

UTILIZATION OF PERSONAL PROPERTY

1. **REASON FOR ISSUE.** To adhere to the revision of Departmentwide directives and regulations related to acquisition and materiel management policies and responsibilities formerly contained in VA Manual MP-2, 108-43.
2. **SUMMARY OF CONTENTS.** This directive provides policy pertaining to subject matter in the general area of utilization of personal property.
3. **RESPONSIBLE OFFICE.** Office of the Deputy Assistant Secretary for Acquisition and Materiel Management (90).
4. **RELATED HANDBOOK.** VA Handbook 7343.
5. **RESCISSION.** VA Manual MP-2, Subchapter H, Subpart 108-43.

CERTIFIED BY:

'BY DIRECTION OF THE SECRETARY
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1. **PURPOSE.** This directive defines acquisition and materiel management policies required to implement or supplement the Federal Property Management Regulations (FPMR) in the areas of utilization of personal property.
2. **POLICY.** Policy and procedures in the following areas will be adhered to in accordance with and supplementing the FPMR:
 - a. General Provisions
 - b. Utilization of Excess
 - c. Reporting Requirements
 - d. Items Requiring Special Handling
 - e. Reports
 - f. Excess Property Procedures
3. **RESPONSIBILITY.** The Deputy Assistant Secretary for Acquisition and Materiel Management (90) will ensure that a program is established in the Office of Acquisition and Materiel Management to review, develop, and issue Departmentwide guidance and support relative to acquisition and materiel management.
4. **REFERENCE.** Federal Property Management Regulations, Subchapter F.