IMPORTANT INFORMATION FOR PROVIDERS ABOUT RYAN WHITE HIV/AIDS PROGRAM ANNUAL DATA REPORT WEB REGISTRATION

Providers that receive funding from Ryan White HIV/AIDS Program grantees are required to submit the Ryan White HIV/AIDS Program Annual Data Report (RDR). To submit data directly as a provider, access the RDR Web system at <u>https://performance.hrsa.gov/hab</u>. You will need your registration code in order to register. Please contact your grantee if you do not know your registration code.

Provider Registration

- 1. Go to <u>https://performance.hrsa.gov/hab</u>.
- 2. Select the REGISTRATION FORM link from the login screen.
- 3. Complete the registration form by entering your information. At the bottom of the form, enter your **3- to 5-digit registration code** (provided by your grantee). Click REGISTER to confirm the information you entered is correct.
- 4. Read and accept the HAB Ryan White Data Report Web Application Rules of Behavior.
- 5. Follow the link to the Login Screen and log in.

For assistance with registration or using the RDR Web System, contact the HRSA Call Center toll-free at **877-Go4-HRSA** (**877-464-4772**) between 9:00 am to 5:30 pm ET or by email at **callcenter@hrsa.gov.**

For individuals who plan to use the same log in information from last year, please check that your contact information is up to date. To view contact information, log in to the Web system and click the Edit Registration link on the left side of the Administration page. **The contact information stored here will be used to notify you if your Ryan White Data Report is returned for correction or requires other immediate attention.**