

CENTRAL OFFICE CONTROLLED ITEMS

1. REASON FOR ISSUE. To publish changes in policy for the National Cemetery System (NCS) and Veterans Health Administration (VHA):

a. It is no longer necessary to submit new motor vehicle requisitions to the NCS Area Director or other VA Central Office official for the fuel economy certification required by Public Law 94-163 and Executive Order 12375. The provisions of 41 CFR, Chapter 101, Federal Property Management Regulations, Subparts 101-26.5 and 101-38.1 (revised as of July 1994) will be adhered to when acquiring new motor vehicles.

b. It is no longer necessary to submit requests for certain items of clinical laboratory equipment and instrumentation to VA Central Office program officials for review.

2. SUMMARY OF CONTENTS/MAJOR CHANGES. VA Directive 7126.1, Central Office Controlled Items, dated September 8, 1994, is revised as follows:

a. Page 3, paragraph 2.c. - " or, for the National Cemetery System (NCS), the respective NCS Area Office Director" has been deleted.

b. Page 3, paragraph 2.c.(2)(a) has been deleted and the information has been consolidated with line (2) NATIONAL CEMETERY SYSTEM (NCS).

c. Page 3, paragraph 2.c.(2) (b) has been deleted in its entirety.

d. Page 4, paragraphs (4) - "Full authority for the purchase of medical equipment under \$250,000 rests with the medical center director" has been deleted.

e. Page 4, paragraph (4)b.(1), NOTE: Line one - "IL" has been added after "Hines." Line two - "the" has been added after "forward." Line four - "Service" has been added after "Medicine;" the upper case "O" in "Office " has been changed to lower case; "of Resource Management" has been deleted; and "on (708)-216-2554" has been added after "IL".

f. Page 4, paragraph (4)b.(2), Line two - "can be approved locally, except the purchase of any diagnostic electron microscopes" has been added after "aggregate."

3. RESPONSIBLE OFFICE. Associate Deputy Assistant Secretary for Materiel (90M), Office of Acquisition and Materiel Management,

4. RELATED HANDBOOK. None.

5. RESCISSION. None.

May 31, 1995

CERTIFIED BY:

BY DIRECTION OF THE SECRETARY
OF VETERANS AFFAIRS



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VA CENTRAL OFFICE CONTROLLED ITEMS

1. PURPOSE. This directive sets forth departmentwide policy for equipment items controlled by respective Veterans Affairs Central Office (VACO) administration heads or staff office directors, which exceed the limitation established by departmental use and replacement standards or which are controlled either by law or by governmental regulations. Procedures for preparation and submission of requisitions to obtain approvals for controlled items are provided in Appendix A.

2. POLICY

a. VA facilities will not acquire controlled items from any source (e.g., donation, VA excess, GSA excess) regardless of the source of funds (e.g., General Post Funds, Research Funds) prior to obtaining the required approval, unless items are specifically exempted.

b. The Controlled Item List will be updated on an as needed basis. The respective VACO administration head or staff office director will provide changes, additions, or deletions to the Office of Acquisition and Materiel Management (OA&MM) (92A) for the update.

[c. The following list of controlled items requires review and approval by the VACO program official indicated unless otherwise stated:]

(1) OFFICE OF THE SECRETARY. All executive furniture and renovations to executive suites exceeding \$5,000 will require approval of the Deputy Secretary. Requests of this nature will be forwarded to the respective Regional Field Support Office, VACO, for coordination with the Office of the Deputy Secretary. (Do not submit requests to OA&MM, (92A), VACO, as there is no action required by that office.)

[(2) NATIONAL CEMETERY SYSTEM (NCS). All equipment items authorized for use by NCS, as listed in NCS Manual M40-2 or most recent directive issued.]

(3) VETERANS BENEFITS ADMINISTRATION (VBA)

(a) All filing equipment or cabinets (in excess of two-drawer) for using activities under the jurisdiction of VBA, in accordance with VBA Supplement, MP-1, Part II, Chapter 1.

(b) All telephone related equipment over \$10,000. (Controls not applicable to items such as modems, facsimiles, answering devices, additional individual telephone sets, telephone systems, portable cellular phones, and dictation equipment costing \$10,000 or less.)

(c) Printing and reproduction equipment listed in MP-1, Part II, Chapter 9, Table A, or related document, regardless of where the equipment is to be used. (Copiers/duplicators with purchase price of less than \$10,000 and collating machines, hand operated, are not controlled.)

(4) VETERANS HEALTH ADMINISTRATION (VHA). [] The review of controlled items by the Central Office program official is for advisory purposes only, prior to the facility making financial commitments. For items requiring consultation, Central Office program officials must provide their input within 15 days of receipt of the request in their office or the medical center director can assume approval.

a. Nuclear Medicine Service

(1) Nuclear medicine equipment costing \$250,000 or more per item, or items costing this amount in a single purchase aggregate.

(2) Positron Emission Tomography (PET) Scanner (including research).

b. Pathology Service and Laboratory Service

(1) Analytical laboratory equipment acquired through cost per test (CPT contracts).

NOTE: There are a limited number of analyzers in this category. VAMC Hines,[IL]. will perform CPT analysis and forward [the] results to VACO, which will return advisory results in 15 days or less to the originating VAMC. For the list of analyzers currently on CPT contract, call the Pathology and Laboratory Medicine [Service] decentralized [office] [] at VAMC, Hines, IL [on (708) 216-2554.]

(2) Clinical laboratory equipment and instrumentation costing \$250,000 or more per item, or items costing this amount in a single purchase aggregate[,] [can be approved locally, except the purchase of any diagnostic electron microscopes.]

c. Radiology Service. Radiology equipment costing \$250,000 or more per item or items costing this amount in a single purchase aggregate.