



OFFICE OF THE NATIONAL COMMANDER
NATIONAL HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

18 December 2007

MEMORANDUM FOR: CAP NATIONAL BOARD MEMBERS
ALL CAP AIRCRAFT MAINTENANCE OFFICERS

FROM: CC


SUBJECT: Liability Insurance Requirements for CAP Glider Maintenance

REFERENCE: My 18 December 2007 letter, *Policy Updates Regarding Conflicts of Interest and Insurance Coverage for Maintenance of CAP Corporate Aircraft*
(http://level2.cap.gov/documents/2007_12_18_ins_coverage_mx.pdf)

1. NHQ CAP/MXA has received several inquiries regarding the practical ability of glider repair shops to meet our liability insurance requirements that we established for powered aircraft. After a careful review of our glider safety record and our liability risks, it is evident that these requirements may be reduced for our glider operations.
2. Aircraft mechanics that perform maintenance and/or repairs on CAP corporate-owned gliders are required to carry liability insurance with minimum policy limits of \$500,000 per occurrence instead of \$1 million. All other requirements of my 18 December 2007 letter referenced above apply. The \$1 million liability insurance requirement for mechanics servicing CAP's powered aircraft remains in effect.

Before a maintenance facility or mechanic may perform any maintenance on any CAP glider, a current certificate of insurance, identifying the liability insurance coverage must be forwarded to NHQ CAP/MXA for approval. Additionally, a copy of the certificate must be on file with the wing or region. Copies may be faxed to 334-953-1668 or mailed to NHQ CAP/MXA, 105 S. Hansell St, Maxwell AFB, AL 36112.

3. The attached fax request may assist your mechanic in obtaining the certificate of insurance that we are seeking.
4. This supersedes CAP/CC letter, 22 March 2007, same subject


AMY S. COURTER
Brigadier General, CAP
Interim National Commander

Attachment:
Fax Request

Fax

To::	From:
Fax:	Pages:
Phone:	Date:
Re:	cc:

Urgent For Review Please Comment Please Reply Please Recycle

Dear Broker,

Civil Air Patrol requires that those performing work on CAP glider aircraft provide proof of insurance to the Wing Maintenance Officer responsible for the care of the glider being maintained. Please provide the following:

1. A certificate of insurance
 - a. Evidencing the insured:

[Maintenance Facility: Insert your name and address or the name and address of your business as it appears on invoices sent CAP.]

- b. Setting forth policy limits on premises and products completed coverage of \$500,000 or more per occurrence, per aggregate.
 - c. Evidencing hangar keepers Legal Liability Limits per aircraft, per occurrence.
 - d. Providing 30 days' notice to certificate holder of cancellation and provide a new certificate when the applicable policy(ies) is renewed, and
2. Transmit the certificate of insurance via facsimile to the insured to CAP National Headquarters at 334-953-1668 and _____.
[CAP Wing: Insert the Wing Headquarters FAX number on the line above.]

Signature of Wing/CC or A/C Maintenance

Date