

Action Plan to End Homelessness in the State of West Virginia

PRIORITY ONE: Increase access to mainstream and homeless resources/services						
Strategy(-ies)	Action(s)	Manager¹	Implementer²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
Strategy 1.1 Expand and maximize new and existing resources	Action 1.1.1 – Identify current mainstream resources in all systems and how to access these resources, including effective methods of outreach currently used.	Governor’s Office (lead agency)	State agencies and other groups represented on Interagency Task Force, Continuum of Care (CoC)	1) Identification of gaps in services. 2) Identification of duplication of services. 3) Improved referral process across agencies.	Completion of inventory of statewide and local resources/services	90 days after Executive Order
	Action 1.1.2 – Identify and apply for new grant funding	State grant clearinghouse/ Governor’s Office WV Interagency Task Force (ITF)	All eligible recipients of all grant solicitation	1) Increased applications for funding. 2) Increased resources to fill gaps.	# of grant applications submitted and # of funded grants	Ongoing – dates associated with grant awards
	Action 1.1.3 – Survey existing homeless shelters to identify those with co-located services or established linkages with homeless resources/services	WV Assn of Homeless Services Contractors (WVAHSC - in the process of changing name/broadening function to Coalition to End Homelessness)	ITF will review results of survey and make decision for next steps	Improve/expand access to mainstream services	1) Development of survey instrument 2) Completion of survey and 3) Compilation/analysis of results	2 nd quarter of calendar year (2004)
	Action 1.1.4 – Encourage/petition/advocate for state appropriation of funding to address mainstream services for the homeless	ITF	Governor’s Office and agencies mandated through Executive Order	Increased funding. Improved services.	1) development of strategy to seek additional funding 2) Amount of additional funding appropriated for mainstream services for the homeless	2005 Legislative Session

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Strategy 1.2 Expand Medicaid benefits	Action 1.2.1 – Explore options to expand Medicaid benefits through waiver plans for assisted living in public housing	Department of Health and Human Resources (DHHR): Bureau for Medical Services(BMS)	DHHR:BMS	Prevent nursing home placement for certain residents of public housing	Success in obtaining federal approval of waiver requests	December 2004
	Action 1.2.2 – Investigate successful creative expansion of Medicaid medical services by other states; i.e. Tennessee and Ohio	DHHR:BMS	DHHR:BMS	Improvement of medical services for homeless individuals	Federal approval of waiver or amendment to current state Medicaid plan	December 2004
	Action 1.2.3 – Investigate successful creative expansion of behavioral health services by other states; i.e. Tennessee and Ohio	DHHR:BMS	DHHR:BMS	Improvement of behavioral health services for homeless individuals	Federal approval of waiver or amendment to current state Medicaid plan	December 2004
Strategy 1.3 Ensure every county is covered in a continuum of care (as part of a region)	Action 1.3.1 – Identify counties not covered by a CoC	ITF	WVAHSC	Opportunity is available for all counties to participate in a CoC	Compilation of List of counties not covered by CoC	Completed
	Action 1.3.2 – Ask Cabell/Wayne, Kanawha Valley Collective and McDowell County CoCs to assess their ability to provide support to Lincoln and Mingo Counties by inclusion in one of their CoCs.	ITF	The three CoCs	Lincoln and Mingo will join one of the existing CoCs	Provision of CoC services	December 2004
	Action 1.3.3 – Explore application of balance of State CoC	ITF	WVAHSC	Opportunity is available for all counties to participate in a CoC	1) Successful Balance of State Application 2)Statewide CoC coverage	2005

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Strategy 1.4 Increase the percentage of approved homeless SSI applications	Action 1.4.1 – Improve SSI application process in the following areas: <ul style="list-style-type: none"> • Quality of info gathered • Assessment of need • Identification of # homeless SSI applications submitted & approved (timeliness) 	ITF	Vocational Rehabilitation/Social Security Determination Unit	1) Increase in % of approved homeless SSI applications 2) Shortened period of time between application and approval	Increase % of approved homeless SSI applications by 10%	2005
	Action 1.4.2 - Seek on-site technical assistance from Social Security Administration (SSA) or other entity and institutions of higher education where appropriate. TA will include strategy for estimated representative payee program.	ITF	Social Security Administration (SSA)	Increase # of appropriate clinical staff and case managers trained to provide quality clinical info assessment of need on SSI applications	1) Complete training of identified staff. 2) Compare approval rates prior to training to approval rates after training.	December 2004
	Action 1.4.3 – Identify grant opportunities for a demo project using government or TA consultant.	ITF	State Clearinghouse	Identification of “best practices”	1) Review recent grant recipients of pilot/ demonstration projects based on best practices 2) Application to fund a program based on “best practices” submitted	December 2004 July 2005

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Strategy(-ies)	Action(s)	Manager ¹	Implementer ²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
Strategy 1.5 Build upon existing efforts in workforce development	Action 1.5.1 – Identify the number of homeless individuals using One-Stop centers	Rick Martin	Workforce Development One Stops and local WIBs	Enhancement and expansion of mainstream services to homeless	1) A percentage increase in utilization of One Stop services by homeless 2) Representation from Interagency Task Force on State Workforce Investment Council 3) Participation by community based homeless initiatives on local Workforce Investment Boards (WIBs)	December 2004
	Action 1.5.2 – Identify current “core services” offered to homeless individuals through One-Stop partners	Rick Martin	Workforce Development One Stops and local WIBs	Enhancement and expansion of mainstream services to homeless	Same as 1.5.1	December 2004
	Action 1.5.3 – Identify referral process for homeless individuals utilizing One-Stop centers	Rick Martin	Workforce Development One Stops and local WIBs	Enhancement and expansion of mainstream services to homeless	Same as 1.5.1	December 2004
	Action 1.5.4 – Encourage mainstream resource entities that provide services to the homeless to become part of the One-Stop system	Rick Martin	Workforce Development One Stops and local WIBs	Enhancement and expansion of mainstream services to homeless	Same as 1.5.1	December 2004
	Action 1.5.5 – Identify funding opportunities for local workforce Investment Boards to serve the homeless population	Rick Martin	Workforce Development One Stops and local WIBs	Enhancement and expansion of mainstream services to homeless	Same as 1.5.1	December 2004
Strategy 1.6 Improve access and referral to Veterans Administration (VA)	Action 1.6.1 – Educate other providers of VA services and benefits	Larry Blackaby	WV Division of Veterans Affairs	Improved access to VA services to homeless	% increase in services accessed by homeless	December 2004

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vices and benefits	Action 1.6.2 – Establish referral system to expedite access to VA services	Larry Blackaby	WV Division of Veterans Affairs	Improved access to VA services to homeless	% increase in services accessed by homeless	December 2004
	Action 1.6.3 – Identify gaps/shortfall in VA services and advocate for improvement in areas of shortfall	Larry Blackaby	WV Division of Veterans Affairs	Improved or expanded VA services	Increase VA services provided for homeless	December 2004
Strategy 1.7 Increase the availability of subsidized housing for transitioning offenders from corrections	Action 1.7.1 – Identify rules regarding access to housing by felony-convicted offenders within each of the housing authorities within the state.	Division of Corrections (DOC)	Division of Corrections	1) Identification of housing currently available to offenders. 2) Identification of gaps in housing services.	Completion of inventory of statewide and local resources/services available to offenders	90 days after signing of Executive Order
	Action 1.7.2 – Work with housing authorities to develop a screening process to allow appropriate offenders to reside in subsidized housing based on individual risk and need.	Division of Corrections	WV Offender Reentry Steering Committee	1) Increased access to housing for offenders meeting specific criteria. 2) Increased resources to fill gaps	Completion of a screening instrument and selection criteria.	1 st quarter of calendar year 2005
	Action 1.7.3.- Increase linkages between Division of Corrections/Parole Officials and housing authorities.	Division of Corrections	WV Offender Reentry Steering Committee	Increased communication between DOC and housing authorities providing housing services to offenders	Identification of liaison(s) in each housing authorities that can respond to issues relating to housing services for offenders	2 nd quarter of calendar year 2005

Priority One

Progress to Date	Barriers and/or Situational Changes	Immediate Next Steps (including potential technical assistance needs)
<p>1.2.1 Legislation was introduced during the 2004 Legislative Session (just ended) to address this. BMS is exploring Medicaid waiver process.</p> <p>1.3.1 Counties not currently covered by an existing CoC have been identified</p> <p>1.3.3 ITF member has discussed with HUD about arranging conference call to provide TA/address specific questions related to Balance of State CoC application process</p>	<p>1.2.1.Application for Medicaid Waiver is required – current financial situation of the state could prove to be a potential barrier</p>	<p>1.2.1 Assess feasibility</p>

PRIORITY TWO: Ensure that the delivery of housing and services to persons experiencing homelessness is consistent, coordinated and effective and based upon “best practices”.						
Strategy(-ies)	Action(s)	Manager¹	Implementer²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
Strategy 2.1 Improve the homeless data collection process in the state.	Action 2.1.1 Identify existing data sources	Elliott Birckhead	DHHR	Comprehensive list of data sources, analysis of similarities and differences including definitions	Creation of chart showing overview of how data sources work	May 1, 2004
	Action 2.1.2 Request TA from HUD	Elliott Birckhead	DHHR	A consistent system that allows an accurate unduplicated count of people experiencing homelessness	1) Identify “best practices” in info management (MIS) 2) determine if systems can interface or consistent system can be implemented 3) Application for funding for implementation	December 1, 2004
	Action 2.1.3 Request TA for “forming bridges” between data systems where none currently exist	Elliott Birckhead	DHHR	A consistent system that allows an accurate unduplicated count of people experiencing homelessness	1) Identify “best practices” in info management (MIS) 2) determine if systems can interface or consistent system can be implemented 3) Application for funding for implementation 4) Creation of info sheet documenting advantages of consistent documentation	December 1, 2004

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Strategy(-ies)	Action(s)	Manager	Implementer	Expected Outcomes	Benchmarks	Completion Date (Estimated)
Strategy 2.2 Improve quality of living and quality of services provided	Action 2.2.1 Create “Homeless Bill of Rights”	WVAHSC	Stakeholders (providers & consumers)	Consistent standards for homeless providers which ensure access & utilization of services & which promote rights and dignity of people	1) Conduct forums for input – stakeholders & providers 2) Completed document(s) 3) Funding decisions based on adoption of standards	1) June 1, 2004 2) December 1, 2004 3) Upon completion of 1&2 above
Strategy 2.3 Insure consistent coordination of Continuums of Care (CoC) across jurisdictions	Action 2.3.1 Identify key stake holders	HUD	HUD/ WVAHSC	Better coordination between CoC’s	Balance of state in a CoC – coordination between all groups	December 30, 2005
	Action 2.3.2 Implement mentoring program for new CoC’s	HUD	HUD and CoC’s	Better coordination between CoC’s	All CoC’s coordinating efforts in service delivery and seeking funding	December 30, 2005
Strategy 2.4 Improve discharge procedures across institutions	Action 2.4.1 Research “best practices” in discharge planning	Theresa McCourt (MAPS/Adult Corrections), Deb Dodrill (Bureau for Children & Families [BCF]), Jackie Chellew/Steve Mason (Office of Behavioral Health Services [OBHS])	DHHR/Military Affairs and Public Safety (MAPS)	Decrease number of persons being discharged from corrections, mental health, medical, foster care, & residential treatment facilities to shelters and the streets	Establish Work Teams composed of homeless service providers and discharge planning authorities	1) July 1, 2004 – workgroups 2) July 1, 2005 – discharge procedures
Strategy 2.5 Improve statewide planning and policy development of services for persons experiencing homelessness	Action 2.5.1 Prepare Draft Executive Order	DHHR	DHHR/MAPS	Executive order in place which sanctions interagency task force and supports work plan developed	1) Submit preliminary draft plan to federal reviewers 2) Draft Executive Order sent to Secretary Nusbaum with draft plan	1) March 30, 2004 2) To be determined (by July 1, 2004)

Priority Two

Progress to Date	Barriers and/or Situational Changes	Immediate Next Steps (including potential technical assistance needs)
<p>2.1.1. Work is underway to begin collection of information about data sources and the data being collected</p> <p>2.5.1 Draft Executive Order was submitted to Secretary of WVDHHR on 3/12/04 and Draft Plan submitted to federal reviewers 3/15/04</p>		<p>2.1.1. Anticipate needing TA from HUD related to development of information systems and interfacing with existing systems</p>

PRIORITY THREE: EXPAND AND FULLY UTILIZE APPROPRIATE HOUSING RESOURCES

Strategy(-ies)	Action(s)	Manager ¹	Implementer ²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
Strategy 3.1. Promote legislation that increases the availability of affordable housing for the homeless	Action 3.1.1 Promote passage of legislation to fund the Housing Trust Fund.	West Virginia Housing Trust Fund (WVHTF) Board	Sandra Hamlin Chair of WVHTF -	Increased funding for affordable housing	1) Passage of Legislation 2) Funding established For WVHTF	March 2005
	Action 3.1.2 Secure resolution for funding of the WVHTF from City governments, CoC's, Chambers of Commerce, WVAHSC, CAP agencies, Housing Agency Associations, Realtor Association, and others as identified	WVHTF Board	WVHTF Members West Virginia Housing Development Fund (WVHDF)	Funds to non-profits to increase capacity for housing activities	Resolution distributed and supported by various groups	December 2004
	Action 3.1.3 Participate in Housing Day at the Legislature and encourage other organizations interested in housing and homeless services to do the same.	ITF	Housing & Urban Development (HUD) Governor's Office of Economic Opportunity (OEO)/ State Housing Agencies	Awareness of need for affordable housing	Agency participation in Housing Day at the Legislature	February 2004 and annually in February thereafter
	Action 3.1.4 Ask HUD Director, WVHTF Chair, WVHDF Director & WVIHTF Chair and various other dignitaries to hold a press conference during Housing Day at the Legislature to speak to providers and legislators	ITF	HUD WVHDF WVHTF Various specialty housing groups	Support and awareness of need for supportive housing	Event conducted	February 2004 and annually thereafter
Strategy 3.2 Provide a check off on State Income Tax Refunds for Homeless housing	Action 3.2.1 Draft a bill for legislature	ITF	Arley Johnson	Increase funding in Housing Trust Fund	Adoption of bill for introduction	Summer 2004

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Strategy(-ies)	Action(s)	Manager¹	Implementer²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
	Action 3.2.2 Contact legislators to sponsor , introduce and move bill toward passage	ITF	Bill Dotson Ron Nestor WVHTF WVHDF	Increase funding in Housing trust fund	1) legislator(s) identified and collaborating 2) Introduction and passage of bill resulting in increased funding to the WVHTF	Fall 2004 and ongoing thereafter until passage
Strategy 3.3 Develop guidelines and incentives for encouraging local jurisdictions to be involved in affordable housing development	Action 3.3.1 Identify guidelines & incentives from other states and local jurisdictions & make them available	ITF	Bill Dotson WVHDF Special action groups	Affordable housing units developed locally	1) Identification of Guidelines in use in other states 2) Development of Guidelines/Incentives 3) Distribution of Guidelines to local jurisdictions	1) July 2004 2) September 2004 3) December 2004
Strategy 3.4 Engage business community in development of affordable housing	Action 3.4.1 Contact banks & credit unions to invite them to voluntarily contribute \$1.00 to WVHTF for every mortgage loan closed	WVHTF	Sandra Hamlin – Chair of WVHFT	At least two businesses directly sought to accept the challenge resulting in increased funding to the WV Housing Trust Fund	1) Contact made with banks & credit unions to determine # of loans closed annually 2) # of banks & credit unions that agree to Participate	1) December 2004 2) July 2005
Strategy 3.5 Expand affordable housing in the public and private sector	Action 3.5.1 Encourage HA's and non- profits to apply for Section 8 vouchers, Section 8 mainstream Shelter + Care, SRO, Section 811 Section 202, RD, Bond, LIHTC tax increment financing, HOME, CDBG, FHLB	ITF	HUD/WVHDF/Various Associations	Additional affordable Housing developed	Increased number of affordable housing units in the state	December 2005 and review annually

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Strategy(-ies)	Action(s)	Manager ¹	Implementer ²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
	Action 3.5.2 Identify HOME consolidated plans that do not include funding for rental housing and petition for HOME funds to be used for rental housing.	ITF	ITF & HUD	All entitlement areas will include rental housing in HOME plans	Affordable rental housing available throughout the state	December 2004
	Action 3.5.3 Hold workshops on affordable housing development that includes education on programs in 3.5.1	ITF	HUD, WVHDF, Continuum's of Care (CoC), WVAHSC, various state associations related to housing and homelessness	Increased awareness of the need for affordable housing resulting in development of new affordable housing	Workshops conducted	Fall 2004 and ongoing thereafter
	Action 3.5.4 Expand capacity of non-profits to implement programs for special populations by making funds available for additional staff, on-site technical assistance and education	ITF	DHHR/HUD/WVHTEF/WVHDF	1) Funding opportunities identified and applied for 2) Increased numbers of non-profits competing for funding	Number of units created annually	December 2005 and annually thereafter
	Action 3.5.5 Provide education to non-profits and participating jurisdictions on how HOME, CDBG, RD, Shelter+Care and other programs can be used	HUD	HUD/Rural Development	Increased number and type of available housing units	Number of units created annually	December 2005 and annually thereafter

PRIORITY THREE: EXPAND AND FULLLY UTILIZE APPROPRIATE HOUSING RESOURCES

Strategy(-ies)	Action(s)	Manager ¹	Implementer ²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
Strategy 3.6 Target set aside of housing resources for persons coming out of institutions. This includes but not limited to mental health facilities, substance abuse programs, penal institutions, halfway houses, transitional housing, foster care & shelters.	Action 3.6.1 Change admissions policies for public housing and Section 8 voucher programs to allow special populations easier access	ITF	ITF/HUD/WVHDF	Additional permanent housing available to special populations	1) Meet with HUD and Rural Development (RD) to discuss strategies for influencing/changes needed in federal policies 2) Secure support from governor and state and federal law makers for needed changes 3) Admission policies changed	December 2004
	Action 3.6.2 Seek support of WV Department of Health and Human Resources (DHHR), Department of Military Affairs and Public Safety (MAPS), and Department of Labor (DOL) to fund supportive services in permanent affordable housing for people leaving institutions.	ITF	DHHR/MAPS/DOL	1) Realistic housing discharge planning transitioning from institutions and 2) Use of rent payment and supportive services funding as incentive to permanent housing providers	1) Case managers & discharge planners working with local housing agencies 2) Establishment of priority waiting lists for placement of special populations	July 2005
	Action 3.6.3 Create model lease addendums that could be used by housing providers for special needs population.	HUD/WVHDF	HUD/DHHR/MAPS/DOL	Easier access by special needs populations to housing	1) Use of model lease addendums by Local Housing Provider 2) Provision of housing to special populations	July 2005

PRIORITY THREE: EXPAND AND FULLLY UTILIZE APPROPRIATE HOUSING RESOURCES

Strategy(-ies)	Action(s)	Manager¹	Implementer²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
Strategy 3.7 Target HUD homes and RD units for inclusion into local affordable housing inventories	Action 3.7.1 Develop a model cooperative agreement between non-profits, including housing authorities, HUD and RD that override local and state disposition policies	HUD/ OEO	Dave Gallian (HUD) Bill Dotson (HA) Karen Brown (OEO)	Enhanced use of HUD \$1 Homes and RD housing for use as affordable housing	1) Model agreement completed 2) Model agreement distributed to all housing providers and local jurisdictions	December 2004
Strategy 3.8 Target set aside of state, local, and private dollars for housing rehabilitation, rental housing and single family homes	Action 3.8.1. Encourage WVHDF to maintain and continue their HELP program.	WVHDF	Stephen Bailey Bill Dotson WV Development Office	Existing housing stock remains viable as affordable housing	HELP program expanded and widely recognized	December 2004
	Action 3.8.2 Encourage priority for using State CDBG funds to include affordable housing development and rehabilitation.	ITF	Governor Wise/WV Development Office	1) Increased funding 2) Community Development Block Grant (CDBG) funds used for housing	1) CDBG Changes policies 2) Amount of state funding earmarked for housing development	July 2005
	Action 3.8.3 Evaluate standards related to lead based paint for possible relaxing of these in certain situations	ITF	HUD		Full utilization of existing housing	Relaxation of lead based paint standards
Strategy 3.9 Increase shelter beds in currently underserved rural and urban areas	Action 3.9.1 Encourage balance of state CoC to be undertaken by either the OEO or the WVAHSC	OEO	OEO/WVAHSC/WV Development Office	Increased shelter beds available on local level for homeless in rural communities and non entitlement areas	Balance of State CoC application completed	December 2006

PRIORITY THREE: EXPAND AND FULLLY UTILIZE APPROPRIATE HOUSING RESOURCES

Strategy(-ies)	Action(s)	Manager ¹	Implementer ²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
	Action 3.9.2 Add funding of homeless shelters to CDBG state plan	ITF	OEO/ WVAHSC/WV Development Office	Increased shelter beds available on local level for homeless in rural communities and non entitlement areas	Funding availability for shelters in state CDBG plan	July 2005
Strategy 3.10 Encourage WVHDF to increase resources for affordable housing special projects	Action 3.10.1 Work with WVHDF to include affordable housing/ special projects in their annual plan	ITF	WVHDF/Special population groups	Justification of housing as an economic development tool	Increased expenditure by WV HDF	December 2005
Strategy 3.11 Develop best practices housing options for people coming out of residential treatment and foster care	Action 3.11.1 Explore development of a Housing First Model	ITF	DHHR/HUD	Permanent housing & more cooperation with affordable housing providers	Less time in shelters & # of homeless in permanent	December 2005
Strategy 3.12 Develop early warning, intervention methods and identification of at risk families and individuals	Action 3.12.1 Explore Use of state dollars - WVHDF, OEO, DHHR, WVHTF to assist with mortgages and rent payments	WVHDF	WVHDF/DHHR/OEO	1) Reduction in # of homeless in emergency shelter systems 2) Reduction in # of evictions 3) Reduction in # mortgage foreclosures	Number of interventions	July 2005 and ongoing thereafter
	Action 3.12.2 Identify non profits throughout WV to manage these programs	ITF	Affordable housing providers	1) Prevention of homelessness for at-risk individuals & families 2) Re-allocation of funding of homeless programs	1) Availability of funding to prevent at-risk individuals and families from becoming homeless 2) Non-profits identified & implementing the program	December 2005

Priority Three

Progress to Date	Barriers and/or Situational Changes	Immediate Next Steps (including potential technical assistance needs)
3.1.3 and 3.1.4 Homeless/housing service providers participated in Housing Day at the Legislature during the 2004 Legislative Session (February 2004)		

PRIORITY FOUR: Education On Issues For People Facing Homelessness						
Strategy(-ies)	Action(s)	Manager¹	Implementer²	Expected Outcomes	Benchmarks	Completion Date (Estimated)
Strategy 4.1 Increase education among policy makers and elected officials regarding the special needs of people experiencing homelessness including chronic homelessness and co-occurring conditions	Action 4.1.1 Create an Executive Order to be signed by the Governor	ITF Executive Order Sub-CommitteeB	DHHR Secretary	Executive Order signed by the Governor establishing the interagency council	Draft approved and submitted to the Governor's Office	July 01, 2004
	Action 4.1.2 Unite agencies and providers around the Statewide Plan	ITF	Members-by bringing stake holders and policy makers to the Council	A uniform or consistent knowledge base to understand the complexities of homelessness	Development of state-wide plan and dissemination of plan	July 01, 2004
	Action 4.1.3 Create Policy Brief to educate legislators/legislative committees about the ITF and it's goals related to addressing homelessness (bound volume)	WVAHSC	ITF Priority 4 Sub-Committee Members	Increased knowledge, interest and support of legislative proposals	Create a policy brief	January, 2005
Strategy 4.2 To educate the general public regarding the needs of people facing or experiencing homelessness including the special needs of chronically homelessness	Action 4.2.1 Educate the General Public through Outreach	ITF	ITF Members and selected representatives	To keep the Public informed in a consistent and constant manner	1) Identification of individuals 2) Creation of educational materials including display, packets and power point	January, 2005
	Action 4.2.2 Conduct a Media Campaign Kick-Off	Arley R. Johnson/ Genella Brown	ITF and Homeless Coalition Members, consumers, and CoC's	Educate the Public regarding the serious issues surrounding homelessness	Media event to celebrate the Interagency Council	July, 2004
	Action 4.2.3 Create Speakers Bureau and facilitate a statewide media campaign	ITF and WVAHSC Members	Regional Affiliates, Consumers, and the WVAHSC	Present a Consistent Educated message to the general public	Formation of a Speaker's Bureau	July, 2005

PRIORITY FOUR: Continued... Education On Issues For People Facing Homelessness						
Strategy(-ies)	Action(s)	Manager	Implementer	Expected Outcomes	Benchmarks	Completion Date (Estimated)
	Action 4.2.4 Provide educational/informational presentations which each focus on one specific aspect of homelessness	Various Groups as set by the Agenda	Affiliates, Providers and Consumers	Education of Specific aspects, i.e. family, children, women and elders	1) Establishment of a media committee 2) Conduct a media campaign to educate the public using articles, displays and Public Service	September 01, 2004
Strategy 4.3 Insure collaboration with the Interagency Task Force from State Agencies and main Stream Providers	Action 4.3.1 Develop, draft, and issue a Memorandum of Understanding	Arley R. Johnson	ITF Members	All Homeless providers would sign MOU, which outlines and declares the collaborative efforts of the Council and members	Memorandum of Understanding issued and distributed	November 01, 2004
Strategy 4.4 Educate DHHR, OEO, SSA, CJS, VA, County, Local governments and all others of existence and role of the Interagency Council	Action 4.4.1 Educate groups on the role of the ITF in addressing homelessness on state and local levels	ITF Media Committee	ITF	Local Governments and providers would receive consistent, factual information and guidance resulting in support buy-in for overall state	Identify and meet with 12 groups in a calendar year	July, 2005

Priority Four

Progress to Date	Barriers and/or Situational Changes	Immediate Next Steps (including potential technical assistance needs)
4.1.1 Draft Executive Order prepared and submitted to Secretary of DHHR on 3/12/04		

¹ The Manager is the individual responsible for coordinating each action.

² The Implementer is the individual (or entity) responsible for carrying-out each action.