and other public and private social service organizations on using LMI through the Internet. Held sessions in three locations: Brattleboro, Bennington and Burlington. (Originally planned two sessions but received a request for additional location.) Training provided to approximately 40 people, total. Training is provided as a cooperative effort with the Director of Vermont's Career Resource Network.

Expenditures consistent with original estimate.

Major Customers: DET staff, WIBs, counselors and program planners.

(9) CONSUMER REPORTS - \$50,000

Surveyed training providers on the WIA Eligible Training Provider list. Obtained information on program cost and information on completion rates. Updated information on DET web site to reflect latest survey results.

At the request of the Vermont State Colleges (VSC) used wage record data to compare the average wage of completers from various programs. Results included statistical analysis for VSC administrators; however, results were not published by DET.

Expenditures consistent with original estimate.

Major Customers: Students, dislocated workers and general public looking for labor market information.

(10) FRINGE BENEFIT SURVEY - \$20,000

Completed summary of the 2000 Fringe Benefit Survey and distributed to individuals requesting information. Processed responses from the new survey round. Contacted employers about questionable responses. Tabulation of 2001 survey results is ongoing and publication will be available by September 2002.

Expenditures consistent with original estimate.

Major Customers: Employers, workers, program planners and the general public concerned about workplace compensation

(11) MARKETING LMI - \$10,000

Registered a new domain name (www.vtLmi.info) for the LMI web site to make it easier to reference our web site. Created "bookmark" with the new address and outline of basic information available on the web. Mailed 100 copies of the bookmark to each public library in Vermont. Created a poster with a similar theme for display in the DET Career Resource Centers. We are also using the promotional materials at various meetings and conferences for employers in Vermont.

Expenditures consistent with original estimate.

Major Customers: Employers, workers, program planners and the general public with access to the Internet.