



Florida Keys National Marine Sanctuary PERMIT APPLICATION FORM

The National Marine Sanctuaries Act (16 U.S.C. 1431 *et seq.*) directs the Secretary of Commerce to designate and manage areas of the marine environment with nationally significant aesthetic, ecological, historical, or recreational values as national marine sanctuaries. The National Marine Sanctuary Program has issued regulations to implement this act (15 CFR Part 922). These regulations exist to safeguard resources within sanctuary boundaries and include prohibitions on the conduct some activities. Program regulations also give the NMSP authority to issue permits to allow certain activities beneficial to sanctuaries that would otherwise be prohibited.

Guidelines on applying for permits are given in “Guidelines For Submitting Applications For National Marine Sanctuary Permits And Authorizations,” which may be found at http://floridakeys.noaa.gov/research_monitoring/permit_guidelines.pdf. Applicants are responsible for reviewing and understanding the guidelines in their entirety to ensure all application requirements are met. This form does not and is not meant to replace the guidelines, but is instead provided to assist potential applicants in gathering and submitting the information required for most permits. Some permits may require more or less information; applicants should consult the guidelines for details. This form is provided for the convenience of applicants only and is not required.

Completed applications should be submitted in MS Word or Rich Text Format to Ms. Joanne Delaney, Permit Coordinator, at Joanne.Delaney@noaa.gov and Dr. Brian D. Keller, Science Coordinator, at Brian.Keller@noaa.gov. Questions may be addressed to Joanne.Delaney@noaa.gov.

Anyone conducting prohibited activities without a valid national marine sanctuary permit or authorization may be subject to the penalties as provided under Section 307 of the National Marine Sanctuaries Act.

Public Reporting Burden

Submittal of the information requested in these guidelines is required to obtain a permit pursuant to NMSP regulations (15 CFR part 922). This data is to evaluate the potential benefits of the activity, determine whether the proposed methods will achieve the proposed results, evaluate any possible detrimental environmental impacts, and determine if issuance of a permit is appropriate. It is through this evaluation that the NMSP is able to use permitting as one of the management tools to protect sanctuary resources and qualities.

Applicants are requested to indicate any information that is considered proprietary business information. Such information is typically exempt from disclosure to anyone requesting information pursuant to the Freedom of Information Act (FOIA). NOAA will make all possible attempts to protect such proprietary information, consistent with all applicable FOIA exemptions in 5 U.S.C. 552(b). Typically exempt information includes trade secrets, commercial and financial information (5 U.S.C. 552(b)(4)). Personal information affecting an individual’s privacy will also be kept confidential consistent with 5 U.S.C. 552(b)(6).

Public reporting burden for this collection of information is estimated to average one (1) hour per response (e.g., initial application, cruise log, final report), including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to National Permit Coordinator, NOAA National Marine Sanctuary Program, 1305 East-West Highway (N/ORM6), 11th Floor, Silver Spring, MD, 20910.

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.

A. APPLICANT AND PROJECT INFORMATION

Project Title:

Sanctuary(s):

Applicant Information:

Name:

Affiliation:

Department:

Mailing address (*include street or post office box, city, state, and zip code*):

Phone number:

Fax number:

E-mail address:

Secondary (co-applicant) information (if applicable):

Name:

Affiliation:

Department:

Mailing address (*include street or post office box, city, state, and zip code*):

Phone number:

Fax number:

E-mail address:

Name(s) of any other individuals authorized to conduct activities under this permit:

Name(s):

Affiliation(s):

Project summary: (2-3 sentences)

Project abstract: (approximately 250 words)

Include summary of objectives, methods, and project significance.

Project rationale:

Describe the issue to be investigated, its importance and relevance to the sanctuary, and why it is necessary to be conducted in the sanctuary.

Activity objectives:

When appropriate, include the specific hypothesis to be tested.

Intended use of results:

B. METHODS

Proposed location of activity:

When appropriate, include geographic coordinates of activity in decimal degrees or degrees, minutes, seconds. Explain whether coordinates notate sampling point(s), boundary points, or a central point and associated radius, and approximate area of location.

Check here if proposed activity will occur within one or more of the Sanctuary zones (Sanctuary Preservation Areas, Special Use/Research-only Areas, Ecological Reserves, Wildlife Management Areas, Key Largo National Marine Sanctuary Existing Management Area, and Looe Key NMS EMA). Complete additional information in section G.

Procedures:

Explain the methods and protocols to be employed in the field. Include descriptions and diagrams of any instrumentation or equipment to be used and deployment duration. Describe all phases of activity, including equipment removal. Include activity frequency (e.g., daily, monthly) as appropriate.

Collections: (when applicable)

Describe the type, size, and quantity of specimens or materials to be collected, sampled, or captured. Include collection methods, handling, frequency, and replicates required for each experiment (use table if necessary). If aware that specimens of the proposed types already exist in a repository, explain why additional collecting is necessary. Provide information on mitigation, if applicable. Provide scientific nomenclature where possible. Provide information on all other applicable federal or state permits where required.

Project schedule:

Describe overall project schedule along with requested permit dates:

Requested permit start date:

Requested permit stop date:

Project budget:

Briefly outline expenses associated with this activity. Provide contract number, performance period, and name of sponsoring agency, as applicable.

C. PRODUCTS

Describe expected publications or reports, proposed disposition of collected specimens (note any specimens that will be destroyed and/or those that will be maintained in possession), and any data to be generated as part of this project.

D. LITERATURE CITED IN THIS APPLICATION

E. QUALIFICATIONS OF PERMITTED PERSONNEL

F. ENVIRONMENTAL IMPACTS OF ACTIVITY

G. SUPPORTING DOCUMENTATION AND SPECIAL CONCERNS

Coordination with other research/activities:

Copies of other permits:

List all permits required from other agencies for the proposed project. Indicate date the permit was acquired or application was submitted. Attach/submit other permits or applications.

Requests for NMSP assistance:

Activities in marine zones:

For any activity or portion of activity proposed to take place in marine zones, describe why it is necessary to conduct this activity in a particular zone and how it will further the scientific understanding and/or management of the zone or sanctuary.

Proposed Locations (Check all that apply and list names of every applicable site. See map at http://floridakeys.noaa.gov/research_monitoring/map.html for zone locations):

- Sanctuary Preservation Areas: _____
- Special Use/Research Only Areas: _____
- Ecological Reserves: _____
- Wildlife Management Areas: _____
- Key Largo NMS Existing Management Area
- Looe Key NMS Existing Management Area

Proposed Activity within Zones:

- Extractive use:
 - diseased organisms
 - non-diseased organisms
 - both diseased and non-diseased
- Non-extractive use

Brief description of proposed activities within Sanctuary zone(s):