- U.S. Department of Health and Human Services
- U.S. Department of Housing and Urban Development
- U.S. Department of Veterans Affairs
- U.S. Department of Labor

Improving Access to Mainstream Services for People Experiencing Homelessness: Focus on Homeless Families with Children

Radisson Miami Hotel Miami, Florida January 27 - 29, 2004

Agenda

Objectives:

- To assist State and local policymakers to develop an Action Plan intended to improve access for families with children who are homeless to mainstream health, human services, and employment and training programs, that are coordinated with housing and other existing community programs;
- To create and/or reinforce relationships among the Governor's office, State Legislators, key program administrators, and stake holders from the public, private, and non-profit sectors;
- To provide an environment conducive to the process of strategic decision-making that is resultoriented, outcome related, and benefits families with children who are homeless; and
- To assist State and local policymakers in identifying issues or areas of concern that may result in a formal request for technical assistance

Monday, January 26, 2004

4:00 p.m. - **Registration** 7:00 p.m.

[Overture II Foyer – Ballroom Level]

Tuesday, January 27, 2004

7:30 a.m. Registration and Continental Breakfast [Overture II Foyer – Ballroom Level]

8:30 a.m. Welcome and Overview of the Academy [Symphony I and II – Ballroom Level]

- Clarence Carter, Director, Office of Community Services, Administration for Children and Families, U.S. Department of Health and Human Services (HHS)
- Patricia Carlile, Deputy Assistant Secretary for Special Needs, U.S. Department of Housing and Urban Development (HUD)
- Peter Dougherty, Director, Office of Homeless Veterans Programs, U.S. Department of Veterans Affairs (VA)
- Charles Ciccolella, Deputy Assistant Secretary for Veterans Employment and Training Services, U.S. Department of Labor (DOL)

- Philip Mangano, Executive Director, U.S. Interagency Council on Homelessness (ICH)
- Lawrence Bartlett, Director, Health Systems Research, Inc. (HSR), Moderator

Introductions of State Team Members, Faculty, and Resource Persons and Brief Presentations by Each Team

10:00 a.m. State Team Session One: Setting the Stage and Revisiting the Vision Statement and the Reality Assessment

- Set the Stage
 - ♦ Objectives and format
 - ♦ Defining "mainstream services"
 - ♦ Integrating various planning activities
- **Revisit Vision Statement** (if necessary, revise based on draft developed by State Team prior to Policy Academy)
 - ♦ Statement of purpose
 - Picture of Team's ideal future (independent of current reality)
 - Reference point for all future decisions
- **Revisit Reality Assessment** (if necessary, revise based on draft developed by State Team prior to Policy Academy)
 - ♦ Inventory/review of: current programs/activities, key challenges, previous policy actions, current political environment
 - SWOT Analysis (strengths, weaknesses, opportunities, threats)
 - ♦ Provide context
 - ♦ Identify resources
- Assign State Team members to specific breakout sessions

12:00 – 12:15 **Break**

12:15 p.m. Working Lunch/Plenary Session One: Focus on Collaboration [Symphony I and II – Ballroom Level]

Involving Consumers: Why and How

• Presenter: Janice Grady, Washington, DC

Developing, Implementing, and Coordinating Plans to Increase Access to Mainstream Services for Homeless Families

• Presenter: Anne Cory, President and Chief Professional Officer, United Way of Northern Nevada and the Sierra, Reno, Nevada

1:45 p.m. Concurrent Breakout Sessions: Strategies for Increasing Access to Mainstream Services

TRACK ONE: Critical Economic Resources

• Assisting Homeless Families with Employment Skills

[Tenor – Ballroom Level]

Presenters: Brian Kennedy, Deputy National Director, Office of Job Corps, U.S.

Department of Labor

Randy Cooper, Senior Policy Advisor, Office of Disability

Employment Policy, U.S. Department of Labor

Mack Storrs, Office of Family Assistance, Administration for Children and Families, U.S. Department of Health and Human Services

• Supporting Permanent Housing for Homeless Families

[Symphony IV – Ballroom Level]

Presenters: John Garrity, Director, Community Planning and Development, Office

of Special Needs Assistance Programs, U.S. Department of

Housing and Urban Development

Mark Johnston, Deputy Director, Community Planning and

Development, Office of Special Needs Assistance Programs, U.S.

Department of Housing and Urban Development Emily Cooper, Technical Assistance Collaborative

Issues in Accessing Food Stamps

[Boardroom 524 – 5th Floor]

Presenter: Vicky Robinson, Program Analyst, Program Development Division, Certification Policy Branch, Food Stamp Program, U.S. Department

of Agriculture

• Accessing Medicaid Services and Block Grant Programs

[Boardroom 824 – 8th Floor]

Presenters: Patricia Post, Policy Analyst and Communications Manager, National

Healthcare for the Homeless Council

Starleen Scott-Robbins, Best Practice Consultant, North Carolina

Division of Substance Services, Raleigh, NC

TRACK TWO: Direct Service Interventions

Providing Services through TANF to Support Homeless Families
 [Boardroom 724 – 7th Floor]

Presenter: Don Winstead, Deputy Assistant Secretary for Human Services Policy,

Office of the Assistant Secretary for Planning and Evaluation, U.S.

Department of Health and Human Services

• Addressing the Health and Behavioral Health Needs of Homeless Families [Symphony III – Ballroom Level]

Presenters: Linda Weinreb, University of Massachusetts Medical School,
Department of Family Medicine and Community Health,
Worcester, MA

Brenda Richardson, President, Women Like Us, Washington, DC Marianne Savarese-Feliciano, Homeless Healthcare Coordinator, Catholic Medical Center Community Services, Manchester, NH

• Addressing the Childcare and Education Needs of Homeless Families [Symphony I and II – Ballroom Level]

Presenters: Kay Floyd, Director, Oklahoma Head Start State Collaboration Project Janet Coscarelli, Director, Tennessee Head Start State Collaboration Office

Amy Davis, Homeless Coordinator, Oklahoma State Department of Education

Beth Garriss Hardy, Director, Children, Families, and Communities, National Center for Homeless Education (Representing the U.S. Department of Education)

• Family Strengthening

[Boardroom 424 – 4th Floor]

Presenters: Carlis Williams, Regional Administrator, Administration for Children and Families, U.S. Department of Health and Human Services

Jane Harper, Chief Executive Officer, Family Resources, St. Petersburg,

Traci Gruenberger, Director of Operations, Lutheran Social Ministry of the Southwest, Phoenix, AZ

3:00 p.m. **Break**

3:15 p.m. State Team Session Two: Report Out, Identifying Resource Needs, and Setting Priorities/Goals

• Report Out from Breakout Sessions

• Identify Resource Needs

- Review biographies of resource persons
- ♦ Identify four or five to attend State Team sessions

• Priority/Goal Setting - Identify:

- Gaps between the Team's vision statement and the current reality
- Areas to focus energy and limited resources
- Basis for planning, policymaking, and setting performance standards

5:30 p.m. **Reception** [The Market - Lobby]

6:30 p.m. **Dinner (on your own)**

Wednesday, January 28, 2004

7:00 a.m. Continental Breakfast [Symphony I and II – Ballroom Level]

8:00 a.m. **Overview of the Day**

8:15 a.m. Plenary Session Two: Addressing Family Homelessness

Moderator: Phyllis Wolfe, Center for Mental Health Services, Homeless Programs
 Branch, Substance Abuse and Mental Health Services
 Administration, U.S. Department of Health and Human Services

The Dynamics of Homelessness and the Impact of Supportive Housing on Services Use and Costs

• Presenter: Steve Metraux, Health Policy Program, University of the Sciences, Philadelphia, PA

Addressing the Needs of Homeless Families

 Presenter: Debra Rog, Ph.D., Vanderbilt University Institute for Public Policy, Washington, DC

What Works: Preventing Family Homelessness

• Presenter: Bill Vanderwall, Housing Director, Lutheran Social Services of Minnesota, Minneapolis, MN

What Works: Systems Change Strategies

• Presenter: Carol Wilkins, Corporation of Supportive Housing, Oakland, CA

9:45 a.m. State Team Session Three: Completing Priority Setting and Developing Strategies

• Complete Priority Setting

- Gaps between the Team's vision statement and the current reality
- Areas to focus energy and limited resources
- Basis for planning, policymaking, and setting performance standards

• Develop Realistic Strategies/Tactical Plans

- Broad-ranging tactics requiring statewide or cross-agency efforts
- Usually involves the combination of several courses of action
- Should be directly related to Team's goals and priorities
- ♦ Includes identifying technical assistance needs

12:00 p.m. Lunch (on your own)

1:15 p.m. State Team Session Four: Completing Strategies and Identifying Action Steps

• Complete Strategies/Tactical Plans

- Broad-ranging tactics requiring statewide or cross-agency efforts
- Usually involves the combination of several courses of action
- ♦ Should be directly related to Team's goals and priorities
- ♦ Includes identifying technical assistance needs

• Identify Action Steps

- Specific activities to be undertaken based on strategies
- Required action from specific individual or entities
- ♦ Considerations:
 - Who is responsible for coordinating each action?
 - Who is responsible for completing each action?
 - What resources are required?
 - What is the timeline?
 - Who will be affected?

5:30 p.m. **Adjourn**

Assignment: Each State Team should prepare to share with the other Teams their action planning to-date – including their written vision statement, reality assessment, and goals/priorities at tomorrow morning's plenary session. Each Team should also identify what they anticipate their technical assistance needs to be. Results should be recorded on newsprint and posted in the main conference area.

Thursday, January 29, 2004

7:00 a.m. Continental Breakfast [Symphony I and II – Ballroom Level]

8:00 a.m. **Overview of the Day**

8:15 a.m. Exchange of Ideas Among State Team Members and Faculty

9:00 a.m. State Team Session Five: Completing Action Steps

• Complete Action Steps

- Specific activities to be undertaken based on strategies
- Required action from specific individuals or entities
- ♦ Considerations:
 - Who is responsible for coordinating each action?
 - Who is responsible for completing each action?
 - What resources are required?
 - What is the timeline?
 - Who will be affected?
 - How will success be measured (benchmarks)?

12:00 p.m. Lunch (on your own)

1:00 p.m. State Team Session Six: Identifying Technical Assistance (TA) Needs and Next Steps

- TA Needs Identify:
 - ◆ The nature of issue(s) or the problem(s) for which TA is needed
 - ♦ The type(s) of assistance required
 - ♦ Anticipated long- or short-term goals of the TA
- Next Steps Identify:
 - ♦ Follow-up activities for Policy Academy (including plans for integrating planning activities)
 - ♦ Next Team meeting date
 - ♦ Timeline and process for revision and submission of action plan
- 2:15 p.m. State Team Report-Outs with Faculty Feedback (5 min each)

[Symphony I and II – Ballroom Level]

- Teams Outline:
 - ♦ Key priorities and action steps included in their Action Plans
 - ♦ Technical Assistance needs
 - ♦ Follow-up and next steps
- 3:15 p.m. Wrap-up and Review of Next Steps
- 3:30 p.m. **Adjourn**

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Sponsored by:

U.S. Department of Health and Human Services

Administration for Children and Families
The Centers for Medicare and Medicaid Services
(formerly the Health Care Financing Administration)
Health Resources and Services Administration
Office of the Assistant Secretary for Planning and Evaluation
Substance Abuse and Mental Health Services Administration

U.S. Department of Housing and Urban Development

Office of Community Planning and Development Office of Special Needs Assistance Programs

U.S. Department of Veterans Affairs

Homeless Veterans Programs, Office of Public and Intergovernmental Affairs Health Care for Homeless Veterans, Veterans Health Administration

U.S. Department of Labor

Employment and Training Administration Veterans Employment and Training Service Office of Disability and Employment Policy Center for Faith-Based and Community Initiatives

In partnership with:

U.S. Interagency Council on Homelessness
American Public Human Services Association
Association of State and Territorial Health Officials
National Association of Alcohol and Substance Abuse Directors
National Association of County and City Health Program Directors
National Association of State Mental Health Program Directors
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