



**Office of  
Pharmacy Affairs  
Website**

**User Manual**

PDF Version  
Updated 3.14.2006



# Public User Instructions

## Introduction

These instructions are provided for Manufacturers, Wholesalers, Pharmacies and Entities to enable them to use the HRSA OPA website.

Access the public website at <http://opanet.hrsa.gov/opa/Login/MainMenu.aspx>.

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## HRSA's OPA 340B Database Home Page

### Menu Selections

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of Pharmacy Affairs









|                |                           |                               |                          |                                  |
|----------------|---------------------------|-------------------------------|--------------------------|----------------------------------|
| Home           | Covered Entity            | Contracted Pharmacy           | Manufacturer             | Reports                          |
| Welcome to OPA | DSH Hospitals Spreadsheet | Termination Reports and Codes | Medicaid Exclusion Files | Covered Entity Database Acronyms |
|                | Database Notes            |                               |                          |                                  |

Your feedback is very important to us. Please [click here](#) to tell us what you think! Need Help ?

3/30/2006 1:58:25 PM

**WELCOME TO THE OFFICE OF PHARMACY AFFAIRS DATABASE**

**Return to Normal Operations**  
The Office of Pharmacy Affairs has returned to its normal schedule for processing program registration forms. Applications received by June 1, that are verified and approved, may begin participation July 1, 2006.

**LEGACY REPORT FORMAT NO LONGER AVAILABLE** – effective 03/31/2006, the Legacy Report format is no longer available. For those organizations with a need for the old format, it is suggested that you use the new download feature (described below) to customize your downloads.

**NEW FEATURE FOR MEDICAID PROVIDER INFORMATION** – users may now go to the Covered Entity tab and find a sub-tab labeled "Medicaid Provider Number Search" that will list Medicaid Pharmacy Provider Numbers for all covered entities within a specified State. In addition, the database now accepts multiple Medicaid Pharmacy Provider numbers for each covered entity.

**NEW DOWNLOAD FEATURE** – users now have the option of selecting specific database fields to download for covered entity information. Go to the Covered Entity tab and under the "Output Type" select "Daily Report File." An additional menu will open up. If the user selects "Customized Fields," you will be able to select the specific fields you want to be downloaded in an Excel spreadsheet format.

**NEW REPORTS FEATURE** – users may now download Excel spreadsheets and PDF files displaying 340B data. To view these reports, click on the "Reports" tab (above right). Select from either "Quarterly Reports," "Statistical Reports," or "Charts and Graphs." Each sub-tab contains a listing of the charts available in each option.

**TERMINATION CODE DATA** – users may now view and download Termination Codes for any 340B covered entity record that has been terminated. If a covered entity record has been terminated because it is a duplicate or it has been replaced with a new 340B ID number due to an administrative correction, there is a link on the screen that will take the user to the new record. In the download, the new ID is listed under the column "New Record ID." Except for records that will be terminated at the beginning of the next quarter, the user must set Participating = NO to find terminated records. "Termination Reports and Codes" are available at the sub-tab above. These reports contain aggregate data on terminated records in the 340B database.

We invite you to download the Website User Manual and explore the new capabilities available. The Recertification/Revalidation Manual is currently being used by ONLY FP, STD, and TB entities.



**Download Adobe Acrobat Reader**



**Download Website User Manual**  
[Download HTML](#)



**Download Recertification/Revalidation Manual**  
[Download HTML](#)

**HHS Privacy Policy Notice**

You are entering an official US Government computer network! NEVER save your user-ID or password when accessing this system (especially on non-government computers). Please Note: You are entering an official United States government system, which may be used only for authorized purposes. This system may contain nonpublic HRSA information within the meaning of 12 CFR 4.32(b) that is subject to use and disclosure restrictions specified at 12 CFR 4.37. The unauthorized use or disclosure of nonpublic HRSA information or the unauthorized modification of any information stored on this system may result in criminal prosecution or administrative proceedings.

### The 340B Database Website Home Page

On the home page users can find:

- Current alerts and notices
- A list of the most recent enhancements made to the site
- User manuals
- Link for providing feedback to HRSA on the site and its contents

### The 340B Database Website Home Page Menu offers the following selections:

- DSH Hospitals Spreadsheet - provided to the Office of Pharmacy Affairs (OPA) by the Centers for Medicare and Medicaid Services (CMS) and is the official source used to verify a hospital's DSH adjustment percentage
- Termination Reports and Codes- Numeric termination codes and the text explanations for the corresponding code
- Medicaid Exclusion Files- help States and manufacturers avoid the application of the 340B discount and the Medicaid rebate to the same drug purchases (a duplicate discount)
- Covered Entity Database Acronyms- 340B ID Prefix letters and the list of entity types/grantees for each corresponding code
- Database Notes- Updates, explanations and reference information relating to data in the 340B Drug Pricing Database



## Using the Contracted Entity Data Extract

### The Covered Entity Tab

**Covered Entity Data Extract**

340B ID:   
 Entity Name:   
 City:   
 State: ALL   
 Zip:   
 Program Type: ALL   
 Participating: YES

Output Type:  Look up  
 Report File (Additional Billing, Shipping, and Contracted Pharmacy information)

**Advanced Query Options**

Add Date  All  
 Entities Added This Quarter  
 Entities To Be Added Next Quarter

Termination Date  All  
 Entities Terminated This Quarter (set Participating = NO)  
 Entities To Be Terminated Next Quarter (set Participating = YES)  
 Between (set Participating = NO)

Most Recent Edit Date  Before  
 After  
 Between

**Step 1. Enter the following data (optional):**

- 340B ID number
- Entity Name
- City
- State
- Zip Code
- Program Type
- Participating (yes or no)

**Step 2. Select Output type (required):**

- Look up – electronic list
- Report File- file in Excel

**Step 3. Select Advanced Query Options (optional):**

- Quarter when Entity was added
- When Entity was terminated
- When Entity record was edited

**Step 4. Click Submit Query button to view results.**

**Wild Card Searches:**

Wild card searches are activated by inserting an \* in any search criteria field.

For example: To search for a CE whose names begin with Health and ends with Services, you would enter Health \* Services into the CE Name search field. Results would include: Health Care Services, Health Provider Services, Health Rehabilitation Services, etc.

Where you place the wild card is critical. When you use the \* at the beginning of the search criteria (i.e. \* Care) the system will retrieve all records where additional text appears before the word Care. For example: Senior Care, Health Care, Patient Care, etc.

Wild card searches will work in Covered Entity, Contracted Pharmacy and Manufacturer searches.

**Note: The search engine uses each field as an "and". The fewer criteria you enter, the wider your search will be and the more results will be returned.**



## Viewing the Covered Entity Query Results

Output Type as **Lookup** displays electronic results.

| Covered Entity Data Extract |                            |                                     |                                     |                            |                 |               |       |            |            |
|-----------------------------|----------------------------|-------------------------------------|-------------------------------------|----------------------------|-----------------|---------------|-------|------------|------------|
| 12162 record(s) found!      |                            |                                     |                                     |                            |                 |               |       |            |            |
| Search Again                |                            |                                     |                                     |                            |                 |               |       |            |            |
| 340B ID                     | Entity Type                | Entity Name                         | Sub Name                            | Address                    | Address (con't) | City          | State | Start Date | Edit Date  |
| BL030740                    | Black Lung Clinics Program | STONE MOUNTAIN HEALTH SERVICES      | ST CHARLES HEALTH COUNCIL           | DRAWER S, 100 MAIN STREET  |                 | ST CHARLES    | VA    | 10/01/1999 | 04/05/2005 |
| BL031700                    | Black Lung Clinics Program | CENTERVILLE CLINICS, INC.           | J. A. YABLONSKI MEMORIAL CLINIC     | 1070 OLD NATIONAL PIKE RD. |                 | FREDERICKTOWN | PA    | 04/01/1995 | 01/15/2004 |
| BL040600                    | Black Lung Clinics Program | MOUNTAIN COMPREHENSIVE HEALTH CORP. | WHITESBURG MEDICAL CLINIC           | 226 MEDICAL PLAZA LANE     | PO BOX 40       | WHITESBURG    | KY    | 10/01/2004 | 01/05/2005 |
| BL040600B                   | Black Lung Clinics Program | MOUNTAIN COMPREHENSIVE HEALTH CORP. | LEATHERWOOD/BLACKKEY MEDICAL CLINIC | 464 KENTUCKY HWY 699       |                 | CORNETTSVILLE | KY    | 10/01/2004 | 01/05/2005 |

1. Click on any column heading to sort the data in that column (ascending order)
2. Click on the 340B ID for detailed Contract Record (see Example 1A of detailed Covered Entity screen below)

## Example 1A: View Detail on a Covered Entity Look up

| Covered Entity  |  |                                  |                            |                        |  |              |            |                  |  |
|---|--|----------------------------------|----------------------------|------------------------|--|--------------|------------|------------------|--|
| <b>Covered Entity Information</b>   |  |                                  |                            |                        |  |              |            |                  |  |
| Entity Name: HUDSON HEADWATERS HEALTH NETWORK   |  |                                  |                            |                        |  |              |            |                  |  |
| Sub-Division Name: CHESTER HEALTH CENTER  |  |                                  |                            |                        |  |              |            |                  |  |
| Address: 6381 STATE ROUTE 9 PO BOX 747<br>CHESTERTOWN, New York 12817                   |  |                                  |                            |                        |  |              |            |                  |  |
| Billing Address: 6381 STATE ROUTE 9 PO BOX 747<br>CHESTERTOWN, New York 12817           |  |                                  |                            |                        |  |              |            |                  |  |
| Comments: NEW CONTACT INFO  |  |                                  |                            |                        |  |              |            |                  |  |
| <b>Shipping Addresses</b>   |  |                                  |                            |                        |  |              |            |                  |  |
| Address   | Address (con't)                          | City                             | State                      | Zip                    |  |              |            |                  |  |
| 6381 STATE ROUTE 9  | PO BOX 747                               | CHESTERTOWN                      | NY                         | 12817                  |  |              |            |                  |  |
| <b>Contracted Pharmacies</b>  |  |                                  |                            |                        |  |              |            |                  |  |
| Link to Pharmacy  | Name                                     | Address                          | Address (con't)            | City                   | State                                      | Zip          | Begin Date | Termination Date |  |
| <a href="#">Link</a>  | PRICE CHOPPER PHARMACY #40               | US RTE 9 AND UPPER GLEN STREET   |                            | GLENS FALLS            | NY   | 12801        | 01/01/2002 |                  |  |
| <a href="#">Link</a>  | THE GOLUB CORP. DBA HOUSE CALLS PHARMACY | 3761 MAIN STREET                 |                            | WARRENSBURG            | NY   | 12885        | 02/01/2004 |                  |  |
| <b>340B Program Information</b>   |  |                                  |                            |                        | <b>Covered Entity Authorizing Official</b> |              |            |                  |  |
| 340B ID: CH02179A   |  |                                  |                            |                        | Signed:                                    |              |            |                  |  |
| Entity Type: Consolidated Health Center Program   |  |                                  |                            |                        | Title:                                     |              |            |                  |  |
| Funding Streams: CH   |  |                                  |                            |                        | Date Signed:                               |              |            |                  |  |
| Participating: YES  |  |                                  |                            |                        | Phone:                                     |              |            |                  |  |
| Participating Start Date: 4/1/2001  |  |                                  |                            |                        | Email:                                     |              |            |                  |  |
| Termination Date:   |  |                                  |                            |                        | <b>Covered Entity Contact Information</b>  |              |            |                  |  |
| Grant/Provider Number:  |  |                                  |                            |                        | Name: JOHN K. RUGGE, JR., MD               |              |            |                  |  |
| Medicaid Number: N/A  |  |                                  |                            |                        | Title: CEO                                 |              |            |                  |  |
| Alternative Methods: YES  |  |                                  |                            |                        | Phone:                                     |              |            |                  |  |
|   |  |                                  |                            |                        | Fax:                                       |              |            |                  |  |
|   |  |                                  |                            |                        | Email:                                     |              |            |                  |  |
| <b>Other Related 340B Entities</b>  |  |                                  |                            |                        |  |              |            |                  |  |
| Detail  | 340B ID                                  | Entity Name                      | Sub-Division Name          | Address                | Address (con't)                            | City         | State      |                  |  |
| <a href="#">Detail</a>  | CH02179L                                 | HUDSON HEADWATERS HEALTH NETWORK | QUEENSBURY HEALTH CENTER   | 14 MANOR DRIVE         |  | QUEENSBURY   | NY         |                  |  |
| <a href="#">Detail</a>  | CH02179B                                 | HUDSON HEADWATERS HEALTH NETWORK | NORTH CREEK HEALTH CENTER  | ROUTE 28 SKI BOWL ROAD | PO BOX 420                                 | NORTH CREEK  | NY         |                  |  |
| <a href="#">Detail</a>  | CH02179H                                 | HUDSON HEADWATERS HEALTH NETWORK | STAFFORD COMMUNITY CENTER  | 2 WICKER STREET        |  | TICONDEROGA  | NY         |                  |  |
| <a href="#">Detail</a>  | CH02179E                                 | HUDSON HEADWATERS HEALTH NETWORK | SCHROON LAKE HEALTH CENTER | 24 FAIRFIELD AVENUE    | P.O. BOX 292                               | SCHROON LAKE | NY         |                  |  |
| <input type="button" value="Back to List"/> <input type="button" value="Search Again"/> |  |                                  |                            |                        |  |              |            |                  |  |

### Covered Entity Detail Includes:

- Entity Name
- Sub-division Name
- Address
- Billing Address
- Shipping Address
- Comments
- 340B Program Information
- Additional Shipping Addresses
- Authorizing Official
- Contact Information
- Other Related Entities (view related entity details by clicking on the **Detail** option)

### On the Covered Entity Detail Screen:

1. View the Entity Information
2. View the Contracted Pharmacy data (click [link](#) to view Pharmacy record)
3. View 340B information
4. View detailed information on Related Entities (click [detail](#))



## Viewing the Covered Entity Query Results (continued)

**Output as Report File** displays results in an Excel file. Depending upon which options the user selects, the output will reflect their selections. The legacy report file\* is no longer available as of 3/31/2006.

Select **Report File**, then choose from the established options, or customize the report with any fields you choose.

**Report File (Additional Billing, Shipping, and Contracted Pharmacy information)**

**Print all Fields(including Billing, Shipping and Contracted Pharmacy Information)**

**Print all Fields(excluding Billing, Shipping and Contracted Pharmacy Information)**

**Customized Fields**

The customizable fields allow selection of any available field.

**Report File (Additional Billing, Shipping, and Contracted Pharmacy information)**

**Print all Fields(including Billing, Shipping and Contracted Pharmacy Information)**

**Print all Fields(excluding Billing, Shipping and Contracted Pharmacy Information)**

**Customized Fields**

|   |   |
|---|---|
| <input type="checkbox"/> Entity Name<br><input type="checkbox"/> Entity Sub-Division Name<br><input type="checkbox"/> 340B ID<br><input type="checkbox"/> Entity Type<br><input type="checkbox"/> Participating<br><input type="checkbox"/> Add Date<br><input type="checkbox"/> Term Date<br><input type="checkbox"/> Termination Code<br><input type="checkbox"/> New Record ID<br><input type="checkbox"/> Address 1<br><input type="checkbox"/> Address 2<br><input type="checkbox"/> City<br><input type="checkbox"/> State<br><input type="checkbox"/> Zip<br><input type="checkbox"/> Second Zip<br><input type="checkbox"/> Ship To<br><input type="checkbox"/> Medicaid_Number<br><input type="checkbox"/> <b>Include Billing, Shipping and Contracted Pharmacy information in Enhanced Download</b> | <input type="checkbox"/> Grant Number<br><input type="checkbox"/> Alternative Methods<br><input type="checkbox"/> Entry Comments<br><input type="checkbox"/> Contact Name<br><input type="checkbox"/> Contact Title<br><input type="checkbox"/> Contact Telephone<br><input type="checkbox"/> Contact Telephone Extension<br><input type="checkbox"/> Contact Fax<br><input type="checkbox"/> Contact Email<br><input type="checkbox"/> Signed By Name<br><input type="checkbox"/> Signed By Title<br><input type="checkbox"/> Signed By Date<br><input type="checkbox"/> Signed By Telephone<br><input type="checkbox"/> Signed By Telephone Extension<br><input type="checkbox"/> Signed By Email<br><input type="checkbox"/> Edit Date |
|---|---|

*\* As a substitute for the legacy report that is no longer available, users may run the **Report file** and select the option to **Print All Fields (excluding billing, shipping and contracted pharmacy information.)***

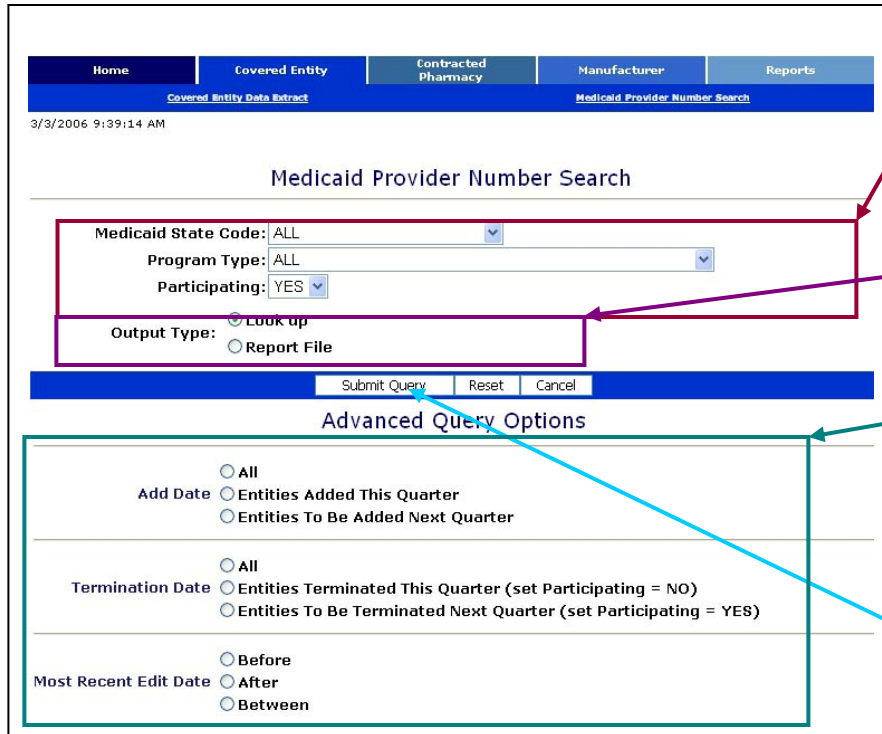
**Excel spreadsheet format allows you to view and sort the Covered Entity data.**

**Covered Entity data in an Excel spreadsheet can be saved on your computer for future reference.**



## Using the Medicaid Provider Number Search

Output Type as Lookup displays electronic results. Output Type as Report File displays results in an Excel file.



**Step 1. Enter the following data (optional):**

- Medicaid State Code
- Program Type
- Participating (yes or no)

**Step 2. Select Output type (required):**

- Look up – electronic list
- Report File- Excel file

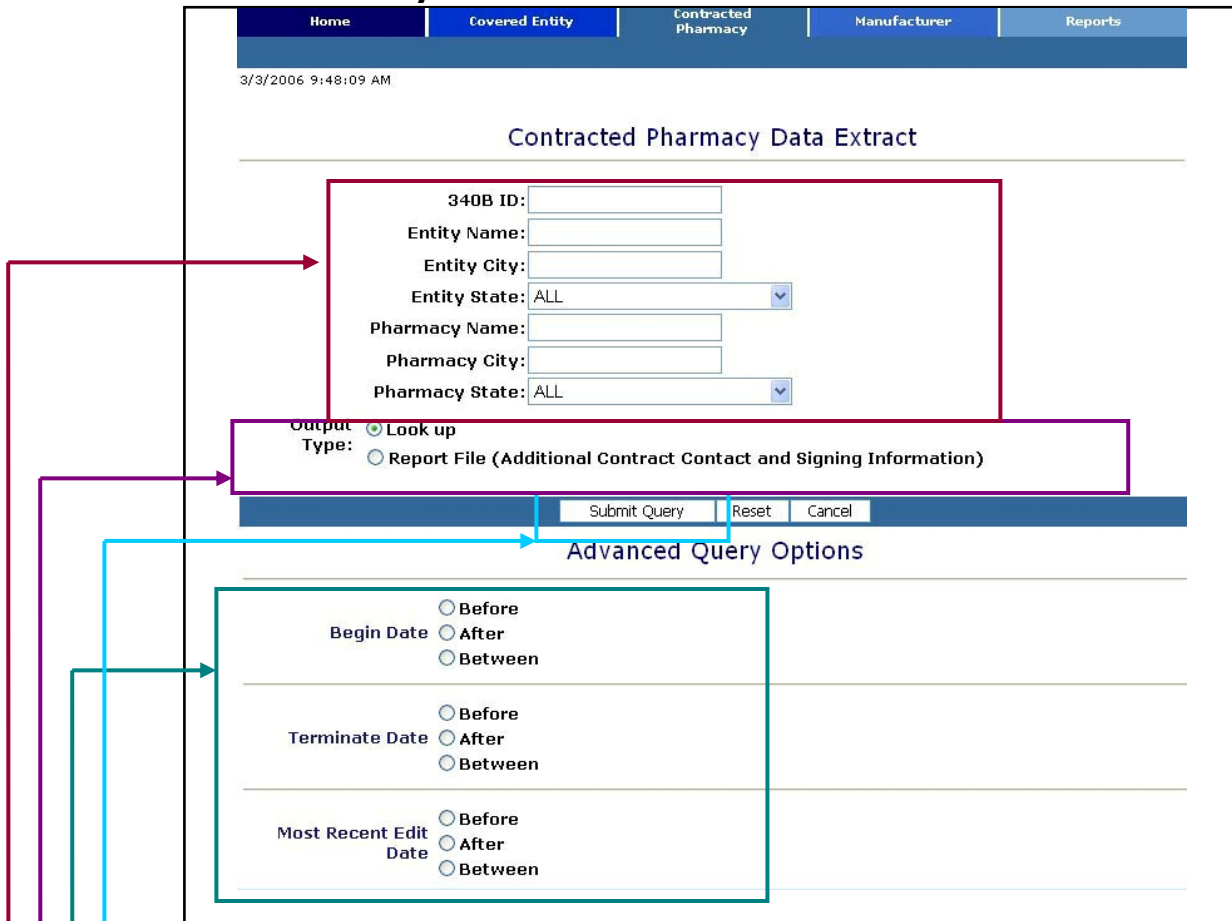
**Step 3. Select Advanced Query Options (optional):**

- Quarter when Entity was added
- Quarter when Entity was terminated
- When Entity record was edited

**Step 4. Click Submit Query button to view results.**

## Using the Contracted Pharmacy Data Extract

### The Contracted Pharmacy Tab



**Step 1. Enter the following data (optional):**

- 340B ID number
- Entity Name
- Entity City
- Entity State
- Pharmacy Name
- Pharmacy City
- Pharmacy State

**Note: The search engine uses each field as an "and". The fewer criteria you enter, the wider your search will be and the more results will be returned.**

**Step 2. Select Output type (required):**

- Look up – electronic list
- Report File- more detailed file in Excel

**Step 3. Select Advanced Query Options (optional):**

- Contracted Pharmacy begin date
- Contracted Pharmacy termination date
- When Pharmacy record was edited

**Step 4. Click Submit Query button to view results.**



## Viewing the Contracted Pharmacy Query Results

Output Type as **Lookup** displays electronic results.

Contracted Pharmacy Data Extract

4 record(s) found!

Search Again

| Detail     | Entity Name                    | Entity Sub-Division Name   | Entity State | Pharmacy Name                                     | City       | State | Edit Date  | Create Date |
|------------|--------------------------------|----------------------------|--------------|---|------------|-------|------------|-------------|
| CH09303D   | CLINICA ADELANTE               | WICKENBURG                 | AZ           | Bashas Store #55                                  | Wickenburg | AZ    | 04/12/2004 | 07/01/2000  |
| CH09303B   | CLINICA ADELANTE               | MESA                       | AZ           | Bashas Store #84                                  | Gilbert    | AZ    | 02/12/2004 | 07/01/2000  |
| CH09303E   | CLINICA ADELANTE               | TIDWELL FAMILY CARE CENTER | AZ           | Saliba's Pharmacy                                 | El Mirage  | AZ    |            | 07/01/2000  |
| F0HC638290 | PASCUA YAQUI BEHAVIORAL HEALTH |                            | AZ           | TERRITORIAL DRUG CO., INC. DBA TOMBSTONE PHARMACY | TOMBSTONE  | AZ    | 01/14/2005 | 04/01/2005  |

1. Click on any column heading to sort the data in that column (ascending order)
2. Click on the 340B ID number to view the contract detail page. (Example 2A below)
3. Click on the Pharmacy Name to view the detail page for only the selected Pharmacy. (Example 2B on next page)

### Example 2A: View Detail on a Contract Look up

Contracted Pharmacy

Contracted Pharmacy Information

Pharmacy Name: TERRITORIAL DRUG CO., INC. DBA TOMBSTONE PHARMACY  
Address: 516 ALLEN STREET, PO BOX 1279  
TOMBSTONE, Arizona 85638

Contract Details

| Covered Entity Information   | Contract Information  |
|--|---|
| <p>340B ID: CH09303B</p> <p>Entity Type: Consolidated Health Center Program</p> <p>Entity Name: CLINICA ADELANTE, INC.</p> <p>Sub-Division Name: EAST VALLEY FAMILY CARE</p> <p>Address: 2204 S DOBSON RD, SUITE #101<br/>MESA, Arizona 85202</p> <p>Participate: YES</p> <p>Start Date: 7/1/1998</p> <p>Termination Date:</p> <p>Entity Comments: 8/9/05 - ADDR CHANGE (WAS 2740 SOUTH ALMA SCHOOL RD, SUITE 1, MESA, AZ 85210)</p> | <p>Begin Date: 7/1/2000</p> <p>Termination Date:</p> <p>Comments:</p> |
| Covered Entity Contact Information   | CE Signing Information  |
| <p>Name:</p> <p>Title:</p> <p>Phone:</p> <p>Fax:</p> <p>Email:</p>   | <p>Name:</p> <p>Title:</p> <p>Date Signed:</p>                        |
| Contracted Pharmacy Contact Information  | CP Signing Information  |
| <p>Name:</p> <p>Title:</p> <p>Phone:</p> <p>Fax:</p> <p>Email:</p>   | <p>Name:</p> <p>Title:</p> <p>Date Signed:</p>                        |

Edit User:  
Edit Date: 1/13/2006

Print    view Main Pharmacy Record    view Covered Entity Record

Back to List    Search Again

#### ContractDetail Includes:

- Pharmacy Name
- Pharmacy Address
- Pharmacy Contact
- 340B ID Number
- Covered Entity Name
- Sub-division Name
- Grant/Provider Number
- Relevant Dates
- Address
- Contract Information
- Entity Contact
- Signing Information

#### On the Contracted Pharmacy Detail screen:

1. View the Contracted Pharmacy Information
2. View detailed information on the Contract
3. View the Main Pharmacy record
4. View the Covered Entity record (Example 2C on next page)

## Viewing the Contracted Pharmacy Query Results

### Example 2B: View Detail on a Contract Look up

| Contracted Pharmacy  |          |                                    |                                  |                             |  |       |            |                  |
|--|----------|------------------------------------|----------------------------------|-----------------------------|--|-------|------------|------------------|
| Contracted Pharmacy Information  |          |                                    |                                  |                             | Contact Information  |       |            |                  |
| <b>Pharmacy Name:</b> ADIRONDACK APOTH DBA SCHROON LAKE PHARM<br><b>Address:</b> 1081 MAIN STREET US RTE 9<br>SCHROON LAKE, New York 12870 |          |                                    |                                  |                             | <b>Name:</b><br><b>Title:</b><br><b>Phone:</b><br><b>Fax:</b><br><b>Email:</b> |       |            |                  |
| Contracts  |          |                                    |                                  |                             |  |       |            |                  |
| Detail   | 340B ID  | Entity Type                        | Entity Name                      | Sub-Division Name           | City   | State | Begin Date | Termination Date |
| <a href="#">Detail</a>   | CH02179C | Consolidated Health Center Program | HUDSON HEADWATERS HEALTH NETWORK | WARRENSBURG HEALTH CENTER   | WARRENSBURG  | NY    | 01/01/2002 |                  |
| <a href="#">Detail</a>   | CH02179J | Consolidated Health Center Program | HUDSON HEADWATERS HEALTH NETWORK | BROAD STREET HEALTH CENTER  | GLENS FALLS  | NY    | 01/01/2002 |                  |
| <a href="#">Detail</a>   | CH02179K | Consolidated Health Center Program | HUDSON HEADWATERS HEALTH NETWORK | MOREAU FAMILY HEALTH CENTER | FORT EDWARD  | NY    | 01/01/2002 |                  |

#### Contracted Pharmacy Detail Includes:

- Pharmacy Name
- Pharmacy Address
- Contact Information
- Contracts

View detailed information on Contracts (click detail) to display the contract specific details

### Example 2C: View Covered Entity Record from Pharmacy Look up

| Covered Entity   |  |                                    |                 |   |       |       |            |                  |
|--|--|------------------------------------|-----------------|---|-------|-------|------------|------------------|
| Covered Entity Information   |  |                                    |                 |   |       |       |            |                  |
| <b>Entity Name:</b> BENTON COUNTY HEALTH DEPARTMENT<br><b>Sub-Division Name:</b> BENTON HEALTH CENTER SITE<br><b>Address:</b> 530 NW 27TH STREET<br>CORVALLIS, Oregon 97339-0579<br><b>Billing Address:</b> 530 NW 27TH STREET<br>CORVALLIS, Oregon 97339-0579<br><b>Additional Billing/Shipping Info:</b> ONLY BILL TO CH1010810 AT ADMINISTRATIVE OFFICE, PO BOX 579, CORVALLIS, OR 97339-0579<br><b>Comments:</b> NEW SITE 07/01/2004 |  |                                    |                 |   |       |       |            |                  |
| Shipping Addresses   |  |                                    |                 |   |       |       |            |                  |
| Address  | Address (con't)                                    | City                               | State           | Zip   |       |       |            |                  |
| 530 NW 27TH STREET   |  | CORVALLIS                          | OR              | 97339-0579  |       |       |            |                  |
| Contracted Pharmacies  |  |                                    |                 |   |       |       |            |                  |
| Link to Pharmacy   | Name   | Address                            | Address (con't) | City  | State | Zip   | Begin Date | Termination Date |
| <a href="#">Link</a>   | SAMARITAN PHARMACY SERVICES                        | 3615 NW SAMARITAN DRIVE, SUITE 102 |                 | CORVALLIS   | OR    | 97320 | 07/01/2005 |                  |
| <a href="#">Link</a>   | MELLEN ENTERPRISES DBA ALBRIGHT AND RAW DRUG STORE | 259 SW MADISON STREET              |                 | CORVALLIE   | OR    | 97333 | 09/01/2004 | 06/30/2005       |
| 340B Program Information   |  |                                    |                 | Covered Entity Authorizing Official   |       |       |            |                  |
| <b>340B ID:</b> CH101081A<br><b>Entity Type:</b> Consolidated Health Center Program<br><b>Funding Streams:</b> CH<br><b>Participating:</b> YES<br><b>Participating Start Date:</b> 7/1/2004<br><b>Termination Date:</b><br><b>Grant/Provider Number:</b><br><b>Medicaid Number:</b> 320036<br><b>Alternative Methods:</b> NO   |  |                                    |                 | <b>Signed:</b><br><b>Title:</b><br><b>Date Signed:</b><br><b>Phone:</b><br><b>Email:</b>                  |       |       |            |                  |
|  |  |                                    |                 | Covered Entity Contact Information  |       |       |            |                  |
|  |  |                                    |                 | <b>Name:</b> TOM EVERSOLE<br><b>Title:</b> ADMINISTRATOR<br><b>Phone:</b><br><b>Fax:</b><br><b>Email:</b> |       |       |            |                  |
| Create User:<br>Create Date: 7/1/2004  |  |                                    |                 | Edit User:<br>Edit Date: 7/1/2005   |       |       |            |                  |

#### Covered Entity Detail Includes:

- Entity Name
- Sub-division Name
- Address
- Billing Address
- Shipping Address
- Comments
- Alternate Shipping Addresses
- Contracted Pharmacies
- 340B Program Information
- Authorizing Official
- Contact Information

On the Covered Entity Detail screen:

1. View the Covered Entity Information
2. View additional address information
3. View other Contracted Pharmacy records (click link to return to the primary Contracted Pharmacy record, Example 2B)
4. View 340B and Contact Information



**Viewing the Contracted Pharmacy Query Results**

**Output Type as Report File** displays results in an Excel file.

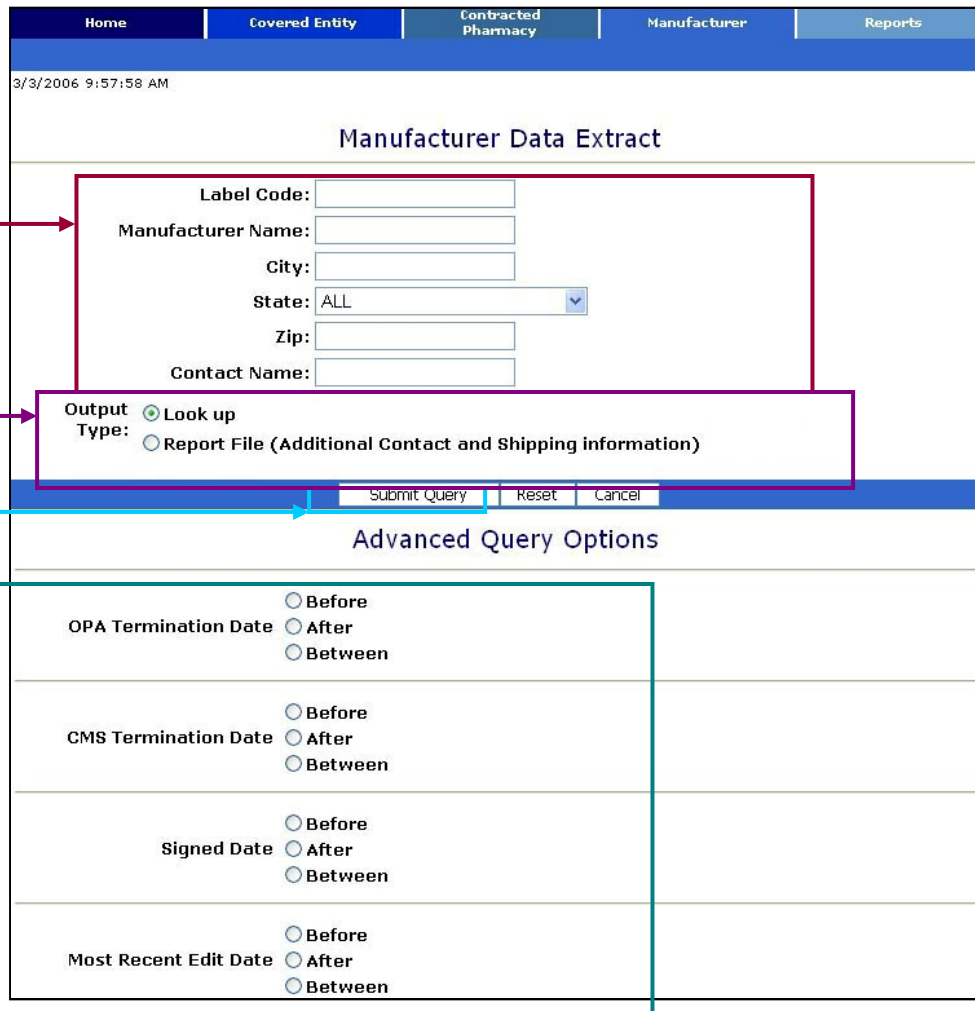
|    | A        | B         | C         | D        | E        | F         | G          | H           | I        |
|----|----------|-----------|-----------|----------|----------|-----------|------------|-------------|----------|
| 1  | ID_340B  | ENTITY_N  | ENTITY_A  | ENTITY_C | ENTITY_S | ENTITY_ZI | CP_NAME    | CP_ADDR     | CP_CITY  |
| 2  | HM97     | ALBANY F  | 47 NEW S  | ALBANY   | NY       | 12208     | New York   | 1200 Pros   | Westbury |
| 3  | HV05332T | SOUTHER   | 2100 MAD  | GRANITE  | IL       | 62040     | MEDICINE   | 1704 N. ILI | SWANSEA  |
| 4  | RW110011 | CALLEN-L  | 356 WEST  | NEW YORK | NY       | 10011     | CVS PRO    | 126 EIGHT   | NEW YORK |
| 5  | FP693379 | CHADRON   | 739 MORE  | CHADRON  | NE       | 69337     | PETERSE    | 302 MAIN    | CHADRON  |
| 6  | CH091030 | ASIAN HE  | 818 WEBE  | OAKLAND  | CA       | 94607     | NEW OAK    | 333 - 9TH   | OAKLAND  |
| 7  | CH091160 | SALUD PA  | 204 EAST  | WATSON   | CA       | 95076     | Valle Verd | 240 Green   | Freedom  |
| 8  | CH010570 | EASTPOR   | 30 BOYNT  | EASTPOR  | ME       | 04631     | Havey & W  | 63 Washin   | Eastport |
| 9  | CH081100 | SWEET M   | 419 PENN  | CHINOOK  | MT       | 59523     | CHINOOK    | 224 PENN    | CHINOOK  |
| 10 | CH010380 | REGIONAI  | 43 SOUTH  | LUBEC    | ME       | 04652     | TREWOR     | 333 MAIN    | CALAIS   |
| 11 | CH010380 | REGIONAI  | 43 SOUTH  | LUBEC    | ME       | 04652     | Lubec Apo  | 43 Water S  | Lubec    |
| 12 | URB12040 | URBAN IN  | 3124 INTE | OAKLAND  | CA       | 94601     | LA CLINIC  | 3451 EAS    | OAKLAND  |
| 13 | CH05099F | SOUTHER   | 1050 OLD  | NEW RICH | OH       | 45157     | NEIGHBOI   | 2415 AUBI   | CINCINNA |
| 14 | CH06392B | LA FAMILI | 2145 CAJA | SANTA FE | NM       | 87501     | KIVA PHA   | 159 PASE    | SANTA FE |

**Excel spreadsheet allows you to view and sort the Contracted Pharmacy data.**

**Contracted Pharmacy data in an Excel spreadsheet can be saved on your computer for future reference.**

## Using the Manufacturer Data Extract

### The Manufacturer Tab



#### Step 1. Enter the following data (optional):

- Label Code
- Manufacturer Name
- City
- State
- Zip Code
- Contact Name

**Note: The search engine uses each field as an "and". The fewer criteria you enter, the wider your search will be and the more results will be returned.**

#### Step 2. Select Output type (required):

- Look up – electronic list
- Report File- text file in Excel

#### Step 3. Select Advanced Query Options (optional):

- OPA Termination Date
- CMS Termination Date
- Date Manufacturer was signed
- Date the record was most recently edited

#### Step 4. Click Submit Query button to view



## Viewing the Manufacturer Query Results

Output Type as **Lookup** displays electronic results.

| Manufacturer Data Extract |   |                  |                           |           |       |                  |          |            |            |             |
|---------------------------|---|------------------|---------------------------|-----------|-------|------------------|----------|------------|------------|-------------|
| Label Code                | Name                                      | Contact          | Address                   | City      | State | SignedBy         | OPA Term | CMS Term   | Edit Date  | Create Date |
| 723 record(s) found!      | <input type="text" value="Search Again"/> |                  |                           |           |       |                  |          |            |            |             |
| 00089                     | 3M PHARMACEUTICALS                        | COREBN PICKETT   | 3M CENTER BLDG, 275-3W-01 | ST. PAUL  | MN    | COREBN PICKETT   |          |            |            |             |
| 08065                     | PHARMACEUTICALS                           | COREBN PICKETT   | BLDG 275-3W-01            | ST. PAUL  | MN    | COREBN PICKETT   |          |            |            |             |
| 63801                     | 7 OAKS CORPORATION                        | JAMES NEGRON     | 161 HARRY STANLEY DRIVE   | EASLEY    | SC    | JAMES NEGRON     |          |            |            |             |
| 62211                     | A & Z PHARMACEUTICAL INC                  | RICHARD MONTALVO | 180 OSER AVENUE           | HAUPPAUGE | NY    | RICHARD MONTALVO |          | 01/01/2003 |            |             |
| 00031                     | A. H. ROBINS COMPANY, INC.                | CATHY BATTAGLIO  | 33 MOREHALL ROAD          | FRAZER    | PA    | CATHY BATTAGLIO  |          |            | 06/26/2003 | 06/26/2003  |

1. Click on any column heading to sort the data in that column (ascending order)
2. Click on the Label Code number to view the Manufacturer detail page. (Example 3A below)

### Example 3A: View Detail on a Manufacturer Look up

| Manufacturer  |  |
|---|--|
| Manufacturer Information  | Corporate Information  |
| <p><b>Label Code:</b> 62211<br/> <b>MFG Name:</b> A &amp; Z PHARMACEUTICAL INC<br/> <b>Sub-division Name:</b><br/> <b>Address:</b> 180 OSER AVENUE SUITE 300 HAUPPAUGE, New York 11788<br/> <b>OPA Term:</b><br/> <b>CMS Term:</b> 1/1/2003<br/> <b>Comments:</b></p> | <p><b>Signer:</b> RICHARD MONTALVO<br/> <b>Title:</b><br/> <b>Phone:</b> 631-952-3800<br/> <b>Signed on:</b> 10/16/1996<br/> <b>Email:</b></p> |
|   | Contact Information  |
|   | <p><b>Contact:</b> RICHARD MONTALVO<br/> <b>Title:</b><br/> <b>Phone:</b> 631-952-3800<br/> <b>Fax:</b><br/> <b>Email:</b></p>                 |

#### Manufacturer Detail Includes:

- Label Code
- Manufacturer Name
- Manufacturer Address
- OPA Term
- CMS Term
- Comments
- Corporate Information
- Contact Information



## Viewing the Manufacturer Query Results

Output Type as Report File displays results in an Excel file.

|    | A          | B                 | C                   | D              | E              | F          | G     |
|----|------------|-------------------|---------------------|----------------|----------------|------------|-------|
| 1  | Label Code | Name              | Sub-Division        | Address Line 1 | Address Line 2 | City       | State |
| 2  | 55111      | DR. REDDY'S LABOR | ONE PARK WAY        |                |                | UPPER SA   | NY    |
| 3  | 68850      | X-GEN PHARMACEU   | 744 BALDWIN STREET  |                |                | ELMIRA     | NY    |
| 4  | 61451      | POLYMEDICA PHAR   | 11 STATE STREET     |                |                | WOBURN     | MA    |
| 5  | 41701      | STOLLE HEALTH &   | 16954 CORNELL ROAD  |                |                | CINCINNA   | OH    |
| 6  | 67767      | ABRIKA PHARMACE   | 13800 NW 2ND AVE    |                |                | SUNRISE    | FL    |
| 7  | 58063      | MGI PHARMA, INC.  | 5775 WEST SUITE 100 |                |                | BLOOMING   | MN    |
| 8  | 64731      | INTEGRITY PHARMA  | 5767 THUNDERBIRD    |                |                | INDIANAP   | IN    |
| 9  | 57895      | THE BIOPRACTIC    | 99 BROAD P.O. BOX   |                |                | PHILLIPSE  | NJ    |
| 10 | 115        | GLOBAL PHARMACE   | CASTOR & KENSING    |                |                | PHILADELPA |       |

Excel spreadsheet allows you to view and sort the data and can be saved on your computer for future reference.

## Reports Tab

### Select from Available Reports



| Daily Reports   | Quarterly Reports   | Statistical Reports  | Charts and Graphs  |
|---|---|--|--|
| <p>Reports from the previous day, or a snapshot of the current database (See details in the next section)</p> | <p>information updated on a quarterly basis including new additions and terminations in Excel or PDF format</p> | <p>historical data reflecting changes in the 340B drug pricing program</p> | <p>basic data representing data in the 340B drug pricing program</p> |

The Reports tab provides the option to select and run all available reports shown above.





## Daily Reports

Download a File of the Whole Database using the Daily Reports options.

| DAILY REPORTS                   |  |   |
|---------------------------------|--|---|
| Description                     | Daily Report - Files* generated as of midnight | Real-time Report                          |
| All Covered Entity Records      | <a href="#">OPACE.2006.03.03.00.00.XLS</a>     | <input type="button" value="Get Report"/> |
| All Contracted Pharmacy Records | <a href="#">OPACP.2006.03.03.00.00.XLS</a>     | <input type="button" value="Get Report"/> |
| All Manufacturer Records        | <a href="#">OPAMFG.2006.03.03.00.00.XLS</a>    | <input type="button" value="Get Report"/> |

The Daily Reports Menu provides the option to select and run all available file downloads. Select the Daily report or real-time Excel spreadsheet report download.

The Daily Report and Real Time Report are Excel files. Excel spreadsheets allows you to view and sort the data. All files can be saved on your computer for future reference.

\*The Daily Report is updated each day.