

424 Postage Payment and Documentation

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1.0 Basic Standards for Postage Payment

1.1 Postage Payment Options

[10-9-08] Commercial Priority Mail postage may be paid with: Click-N-Ship; PC Postage (e.g. Stamps.com, endicia, Pitney Bowes) when registered end users use a shipping label; or permit imprint with a postal routing barcode on the mailpiece (see [708.5.0](#)). Flat-shaped mailpieces with permit imprints may bear a POSTNET or Intelligent Mail barcode (see [708.4.0](#)) instead of the postal routing barcode.

1.2 Affixing Postage—Single-Piece Mailings

In a postage-affixed Priority Mail mailing, the mailer must affix to each piece a value equal to at least the postage required (including any surcharges).

2.0 Postage Paid With Permit Imprint

2.1 Advance Deposit Account

[10-9-08] A mailer may be authorized to mail material without affixing postage when payment is made at the time of mailing from a permit imprint advance deposit account established with the USPS for that purpose. Each mailpiece must have a postal routing barcode (see [708.5.0](#)). Flat-shaped mailpieces may bear a POSTNET or Intelligent Mail barcode (see [708.4.0](#)) instead of the postal routing barcode. This payment method may be used for postage and extra service fees. This method must not be used to pay postage on any mailpiece that is designed for reply purposes.

2.2 Minimum Quantity

Permit imprint mailings must contain at least 200 pieces or 50 pounds submitted under the terms of an approved manifest mailing system agreement with exceptions allowed under a minimum volume reduction provision.

2.3 Postage Statement

A completed postage statement must accompany each mailing paid with a permit imprint.

