



OFFICE OF THE NATIONAL COMMANDER
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

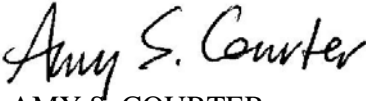
30 July 2008

MEMORANDUM FOR ALL CAP COMMANDERS

FROM: CAP/CC

SUBJECT: Interim Change Letter – CAPR 50-17, *CAP Senior Member Professional Development Program*

1. The 2008 Winter National Board approved revising CAPR 50-17 to broaden the list of professional development resident courses that can be used to satisfy “staff or director” duty requirements for completion of Levels IV and V of the Senior Member Professional Development Program.
2. Currently, only those members who serve as a staff member of a Squadron Leadership School (SLS), Corporate Learning Course (CLC), or Unit Commanders Course (UCC) can receive credit toward completion of Level IV requirements. And, only those members who serve as a staff member of a Region Staff College (RSC) or National Staff College (NSC), or the Director of an SLS, CLC, or UCC can receive credit toward completion of Level V requirements.
3. In view of the above, the Winter National Board approved expanding the list of professional development courses that qualify for achievement of Level IV and Level V director/staff requirements. To qualify as an approved course, the course must have at least 12 hours of contact time and provide the opportunity for senior members to serve as a staff member or director. I have reviewed the list of courses recommended by the NHQ staff and expanded the list to include director/staff opportunities in support of wing, region and national cadet and aerospace education courses and education/training activities of 12 hours or more. The final decision on awarding director/staff credit is vested in the approval authorities for Levels IV and V as specified in CAPR 50-17. For Level IV the approval authority is the wing commander and for Level V the approval authority is the region commander.
4. To implement this policy change, paragraph 6-1 and paragraph 7-1 of CAPR 50-17 will be revised to reference a single list of director/staff duty opportunities. The list will become a new Attachment (number 14) to CAPR 50-17. I have enclosed it for your reference. Also, Attachment 1 to CAPR 50-17, *CAP Senior Member Professional Development Program Progression and Awards*, will be updated to reference the new Attachment 14 to CAPR 50-17. All of the aforementioned changes in this letter will be incorporated into CAPR 50-17 when revised.


AMY S. COURTER
Brigadier General, CAP
Interim National Commander

Attachment:
New Attachment to CAPR 50-17

Attachment 14 – Director/Staff Duty Opportunities for Level IV and Level V*

**COURSES AND EDUCATION/TRAINING ACTIVITIES MUST HAVE 12 HOURS OF CONTACT TIME
WING/CC APPROVES CREDIT FOR LEVEL IV. REGION/CC APPROVES FOR LEVEL V.**

- Squadron Leadership School
- Corporate Learning Course
- Unit Commanders Course
- Region Staff College
- National Staff College
- Wing, Region and National Cadet Courses and Education/Training Activities (includes encampments)
- Wing, Region and National Aerospace Education Courses and Education/Training Activities
- National Emergency Services Academy (NESA) including its subordinate schools (National Ground Search and Rescue School (NGSAR), Incident Command System School (ICSS) formerly Mission Base Staff School (MBSS), and Mission Aircrew School (MAS))
- Airborne Real-time Cueing Hyperspectral Enhanced Recon (ARCHER) Operator Training
- Satellite-transmitted Digital Imaging System (SDIS) Operator Training
- Intermediate Incident Command System Training: ICS-300
- Advanced Incident Command System Training: ICS-400
- National Check Pilot Standardization Courses
- Mountain Flying Clinics/Mountain Fury Course
- Pilot Continuation Training
- Critical Incident Stress Management Training
- Individual Crisis Intervention & Peer Support
- Group Crisis Intervention
- Pastoral Crisis Intervention I & II
- Advanced Crisis Intervention
- Community Emergency Response Team (CERT) Training
- Advanced First Aid / First Responder Training
- National Operations Center Augmentee Training
- Chaplain Service Region Staff College
- Training Leaders of Cadets
- National Legal Officer College
- CAP Inspector General College

***Note:** Courses are subject to change. Contact CAP NHQ Professional Development (prodev@capnhq.gov) for the most current listing. Thank you for your help in implementing CAP's professional development courses and official activities.