

Careers with the Office of Management and Budget



<http://www.whitehouse.gov/omb>



“OMB is in many respects at the fulcrum of government. So this is a terrific spot to be. It’s not an easy spot to be.”

“If you’re a student of government, which I have become, there are few if any better places to be than OMB.”

**JOSH BOLTEN
FORMER OMB DIRECTOR**

OMB Mission: *What We Do*

- ◇ Assist the President by analyzing issues and presenting options for national policy in the areas of budget, legislation, regulation, information, financial management, and procurement.
- ◇ Be a steward of taxpayers’ dollars by overseeing the management and implementation of a nearly \$2.4 trillion budget.
- ◇ Oversee management of the Executive Branch and coordinate agencies’ implementation of laws.

OMB Functions

- ◇ Prepare the President’s budget and set Administration policies.
- ◇ Measure the performance of agencies and programs and develop best practices to deliver services, benefits, and information effectively and efficiently.
- ◇ Develop government-wide policies that guide Federal agencies in areas such as procurement, privacy and security, and financial management.
- ◇ Coordinate and review department advice on legislation and regulations ensuring consistency with Administration priorities.

OMB Skills: *What We Look For*

OMB Staff

- ◇ Have master’s degree in public policy, public administration, economics, business, etc.
- ◇ Display composure and judgment — must stay calm, poised, and effective in stressful or difficult situations.
- ◇ Have good quantitative analysis skills.
- ◇ Demonstrate creativity and flexibility in problem solving.

Staff daily functions include

- ◇ Recommend actions to improve program efficiency and to implement Federal programs effectively.
- ◇ Ensure consistency of policies and proposals within the Administration’s positions.
- ◇ Monitor Congressional action on legislation and appropriations.

Surprising revelations about working at OMB

- ◇ We’re not accountants.
- ◇ Spreadsheets are not our lives.
- ◇ Most policy decisions require resources, making OMB an important actor in Government.
- ◇ We’re not political. We provide non-partisan, neutral analysis.
- ◇ Administrations change, OMB career staff remain.



OMB Analyst Perspectives: How the World Affects our Work

OMB Analysts in their own Words: Securing our Nation's Homeland

"Following the events of September 11, 2001, I served on the transition planning team that established and designed the Department of Homeland Security."

"In response to Hurricane Katrina, I worked with policy officials to develop fundamental principles for reforming the flood insurance program in order to avoid future catastrophic losses."

"In this climate of immigration reform, I developed cost estimates related to immigration reform proposals and briefed senior Administration officials."

Foreign Policy

"As a response to world poverty, I drafted the Administration's proposed legislation authorizing the new Millennium Challenge Account foreign aid program."

"I made recommendations that led to reorganizing foreign assistance to the Andean region in Latin America and raising certain fees for offshore oil and gas drilling that will generate around half a billion dollars."

Economic Policy

"Amidst concerns over the domestic housing market, I drafted budget proposals that addressed sub-prime lending and secured their inclusion in the President's budget."

OMB examiners are experts in

- ◇ National Security
- ◇ National Intelligence Policy
- ◇ Homeland Security
- ◇ Transportation Policy
- ◇ Justice Policy
- ◇ Trade and Economic Policy
- ◇ Housing Policy
- ◇ Regulatory Policy
- ◇ National Resource Policy
- ◇ E-Government
- ◇ Labor Policy
- ◇ Health Policy
- ◇ International Affairs

"One of the interesting things about OMB is that it is unexplainable to everyone who lives outside the Beltway and misunderstood by nearly everyone who lives inside the Beltway."

**PAUL O'NEILL,
FORMER TREASURY
SECRETARY AND
FORMER OMB
DEPUTY DIRECTOR**



Office of Management and Budget — Excellent Benefits Package

Compensation and Benefits

OMB offers employees a great benefits package.

Employees have the opportunity to choose from a variety of plans that suit their lifestyle.

Compensation

- ◇ Non-competitive promotion potential to GS-15

Benefits

Health Benefits Plans

- ◇ Choice of extensive array of Federal Employment Health Benefits Plans

Retirement System

- ◇ 3-tiered design with portable benefits
- ◇ Social Security
- ◇ Thrift Savings Plan (TSP)
- ◇ Basic Annuity

Tax deferred Thrift Savings Plan (TSP)

- ◇ Long-term savings and investment program for federal employees
- ◇ Designed to supplement retirement income

Low Cost Life Insurance

- ◇ Federal Employees' Group Life Insurance (FEGLI) plan

Long Term Care Insurance

- ◇ Long Term Care Insurance to carry into retirement

Paid Time Off

- ◇ Annual Leave (13-26 vacation days per year)
- ◇ Sick Leave (13 paid days per year)
- ◇ Paid holidays (10 per year)
- ◇ Family Medical Leave
- ◇ Compensatory time
- ◇ Family Friendly Leave

Enjoy these other benefits as a OMB Employee!

- ◇ Opportunity to travel
- ◇ On-site Credit Union
- ◇ On-site fitness center
- ◇ Federal Transit Subsidy
- ◇ On-site health clinic
- ◇ On-site cafeteria
- ◇ Employee Assistance Program

Voted Best Places to Work Two Years in a Row!

Office of Management and Budget

Washington, DC 20503

Voice: (202) 395-7250

Fax: (202) 395-3504

Email: omb_recruitment@omb.eop.gov

Internet: <http://www.whitehouse.gov/omb>

Questions: Questions can be addressed to the Administration Office at 202-395-7250 or via e-mail at the address above.

On-campus Recruiting: OMB visits some graduate schools each year. Check with the placement director of your school for details.

OMB is an equal opportunity employer and actively seeks a diverse work force.

