

**Department Of Homeland Security (DHS)  
Federal Law Enforcement Training Center (FLETC)**

**Charter  
Advisory Committee to the  
Office of State and Local Training**

This charter is prepared and submitted in accordance with requirements of the Federal Advisory Committee Act (FACA) (P.L. 92-463, as amended).

1. **Official Title:** The Committee's official title is the Advisory Committee to the Office of State and Local Training (OSL). The authority and final approval for the Committee is vested in the Department of Homeland Security (DHS).
2. **Objectives and Scope:** The Committee will advise and make recommendations on matters relating to the selection, development, content and delivery of training services by the OSL to its state, local, campus, and tribal law enforcement customers.
3. **Time Period:** Duration of this Committee's work is indeterminate.
4. **Reporting Officials:** The Committee reports to the Deputy Assistant Director, Office of State and Local Training (who is the Committee Sponsor), and the Director of the FLETC. The Deputy Assistant Director shall appoint a Designated Federal Officer (DFO) who shall perform the duties set forth in FACA.
5. **Agency Providing Support:** The FLETC provides all necessary support and services to the Committee.
6. **Description of Duties:** The Committee provides advice and recommendations to the FLETC on policy formulation; training needs for state, local, campus, and tribal law enforcement personnel; training curriculum, course content, and evaluation; and student admission, performance, testing, and evaluation. The duties of this Committee are solely advisory. Decisions about the governmental action or policy, based upon the Committee's advice or recommendation, will be made by the Sponsor, the FLETC Director, and their superiors.
7. **Annual Operating Costs:** The cost for the bi-annual Committee meetings is estimated to be \$70,000, plus 0.30 staff years. The FLETC reimburses non-federal members for travel and per diem; however, Federal agencies are expected to absorb the cost of their members' participation.
8. **Number and Frequency of Meetings:** The Committee is expected to meet at least twice annually. All meetings will be open to the public and announced in advance in the Federal Register.

9. **Membership:** The Committee is composed of 19 members who are responsible for or who have particular expertise, knowledge, and experience in law enforcement training. Unless otherwise stated, all members shall have voting rights. A quorum shall consist of a majority of the members. To ensure a diverse, balanced membership on the Committee, the members shall be as follows:

(a) Federal officials occupying the positions listed below who will serve as ex-officio members due to their involvement in law enforcement training.

(1) The Assistant Secretary, Office of Strategic Planning, Department of Homeland Security, Co-chair of the Committee

(2) Assistant Attorney General, Office of Justice Programs, Department of Justice, Co-chair of the Committee

(3) Director, Office of Training, Immigration and Customs Enforcement, Department of Homeland Security

(4) Director, Office of Domestic Preparedness, Office of State and Local Government Coordination and Preparedness, Department of Homeland Security

(5) Special Agent in Charge, Office of Training, Drug Enforcement Administration, Department of Justice

(6) Director, Office of Community Oriented Policing Services, Department of Justice

(7) Director of Law Enforcement and Security, Department of the Interior.

(b) Nationally recognized professional associations for state, local, campus, and tribal officials concerned with law enforcement training. Each association shall designate a principal spokesperson and an alternate spokesperson to participate on the Committee. The principal is expected to attend all meetings, and the alternate spokesperson shall attend meetings and perform the duties of the principal spokesperson, including voting, when the principal is unable to do so. If both the principal and alternate attend meetings together, only the principal may participate in committee discussions and vote. The names of the principal and alternate spokespersons shall be provided to the Committee's Designated Federal Officer. These spokespersons are representatives of their respective member associations and are not Special Government Employees as defined in section 202(a) of title 18, United States Code:

(1) The International Association of Chiefs of Police (IACP)

(2) The National Sheriffs' Association (NSA)

(3) The International Association of Directors of Law Enforcement Standards and Training (IADLEST)

(4) The Police Executive Research Forum (PERF)

- (5) The National Organization of Black Law Enforcement Executives (NOBLE)
- (6) The National Native American Law Enforcement Association (NNALEA)
- (7) The International Association of Campus Law Enforcement Administrators (IACLEA)
- (8) The Hispanic American Police Command Officers' Association (HAPCOA)

(c) One officer from a state law enforcement agency representing state law enforcement agencies. The primary spokesperson and one alternate will be submitted to the Committee's Designated Federal Officer by the State and Provincial Division of the International Association of Chiefs of Police. These spokespersons are not Special Government Employees as defined in section 202(a) of title 18, United States Code.

(d) One officer from a local law enforcement agency representing rural law enforcement agencies. The primary spokesperson and one alternate will be submitted to the Committee's Designated Federal Officer by the International Association of Chiefs of Police's Division of State Associations of Chiefs of Police. These spokespersons are not Special Government Employees as defined in section 202(a) of title 18, United States Code.

(e) One member from a college or university offering a degree in criminal justice. The primary spokesperson and one alternate will be submitted to the Committee's Designated Federal Officer by the Academy of Criminal Justice Sciences (ACJS). These spokespersons are not Special Government Employees as defined in section 202(a) of title 18, United States Code.

(f) One citizen member who is categorized as a Special Government Employee as defined in section 202(a) of title 18, United States Code.

10. **Subcommittees**: The Co-chairs of the Committee or the Sponsor may establish subcommittees to perform specific assignments. The subcommittees will report recommendations back to the primary Committee.

11. **Presentation by Outside Parties**: The Committee may elect to receive oral or written presentations by parties not directly represented by a member of the Committee where such presentations would contribute to Committee deliberations.

12. **Termination Date**: The services of the Committee are expected to be needed for no less than a 2-year period. Unless formally continued, the Committee will terminate 2 years from the filing date of this charter.

13. **Filing Date**: March 22, 2006.