



# Federal Emergency Management Agency

Washington, D.C. 20472

January 19, 1999

MEMORANDUM FOR: Mary Jean Pajak, Project Officer  
Studies Team East

Mike Grimm, Project Officer  
Studies Team West

**[Original Signed]**

FROM: Matthew B. Miller, Chief  
Hazards Study Branch

SUBJECT: Procedure Memorandum No. 1 - Use of FEMA Bulletin 1-98

**Background:** In January 1998, FEMA's Floodplain Management Bulletin 1-98 was released. This Bulletin provides guidance on the use of FEMA draft or preliminary Flood Insurance Study data as "available data" for regulating floodplain development.

**Issue:** To date, this bulletin's distribution has been limited. During the November 15, 1998, TEC Policy meeting it was suggested that the TECs begin sending out copies of the bulletin with preliminary FIS reports and FIRMs.

**Final Procedure:** Effective immediately, the TECs should begin distributing copies of Bulletin 1-98 with preliminary FIS reports and FIRMs. In addition, please ask them to distribute copies of the bulletin with letters of final determination for studies, restudies, LMMPs, and PMRs.

Attachment

Floodplain Management Bulletin 1-98

cc: FEMA Regional Offices I-X, Mitigation Division Directors  
Michael K. Buckley, Director, Technical Services Division  
Frederick H. Sharrocks, Jr., Chief, Mapping Support Branch  
Dewberry & Davis  
Michael Baker, Jr.