

**SOLICITATION, OFFER AND AWARD**

IS A RATED ORDER UNDER DFARS (48 CFR 3501)

RATING

PAGE OF

1 | 28 PAGES

2. CONTRACT NO.	3. SOLICITATION NO. GS-09P-00-NZD-0001	4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFBI) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	5. DATE ISSUED 11/03/99	6. REQUISITION/PURCHASE NO. 9PS-00-0020
7. ISSUED BY GSA, PBS, FEDERAL PROTECTIVE SERVICE 450 GOLDEN GATE AVENUE, 5TH FLOOR, RM. 5474 SAN FRANCISCO, CA 94102-3434	CODE NZ000	8. ADDRESS OFFER TO (If other than Item 7) SAME AS BLOCK 7		

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

**SOLICITATION**

9. Sealed offers in original and 3 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in SAME AS BLOCK 7 until 14:00 local time 12/15/99  
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals See Section L, Provision No. 52.214-7 or 52.215-10. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME JOEL BURKS	B. TELEPHONE NO. (Include area code) (NO COLLECT CALLS) (415) 522.2643
---------------------------	-----------------------	---

**11. TABLE OF CONTENTS**

(V)	SEC.	DESCRIPTION	PAGE(S)	(V)	SEC.	DESCRIPTION	PAGE(S)
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
X	A	SOLICITATION/CONTRACT FORM	I-A-1	X	I	CONTRACT CLAUSES	II-I-1-25, 1
X	B	SUPPLIES OR SERVICES AND PRICES/COSTS	I-B-1-5	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACH.			
X	C	DESCRIPTION/SPECS./WORK STATEMENT	I-C-1-31	X	J	LIST OF ATTACHMENTS	III-J-1-18
X	D	PACKAGING AND MARKING	I-D-1	PART IV - REPRESENTATIONS AND INSTRUCTIONS			
X	E	INSPECTION AND ACCEPTANCE	I-E-1-2	X	K	REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	IV-K-1-12
X	F	DELIVERIES OR PERFORMANCE	I-F-1-2				
X	G	CONTRACT ADMINISTRATION DATA	I-G-1-4	X	L	INSTRS., CONDS., AND NOTICES TO OFFERORS	IV-L-1-15, 8
X	H	SPECIAL CONTRACT REQUIREMENTS	I-H-1-3	X	M	EVALUATION FACTORS FOR AWARD	IV-M-1-2

**OFFER (Must be fully completed by offeror)**

Note: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)	10 CALENDAR DAYS	20 CALENDAR DAYS	30 CALENDAR DAYS	CALENDAR DAYS
	1 1/2 %	%	%	%
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated:	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE
	01	11-22-99	03	12-09-99
	02	11-23-99		

15A. NAME AND ADDRESS OF OFFEROR Tiburon Development, Inc. dba Quest Intelligence Bureau Ltd. 1661 E. Flamingo Rd. Ste. 4B Las Vegas, NV 89119	CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print) Robert H. Doty President
--	------	----------	--

15B. TELEPHONE NO. (Include area code) (702) 892-0061	<input type="checkbox"/> 15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE. ENTER SUCH ADDRESS IN SCHEDULE	17. SIGNATURE 	18. OFFER DATE 12-14-99
--	---	-------------------	----------------------------

**AWARD (To be completed by Government)**

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION	
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c) ) <input type="checkbox"/> 41 U.S.C. 253(c) )		23. SUBMIT INVOICES TO ADDRESS SHOWN IN ITEM (4 copies unless otherwise specified)	
24. ADMINISTERED BY (If other than Item 7) CODE		25. PAYMENT WILL BE MADE BY CODE	
26. NAME OF CONTRACTING OFFICER (Type or print)		27. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	
		28. AWARD DATE	

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

**SECTION A**

**REMITTANCE ADDRESS**

**SECTION A**

**REMITTANCE ADDRESS**

**1. REMITTANCE ADDRESS**

When the contractor wishes payments to be mailed to an address other than that shown in the Standard Form 33, Solicitation, Offer and Award or Standard Form 26, Award/Contract (as applicable), he/she shall insert the proper remittance address in the space provided below:

N/A

---

---

---

---

**NOTE: Successful Contractor will have to submit Standard Form 3881, ACH Vendor/Miscellaneous Payment Enrollment Form.**

**SECTION B**

**SUPPLIES OR SERVICES AND PRICES**



SECTION B

SUPPLIES OR SERVICES AND PRICES

**REVISED**  
1-26-01 *dad*

1) DESCRIPTION OF SERVICES

The contractor(s) shall provide all management, supervision, manpower, materials, supplies, and equipment (except as otherwise provided), and shall plan, schedule, coordinate and assure effective performance of all services described herein. The contractor shall provide professional guard service in accordance with the requirements of this contract at:

**Various locations in Service Area 6 as shown in Section J**

**NOTE:** All offeror's are cautioned to include ALL associated costs in their hourly quote for productive labor-hours, i.e., overhead, profit, uniforms, training, etc.

2) OFFER

a) **BASE OFFER FOR INITIAL 12-MONTH PERIOD:**

Quote a price for the following:

<b>Productive</b>		<b>Supervisor(s)</b>	
Per Month	Per Year	Per Month	Per Year
\$ 761,734.05	\$ 9,140,808.60	\$ 11,486.57	\$ 137,838.84

b) **OPTION PERIOD I – FIRST ADDITIONAL 12 MONTH PERIOD:**

<b>Productive</b>		<b>Supervisor(s)</b>	
Per Month	Per Year	Per Month	Per Year
\$ 759,483.87	\$ 9,113,806.44	\$ 11,560.82	\$ 138,729.84

c) **OPTION PERIOD II – SECOND ADDITIONAL 12 MONTH PERIOD:**

<b>Productive</b>		<b>Supervisor(s)</b>	
Per Month	Per Year	Per Month	Per Year
\$ 780,635.02	\$ 9,367,620.24	\$ 11,884.72	\$ 142,616.64

d) **OPTION PERIOD III – THIRD ADDITIONAL 12 MONTH PERIOD:**

<b>Productive</b>		<b>Supervisor(s)</b>	
Per Month	Per Year	Per Month	Per Year
\$ 802,453.95	\$ 9,629,447.40	\$ 12,273.94	\$ 147,287.28

e) **OPTION PERIOD IV – FOURTH ADDITIONAL 12 MONTH PERIOD**

**RECEIVED**  
1-26-01

<b>Productive</b>		<b>Supervisor(s)</b>	
Per Month	Per Year	Per Month	Per Year
\$ 824,928.61	\$ 9,899,143.32	\$ 12,676.78	\$ 151,121.36

3) **PERMANENT CHANGES ONLY.**

The Government reserves the right to increase/decrease the scope of the services listed under this contract, pursuant to the Changes Clause, FAR 52.243-1, contained in Section I, Contract Clauses, at any time during the term of the contract. Any modification to the contract requiring the adjustment of the total number of basic recurring service hours (as stated in Section J) will be priced at the same hourly rates as established for basic services in Section B of this contract. In the case of the option year prices, the escalated price will be derived for the contractor's original offer in Section B, including any increase provided by the FAR clause 52.222-53 entitled, "Fair Labor Standards Act and Service Contract Act – Price Adjustment Clause (Multiple Year and Option Contracts)." Such changes will be accomplished by formal modifications.

4) **OFFER FOR SHORT TERM SERVICES.**

Quote a price per man-hour for providing short-term guard services when ordered that are in addition to man hours and service specified herein for the basic services. Short-term guard services are defined as those unforeseen or previously unidentified requirements which are of relatively short duration. For the purposes of compensating the contractor, short-term guard services shall be limited to a period of thirty (30) calendar days. In the event the services continue beyond a 30 calendar day time period, the contractor will be compensated for the remaining time at the bid schedule price in accordance with the "Increase or Decrease in Basic Services After Award" clause. Orders for short-term services may be placed orally (in the event of an emergency) or in writing by the individuals designated by the contracting officer. Oral orders under \$2,500 may be accepted by the contractor without a confirming written order in accordance with the GSA certified invoice procedure set forth in General Services Acquisition Regulation (GSAR) 513.7001. Oral orders over \$2,500 will be confirmed in writing within five (5) working days. All written orders will be placed by issuance of a GSA Form 300, "Order for Supplies or Services," and will describe the service to be provided, location, and the number of hours which are requested and for which the contractor will be compensated. Individual orders for short term guard services involving more than eighty (80) hours will only be issued with the assent of the contractor. The total number of hours ordered during the initial contract period shall not exceed 5,000 hours.

REVISED  
1-26-01 DRJ

### SHORT TERM SERVICES - PRODUCTIVE

1) Base year	\$ 34.26	per hour
2) Option Period I	\$ 34.26	per hour
3) Option Period II	\$ 34.26	per hour
4) Option Period III	\$ 34.26	per hour
5) Option Period IV	\$ 34.26	per hour

5) NOTES TO OFFERORS:

- a) **DO NOT INCLUDE ANY ALLOWANCES FOR ANY CONTINGENCY TO COVER INCREASED COST FOR WHICH ADJUSTMENTS ARE PROVIDED FOR UNDER THE "PRICE ADJUSTMENTS CLAUSE" CONTAINED IN PART II, SECTION I, CONTRACT CLAUSES.**
- b) **YOU MUST QUOTE A PRICE FOR THE INITIAL 12-MONTH PERIOD AS WELL AS FOR THE OPTION PERIODS IN ORDER TO BE CONSIDERED FOR AWARD.**

6) PRICING OF OPTIONS:

Offerors shall price the option requirements for the four (4) additional 12 month periods by assuming that the minimum hourly wages and fringe benefits established by the Administrator, Wage and Hour Division, U.S. Department of Labor, for the initial 12 month period of performance will apply to the four (4) additional optional 12 month periods. The minimum wage rates and fringe benefits are outlined on Wage Determinations Nos. 94-2047 (Rev. 13) dated 06/01/99.

In the event the option(s) is exercised by the Government, the contract price(s) will be adjusted upward or downward at the time the option is exercised in accordance with FAR clause "52.222-43, Fair Labor Standards Act and Service Contract Act - Price Adjustment, (Multiple Year and Option Contracts) (May 1989), (SEE PART II, SECTION I, CONTRACT CLAUSES).

**Offerors are cautioned that any offer may be rejected as non-responsive if it is materially unbalanced as to prices for the options and the initial contract period.**

SECTION B

SUPPLIES OR SERVICES AND PRICES

1) DESCRIPTION OF SERVICES

The contractor(s) shall provide all management, supervision, manpower, materials, supplies, and equipment (except as otherwise provided), and shall plan, schedule, coordinate and assure effective performance of all services described herein. The contractor shall provide professional guard service in accordance with the requirements of this contract at:

**Various locations in Service Area 6 as shown in Section J**

**NOTE:** All offeror's are cautioned to include ALL associated costs in their hourly quote for productive labor-hours, i.e., overhead, profit, uniforms, training, etc.

2) OFFER

a) **BASE OFFER FOR INITIAL 12-MONTH PERIOD:**

Quote a price for the following:

**REVISED**  
1-26-07

<b>Productive</b>		<b>Supervisor(s)</b>	
Per Month	Per Year	Per Month	Per Year
<del>\$ 732,084.72</del>	<del>\$ 8,785,016.66</del>	<del>\$ 11,139.91</del>	<del>\$ 133,678.88</del>

b) **OPTION PERIOD I – FIRST ADDITIONAL 12 MONTH PERIOD:**

<b>Productive</b>		<b>Supervisor(s)</b>	
Per Month	Per Year	Per Month	Per Year
<del>\$ 729,834.53</del>	<del>\$ 8,758,014.41</del>	<del>\$ 11,214.15</del>	<del>\$ 134,569.80</del>

c) **OPTION PERIOD II – SECOND ADDITIONAL 12 MONTH PERIOD:**

<b>Productive</b>		<b>Supervisor(s)</b>	
Per Month	Per Year	Per Month	Per Year
<del>\$ 750,985.68</del>	<del>\$ 9,011,828.19</del>	<del>\$ 11,538.05</del>	<del>\$ 138,456.59</del>

d) **OPTION PERIOD III – THIRD ADDITIONAL 12 MONTH PERIOD:**

<b>Productive</b>		<b>Supervisor(s)</b>	
Per Month	Per Year	Per Month	Per Year
<del>\$ 772,804.61</del>	<del>\$ 9,273,655.35</del>	<del>\$ 11,927.27</del>	<del>\$ 143,127.23</del>

e) **OPTION PERIOD IV – FOURTH ADDITIONAL 12 MONTH PERIOD:**

<b>Productive</b>		<b>Supervisor(s)</b>	
<b>Per Month</b>	<b>Per Year</b>	<b>Per Month</b>	<b>Per Year</b>
<del>\$ 795,279.27</del>	<del>\$ 9,543,351.28</del>	<del>\$ 12,330.11</del>	<del>\$ 147,961.34</del>

3) **PERMANENT CHANGES ONLY.**

The Government reserves the right to increase/decrease the scope of the services listed under this contract, pursuant to the Changes Clause, FAR 52.243-1, contained in Section I, Contract Clauses, at any time during the term of the contract. Any modification to the contract requiring the adjustment of the total number of basic recurring service hours (as stated in Section J) will be priced at the same hourly rates as established for basic services in Section B of this contract. In the case of the option year prices, the escalated price will be derived for the contractor's original offer in Section B, including any increase provided by the FAR clause 52.222-53 entitled, "Fair Labor Standards Act and Service Contract Act – Price Adjustment Clause (Multiple Year and Option Contracts)." Such changes will be accomplished by formal modifications.

4) **OFFER FOR SHORT TERM SERVICES.**

Quote a price per man-hour for providing short-term guard services when ordered that are in addition to man hours and service specified herein for the basic services. Short-term guard services are defined as those unforeseen or previously unidentified requirements which are of relatively short duration. For the purposes of compensating the contractor, short-term guard services shall be limited to a period of thirty (30) calendar days. In the event the services continue beyond a 30 calendar day time period, the contractor will be compensated for the remaining time at the bid schedule price in accordance with the "Increase or Decrease in Basic Services After Award" clause. Orders for short-term services may be placed orally (in the event of an emergency) or in writing by the individuals designated by the contracting officer. Oral orders under \$2,500 may be accepted by the contractor without a confirming written order in accordance with the GSA certified invoice procedure set forth in General Services Acquisition Regulation (GSAR) 513.7001. Oral orders over \$2,500 will be confirmed in writing within five (5) working days. All written orders will be placed by issuance of a GSA Form 300, "Order for Supplies or Services," and will describe the service to be provided, location, and the number of hours which are requested and for which the contractor will be compensated. Individual orders for short term guard services involving more than eighty (80) hours will only be issued with the assent of the contractor. The total number of hours ordered during the initial contract period shall not exceed 5,000 hours.

**SHORT TERM SERVICES - PRODUCTIVE**

1) Base year	\$ <u>33.26</u>	per hour
2) Option Period I	\$ <u>33.26</u>	per hour
3) Option Period II	\$ <u>33.26</u>	per hour
4) Option Period III	\$ <u>33.26</u>	per hour
5) Option Period IV	\$ <u>33.26</u>	per hour

5) **NOTES TO OFFERORS:**

a) **DO NOT INCLUDE ANY ALLOWANCES FOR ANY CONTINGENCY TO COVER INCREASED COST FOR WHICH ADJUSTMENTS ARE PROVIDED FOR UNDER THE "PRICE ADJUSTMENTS CLAUSE" CONTAINED IN PART II, SECTION I, CONTRACT CLAUSES.**

b) **YOU MUST QUOTE A PRICE FOR THE INITIAL 12-MONTH PERIOD AS WELL AS FOR THE OPTION PERIODS IN ORDER TO BE CONSIDERED FOR AWARD.**

6) **PRICING OF OPTIONS:**

Offerors shall price the option requirements for the four (4) additional 12 month periods by assuming that the minimum hourly wages and fringe benefits established by the Administrator, Wage and Hour Division, U.S. Department of Labor, for the initial 12 month period of performance will apply to the four (4) additional optional 12 month periods. The minimum wage rates and fringe benefits are outlined on Wage Determinations Nos. 94-2047 (Rev. 13) dated 06/01/99.

In the event the option(s) is exercised by the Government, the contract price(s) will be adjusted upward or downward at the time the option is exercised in accordance with FAR clause "52.222-43, Fair Labor Standards Act and Service Contract Act - Price Adjustment, (Multiple Year and Option Contracts) (May 1989), (SEE PART II, SECTION I, CONTRACT CLAUSES).

**Offerors are cautioned that any offer may be rejected as non-responsive if it is materially unbalanced as to prices for the options and the initial contract period.**

**REVISED**  
1-26-01 DJW

**(FOR GSA INTERNAL USE ONLY)**

**PRODUCTIVE HOURLY RATE COMPUTATION - CONTRACT NO. GS09P00NZD0001**

Service Area No. 6 Wage Determination No. 94-2047 (Rev.16) dated 09/13/2000

\$ 761,734.05 per month X 12 months = \$ 9,140,808.60 per year

\$ 9,140,808.60 per year divided by 355.792 hours per year =

\$ 25.69144 PHR. (LOS ANGELES AND ORANGE COUNTIES)

**SUPERVISORY HOURLY RATE COMPUTATION - CONTRACT NO. GS09P00NZD0001**

Service Area No. 6 Wage Determination No. 94-2047 (Rev.16) dated 09/13/2000

\$ 11,486.57 per month X 12 months = \$ 137,838.84 per year

\$ 137,838.84 per year divided by 4,160 hours per year =

\$ 33.1343 PHR. (LOS ANGELES AND ORANGE COUNTIES)

**(FOR GSA INTERNAL USE ONLY)**

**PRODUCTIVE HOURLY RATE COMPUTATION - CONTRACT NO. GS09P00NZD0001**

Service Area No. 6 Wage Determination No. 94-2047 (Rev.13) dated 06/01/1999

\$ 732,084.72 per month X 12 months = \$ 8,785,016.66 per year

\$ 8,785,016.66 per year divided by 355,792 hours per year =

\$ 24.6914 PHR. (LOS ANGELES AND ORANGE COUNTIES)

**SUPERVISORY HOURLY RATE COMPUTATION - CONTRACT NO. GS09P00NZD0001**

Service Area No. 6 Wage Determination No. 94-2047 (Rev.13) dated 06/01/1999

\$ 11,139.91 per month X 12 months = \$ 133,678.88 per year

\$ 133,678.88 per year divided by 4,160 hours per year =

\$ 32.1343 PHR. (LOS ANGELES AND ORANGE COUNTIES)



PC01  
7/28/00

**SECTION C**

**DESCRIPTION/SPECIFICATIONS/WORK STATEMENT**

## SECTION C

### DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

#### 1) SCOPE OF WORK.

The contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services necessary to perform guard services as defined in this Performance Work Statement (PWS), except as specified in Section C, Item 27 as government-furnished property and services. The contractor shall perform to the standards in this contract. The estimated quantities of work are listed in Part III, Section J, Exhibit J-1.

All Contract personnel are expected to behave courteously and professionally toward all persons encountered in the performance of Contract related duties, including GSA employees, building tenants, and the general public. The CO and/or COR may require retraining, suspension, or dismissal of any Contract employee deemed careless, incompetent, insubordinate, unsuitable, or otherwise objectionable during the performance of duties associated with this Contract.

To be eligible to perform under this Contract, all uniformed Contract employees must meet, to the satisfaction of the COR, the following requirements:

- (i) Be a citizen of the United States of America. The COR may allow legal resident aliens with proper INS-issued work permits to work under the Contract upon the Contractor's request. **Under no circumstances will resident aliens lacking valid INS work permits be allowed to work under this Contract.**
- (ii) Be at least 21 years of age. While there is no limit as to the maximum age of guards, all guards must be able to withstand the physical demands of the job and must be capable of responding to emergency situations. NOTE: The COR may waive the minimum age requirement where the applicant meets all of the other minimum requirements and is legally eligible to perform the required duties.
- (iii) Possess, at a minimum, either a high school diploma or a GED equivalency certificate.
- (iv) Speak English fluently, read and comprehend written English, and compose coherent written reports in English. Bi-lingual guards are naturally an asset to the Contractor, but in no circumstances should the Contractor permit a guard who does not have a good command of the English language to work under this Contract.

## 2) CONTRACTOR PERSONNEL.

- a) **Contract Manager.** The contractor shall provide a contract manager who shall be responsible for the performance of the work. The contractor shall provide, in writing, the name of this person, and an alternate or alternates, who shall act for the contractor, in his/her absence, to the contracting officer.

The contract manager or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract and to accept notices of deductions, inspection reports, and all other correspondence on behalf of the contractor.

The contract manager or alternates shall be available during normal duty hours within 30 minutes by phone or in person to discuss problem areas. After normal duty hours, the manager or alternate shall be available within 2 hours.

- i) **Qualifications.** A four year course of study leading to a bachelor's degree with a major in any field of study. This position requires a minimum of eight (8) years experience, of which at least five years must be specialized. Specialized experience includes: Project development from inspection to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts or subcontracts of various types and complexity. General experience includes increasing responsibilities in supervision or management.

The contractor shall provide to the COR the name, telephone number and address of the contract manager at time of contract start up. The **Contract Manager** shall not be performed by an uniformed employee performing productive man-hours under this contract or any other guard contract administered by the GSA.

The contractor shall submit prior to start up a key personnel resume for the contract manager demonstrating they meet the qualifications listed in 2.a.i). The COR will have approval over deciding if the contract manager meets the requirements. The resume shall at a minimum provide the information listed in Part III, Section J, Exhibit 12.

- b) **Area Supervisor.** The contractor shall provide an area supervisor who shall be responsible for the day-to-day performance of work for each work site listed in Part III, Section J, Exhibit J-1.

- i) Qualifications. A two year course of study leading to an associate's degree with a major in any field of study. This position requires a minimum of five years experience, of which at least three years must be specialized. Specialized experience includes: Management of an equal or larger security operation, expertise in the management and control of funds and resources using basic reporting mechanisms, with demonstrated capability in managing multi-task contracts or subcontracts of various types and complexity. General experience includes working in the security and law enforcement fields as a guard or police officer.

The contractor shall provide to the COR the name, telephone number and address of the area supervisor at time of contract start up.

The area supervisor is an uniformed position and must meet all the requirements of a contract employee. This includes uniform, training and certification requirements.

The area supervisor shall insure that all contract employees are properly uniformed and present a professional appearance.

The area supervisor shall insure that all contract employees are properly trained and perform their assigned duties as identified on GSA Form 2580 (Guard Post Assignment Record). Training includes the maintaining of all permits and certifications required in this contract.

The contractor shall submit prior to start up a key personnel resume for the area supervisor demonstrating they meet the qualifications listed in 2.b.i). The COR will have approval over deciding if the area supervisor meets the requirements. The resume shall at a **minimum** provide the information listed in Part III, Section J, Exhibit 12.

The **Area Supervisor** shall not perform the duties of a productive contract employee and supervisor at the same times.

### 3) **CONTRACT EMPLOYEE.**

- a) The contractor shall not employ persons for work on this contract if such employee is considered by the contracting officer to be a potential threat to the health, safety, security, general well-being, or operational mission to any location listed in Part III, Section J, Exhibit J-1. The contractor upon approval from the COR shall issue GSA Form 3527, Contract Guard Qualification Certificate to all contract employees working on this contract. GSA Form 3527 will be provided by the COR upon request.

- b) The contractor shall not employ any person who is an employee of the U.S. Government if employing that person would create a conflict of interest.
- c) The contractor shall employ a minimum number of contract employees to man the productive man-hours listed in Part III, Section J, Exhibit J-1 at all times.
- d) The contractor shall employ a reserve force of at least 10% in order to man the productive man-hours during productive contract employees' breaks, absences, and emergency services or similar situations.
- e) The contractor shall insure the reserve force employees are fully qualified and meet all the requirements of a productive contract employee.
- f) The contractor shall ensure that no contract employee shall work more than 12 hours of productive man-hours on one or more contracts administered by GSA in any 24 hour period unless the work periods are separated by an eight hour non-duty period.
- g) The contractor shall on a regular basis have the same contract employee work the same post on a normal weekly basis, excluding overtime conflicts not authorized in the contract and when the regularly scheduled employee is not available.
- h) The contractor shall notify the COR when a contract employee is to be moved or removed from a productive man-hour location listed in Part III, Section J, Exhibit J-1. Such notification will be made 24 hours prior to a proposed change and must be approved in advance.
- i) The contractor shall ensure that all contract employees are in uniform and properly trained to perform their duties. Additionally, the contractor shall ensure each contract employee is ready to begin work promptly at the start of their shift and shall remain on the post and in full uniform until the end of their shift. The contractor shall also ensure that a replacement contract employee is available to insure that no productive manhours are left vacant or unmanned.
- j) The contractor prior to the commencement of working on this contract, shall make and complete all arrangements with the appropriate officials in the City, County, Parish and the State in which the locations are located to ensure each employee has sufficient authority to perform their duties.
- i) The contractor shall ensure all contract employees have valid state and local permits to perform as an armed and unarmed security guard. The contractor shall provide to the COR a photocopy of all local and state permits for all contract employees working on this contract. At a minimum, the contractor will provide copies of the state firearms and guard permits. Contract employees with expired local and state permits will be determined disqualified

to work on this contract until valid certificates or permits are submitted to the COR.

- ii) The contractor shall assume full liability for any act of their employee (s) in the exercise of any such police/security actions taken as part of their authorized authority. Liability includes any actions or in actions taken by their contract employee (s) which may be authorized or not authorized by local, state or federal laws. The contractor further agrees to defend, hold harmless and indemnify the United States of America for any losses, claims, injuries, or demands resulting from the actions of the contractor's employees.

#### 4) SECURITY REQUIREMENTS.

- a) Non-Classified Contracts. The contractor shall submit to the COR ten days before the starting date, a list of all contract employees by name, social security number and date of birth who are to work on this contract. The contractor will also submit the same information for all replacement contract employees five days prior the employee entering on duty. The type of clearances required on this contract are listed in Part III, Section J, Exhibit 13.

The Government shall have complete control over granting, denying, withholding or termination of clearances for contract employees. The government may, as it deems appropriate, conduct pre-employment backgrounds checks and grant temporary clearances. The granting of a temporary clearance to a contract employee shall not be considered as assurance that a full clearance will follow as a result or condition of the final Contract Suitability Report System (CSRS) determination. The granting of either temporary or full clearances shall in no way prevent, preclude or bar the withdrawal or termination of clearances at any time.

The contractor shall submit to the COR the following background forms for all contract employees prior to working any employee on this contract.

- i) The contractor shall submit (1) one completed FD 258, Fingerprint Card for each contract employee.
  - ii) The contractor shall submit (1) one completed GSA Form 176, Statement of Personal History for each contract employee.
- b) After conducting a National Crime Information Computer (NCIC) check of all contract employees submitted, the COR will make a predetermination within 24 hours if the employee is suitable or unsuitable to work on this contract.
  - c) Contract employees who receive a suitable pre-employment will be allowed to start work on this contract pending final determination in the CSRS.

- d) Contract employees who receive a unsuitable pre-employment will not be allowed to work on this contract until a final determination in the CSRS.
- e) Contract employees who receive final CSRS determinations of suitability will be considered cleared to work on this contract and subsequent contracts for a period of two years. At the end of two years, every contract employee will receive a background review by submitting a new background package.
- f) Contract employees who receive final CSRS determinations of unsuitability will be considered to have failed the background check and will not be allowed to work on this contract. Contract employees who receive final determinations of unsuitable may file an appeal by contacting the COR.
- g) The contractor shall submit additional background forms for contract employees who are assigned to work at agency user sites who have deemed that in-house agency security checks are required. The contractor shall have these designated contract employees complete agency security forms and submit forms directly to the user agency making the request. The contractor shall move any contract employee to another site who fails the user agency security check.
- h) At any time, if the contracting officer receives information which calls into question the suitability of any contract employee, the contracting officer may require a new CSRS determination and examination of that employee.
- i) **Domestic Violence.** Title 18, Section 922(g)(9) of the United States Code makes it a federal felony for anyone previously convicted of a misdemeanor crime of domestic violence to possess a firearm or ammunition. **“Misdemeanor crime of domestic violence”** is generally defined as any offense whether or not explicitly described in a statute as a crime of domestic violence which has as its factual basis the use or attempted use of physical force, or the threatened use of a deadly weapon, committed by the victim’s current or former domestic partner, parent or guardian. A person falls under the prohibition of the statute if he or she has ever been convicted of a misdemeanor crime or domestic violence. The term “convicted” is generally defined in the statute as excluding anyone whose conviction has been expunged, set aside or has received a pardon. See Part III, Section J, Exhibit 15 for certificate.

**5) HEALTH AND PHYSICAL FITNESS REQUIREMENTS.**

- a) The contractor shall ensure that all Contract employees assigned to work under this contract are physically able to perform all duties required by the Contract. All Contract employees must be in good general health without physical defects and/or psychological abnormalities that would interfere with the performance of Contract duties. All prospective Contract employees must undergo a pre-employment medical/physical examination. Examinations shall be administered

by a licensed physician. All guards (productive and supervisory) must meet the health certification requirements listed in the Standard Form (SF) 78 and in exhibits 10A and 10B, located in Section J. No guard shall be permitted to work under the Contract until this certificate has been submitted to and approved by the COR. Failure by a guard to meet any of the required medical qualifications may result in the guard being disqualified from performing under the Contract. Where there is a disqualifying factor noted, the examining physician must provide a written, signed opinion as to why the existence of the factor will not interfere with the guard's performance under the Contract. In such cases, notwithstanding the physician's signed opinion, the CO or COR shall make the final determination regarding the Contract employee's suitability to work under the Contract. Documentation by a physician of a disqualifying factor without a written medical opinion as to the contract employee's suitability to perform under the Contract shall automatically result in the guard's disqualification.

- b) Medical examinations are valid for a period of three (3) years from the date of issuance. Upon expiration, a new medical examination must be provided under the same guidelines stipulated in this Section.
- c) At any time, if the contracting officer receives information which calls into question the health or physical ability of the contract employee to perform the duties of the position, then the contracting officer may require an updated medical certificate and medical examination for that employee.

## **6) MEDICAL STANDARDS.**

### **A. All Contract employees must meet the following medical standards:**

- (1) Vision: Applicant must have binocular vision and must not test less than 20/20 (Snellen). Corrected vision must test 20/20 in one eye and 20/40 in the other eye. An applicant who has undergone Radial Keratotomy or laser correction procedure to correct his or her vision to an acceptable level will be considered medically qualified for this position. Near vision, corrected or uncorrected, must be sufficient to read Jaeger Type 2 at 14 inches. Applicant must be able to distinguish basic peripheral vision and must not be color blind.
- (2) Hearing: Applicant must be able to hear the whispered voice at 15 feet with each ear. Using an audiometer for measurement, there should be no loss of 30 or more decibels in each ear at 500, 1000, and 2000 CPA levels. NOTE: The use of a hearing aid is not permitted and is disqualifying.
- (3) Speech: Applicant must be able to speak clearly and distinctly. Diseases or conditions resulting in indistinct speech patterns are disqualifying.
- (4) Extremities and Spine: Applicant must have no deformities or diseases of the extremities or the spine that interfere with the full performance of duties.



Deformities or diseases that interfere with the full performance of duties are disqualifying.

- (5) **Respiratory System:** Applicant must have a healthy respiratory system. Any chronic diseases or conditions affecting the respiratory system, such as impaired respiratory function, shortness of breath, or painful respiration, that would impair the full performance of duties is disqualifying.
- (6) **Cardiovascular System:** The following conditions are disqualifying:
  - a. Organic heart disease (compensated or not);
  - b. Hypertension with repeated readings of 160 or over systolic, and 100 or more over diastolic;
  - c. Symptomatic peripheral vascular disease and severe varicose veins.
- (7) **Gastrointestinal Tract:** Applicant must have a healthy gastrointestinal tract. Any disease or condition of the gastrointestinal tract that requires restricted or rigid diets, including an ulcer active within the past year, is disqualifying.
- (8) **Genitourinary Tract:** Applicant must have a healthy genitourinary tract. Any chronic, symptomatic diseases that interfere with the full performance of duties is disqualifying.
- (9) Any inguinal or femoral hernias, with or without the use of a truss, are disqualifying if they interfere with the full performance of duties.
- (10) Diabetics whose condition is controlled by diet, insulin, or other prescription drugs must submit a medical doctor's statement of fitness for work as part of the medical examination.

**B. Pre-Employment Screening.** As part of the medical examination, all Contract employees must submit an initial urine drug screening that tests for the following five (5) substances at the following cutoff levels (nanogram per milliliter, ng/mL):

SUBSTANCE	CUTOFF LEVEL (ng/mL)
Marijuana metabolites	50
Cocaine metabolites	300
Opiate metabolites	2,000
Phencyclidine	25
Amphetamines	1,000

- 1. Drug screening methodology shall conform to the U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration's (SAMHSA) "Mandatory Guidelines for Federal Workplace Drug Testing Programs." These guidelines can be accessed via the Internet at: <http://www.health.org/GDLNS-94.htm> or at: <http://wmcare.samhsa.gov>.

(The cutoff level of Opiate metabolites listed in the internet-ready guidelines is 300; however, that number has been revised by SAMHSA and the new cutoff level is shown in paragraph A above. The Contractor is strongly urged to utilize one of the laboratories listed on SAMHSA's "Current List of Laboratories Which Meet Minimum Standards to Engage in Urine Drug Testing for Federal Agencies," which is accessible via the Internet at: <http://health.org/labs/index.htm> or at: <http://wmcare.samhsa.gov> ; this list updated on a monthly basis. If the Contractor chooses to use a laboratory not shown on SAMHSA's current list, the Contractor is strongly advised to verify whether the laboratory's methodology conforms with SAMHSA's guidelines prior to utilizing that laboratory to perform drug screenings.

2. Other drug testing methods (hair, sweat patch, etc.) are commercially available but are not acceptable for the purposes of this Contract, due to widely varying standards of testing and laboratory results. However, if SAMHSA does issue guidelines on alternative drug screening methods, the Contract will be modified to permit the use of those methods.
  3. The presence of a positive reading for **any** of the above substances shall automatically disqualify an applicant from working under this or any other GSA security guard services Contract. Since most drugs are metabolized within a short period of time (from several hours to several days), the Contractor **shall not** permit any applicant to take multiple tests in order to receive an acceptable reading.
  4. The Contractor is responsible for all costs associated with obtaining the medical evaluation and drug screening for each Contract employee. All costs must be factored into the offering prices.
- C. Government Requested Screening. The CO or COR shall have the express right to request random urine drug screenings at any time during Contract performance. Random screenings shall be conducted by the COR drawing a name from a container that has the names of all guards on duty at the time of the drawing. A representative of the Contractor shall be in attendance at the drawing. Tests will be conducted at an appropriate facility of the Government's choosing. The Contractor shall pay the Contract employee the normal hourly rate/salary for all time off given to the employee for taking the screening. Each screening shall follow the guidelines described in paragraph 6.B above.

The CO or COR shall have the express right to request targeted urine drug screenings where there is a reasonable belief by the Government that the Contract employee(s) may be under the influence of or using illegal substances. Targeted screening shall be conducted in a similar fashion to random screenings, with the exception that the COR will advise the CM in writing that he/she requests a drug screening of a specific guard. Once the written request is received, the CM should make arrangements for the test to be conducted as soon as possible and within three (3) working days. The Contractor shall pay the Contract employee the normal hourly rate/salary for all time off given to the employee for taking the screening. Each screening shall follow the guidelines described in paragraph 6.B above.

In the event that the results of any urine drug screening, whether random or targeted, are negative, the Government shall bear the expense of the screening. (NOTE: this does not apply to the pre-employment drug screening). The Contractor shall invoice the Government for the actual cost of the drug screening plus the hourly rate paid to the Contract employee(s) to take the test. In the event that the results are positive, the Contractor shall immediately remove the Contract employee(s) with a positive reading from the Contract and shall bear all the expenses relating to the test for the employee(s) with the positive reading.

Any Contract employee who undergoes either a random or targeted urine drug screening and tests positive for any of the substances shown above shall be permanently disqualified from working under this or any other GSA security guard services Contract. Since most drugs are metabolized within a short period of time, the affected Contract employee shall not be authorized to take additional tests to achieve an acceptable reading.

## **7) PHYSICAL DEMANDS.**

- a) Contract employees are expected to be physically able to perform the following functions in the performance of their assigned duties:
  1. Frequent and prolonged walking, standing, sitting, and stooping;
  2. Occasional running or sprinting; and
  3. Subduing violent or potentially violent individuals.
- b) Physical stamina in all of its forms (endurance, temperature/climate, etc.) is a basic requirement of this position. Individuals deemed incapable of meeting the physical requirements of their assigned position will be removed from the Contract upon the CO's request.
- c) The Contractor shall be responsible for encouraging and promoting employees assigned to this Contract to maintain an ongoing and regular program of physical fitness, at no cost to the Government.

## **8) EMPLOYEE TRAINING.**

The contractor shall ensure that all contract employees meet all training requirements listed in this contract. Failure to meet any one or all of the training requirements will result in the determination that the contract employee is not qualified to work on this contract. The contractor upon discovery or notification by the government shall remove such contract employee from this contract until such time they are fully trained per the standards in this contract.

The contractor shall provide full pay to all employees while in a training status as well as reimbursement for fees associated with the required training. For instances where employees pay fees out of their own pocket the contractor will provide reimbursement upon presentation of a valid receipt and the receipt presented is determined to be associated with the required training.

The contractor shall provide the training facility locations or costs for a facility when a facility is necessary to provide the required training. Additionally, the contractor is required to pay for any and all instructors when the training is performed outside his or her company.

The contractor shall submit completion of training form for each contract employee working on this contract. The form shall be submitted on the form listed in Part III, Section J, Exhibits 4A, 5A, 6A, 7A & 8A.

## **9) GSA WRITTEN TEST.**

The contractor shall in accordance with the National Contract Guard Examination Program Policy and Guidelines dated 11 May 1999, shall prior to employing any contract employee ensure that they have passed the GSA written examination administered by the Government. Upon completion of Exhibits 4, 5 & 7 training the contractor shall submit to the COR Exhibits 4A, 5A & 7A certifying that each contract employee is ready for the GSA exam. Upon receipt of training completion Exhibits 4A, 5A & 7A, the COR will submit to the NTO (National Training Office) a request for examination for each contract employee identified. Upon receipt of the examination from NTO the COR will notify the contractor and schedule a date, time and location for the examination. Upon completion the COR will return the examinations to the NTO for scoring. The NTO will notify the COR of test scores who will in turn notify the contractor of the results.

All contract employees must be administered a written examination at the conclusion of their training and successfully pass the examination prior to being hired or re-certified. Each individual will be authorized a total of two (2) attempts in a 90-day period to pass the examination. If, on the second attempt the individual again fails, they will NOT be authorized to re-test for one full year from the date of their last examination.

The written exam questions will be based on the information in the Contract Guard Information Manual. Each question will be multiple choice, 50 questions valued at two points each for a maximum of 100 points and a minimum pass percent of 80 percent or 40 correct answers.

Contract employees must receive a minimum of 80 percent or 40 correct answers to pass the examination. Contract employees will not be authorized to perform work on this contract until they have passed the GSA written exam.

- 10) **GOVERNMENT TRAINING.** The contractor shall ensure that all contract employees receive the Government training listed in Part III, Section J, Exhibit 7. This training will not be waived at any time during this contract.

11) **CONTRACTOR TRAINING.**

The contractor shall ensure all contract employees receive the training listed in Exhibit 4 for the specified subjects and hours. This training will not be waived at any time during the contract. The contractor shall also ensure that exhibit 4 training is conducted at a certified training facility with certified instructors. If the training is to be conducted in-house the contractor must provide to the COR the name and qualifications of the person (s) who will conduct the training. Additionally, the contractor will provide a complete course outline and list of training material to be used. The Government reserves the right to determine if in-house training meets the requirements listed in this contract.

In certain rare circumstances, such as emergencies or significant, unanticipated increases in required services, the CO may temporarily waive the time frames in which training and/or testing must be provided before a Contract employee can work under the Contract. However, all such waivers must be requested in writing by the Contractor, citing the specific reasons why the time frame for training/testing should be temporarily waived, and citing a specific deadline in which the required training/testing will be successfully completed by the Contract employee, not to exceed 120 calendar days. Under no circumstances may the Contractor work any Contract employee under a temporary waiver without the CO's written consent of the waiver request. If the CO grants a temporary waiver for the time frame requested by the Contractor, the Contractor must abide by that time frame and, upon expiration of the temporary waiver deadline date, must either have completed the training/testing requirements or must remove the affected Contract employee(s) from the Contract until such time as the requirements are successfully completed.

**Under no circumstances will the CO permanently waive the training and testing requirement as described in this Section (Section C) for any Contract employee.**

## 12) FIREARMS TRAINING.

The Contractor is responsible for providing 40 hours of firearms training prior to sending the Contract employees to a firing range for a qualification session. At least eight (8) but no more than 16 of the 40 hours should be classroom training, with the remaining 24 – 32 hours being actual training/shooting time on a firing range. **For the purposes of this Contract, the Government requires that each Contract employee who receives firearms training shall fire at least 500 rounds of ammunition during the course of range training.** The cost of the ammunition should be factored into the offering price as it will not otherwise be paid by the Government. The CO will provide the contractor with curricula for both the transitional and basic firearms training courses shortly after Contract award.

Any contract employee who has successfully completed a 40 hour firearms course using a .40 caliber semi-automatic pistol course under a predecessor GSA contract may be exempted from the 40 hours of firearms training, provided the Contractor can furnish adequate proof that such training was successfully completed (e.g., a valid, legible copy of a Training Certificate). The CO shall have the sole discretion to accept or deny proposed exemptions from training based on prior training experience. NOTE: Prior successful training completion by the Contract employee shall not exempt the Contract employee from the annual range qualification requirements.

Unless prohibited by state or local law, all weapons range training and qualifications must be conducted using Trans-II targets only. The targets are inexpensive and are widely and readily available through firearms catalog retailers. The Contractor shall furnish an adequate supply of targets to accomplish employee weapons qualifications as required by this contract and should factor the cost of the targets into the offering prices, as they will not otherwise be paid for by the Government after Contract award.

Successful firearms range qualification by Contract employees as part of a state or local firearms permit/license issuance process shall not be considered an acceptable replacement or substitute for the annual firearms qualification required by this Contract.

An FPS representative will witness the firearms qualification for each Contract employee to ensure that each Contract employee has sufficient knowledge of firearms safety, handling and shooting ability. The Contractor shall be responsible for contacting the COR to schedule range qualifications at a mutually acceptable date and time. Firearms qualifications that are not witnessed by a FPS employee will not be deemed acceptable for the purposes of this Contract.

The Contractor must provide the necessary weapons and ammunition for training and qualifications. **The Contractor shall provide a list of serial numbers of Contractor-provided firearms to be used for qualifications 48 hours prior to scheduled training and qualification to the Training Center.** All Contractor-

provided weapons used for qualifications of Contract employees shall be inspected and approved by an authorized FPS Range Master prior to use on any Government firing range. Ammunition used for firearms qualifications on a Government firing range shall be provided by the Government. No contract employee shall have in their possession any ammunition for firearms at the time of their entrance upon Government property. The Contractor shall be responsible for licenses and permits required for weapons during transit between the employee dispatch point and the Federal Protective Services Division, Testing and Firearms Qualification Center.

There is no limit on the number of times a Contract employee can attempt to requalify on the practical pistol course; however, **under no circumstances whatsoever will the Government permit a Contract employee who has not requalified in a timely manner (over one year from the date of the previous qualification date) to work as an armed guard under this Contract.** The Contractor shall provide any and all training and range time necessary to ensure that their employees can pass the practical pistol course qualifications and should document the employee's file with any and all remedial training given to enable the employee to pass the practical pistol course. The Government shall not be liable for compensating the Contractor for any additional expenses or costs incurred by the Contractor to enable Contract employees to annually requalify on the practical pistol course.

All armed Contract employees, regardless of prior training and certification, must take the 40 hour Firearms Training Course. Those Contract employees who are weapons qualified with a .38 caliber revolver or other semi-automatic pistol shall take a transitional firearms course which emphasizes the differences between the design, features, and handling of a revolver and a semi-automatic weapon. Contract employees who have little or no experience with firearms shall take a 40 hour Basic Firearms course.

Annual firearms requalification does not require specific additional training; rather, it involves the Contract employee's ability to pass the Federal Law Enforcement Training Center practical pistol course (See Section J, Exhibit 8) with a passing score. However, the Contractor shall be liable for ensuring that all Contract employees receive the training or range time necessary to successfully requalify on the practical pistol course on an annual basis, at no additional cost to the Government.

**13) FIRST AID & CPR TRAINING.** CPR training and certification shall be valid for a period of one (1) year. Upon the one-year expiration of the CPR certification, the Contract employee must become re-certified. Recertification training shall be a minimum of 6.5 hours and cover adult, pediatric, and infant CPR procedures. While expressing no preference for a CPR training provider, the Government requires that each CPR course **MUST** provide practical training (e.g., on "dummies") on resuscitation techniques.

First Aid training and certification shall be valid for a period of two (2) years. Upon the two-year expiration of the First Aid certification, the Contract employee must become re-certified. Recertification training shall be a minimum of 2.5 hours.

NO Contract employee shall be permitted to work under this Contract with expired CPR or First Aid certification credentials. Those Contract employees who work with expired credentials will be immediately removed from the Contract upon discovery of the expired credentials and will not be eligible to work until the training is successfully completed and the Contract employee is again certified.

Under no circumstances whatsoever shall the Contractor require the Contract employee to incur the expense of CPR or First Aid training/recertification without providing full remuneration to the employee within fifteen (15) days of the employee's completion of the course. The CO shall report violations of this requirement to the Department of Labor for investigation and may take Contractual action as deemed appropriate.

- 14) **BATON TRAINING.** The contractor shall provide or certify all contract employees in the use of batons. The training shall be in accordance with standard training requirements required by law. The contractor shall reimburse contract employees for certification fees related to this training requirement. The contractor may provide the training in-house with a qualified instructor or reimburse employees who can provide receipts for outside training. The contractor is not required to notify the COR of baton training. The contractor shall provide a photocopy of all baton certifications for all contract employees working on this contract. Contract employees who do not possess valid certificates will be disqualified to work on this contract.
- 15) **SITE TRAINING.** The contractor shall provide contract employee site training prior to each employee working on any site listed in Part III, Section J. The training shall be of sufficient time to ensure the employee is knowledgeable of the following:
  - (a) General information and special orders for the facility.
  - (b) Operational procedures for security & fire protection systems.
  - (c) Emergency procedures identified in the OEP.
- 16) **OSHA TRAINING.** The contractor shall provide contract employees OSHA training as required by 29 CFR 1910.1030, Occupational Exposure to Blood Borne Pathogens as follows: The training shall be in accordance with standard training requirements required by law. The contractor shall reimburse contract employees for certification fees related to this training requirement. The contractor may provide the training in-house with a qualified instructor or reimburse employees who can provide receipts for outside training. The contractor is not required to notify the COR of OSHA training. The contractor shall provide a photocopy of all OSHA certifications



for all contract employees working on this contract. Contract employees who do not possess valid certificates will be disqualified to work on this contract.

- a) Explanation of the blood borne pathogens standard.
- b) How blood borne diseases can be transmitted.
- c) Exposure control plan for incidents regarding blood borne diseases.
- d) Employee hazard recognition.
- e) Ways to prevent exposure.
- f) Required personal protective equipment.
- g) Procedures to follow for emergencies.

#### **17) REFRESHER TRAINING.**

Every year, the Contractor shall conduct 40 hours of refresher training, at no cost to the Government, for each employee, utilizing the contract guard manual for reference purposes. All presentations will be given to increase job proficiency and familiarity with the security requirements of GSA sites. Documentation of refresher training shall be provided to the COR annually, upon completion.

#### **18) QUALITY CONTROL.**

- a) In compliance with the contract clause entitled (See Clause 52.246-4, Inspection of Services, Part II, Section I), the contractor shall provide a quality control plan that contains, as a minimum, the items listed in 18b) to the CO for acceptance not later than the pre-performance conference. The CO will notify the contractor of acceptance or required modifications to the plan before the contract start date. The contractor shall make appropriate modifications and obtain acceptance of the plan by the CO before the contract start date.
- b) The plan shall include:
  - i) A description of the inspection system to cover all services listed on the Performance Requirements Summary (PRS). The description shall include specifics as to the areas to be inspected on both a scheduled and unscheduled basis, frequency of inspection, and the title and organizational placement of the inspectors. Additionally, control procedures for any government-provided keys, radios, vehicles or other government equipment.

- ii) A description of the methods to be used for identifying and preventing defects in the quality of service to be performed.
  - iii) A description of the records to be kept to document inspections and corrective or preventive actions taken.
- c) The records of inspections shall be kept and made available to the COR, when requested, throughout the contract performance period and for the period after contract completion until final settlement of any claims under this contract.

## **19) QUALITY ASSURANCE**

According to the Inspection of Services clause (See FAR Clause 52.246-4, Inspection of Services –Fixed Price) the government will evaluate the contractor's performance under this contract. For those tasks listed on the PRS (Technical Exhibit 1), the COR or evaluators will follow the methods of surveillance specified in this contract. Government personnel will record all surveillance observations. When an observation indicates defective performance, the COR will require the contract manager or representative at the site to initial the observation when conditions permit. The initialing of the observation does not necessarily constitute concurrence with the observation, only acknowledgement that he or she has been made aware of the defective performance. Government surveillance of tasks not listed in the PRS or by methods other than those listed in the PRS (such as provided for by the Inspection of Services clause) may occur during the performance period of this contract. Such surveillance will be done according to standard inspection procedures or other contract provisions. Any action taken by the CO as a result of surveillance will be in accordance with the terms of this contract.

## **20) PERFORMANCE EVALUATION MEETINGS.**

- a) The CO may require the contract manager to meet with the CO, ACO, COR and other government personnel as deemed necessary. The contractor may request a meeting with the CO when he or she believes such a meeting is necessary. Written minutes of any such meetings shall be recorded in the contract and signed by the contract manager and the CO or ACO. If the contractor does not concur with any portion of the minutes, such non-concurrence shall be provided in writing to the CO within 10 calendar days following receipt of the minutes.
- b) The contractor shall provide written notice to the COR five (5) days in advance of any required training to be given on this contract. This notification is so that the government may schedule an inspector to monitor the training under the Inspection of Services clause.

## 21) PHYSICAL SECURITY.

- a) In compliance with the contract clause (See clause 52.246-25. Limitation of Liability, Part II, Section I) the contractor shall be responsible for safeguarding all government property provided for contractor use. At the end of work period, all government facilities equipment and materials shall be secured.

## 22) KEY CONTROL.

The contractor shall establish and implement methods of making sure all keys issued to the contractor by the government are not lost or misplaced and are not used by unauthorized persons. The contractor shall not duplicate any keys issued by the government.

The contractor shall immediately report to the COR or CO any occurrences of lost or duplicated keys.

In the event keys, other than master keys, are lost or duplicated, the contractor will be required, upon written direction of the CO, to re-key or replace the affected lock or locks without cost to the government. The government will however, at its option, replace the affected lock or locks or perform re-keying and deduct the cost of such from the monthly payment due the contractor. If a master key is lost or duplicated, the government shall replace all locks and keys for that system and the total cost deducted from the monthly payment due the contractor.

The contractor shall prohibit the use of keys issued by the government by any persons other than the contractor's employees. Opening of locked areas by contract employees to permit entrance of unauthorized persons or entering unauthorized areas is prohibited.

The contractor shall control access to all government provided lock combinations to preclude unauthorized entry.

## 23) HOURS OF OPERATION.

- a) Normal Hours of Operation. The contractor shall perform the services required in this contract for all site locations and posts listed in Part III, Section J, Exhibit 1.
- b) Holidays. The contractor shall perform the holiday services required in this contract for all site locations and posts listed in Part III, Section J, Exhibit 1.
- c) Emergency or Special Events Services. The contractor shall provide emergency or special event services as required by an authorized ordering official. The contractor shall ensure that additional services are provided within one hour during normal hours of operation and two hours for after normal hours, i.e. evenings, weekends and holidays.

## 24) CONSERVATION OF UTILITIES.

The contractor shall make sure contract employees practice utility conservation. The contractor shall be responsible for operating under conditions that prevent the waste of utilities to include:

- a) Lights shall be used only in areas where work is actually being performed.
- b) Employees shall not adjust mechanical equipment controls for heating, ventilation, and air conditioning systems.
- c) Water faucets or valves shall be turned off when not in use.

## 25) RECORDS.

The contractor shall be responsible for creating, maintaining, and disposing of only those government required records that are specifically cited in the PWS or required by the provisions of a mandatory directive listed in section **Paragraph 30, Applicable Publications and Forms**. If requested by the government, the contractor shall provide the original record, or a reproducible copy of any such record within five working days of receipt of the request.

## 26) GENERAL DEFINITIONS.

- a) Defective Service. A service output that does not meet the standard of performance requirement specified in the contract for that service.
- b) Lot. The total number of potential service outputs in a surveillance period.
- c) Performance Requirement. The performance requirement is that point that divides acceptable and unacceptable performance of a task according to the PRS and the Inspection of Services clause. It is the number of defects or maximum percentage of defects in the lot that is acceptable.
- d) Performance Requirement Summary (PRS). A listing of the service outputs under the contract that are to be evaluated by the COR on a regular basis, the surveillance methods to be used for these outputs, and the performance requirements of the listed outputs.
- e) Quality Assurance. A planned and systematic pattern of all government actions necessary to provide confidence that adequate technical requirements are established; products and services conform to established technical requirements; and satisfactory performance is achieved. For purposes of this manual, quality

assurance refers to actions by the government assurance functions for a contracted service.

- f) Quality Control. Quality control is those actions taken by a contractor to control the production of outputs to ensure that they conform to the contract requirements.
- g) Statistical Random Sampling (SRS). SRS is a sampling method where each service output in a lot has an equal chance of being selected for quality assurance surveillance.
- h) Sample. A sample consists of one or more service outputs drawn from a lot for quality assurance surveillance.
- i) Site Location. A site location is a government or non-government facilities where services are required for this contract. Required service are listed in Part III, Section J, Exhibit 1 and on verbal or written orders placed during emergency and special events.
- j) Contract Inspector (CI). CI's are government employees designated by the COR to perform quality assurance inspections as authorized in the Inspection of Services clause. Contract inspectors consists of Uniformed Federal Protective Police Officers (FPPO), and Physical Security Specialists (PSS) employees but may include other designated personnel.
- k) Agency Technical Representative. Agency Technical Representatives, (ATRs) are government employees of user agencies who have placed orders for required services with the contracting office for services to be performed in their agency assigned space.
- l) Desk Book. The desk book consists of security procedures maintained at each site location to be used by contractor employee, which identifies their duties for the assigned post. The desk book contains four sections consisting of (1) General Procedures (including GSA Form 2580), (2) Special Orders, (3) Special Instructions, (4) Emergency Procedures including telephone lists.
- m) GSA Form 2580. GSA Form 2580 (Guard Post Assignment) are the specific post instructions that shall be followed by all contract employees. The contractor or contract employee shall perform all duties and instructions listed in the guard post assignments unless otherwise instructed by an authorized government contract representative. Except for emergencies no deviations shall be made. GSA Form 2580 may be modified, amended, or revised provided the change has no impact on the contractor's costs. Such changes shall not require a modification to the basic contract. Changes which increase or decrease the total number of man-hours specified; increase or decrease the amount of equipment, supplies, etc; or

otherwise affect the contractor's costs shall only be made by the CO through a written modification to the contract.

- n) Occupant Emergency Plan. The Occupant Emergency Plan (OEP) is an emergency security plan developed by the BSC at each government facility. This plan is to be used during all specified emergencies in conjunction with other emergency procedures.
- o) Building Security Committee. The building security committee (BSC) is the designated agency representatives responsible for developing and administering security procedures for their facilities. The agency head is the Chairman of the BSC who heads up the BSC along with the assistance of the GSA property manager and the federal protective service.
- p) Federal Acquisition Regulation (FAR). The Federal regulation that implements procurement-related statutes and governs Government procurement.
- q) Fixed-Price Contract. A contract where that contractor agrees to deliver supplies or services at the times specified for an agreed upon price that cannot be changed unless the Government modifies the contract.
- r) Offer. A response to a solicitation that, if accepted, would bind the offeror to perform the resultant contract. Responses to invitations for bids (sealed bidding) are offers called "bids" or "sealed bids." Responses to requests for proposals (negotiation) are offers called "proposals."
- s) Performance-Based Contracting. Structuring all aspects of an acquisitions around the purpose of the work to be performed as opposed to either the manner by which the work is to be performed or broad and imprecise statements of work.
- t) Proposal. A response by a prospective contractor to a Request for Proposals issued by the CO in negotiated acquisitions. It is an offer (including technical performance, as well as cost or price terms) that can be accepted by the Government to create a binding contract, either following negotiations or when certain conditions are satisfied.
- u) Proposal Evaluation Factors. Factors against which proposals are evaluated. The RFP must explain these factors and their order of importance.
- v) Request for Proposals (RFP). The Government's invitation (solicitation) to prospective offerors to submit proposals based on the terms and conditions set forth in an RFP.

## 27) GOVERNMENT FURNISHED PROPERTY AND SERVICES.

- a) **General Information**. The government shall provide the facilities, equipment, material and services listed here or in the Technical Exhibit 3.

**b) Government-Furnished Property.**

- i) Government-Furnished Facilities. The government shall furnish or make the available facilities listed in Part III, Section J, Exhibit I. The government shall also furnish additional facilities when placing emergency and special event services within the service area. Government Facilities have been inspected for compliance with the Occupational Safety and Health Act (OSHA). No hazards have been identified for which work-arounds have been established. Should a hazard be subsequently identified, the government will correct OSHA hazards according to government developed and approved plans of abatement taking into account safety and health priorities.
- ii) Government-Furnished Equipment. The government shall provide the contractor equipment listed in Technical Exhibit 3b.
- iii) Equipment Inventory. An inventory of government-furnished equipment must be completed not later than 10 calendar days before start of the contract, within 15 calendar days of the start of any options periods, and not later than 15 calendar days before completion of the contract period (including any option periods). The contractor and the COR or other government representative shall jointly determine the working order and condition of all equipment and document their findings on the inventory. In the event of disagreement between the contractor and the government representative on the working order and condition of equipment, the disagreement shall be treated as a dispute under the contract clause entitled "Disputes".
- iv) Obtaining Replacement of Government-Furnished Equipment. The contractor shall submit request for replacement of government-furnished equipment to the COR for processing. Such requests shall specify the reason for the replacement request.

**c) Government-Furnished Services.** The government shall provide those services listed below for use by the contractor and his or her employees during authorized periods of performance.

- i) Government-Furnished Utilities. The government will provide utilities to the contractor and his or her employees at the site locations where required services are to be provided.
- ii) Telephone Services. The government shall provide access to government telephones where such access is needed to perform official business only. Contract employees shall not use government telephones for personal use and such unauthorized usage shall be charged against the contractor.

- iii) Custodial Service. The government shall provide standard custodial service for all site locations where required services are to be provided in this contract.
  - iv) Refuse Collection. The government shall provide standard refuse collection for all site locations where required services are to be provided in this contract.
  - v) Officer's Desk Book. The government shall provide one desk book for each site location with all applicable sections. The contractor or contract employees are responsible to notifying the government when a site location is missing a desk book or needs updating.
  - vi) Administrative Forms. The government shall provide to the contractor all administrative forms listed in paragraph 30. The contractor or contract employees are responsible for notifying the government when forms are needed.
  - vii) X-ray Equipment. The government shall provide all X-ray equipment at locations by identified security standards. The contract shall be responsible for operating such equipment and safeguarding equipment under the terms of this contract.
  - viii) Metal Detectors. The government shall provide all metal detectors (handheld and walk through) for use at all locations identified by government security standards. The contractor shall be responsible for operating such equipment and safeguarding equipment under the terms of this contract.
  - ix) Portable radios. The government shall provide all portable radios for use at all locations determined necessary by the government. The contractor shall be responsible for operating such equipment and safeguarding under the terms of this contract.
- d) **Use of Government Property**. The contractor shall ensure that government property, including telephones, shall be used for official government business only and in performance of this contract. Additionally, the contractor shall ensure that the contractor or contract employees will not use government property in any manner for personal advantage, business gain, or other personal endeavor.
  - e) **Protection of Government Buildings, Equipment**. The contractor shall in accordance with contract clause (52.237.2. Protection of Government Buildings, Equipment, and Vegetation) listed in Part II, Section I take all reasonable care to avoid damages to government buildings and equipment.
  - f) **Malfunctioning Government Property**. The contractor shall be responsible for **timely** reporting to the COR, the malfunctioning of any government equipment used by the contractor or contract employees. The contractor shall not undertake



the repair of government furnished property. If the contractor does so, he or she shall be liable for all damages and repair costs.

- g) **Safeguarding Government Property.** The Contractor shall take all reasonable precautions, as directed by the Government, or in the absence of such direction, or in accordance with sound industrial practices, to safeguard and protect Government property.

If the work under this Contract requires that the Contract employees have access to confidential or proprietary business, technical, or financial information (property) belonging to the Government or to other private parties performing or seeking to perform work for the Government, the Contractor **shall not** read, photocopy, remove or otherwise appropriate such information for its own use or disclose such information to third parties unless specifically authorized in writing by the CO. Violations of this policy may result in further Contractual actions being taken, up to and all legal remedies at its disposal if the unauthorized use of the information/property is prosecutable under law.

## 28) CONTRACTOR-FURNISHED ITEM AND SERVICES.

- a) **General Information.** Except for those items or services specifically stated in section 27 as government furnished, the contractor shall furnish everything needed to perform this contract according to all its terms.
- i) Sufficient firearms shall be furnished by the Contractor in order to equip each armed guard and supervisor while on duty. Personal weapons shall not be used. **Firearms shall be .40 caliber, semi-automatic, Smith & Wesson Model No. 4046TSW or equal** ). Each firearm (Smith and Wesson 4046TSW or equal must be equipped with the following salient safety features: firing pin block; sear disconnect; and magazine disconnect. If the Contractor proposes to use a brand and model that is "equal," the Contractor must furnish all specifications for the weapon to the CO as part of the technical proposal, in accordance with FAR provision 52.211-6, Brand Name or Equal (Aug 1999) referenced in Section I of this Solicitation/Contract. The CO shall make a determination prior to Contract award as to whether the proposed weapon contains the salient safety features listed above and whether the weapon is "equal". If the weapon proposed is not determined by the CO to be "equal," the Contractor must either propose another alternate "equal" weapon for the CO's review and approval or provide the Smith & Wesson 4046 TSW. The COR is responsible for ensuring the firearms and ammunition furnished to the guards comply with the requirements outlined herein. In the event of a dispute regarding whether firearms meet the requirements, the CO will make the final decision. Appropriate and ample supplies of firearms, upkeep and maintenance equipment (cleaning solvents, lubricating oil, rods, bushes and patches, and other normal maintenance tools) shall be provided by the

Contractor and at the Contractor's expense. Firearms shall be inspected by the Contractor prior to issuance to guards.

- ii) Each firearm shall be inspected daily by the contract employee. Each firearm shall be cleaned and oiled regularly to ensure optimum operating condition.
  - iii) Firearms shall be handled in a safe and prudent manner. Loading and unloading of ammunition and cleaning the firearms shall take place in designated areas only. All weapons and associated ammunition shall be stored in accordance with safeguard standards established by the Government.
  - iv) The Contractor shall provide a list of serial numbers of firearms to be used on the premises to the COR prior to the Contract performance date. The list shall be kept current; any changes shall be documented and forwarded to the COR within one (1) week of the change.
  - v) In the event a firearm is lost, stolen, or replaced, the Contractor shall notify the COR in writing within twenty-four (24) hours of the incident, including the date and time of the incident. The Contractor shall also notify the COR of the serial number for the replacement weapon.
  - vi) Ammunition for authorized firearms shall be provided by the Contractor. **Each guard, entering on duty, including uniformed supervisor(s), shall be issued 10 rounds , plus an additional magazine of 10 rounds, of Smith & Wesson, .40 caliber, 180 grain, Hydra Shock, Jacketed, Hollow Point ammunition or equal ONLY.** If the Contractor proposes to use ammunition that is "equal", the Contractor must furnish all specifications for the ammunition to the CO as part of the technical proposal, in accordance with FAR provision 52.211-6, Brand Name or Equal (Aug 1999) referenced in Section I of this Solicitation/Contract. Ammunition shall be inspected and cleaned daily to ensure its safe and effective use. The Contractor shall NOT use the specified ammunition if it is a violation of law in the location where services are to be provided.
- b) Duty Equipment and Accessories. The contractor shall furnish the following duty equipment in sufficient quantities to equip each contract employee. Contract employees shall not trade off or exchange duty equipment during the course of this contract. Contract employees are not authorized to use personal duty equipment. The contract shall submit to the COR an inventory of equipment issued to each employee as part of the government's quality assurance requirements.
- i) Pistol Belt. The contractor shall provide a duty belt without shoulder straps, to each contract employee working on this contract. The belt shall be similar or equal to a Sam Brown. Nylon belts will be authorized.
  - ii) Holster. The contractor shall provide the type of holster designed for the type of firearm to be used and shall match the duty belt in style. The contractor shall ensure that the holster has a safety back strap. (Level II – Retention Holster)

- iii) Keepers. The contractor shall provide (4) four belt keepers and shall match the duty belt in style.
- iv) Ammunition Cartridge. The contractor shall provide sufficient ammunition cartridges to hold the additional 10 rounds of ammunition issued and shall match the duty belt in style.
- v) Handcuffs. The contractor shall provide (1) one handcuff with carry case and key. The carrying case shall match the duty belt in style.
- vi) Name Plate. The contractor shall provide (2) name plates or tags to each contract employee. The name plate or tag shall have the employee's first initial and last name, i.e. (LAST, F.). The name plates or tags shall be worn on the uniform shirt and outer jacket.
- vii) Breast Badge. The contractor shall provide (1) metal type breast badge (that is in accordance with local and state laws) to each contract employee. Contract employee shall, at all times either on the uniform shirt or outer jacket wear the breast badge.
- viii) Notebook and Pen. The contractor shall ensure that every contract employee has in their possession a notebook and pen at all time while performing on this contract. The contractor shall provide the initial costs of notebooks and pens and contract employees shall be responsible for replacement notebooks and pens.
- ix) Flashlights. The contractor shall furnish flashlights to all locations listed in Part III, Section J, Exhibit 1. The quantity of flashlights shall be equal to the number of posts assigned to each location.
- x) Batons. The contractor shall furnish batons to each contract employee working on this contract. The baton shall be of standard police/security issue and be the same type and style for all employees working on this contract. For example some employees can not carry straight stick batons and some carry PR-24's. All employees must carry the same and must be certified with the type and style in accordance with paragraph 14 of this contract.
- xi) CIP/Pepper Spray. The contractor shall furnish CIP (Chemical Irritant Projectors)/Pepper Spray to those employees assigned to locations listed in Exhibit J-1 that authorize the carrying of Chemical Spray. The chemical spray shall be the type authorized by state and local laws for security officers/guards. All employees authorized to carry chemical spray on duty must carry the same type and must be certified as required by state and local laws. Copies of certifications shall be provided to the COR as part of the required certification.
- xii) Guards shall not possess any unauthorized supplemental or personal equipment, such as privately-owned (e.g., not issued by the Contractor or required by the Contract) firearms, knives, "come alongs", or other such

nonstandard items. Guards who are found to possess such unauthorized equipment while on post shall face disciplinary action, such as forfeiture of the item(s), suspension, or permanent removal from the Contract.

- c) Uniform Requirements. The contractor shall furnish the following uniforms in sufficient quantities to equip each contract employee. Contract employees shall not trade off or be required to exchange uniforms during the course of this contract. The contractor shall submit to the COR an inventory of uniforms issued to each employee as part of the government's quality assurance requirements.
- i) Color and Style. The contractor shall provide uniforms in general use by large security and guard organizations and shall be readily distinguishable from those of local and state law enforcement agencies. The uniforms shall also meet local and state regulations. All contract employees shall wear the same style and color. The contract shall provide the appropriately styled uniform to fit men or woman. The contractor shall provide for review a sample uniform to be worn by contract employees 10 day prior to start of the contract or sooner. The government reserves the right to decline the contractor's choice of uniform if it conflicts with the above standards or government requirements.
  - ii) Uniform Shirts. The contractor shall provide (3) three long and (3) three short sleeve shirts to each contract employee on this contract.
  - iii) Pants or Trousers. The contractor shall provide (3) three pair of pants or trousers to each contract employee on this contract.
  - iv) Necktie. The contractor shall provide (2) two neckties to each contract employee on this contract. Necktie shall be of clip on type for officer safety.
  - v) Patrol Jacket. The contractor shall provide (1) patrol jacket to each contract employee. The jacket shall be of sufficient type and style to wear as an outer coat during cold weather. Wind breakers maybe worn but are at the contractor's expense and will not be accepted as a replacement for the patrol jacket.
  - vi) Baseball Caps or Hats. The wearing of baseball caps or hats are authorized on this contract but will be at the contractor's discretion and expense.
  - vii) Shoes. The contractor shall ensure that all contract employees wear suitable shoes for the kind of work being performed. The typical shoe is a low quarter or high topped lace type with plain toes and standard heels. The contractor is not responsible to provide or the cost of contract employee shoes.
  - viii) Seasonal Uniform Requirements. The contractor shall ensure that all contract employees wear the required shirts during the appropriate seasonal

periods. Unless otherwise authorized by the COR all contract employees are required to wear beginning October 1 through April 30 long sleeve shirts and shall wear short sleeve shirts at all other times.

- ix) Inclement Weather. Contract employees are authorized to wear personal inclement weather clothing, i.e. raincoats, cap covers, overcoats, mittens, etc. as appropriate. All personal inclement weather clothing shall be compatible to the uniform in style.

## 29) SPECIFIC TASKS.

- a) **General Information**. The contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services necessary to perform security guard services except as specified in paragraph 26) as government-furnished property and services.

### (i) Typical Duties.

- (1) Entrance & Exit Control. The contractor shall operate and enforce a system of personnel identification for site locations listed in Part II, Section J, Exhibit 1. The contractor shall provide the degree of control as specified in GSA Form 2580, Guard Post Assignment at each site location identified. Entrance and Exit consists of entry to property, parking lots, facilities and individual agency space.
- (2) Roving Patrols. The contractor shall provide security patrols as specified in the GSA Form 2580 (Guard Post Assignment) for site locations listed in Part II, Section J, Exhibit 1, and take corrective actions to correct security violations.
- (3) Traffic Control. The contract shall provide traffic control (vehicle and pedestrian), control parking, issue violation notices, etc., as specified in GSA Form 2580, Guard Post Assignment at each site location identified.
- (4) Control Issuance and Storage of Keys. The contract shall provide for the receiving, issuing and accountability of all keys issued to all contract employees.
- (5) Security and Fire Systems. The contractor shall provide monitoring and operate building fire alarm, intrusion detection systems and other protection devices or building equipment as specified in GSA Form 2580, Guard Post Assignment at each site location identified.
- (6) Building Systems. The contract shall provide minor operations and record data in connection with the operation of the building, i.e. turning on lights,

fire watch patrols etc. The contractor shall provide these services as specified in GSA Form 2580, Guard Post Assignment or instructions of the COR.

- (7) Building Rules and Regulations. The contractor shall ensure contract employees observe building occupants and visitors for compliance of Title 41 Code of Federal Regulations, section 101-20-3. (41 CFR 101-20.3). The contractor shall ensure contract employees take corrective action for all violations observed in accordance with established procedures and policies.
- (8) Law and Order. The contractor shall ensure that contract employees maintain law and order within the area of assignment and within the limits of their authority as prescribed by Federal, State and Local regulations.
- (9) Lost and Found. The contractor shall receive, receipt for and store found articles as specified in GSA Form 2580, Guard Post Assignment. The contractor shall ensure contract employees initiate the chain of custody procedures by preparing necessary documentation culminating in delivery of the property to the owner or the property custodian as applicable.
- (10) Unauthorized Access. The contractor shall discover and detain persons attempting to gain unauthorized access to the property through independent aggressive patrol or through operation of security systems.
- (11) Hazardous Conditions. The contractor shall immediately report potentially hazardous conditions and items in need of repair, including inoperative lights, leaky faucets, toilet stoppages, broken or slippery floor surfaces, and compile necessary reports. Contractor shall take immediate steps to protect visitors and occupants from the condition.
- (12) Injury and Illness. The contractor shall observe, report, and provide necessary assistance to all persons on government property in the event of an injury or illness. Assistance shall include the giving of First Aid or CPR and providing assistance to responding law enforcement or medical personnel.
- (13) Flying the United States Flag. The contractor at site locations specified in the GSA Form 2580, Guard Post Assignment shall raise and lower the flag of the United States in accordance with applicable procedures and standards.
- (14) Reports and Records. The contractor shall ensure contract employees prepare required reports on accidents, fires, bomb threats, unusual incidents, and unlawful acts. The contract shall ensure that contract employee use the reports forms listed in paragraph 29 and provide the original report to the

COR within 24 hours of the incident. The contractor shall ensure that contract employees initiate independently or as directed preliminary investigation reports and testify in various judicial proceedings on behalf of the government.

- (15) Civil Disturbances. The contractor shall ensure contract employees perform security functions as directed in the event of situations or occurrences (such as civil disturbances, attempts to commit espionage, sabotage, or other criminal acts), that adversely affect the security and safety of the government, its employees, property and the general public.
- (16) Emergencies. The contractor shall in cases of emergency condition requiring immediate attention, ensure contract employees take action to divert from their normal duties to meet the condition and summon appropriate assistance as may be required in the Occupancy Emergency Plan (OEP). The diversion may be for the duration of the emergency or longer as directed by the COR. The contractor shall notify the government of any emergency diversion immediately but no later than within 30 of minutes initiating the diversion of contract employees. No additional cost shall be charged to the government for the diversion. The contractor will not be held accountable for normal daily work that was not performed and which was otherwise scheduled.
- (17) Other Incidents. The contract shall ensure that contract employees in outlying areas or during multiple incidents shall act upon independently as primary security response until law enforcement assistance arrives.
- (18) Work Scheduling Procedures. The contractor shall prepare work schedules for supervisory and for productive contract employees for each site location requiring services and submit to the COR each month for the term of the contract (including options). The contractor where possible shall provide the same contract employee at the same site location on a regular and permanent basis so as not disrupt government services. The contractor shall prepare work schedules on the listed forms in paragraph 29 or an equivalent substitute form approved by the COR.

### **30) APPLICABLE PUBLICATIONS AND FORMS.**

- a) **General Information**. Publication and forms that apply to the PWS are listed below. The publication and forms have been designated as either mandatory or informational. The contractor is obligated to follow those publication and use those forms designated as mandatory to the extent specified in other sections of this PWS. The contractor shall be guided by those publications or use those forms as designated informational to the extent necessary to accomplish requirements in

the PWS. The government at the start of the contract shall provide all publications and forms listed.

**(i) Publications (Mandatory).**

- (1) Contract Guard Information Manual, September 1998  
U.S. General Services Administration, Office of Federal Protective Service
- (2) Rules and Regulations Governing Public Buildings and Grounds  
Title 41 Code of Federal Regulations 101-20.3.
- (3) Public Building Service Handbook of the Federal Protective Service, PBS  
5930.17C.

**(ii) Forms.** The listed below are forms to be used by contract employees who perform duties under this contract. All forms are locally reproduced and provided by the government.

- (1) GSA Form 3155, Offense and Incident report.
- (2) GSA Form 3155, Continuation Sheet.
- (3) GSA Form 3157, Crime analysis.
- (4) GSA Form 1103, Guard Operations Log.
- (5) GSA Form 252, Lost and Found Tag.
- (6) GSA Form 1039, Record of Property Found and Attempt to Contact the Owner.
- (7) GSA Form 139, Guard Sign in & Out Register.
- (8) GSA Form 138, Record of Keys Issued.
- (9) GSA Form 1051, Firearms and Guard Equipment Control Register.
- (10) GSA Form 2820, Contract Inspection Report.
- (11) SF Form 78, Certificate of Medical Examination.
- (12) FD 258, Fingerprint Card.
- (13) GSA Form 176, Statement of Personal History.



(14) GSA Form 1874, Duty Work Schedule.

(15) GSA Form 3527, Contract Guard Qualification Certificate.

(16) GSA Form 3430, Building Service Contractor Work Report.

## TECHNICAL EXHIBITS

### 1) TECHNICAL EXHIBIT 1 - PERFORMANCE REQUIREMENTS SUMMARY (PRS)

#### a) Performance Requirements Summary.

- i) Provide Required Man-hours Specified. The required man-hours are listed in Part III, Section J, Exhibit 1. The Contractor shall be required to staff the required man-hours 100% of the time. The maximum error rate (MER) for the performance requirement is zero (0%). The method of surveillance will be periodic inspection by contract inspectors and agency technical representatives. The maximum payment shall be 100 % for meeting the performance requirement.
- ii) Provide Required Qualified Employees. The qualifications required for Contract employees are listed in paragraph 3 of this contract. The contractor shall provide qualified employees prior to starting work on this contract. All contract employees must meet 100 % of all requirements. The maximum error rate (MER) for the performance requirement is zero (0%). The method of surveillance will be 100% inspection of submitted documents by the COR. The maximum payment shall be 100% for meeting the performance requirement.
- iii) Performance of Required Duties. The Performance requirements are listed in paragraph 29 and GSA Form 2580 of this contract. The contractor shall provide the level of performance that does not jeopardize the safety of the security of Government buildings, property, and persons in or on the property. The maximum error rate (MER) for the performance requirement is zero (0%) for major violations and ten (10%) for minor violations. Major violations is any violation that causes loss or damage to government property of \$1,000.00 and over, injury or loss of life to any person. Minor violations are any violations under \$1,000.00 loss or damage to government property and no injuries to any person. Minor violation shall also include violations of security procedures where there was no loss of property or injuries. The method of surveillance will be periodic inspection by contract inspectors and agency technical representatives. The maximum payment shall be 100% for meeting the performance requirement.
- iv) Provide Required Equipment. The required contract equipment is the equipment listed in paragraph 28) of this contract. The contractor shall provide the required equipment starting work on this contract. All contract employees must meet 100 % of all requirements. The maximum error rate (MER) for the performance requirement is zero (0%). The method of surveillance will be periodic inspection by contract inspectors and agency technical representatives.

The maximum payment shall be 100% for meeting the performance requirement.

**b) GOVERNMENT QUALITY ASSURANCE**

i) Contractor performance will be monitored to determine if it meet the contract standards. A variety of methods may be used.

(1) Statistical random sampling of recurring service outputs using a statistically based sampling procedures.

(2) One hundred percent inspection of the output.

(3) Periodic inspection of the processes of the output.

(4) Customer complaints.

**c) PERFORMANCE EVALUATION**

Performance of a service will be evaluated to determine whether or not it meets the performance requirements of the contract. When the performance requirement is not met, a contract discrepancy report GSA Form 2820 (Contract Inspection Report) will be issued to the contractor by the CO or when delegated the COR. Upon evaluation of the contractor's response to the inspection report for tasks surveyed by random sampling or 100% inspection, the contractor's payment for the month in which the performance in question occurred will be calculated as stated in 1.d, contractor payment. The contractor shall respond to the inspection report and return it to the contracting officer within 10 calendar days of receipt. In the case of inspection reports issued as a result of other methods of surveillance, the CO may take appropriate measures in accordance with the contract clause 52.246-4, Inspection of Services.

**d) CONTRACTOR PAYMENT**

i) For service that meets the performance requirement, the contractor shall be paid the percentage of the monthly contract line item price indicated in the PRS for that service.

(1) If performance of a service fails to meet the performance requirement for a service surveyed by statistical random sampling or 100% inspection; the government will calculate payment as follows.

(a) The maximum contract payment per month for all services is multiplied by the maximum payment percentage for the specific service to determine the maximum payment for acceptable services. This payment

is multiplied by the percentage of sample found acceptable to determine the percentage of the contract price that the contractor will be paid for the specific service. The total number of defectives found, not just those in excess of the reject level are used to determine the percentage of the sample found unacceptable. The percentage of samples found unacceptable subtracted from 100% determines the percentage found acceptable.

- (b) For those services that are performed less frequently than monthly, the payment computation will be determined for the entire surveillance period will be based on the total maximum payment available for the entire surveillance period.
- (c) Any deduction from payment shall be taken from the payment for the month in which the CO makes the determination that deduction is appropriate, regardless of the period in which the performance occurred.

## **2) TECHNICAL EXHIBIT 2 -- REQUIRED REPORTS**

- a) Employee list by name, social security number and service computation date. Updated monthly.
- b) List of firearms to be used on contract by name, serial number, make and model issued to each employee. Updated every two months.
- c) Quality Control Plan. Submitted at pre-performance conference.
- d) List of equipment issued by employee name and type. Submitted with background forms.
- e) List of uniforms issued by employee name and quantities. Submitted with background forms.
- f) GSA Form 1874. Work schedules for each site or equivalent. Submitted monthly.
- g) Record of Training Completed, Exhibits 4A, 5A, 6A, 7A & 8A. Submitted with background forms and when training is given.
- h) Pistol Qualification Record, Exhibit 8. Submitted with background forms and annually.
- i) Building Service Contractor Work Report, Submitted weekly.

**3) TECHNICAL EXHIBIT 3a -- GOVERNMENT FURNISHED FACILITIES**

List of government facilities will be listed in Part III, Section J, Exhibit 1.

**4) TECHNICAL EXHIBIT 3b -- GOVERNMENT-FURNISHED PROPERTY**

List of Government-furnished property will be presented at the Pre-Performance Conference.

## SECTION C

### DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

#### 1) **SCOPE OF WORK.**

The contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services necessary to perform guard services as defined in this Performance Work Statement (PWS), except as specified in Section C, Item 26 as government-furnished property and services. The contractor shall perform to the standards in this contract. The estimated quantities of work are listed in Part III, Section J, Exhibit J-1.

#### 2) **CONTRACTOR PERSONNEL.**

- a) **Contract Manager.** The contractor shall provide a contract manager who shall be responsible for the performance of the work. The contractor shall provide, in writing, the name of this person, and an alternate or alternates, who shall act for the contractor, in his/her absence, to the contracting officer.

The contract manager or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract and to accept notices of deductions, inspection reports, and all other correspondence on behalf of the contractor.

The contract manager or alternates shall be available during normal duty hours within 30 minutes by phone or in person to discuss problem areas. After normal duty hours, the manager or alternate shall be available within 2 hours.

- i) **Qualifications.** A four year course of study leading to a bachelor's degree with a major in any field of study. This position requires a minimum of eight (8) years experience, of which at least five years must be specialized. Specialized experience includes: Project development from inspection to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts or subcontracts of various types and complexity. General experience includes increasing responsibilities in supervision or management.

The contractor shall provide to the COR the name, telephone number and address of the contract manager at time of contract start up.

The **Contract Manager** shall not be performed by an uniformed employee performing productive man-hours under this contract or any other guard contract administered by the GSA.

The contractor shall submit prior to start up a key personnel resume for the contract manager demonstrating they meet the qualifications listed in 2.a.i). The COR will have approval over deciding if the contract manager meets the requirements. The resume shall at a minimum provide the information listed in Part III, Section J, Exhibit 10.

b) **Area Supervisor.** The contractor shall provide an area supervisor who shall be responsible for the day-to-day performance of work for each work site listed in Part III, Section J, Exhibit J-1.

i) **Qualifications.** A two year course of study leading to an associate's degree with a major in any field of study. This position requires a minimum of five years experience, of which at least three years must be specialized. Specialized experience includes: Management of an equal or larger security operation, expertise in the management and control of funds and resources using basic reporting mechanisms, with demonstrated capability in managing multi-task contracts or subcontracts of various types and complexity. General experience includes working in the security and law enforcement fields as a guard or police officer.

The contractor shall provide to the COR the name, telephone number and address of the area supervisor at time of contract start up.

The area supervisor is an uniformed position and must meet all the requirements of a contract employee. This includes uniform, training and certification requirements.

The area supervisor shall insure that all contract employees are properly uniformed and present a professional appearance.

The area supervisor shall insure that all contract employees are properly trained and perform their assigned duties as identified on GSA Form 2580 (Guard Post Assignment Record). Training includes the maintaining of all permits and certifications required in this contract.

The contractor shall submit prior to start up a key personnel resume for the area supervisor demonstrating they meet the qualifications

listed in 2.b.i). The COR will have approval over deciding if the area supervisor meets the requirements. The resume shall at a minimum provide the information listed in Part III, Section J, Exhibit 10.

The **Area Supervisor** shall not perform the duties of a productive contract employee and supervisor at the same times.

3) **CONTRACT EMPLOYEE.**

- a) The contractor shall not employ persons for work on this contract if such employee is considered by the contracting officer to be a potential threat to the health, safety, security, general well-being, or operational mission to any location listed in Part III, Section J, Exhibit J-1. The contractor upon approval from the COR shall issue GSA Form 3527, Contract Guard Qualification Certificate to all contract employees working on this contract. GSA Form 3527 will be provided by the COR upon request.
- b) The contractor shall not employ any person who is an employee of the U.S. Government if employing that person would create a conflict of interest.
- c) The contractor shall employ a minimum number of contract employees to man the productive man-hours listed in Part III, Section J, Exhibit J-1 at all times.
- d) The contractor shall employ a reserve force of at least 10% in order to man the productive man-hours during productive contract employees' breaks, absences, and emergency services or similar situations.
- e) The contractor shall insure the reserve force employees are fully qualified and meet all the requirements of a productive contract employee.
- f) The contractor shall ensure that no contract employee shall work more than 12 hours of productive man-hours on one or more contracts administered by GSA in any 24 hour period unless the work periods are separated by an eight hour non-duty period.
- g) The contractor shall on a regular basis have the same contract employee work the same post on a normal weekly basis, excluding overtime conflicts not authorized in the contract and when the regularly scheduled employee is not available.
- h) The contractor shall notify the COR when a contract employee is to be moved or removed from a productive man-hour location listed in Part III, Section J, Exhibit J-1. Such notification will be made 24 hours prior to a proposed change and must be approved in advance.



- i) The contractor shall ensure that all contract employees are in uniform and properly trained to perform their duties. Additionally, the contractor shall ensure each contract employee is ready to begin work promptly at the start of their shift and shall remain on the post and in full uniform until the end of their shift. The contractor shall also ensure that a replacement contract employee is available to insure that no productive manhours are left vacant or unmanned.
  
- j) The contractor prior to the commencement of working on this contract, shall make and complete all arrangements with the appropriate officials in the City, County, Parish and the State in which the locations are located to ensure each employee has sufficient authority to perform their duties.
  - i) The contractor shall ensure all contract employees have valid state and local permits to perform as an armed and unarmed security guard. The contractor shall provide to the COR a photocopy of all local and state permits for all contract employees working on this contract. At a minimum, the contractor will provide copies of the state firearms and guard permits. Contract employees with expired local and state permits will be determined disqualified to work on this contract until valid certificates or permits are submitted to the COR.
  
  - ii) The contractor shall assume full liability for any act of their employee (s) in the exercise of any such police/security actions taken as part of their authorized authority. Liability includes any actions or in actions taken by their contract employee (s) which may be authorized or not authorized by local, state or federal laws. The contractor further agrees to defend, hold harmless and indemnify the United States of America for any losses, claims, injuries, or demands resulting from the actions of the contractor's employees.
  
- k) The Contractor shall ensure that only employees who meet the following requirements are allowed to work on this contract. Contract employees must possess a high school diploma or equivalency and have two years of experience demonstrating the following:
  - (1) Contract employees must be able to read, write, speak and understand English.
  
  - (2) Contract employees must have the ability and social skills to meet and deal with the general public in a professional manner.
  
  - (3) Contract employees must have the ability to maintain poise and self-control.
  
  - (4) Contract employee must have the ability to construct and write clear, concise, accurate and detailed reports.

(5) Contract employees shall be a minimum of twenty-one (21) years of age. (Age requirements may be waived by the CO for veterans of military service and for active duty military personnel).

(6) Two years of education above the high school level may be substituted in lieu of two years experience requirement.

#### 4) SECURITY REQUIREMENTS.

- a) Non-Classified Contracts. The contractor shall submit to the COR ten days before the starting date, a list of all contract employees by name, social security number and date of birth who are to work on this contract. The contractor will also submit the same information for all replacement contract employees five days prior the employee entering on duty. The type of clearances required on this contract are listed in Part III, Section J, Exhibit 3.

The Government shall have complete control over granting, denying, withholding or termination of clearances for contract employees. The government may, as it deems appropriate, conduct pre-employment backgrounds checks and grant temporary clearances. The granting of a temporary clearance to a contract employee shall not be considered as assurance that a full clearance will follow as a result or condition of the final Contract Suitability Report System (CSRS) determination. The granting of either temporary or full clearances shall in no way prevent, preclude or bar the withdrawal or termination of clearances at any time.

The contractor shall submit to the COR the following background forms for all contract employees prior to working any employee on this contract.

- ii) The contractor shall submit (1) one completed FD 258, Fingerprint Card for each contract employee.
  - iii) The contractor shall submit (1) one completed SF 85, Questionnaire for Non-Sensitive Positions for each contract employee.
  - iv) The contractor shall submit (1) one completed OF 306, Declaration for Federal Employment for each contract employee.
- b) After conducting a National Crime Information Computer (NCIC) check of all contract employees submitted, the COR will make a predetermination within 24 hours if the employee is suitable or unsuitable to work on this contract.
- c) Contract employees who receive a suitable pre-employment will be allowed to start work on this contract pending final determination in the CSRS.

- d) Contract employees who receive a unsuitable pre-employment will not be allowed to work on this contract until a final determination in the CSRS.
- e) Contract employees who receive final CSRS determinations of suitability will be considered cleared to work on this contract and subsequent contracts for a period of two years. At the end of two years, every contract employee will receive a background review by submitting a new background package.
- f) Contract employees who receive final CSRS determinations of unsuitability will be considered to have failed the background check and will not be allowed to work on this contract. Contract employees who receive final determinations of unsuitable may file an appeal by contacting the COR.
- g) The contractor shall submit additional background forms for contract employees who are assigned to work at agency user sites who have deemed that in-house agency security checks are required. The contractor shall have these designated contract employees complete agency security forms and submit forms directly to the user agency making the request. The contractor shall move any contract employee to another site who fails the user agency security check.
- h) At any time, if the contracting officer receives information which calls into question the suitability of any contract employee, the contracting officer may require a new CSRS determination and examination of that employee.
- i) **Domestic Violence.** Title 18, Section 922(g)(9) of the United States Code makes it a federal felony for anyone previously convicted of a misdemeanor crime of domestic violence to possess a firearm or ammunition. **“Misdemeanor crime of domestic violence”** is generally defined as any offense whether or not explicitly described in a statute as a crime of domestic violence which has as its factual basis the use or attempted use of physical force, or the threatened use of a deadly weapon, committed by the victim’s current or former domestic partner, parent or guardian. A person falls under the prohibition of the statute if he or she has ever been convicted of a misdemeanor crime or domestic violence. The term **“convicted”** is generally defined in the statute as excluding anyone whose conviction has been expunged, set aside or has received a pardon. See Part III, Section J, Exhibit 15 for certificate.

**5) HEALTH AND PHYSICAL FITNESS REQUIREMENTS.**

- a) The contractor shall ensure all contract employees who work on this contract meet the health certification requirements listed in 6). The contractor shall document such certification requirements on SF 78, Certificate of Medical Examination, listed in Part III, Section J, Exhibit 11, to the COR prior to any contract employee working on this contract.
- b) Failure to meet any one of the required medical qualifications will disqualify any employee from working on this contract.
- c) Medical certifications will be good for a period of two years after which the contract employee will be required to submit to a new medical. The contractor shall remove any contract employee who at any time fails one of the required medical qualifications or fails under a re-certification.
- d) At any time, if the contracting officer receives information which calls into question the health or physical ability of the contract employee to perform the duties of the position, then the contracting officer may require an updated medical certificate and medical examination for that employee.

**6) MEDICAL REQUIREMENTS.**

- a) Vision. - Binocular vision is required and must not test less than 20/200 (Snellen). Corrected vision must test 20/20 in one (1) eye and 20/40 in the other eye. A contract employee who has undergone a Radial Keratotomy operation to correct his or her distant vision to an acceptable level will not be considered medically qualified to work on this contract. Near vision, corrected or uncorrected, must be sufficient to read Jaegger Type 2 at 14 inches. Ability to distinguish basic as well as shades of color is required, as is normal peripheral vision.
- b) Hearing. - Contract employees must be able to hear the whispered voice at 15 feet with each ear. Using an audiometer for measurement, there should be no loss of 30 or more decibels in each ear at the 500, 1000 and 2000 CPA levels. The use of a hearing aid is permitted however; the hearing aid must provide corrected hearing that meets this standard.
- c) Speech. - Diseases or conditions resulting in indistinct speech patterns are disqualifying.
- d) Extremities & Spine. - Deformities or diseases of the extremities and spine that interfere with the full performance of duties are disqualifying.

- e) Respiratory System. - Any chronic disease or condition affecting the respiratory system which would impair the full performance of duties is disqualifying: e.g., condition that results in reduced pulmonary function, shortness of breath, or painful respiration.
- f) Cardiovascular System. - The following conditions are disqualifying, organic heart disease (compensated or not): hypertension with repeated reading of 160 or over systolic, and 100 and over diastolic: symptomatic peripheral vascular disease: and severe varicose veins.
- g) Gastrointestinal System. - Disease or conditions of the gastrointestinal tract that require rigid diets are disqualifying. Additionally, an ulcer, active within the past year is also disqualifying.
- h) Genitourinary Disorders. - Chronic, symptomatic disease or conditions of the genitourinary tract are disqualifying.
- i) Nervous System. - Must possess emotional and mental stability with no history of a basic personality disorder. A person with a history of epilepsy or convulsive disorder must have been seizure free for the past two- (2) years without medication.
- j) Endocrine System. - Diabetics controlled by diet or insulin must submit a doctor's fitness of work statement.
- k) Hernias. - Inguinal and femoral hernias, with or without the use of a truss, are disqualifying. Other hernias are disqualifying if they interfere with performance of the duties of the position.
- l) Miscellaneous. - Though not mentioned specifically above, any other disease or condition, which interferes with the full performance of duties of the position, is also grounds for medical rejection, including conditions that are temporary..

## 7) **PHYSICAL STANDARDS.**

- a) Physical Demands. - The work requires frequent and prolonged walking, standing, running, sitting and stooping. Occasionally, the individual may be required to subdue violent or potentially violent persons. Physical stamina in all of its forms (mental, climate related, etc.) is a basic requirement of this position. Any contract employee who cannot meet the physical requirements of the position will not be qualified to work on this contract.
- b) Physical Fitness. - The contractor shall encourage all contract employees to maintain a fitness program. Physical well being of the employees will assure the

ability to tolerate the stress associated with type of employment and will increase physical readiness in cases of emergency.

- c) Weight. - The contractor shall ensure that all contract employees are proportioned in height and weight, in accordance with standard medical charts.

**8) EMPLOYEE TRAINING.**

The contractor shall ensure that all contract employees meet all training requirements listed in this contract. Failure to meet any one or all of the training requirements will result in the determination that the contract employee is not qualified to work on this contract. The contractor upon discovery or notification by the government shall remove such contract employee from this contract until such time they are fully trained per the standards in this contract.

The contractor shall provide full pay to all employees while in a training status as well as reimbursement for fees associated with the required training. For instances where employees pay fees out of their own pocket the contractor will provide reimbursement upon presentation of a valid receipt and the receipt presented is determined to be associated with the required training.

The contractor shall provide the training facility locations or costs for a facility when a facility is necessary to provide the required training. Additionally, the contractor is required to pay for any and all instructors when the training is performed outside his or her company.

The contractor shall submit completion of training form for each contract employee working on this contract. The form shall be submitted on the form listed in Part III, Section J, Exhibit 8.

**9) GSA WRITTEN TEST.**

The contractor shall in accordance with the National Contract Guard Examination Program Policy and Guidelines dated 11 May 1999, shall prior to employing any contract employee ensure that they have passed the GSA written examination administered by the Government. Upon completion of Exhibit 4 and 5 training the contractor shall submit to the COR Exhibit 7 certifying that each contract employee is ready for the GSA exam. Upon receipt of training completion Exhibit 7, the COR will submit to the NTO (National Training Office) a request for examination for each contract employee identified. Upon receipt of the examination from NTO the COR will notify the contractor and schedule a date, time and location for the examination. Upon completion the COR will return the examinations to the NTO for scoring. The NTO will notify the COR of test scores who will in turn notify the contractor of the results.

All contract employees must be administered a written examination at the conclusion of their training and successfully pass the examination prior to being hired or re-certified. Each individual will be authorized a total of two (2) attempts in a 90-day period to pass the examination. If, on the second attempt the individual again fails, they will NOT be authorized to re-test for one full year from the date of their last examination.

The written exam questions will be based on the information in the Contract Guard Information Manual. Each question will be multiple choice, 50 questions valued at two points each for a maximum of 100 points and a minimum pass percent of 80 percent or 40 correct answers.

Contract employees must receive a minimum of 80 percent or 40 correct answers to pass the examination. Contract employees will not be authorized to perform work on this contract until they have passed the GSA written exam.

- 10) **GOVERNMENT TRAINING.** The contractor shall ensure that all contract employees receive the Government training listed in Part III, Section J, Exhibit 4. This training will not be waived at any time during this contract.

11) **CONTRACTOR TRAINING.**

The contractor shall ensure all contract employees receive the training listed in Exhibit 5 for the specified subjects and hours. This training will not be waived at any time during the contract. The contractor shall also ensure that exhibit 5 training is conducted at a certified training facility with certified instructors. If the training is to be conducted in-house the contractor must provide to the COR the name and qualifications of the person (s) who will conduct the training. Additionally, the contractor will provide a complete course outline and list of training material to be used. The Government reserves the right to determine if in-house training meets the requirements listed in this contract.

12) **FIREARMS TRAINING.**

The contractor shall provide firearms training to all contract employees who will be assigned to armed posts, including area supervisors whom work on this contract. The training course shall be the course listed in Part III, Section J, Exhibit 6.

The training will be conducted at a certified firearm training facility by certified instructors. If the contractor is to use in-house instructor (s) he or she must submit the name and qualification of the instructor to the COR for approval.

The contractor shall provide the cost of the training site and shall pay all fees or dues associated with the firearms training required in this contract.

The contractor shall ensure all contract employees receive one hour of classroom instruction prior to range qualifications. The instruction shall consist of the safe handling of firearms and USE OF FORCE. Specifically, training shall consist of the following:

- a) Loading & unloading the weapon.
- b) Cocking the weapon single action.
- c) Rendering the weapon safe with a live round in the chamber.
- d) Safety procedures while on a Range.

Firearms qualification will be valid for a period of one (1) year from the date of qualification. Failure to maintain current qualification will result in the determination that the employee is not qualified to work on this contract.

The contractor shall ensure that all contract employees' firearm qualifications and training shall be with the weapons and ammunition specified in paragraph 27. The use of personally owned weapons and ammunition will not be authorized for carrying or qualification on this contract.

The contractor shall submit qualification scores to the COR for all contract employees qualifications. The contractor shall submit the scores on GSA Form 2790, Pistol Qualification Record, listed in Part III, Section J, Exhibit 9.

- 13) **FIRST AID & CPR TRAINING.** The contract shall provide for or certify all contract employees in the use of Standard First Aid and CPR. The contractor shall reimburse contract employees for certification fees related to this training requirement. The contractor may provide the training in-house with a qualified instructor or reimburse employees who can provide receipts for outside training. The contractor is not required to notify the COR of re-qualification for First Aid and CPR training. The contractor shall provide a photocopy of all First Aid and CPR cards to the COR for all contract employees working on this contract. Contract employees who do not possess valid certificates will be disqualified to work on this contract.
- 14) **BATON TRAINING.** The contractor shall provide or certify all contract employees in the use of batons. The training shall be in accordance with standard training requirements required by law. The contractor shall reimburse contract employees for certification fees related to this training requirement. The contractor may provide the training in-house with a qualified instructor or reimburse employees who can provide receipts for outside training. The contractor is not required to notify the COR of baton training. The contractor shall provide a photocopy of all baton certifications for all contract employees working on this contract. Contract employees who do not possess valid certificates will be disqualified to work on this contract.



**15) SITE TRAINING.** The contractor shall provide contract employee site training prior to each employee working on any site listed in Part III, Section J. The training shall be of sufficient time to ensure the employee is knowledgeable of the following:

- (a) General information and special orders for the facility.
- (b) Operational procedures for security & fire protection systems.
- (c) Emergency procedures identified in the OEP.

**16) OSHA TRAINING.** The contractor shall provide contract employees OSHA training as required by 29 CFR 1910.1030, Occupational Exposure to Blood Borne Pathogens as follows: The training shall be in accordance with standard training requirements required by law. The contractor shall reimburse contract employees for certification fees related to this training requirement. The contractor may provide the training in-house with a qualified instructor or reimburse employees who can provide receipts for outside training. The contractor is not required to notify the COR of OSHA training. The contractor shall provide a photocopy of all OSHA certifications for all contract employees working on this contract. Contract employees who do not possess valid certificates will be disqualified to work on this contract.

- a) Explanation of the blood borne pathogens standard.
- b) How blood borne diseases can be transmitted.
- c) Exposure control plan for incidents regarding blood borne diseases.
- d) Employee hazard recognition.
- e) Ways to prevent exposure..
- f) Required personal protective equipment.
- g) Procedures to follow for emergencies.

**17) REFRESHER TRAINING.**

Every year, the Contractor shall conduct 40 hours of refresher training, at no cost to the Government, for each employee, utilizing the contract guard manual for reference purposes. All presentations will be given to increase job proficiency and familiarity with the security requirements of GSA sites. Documentation of refresher training shall be provided to the COR annually, upon completion.

## 18) QUALITY CONTROL.

- a) In compliance with the contract clause entitled (See Clause 52.246-4, Inspection of Services, Part II, Section I), the contractor shall provide a quality control plan that contains, as a minimum, the items listed in 17b) to the CO for acceptance not later than the pre-performance conference. The CO will notify the contractor of acceptance or required modifications to the plan before the contract start date. The contractor shall make appropriate modifications and obtain acceptance of the plan by the CO before the contract start date.
- b) The plan shall include:
  - i) A description of the inspection system to cover all services listed on the Performance Requirements Summary (PRS). The description shall include specifics as to the areas to be inspected on both a scheduled and unscheduled basis, frequency of inspection, and the title and organizational placement of the inspectors. Additionally, control procedures for any government-provided keys, radios, vehicles or other government equipment.
  - ii) A description of the methods to be used for identifying and preventing defects in the quality of service to be performed.
  - iii) A description of the records to be kept to document inspections and corrective or preventive actions taken.
- c) The records of inspections shall be kept and made available to the COR, when requested, throughout the contract performance period and for the period after contract completion until final settlement of any claims under this contract.

## 19) QUALITY ASSURANCE

According to the Inspection of Services clause (See FAR Clause 52.246-4, Inspection of Services –Fixed Price) the government will evaluate the contractor's performance under this contract. For those tasks listed on the PRS (Technical Exhibit 1), the COR or evaluators will follow the methods of surveillance specified in this contract. Government personnel will record all surveillance observations. When an observation indicates defective performance, the COR will require the contract manager or representative at the site to initial the observation when conditions permit. The initialing of the observation does not necessarily constitute concurrence with the observation, only acknowledgement that he or she has been made aware of the defective performance. Government surveillance of tasks not listed in the PRS or by methods other than those listed in the PRS (such as provided for by the Inspection of Services clause) may occur during the performance period of this contract. Such surveillance will be done according to standard inspection procedures or other

contract provisions. Any action taken by the CO as a result of surveillance will be in accordance with the terms of this contract.

## **20) PERFORMANCE EVALUATION MEETINGS.**

- a) The CO may require the contract manager to meet with the CO, ACO, COR and other government personnel as deemed necessary. The contractor may request a meeting with the CO when he or she believes such a meeting is necessary. Written minutes of any such meetings shall be recorded in the contract and signed by the contract manager and the CO or ACO. If the contractor does not concur with any portion of the minutes, such non-concurrence shall be provided in writing to the CO within 10 calendar days following receipt of the minutes.
- b) The contractor shall provide written notice to the COR five (5) days in advance of any required training to be given on this contract. This notification is so that the government may schedule an inspector to monitor the training under the Inspection of Services clause.

## **21) PHYSICAL SECURITY.**

- a) In compliance with the contract clause (See clause 52.246-25. Limitation of Liability, Part II, Section I) the contractor shall be responsible for safeguarding all government property provided for contractor use. At the end of work period, all government facilities equipment and materials shall be secured.

## **22) KEY CONTROL.**

The contractor shall establish and implement methods of making sure all keys issued to the contractor by the government are not lost or misplaced and are not used by unauthorized persons. The contractor shall not duplicate any keys issued by the government.

The contractor shall immediately report to the COR or CO any occurrences of lost or duplicated keys.

In the event keys, other than master keys, are lost or duplicated, the contractor will be required, upon written direction of the CO, to re-key or replace the affected lock or locks without cost to the government. The government will however, at its option, replace the affected lock or locks or perform re-keying and deduct the cost of such from the monthly payment due the contractor. If a master key is lost or duplicated, the government shall replace all locks and keys for that system and the total cost deducted from the monthly payment due the contractor.

The contractor shall prohibit the use of keys issued by the government by any persons other than the contractor's employees. Opening of locked areas by contract

employees to permit entrance of unauthorized persons or entering unauthorized areas is prohibited.

The contractor shall control access to all government provided lock combinations to preclude unauthorized entry.

### 23) HOURS OF OPERATION.

- a) Normal Hours of Operation. The contractor shall perform the services required in this contract for all site locations and posts listed in Part III, Section J, Exhibit 1.
- b) Holidays. The contractor shall perform the holiday services required in this contract for all site locations and posts listed in Part III, Section J, Exhibit 1.
- c) Emergency or Special Events Services. The contractor shall provide emergency or special event services as required by an authorized ordering official. The contractor shall ensure that additional services are provided within one hour during normal hours of operation and two hours for after normal hours, i.e. evenings, weekends and holidays.

### 24) CONSERVATION OF UTILITIES.

The contractor shall make sure contract employees practice utility conservation. The contractor shall be responsible for operating under conditions that prevent the waste of utilities to include:

- a) Lights shall be used only in areas where work is actually being performed.
- b) Employees shall not adjust mechanical equipment controls for heating, ventilation, and air conditioning systems.
- c) Water faucets or valves shall be turned off when not in use.

### 25) RECORDS.

The contractor shall be responsible for creating, maintaining, and disposing of only those government required records that are specifically cited in the PWS or required by the provisions of a mandatory directive listed in section **Paragraph 29, Applicable Publications and Forms.** If requested by the government, the contractor shall provide the original record, or a reproducible copy of any such record within five working days of receipt of the request.

## 26) GENERAL DEFINITIONS.

- a) Defective Service. A service output that does not meet the standard of performance requirement specified in the contract for that service.
- b) Lot. The total number of potential service outputs in a surveillance period.
- c) Performance Requirement. The performance requirement is that point that divides acceptable and unacceptable performance of a task according to the PRS and the Inspection of Services clause. It is the number of defects or maximum percentage of defects in the lot that is acceptable.
- d) Performance Requirement Summary (PRS). A listing of the service outputs under the contract that are to be evaluated by the COR on a regular basis, the surveillance methods to be used for these outputs, and the performance requirements of the listed outputs.
- e) Quality Assurance. A planned and systematic pattern of all government actions necessary to provide confidence that adequate technical requirements are established; products and services conform to established technical requirements; and satisfactory performance is achieved. For purposes of this manual, quality assurance refers to actions by the government assurance functions for a contracted service.
- f) Quality Control. Quality control is those actions taken by a contractor to control the production of outputs to ensure that they conform to the contract requirements.
- g) Statistical Random Sampling (SRS). SRS is a sampling method where each service output in a lot has an equal chance of being selected for quality assurance surveillance.
- h) Sample. A sample consists of one or more service outputs drawn from a lot for quality assurance surveillance.
- i) Site Location. A site location is a government or non-government facilities where services are required for this contract. Required service are listed in Part III, Section J, Exhibit 1 and on verbal or written orders placed during emergency and special events.
- j) Contract Inspector (CI). CI's are government employees designated by the COR to perform quality assurance inspections as authorized in the Inspection of Services clause. Contract inspectors consists of Uniformed Federal Protective Police Officers (FPPO), and Physical Security Specialists (PSS) employees but may include other designated personnel.

- k) Agency Technical Representative. Agency Technical Representatives, (ATRs) are government employees of user agencies who have placed orders for required services with the contracting office for services to be performed in their agency assigned space.
- l) Desk Book. The desk book consists of security procedures maintained at each site location to be used by contractor employee, which identifies their duties for the assigned post. The desk book contains four sections consisting of (1) General Procedures (including GSA Form 2580), (2) Special Orders, (3) Special Instructions, (4) Emergency Procedures including telephone lists.
- m) GSA Form 2580. GSA Form 2580 (Guard Post Assignment) are the specific post instructions that shall be followed by all contract employees. The contractor or contract employee shall perform all duties and instructions listed in the guard post assignments unless otherwise instructed by an authorized government contract representative. Except for emergencies no deviations shall be made. GSA Form 2580 may be modified, amended, or revised provided the change has no impact on the contractor's costs. Such changes shall not require a modification to the basic contract. Changes which increase or decrease the total number of man-hours specified; increase or decrease the amount of equipment, supplies, etc; or otherwise affect the contractor's costs shall only be made by the CO through a written modification to the contract.
- n) Occupant Emergency Plan. The Occupant Emergency Plan (OEP) is an emergency security plan developed by the BSC at each government facility. This plan is to be used during all specified emergencies in conjunction with other emergency procedures.
- o) Building Security Committee. The building security committee (BSC) is the designated agency representatives responsible for developing and administering security procedures for their facilities. The agency head is the Chairman of the BSC who heads up the BSC along with the assistance of the GSA property manager and the federal protective service.
- p) Federal Acquisition Regulation (FAR). The Federal regulation that implements procurement-related statutes and governs Government procurement.
- q) Fixed-Price Contract. A contract where that contractor agrees to deliver supplies or services at the times specified for an agreed upon price that cannot be changed unless the Government modifies the contract.
- r) Offer. A response to a solicitation that, if accepted, would bind the offeror to perform the resultant contract. Responses to invitations for bids (sealed bidding) are offers called "bids" or "sealed bids." Responses to requests for proposals (negotiation) are offers called "proposals."

- s) Performance-Based Contracting. Structuring all aspects of an acquisitions around the purpose of the work to be performed as opposed to either the manner by which the work is to be performed or broad and imprecise statements of work.
- t) Proposal. A response by a prospective contractor to a Request for Proposals issued by the CO in negotiated acquisitions. It is an offer (including technical performance, as well as cost or price terms) that can be accepted by the Government to create a binding contract, either following negotiations or when certain conditions are satisfied.
- u) Proposal Evaluation Factors. Factors against which proposals are evaluated. The RFP must explain these factors and their order of importance.
- v) Request for Proposals (RFP). The Government's invitation (solicitation) to prospective offerors to submit proposals based on the terms and conditions set forth in an RFP.

## 26) GOVERNMENT FURNISHED PROPERTY AND SERVICES.

- a) **General Information**. The government shall provide the facilities, equipment, material and services listed here or in the Technical Exhibit 3.
- b) **Government-Furnished Property**.
  - i) Government-Furnished Facilities. The government shall furnish or make the available facilities listed in Part III, Section J, Exhibit 1. The government shall also furnish additional facilities when placing emergency and special event services within the service area. Government Facilities have been inspected for compliance with the Occupational Safety and Health Act (OSHA). No hazards have been identified for which work-arounds have been established. Should a hazard be subsequently identified, the government will correct OSHA hazards according to government developed and approved plans of abatement taking into account safety and health priorities.
  - ii) Government-Furnished Equipment. The government shall provide the contractor equipment listed in Technical Exhibit 3b.
  - iii) Equipment Inventory. An inventory of government-furnished equipment must be completed not later than 10 calendar days before start of the contract, within 15 calendar days of the start of any options periods, and not later than 15 calendar days before completion of the contract period (including any option periods). The contractor and the COR or other government representative shall jointly determine the working order and condition of all equipment and document their findings on the inventory. In the event of

disagreement between the contractor and the government representative on the working order and condition of equipment, the disagreement shall be treated as a dispute under the contract clause entitled "Disputes".

- iv) Obtaining Replacement of Government-Furnished Equipment. The contractor shall submit request for replacement of government-furnished equipment to the COR for processing. Such requests shall specify the reason for the replacement request.
- c) **Government-Furnished Services.** The government shall provide those services listed below for use by the contractor and his or her employees during authorized periods of performance.
  - i) Government-Furnished Utilities. The government will provide utilities to the contractor and his or her employees at the site locations where required services are to be provided.
  - ii) Telephone Services. The government shall provide access to government telephones where such access is needed to perform official business only. Contract employees shall not use government telephones for personal use and such unauthorized usage shall be charged against the contractor.
  - iii) Custodial Service. The government shall provide standard custodial service for all site locations where required services are to be provided in this contract.
  - iv) Refuse Collection. The government shall provide standard refuse collection for all site locations where required services are to be provided in this contract.
  - v) Officer's Desk Book. The government shall provide one desk book for each site location with all applicable sections. The contractor or contract employees are responsible to notifying the government when a site location is missing a desk book or needs updating.
  - vi) Administrative Forms. The government shall provide to the contractor all administrative forms listed in paragraph 29. The contractor or contract employees are responsible for notifying the government when forms are needed.
  - vii) X-ray Equipment. The government shall provide all X-ray equipment at locations by identified security standards. The contract shall be responsible for operating such equipment and safeguarding equipment under the terms of this contract.
  - viii) Metal Detectors. The government shall provide all metal detectors (handheld and walk through) for use at all locations identified by government



security standards. The contractor shall be responsible for operating such equipment and safeguarding equipment under the terms of this contract.

- ix) **Portable radios.** The government shall provide all portable radios for use at all locations determined necessary by the government. The contractor shall be responsible for operating such equipment and safeguarding under the terms of this contract.
- d) **Use of Government Property.** The contractor shall ensure that government property, including telephones, shall be used for official government business only and in performance of this contract. Additionally, the contractor shall ensure that the contractor or contract employees will not use government property in any manner for personal advantage, business gain, or other personal endeavor.
- e) **Protection of Government Buildings, Equipment.** The contractor shall in accordance with contract clause (52.237.2. Protection of Government Buildings, Equipment, and Vegetation) listed in Part II, Section I take all reasonable care to avoid damages to government buildings and equipment.
- f) **Malfunctioning Government Property.** The contractor shall be responsible for **timely** reporting to the COR, the malfunctioning of any government equipment used by the contractor or contract employees. The contractor shall not undertake the repair of government furnished property. If the contractor does so, he or she shall be liable for all damages and repair costs.

## 27) CONTRACTOR-FURNISHED ITEM AND SERVICES.

- a) **General Information.** Except for those items or services specifically stated in section 26 as government furnished, the contractor shall furnish everything needed to perform this contract according to all its terms.
- i) **Firearms and Ammunition.** The contractor shall furnish firearms in sufficient quantities to equip each contract employee. Contract employees shall not trade off or exchange firearms during the course of this contract.
  - (1) **Type of Firearms.** The contractor shall provide the type of firearm described as; a 357 caliber, four inch barrel, with adjustable sites, with the capability of firing 110-grain semi-jacketed hollow point (+P) ammunition. No other type firearm will be accepted for use on this contract. All firearms shall be the sole ownership of the contractor and specifically shall not be leased from contract employees.
  - (2) **Ammunition.** The contractor shall provide 110-grain semi-jacketed hollow point (+P) ammunition for use on this contract. The contractor shall issue to each contract employees authorized to be armed a minimum of 18 rounds to

be carried while on duty. Six rounds shall be carried in the firearm with the additional 12 rounds stored on their duty belt. Officers may carry more than the required 18 rounds however, all ammunition must be the sole property of the contractor and must have been issued and approved by the contractor.

- ii) The contractor shall provide, within 10 days after contract start up, a complete list of firearms to be used on this contract. The list shall show who the firearm is issued to by name, the serial number of the firearm, and the make and model of the firearm to the COR. The contractor shall provide an updated list every two months during the life of the contract.
- b) Duty Equipment and Accessories. The contractor shall furnish the following duty equipment in sufficient quantities to equip each contract employee. Contract employees shall not trade off or exchange duty equipment during the course of this contract. Contract employees are not authorized to use personal duty equipment. The contract shall submit to the COR an inventory of equipment issued to each employee as part of the government's quality assurance requirements.
- i) Pistol Belt. The contractor shall provide a duty belt without shoulder straps, to each contract employee working on this contract. The belt shall be similar or equal to a Sam Brown. Nylon belts will be authorized.
  - ii) Holster. The contractor shall provide the type of holster designed for the type of firearm to be used and shall match the duty belt in style. The contractor shall ensure that the holster has a safety back strap.
  - iii) Keepers. The contractor shall provide (4) four belt keepers and shall match the duty belt in style.
  - iv) Ammunition Cartridge. The contractor shall provide sufficient ammunition cartridges to hold the additional 12 rounds of ammunition issued and shall match the duty belt in style.
  - v) Handcuffs. The contractor shall provide (1) one handcuff with carry case and key. The carrying case shall match the duty belt in style.
  - vi) Name Plate. The contractor shall provide (2) name plates or tags to each contract employee. The name plate or tag shall have the employee's first initial and last name, i.e. (LAST, F.). The name plates or tags shall be worn on the uniform shirt and outer jacket.
  - vii) Breast Badge. The contractor shall provide (1) metal type breast badge (that is in accordance with local and state laws) to each contract employee. Contract

employee shall, at all times either on the uniform shirt or outer jacket wear the breast badge.

- viii) Notebook and Pen. The contractor shall ensure that every contract employee has in their possession a notebook and pen at all time while performing on this contract. The contractor shall provide the initial costs of notebooks and pens and contract employees shall be responsible for replacement notebooks and pens.
- ix) Flashlights. The contractor shall furnish flashlights to all locations listed in Part III, Section J, Exhibit 1. The quantity of flashlights shall be equal to the number of posts assigned to each location.
- x) Batons. The contractor shall furnish batons to each contract employee working on this contract. The baton shall be of standard police/security issue and be the same type and style for all employees working on this contract. For example some employees can not carry straight stick batons and some carry PR-24's. All employees must carry the same and must be certified with the type and style in accordance with paragraph 14 of this contract.
- xi) The contractor shall ensure that no contract employee carries, uses or has in their possession any unauthorized supplemental security/police equipment. Supplemental equipment is chemical agent, firearms, ammunition, knives, "come-along", batons, sap gloves, or other non-authorized equipment not listed in this contract.
- c) Uniform Requirements. The contractor shall furnish the following uniforms in sufficient quantities to equip each contract employee. Contract employees shall not trade off or be required to exchange uniforms during the course of this contract. The contractor shall submit to the COR an inventory of uniforms issued to each employee as part of the government's quality assurance requirements.
  - i) Color and Style. The contractor shall provide uniforms in general use by large security and guard organizations and shall be readily distinguishable from those of local and state law enforcement agencies. The uniforms shall also meet local and state regulations. All contract employees shall wear the same style and color. The contract shall provide the appropriately styled uniform to fit men or woman. The contractor shall provide for review a sample uniform to be worn by contract employees 10 day prior to start of the contract or sooner. The government reserves the right to decline the contractor's choice of uniform if it conflicts with the above standards or government requirements.
  - ii) Uniform Shirts. The contractor shall provide (3) three long and (3) three short sleeve shirts to each contract employee on this contract.

- iii) Pants or Trousers. The contractor shall provide (3) three pair of pants or trousers to each contract employee on this contract.
- iv) Necktie. The contractor shall provide (2) two neckties to each contract employee on this contract. Necktie shall be of clip on type for officer safety.
- v) Patrol Jacket. The contractor shall provide (1) patrol jacket to each contract employee. The jacket shall be of sufficient type and style to wear as an outer coat during cold weather. Wind breakers maybe worn but are at the contractor's expense and will not be accepted as a replacement for the patrol jacket.
- vi) Baseball Caps or Hats. The wearing of baseball caps or hats are authorized on this contract but will be at the contractor's discretion and expense.
- vii) Shoes. The contractor shall ensure that all contract employees wear suitable shoes for the kind of work being performed. The typical shoe is a low quarter or high topped lace type with plain toes and standard heels. The contractor is not responsible to provide or the cost of contract employee shoes.
- viii) Seasonal Uniform Requirements. The contractor shall ensure that all contract employees wear the required shirts during the appropriate seasonal periods. Unless otherwise authorized by the COR all contract employees are required to wear beginning October 1 through April 30 long sleeve shirts and shall wear short sleeve shirts at all other times.
- ix) Inclement Weather. Contract employees are authorized to wear personal inclement weather clothing, i.e. raincoats, cap covers, overcoats, mittens, etc. as appropriate. All personal inclement weather clothing shall be compatible to the uniform in style.

## 28) SPECIFIC TASKS.

- a) **General Information.** The contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services necessary to perform security guard services except as specified in paragraph 26) as government-furnished property and services.
  - (i) **Typical Duties.**
    - (1) Entrance & Exit Control. The contractor shall operate and enforce a system of personnel identification for site locations listed in Part II, Section J, Exhibit 1. The contractor shall provide the degree of control as specified in GSA Form 2580, Guard Post Assignment at each site location identified.

Entrance and Exit consists of entry to property, parking lots, facilities and individual agency space.

- (2) Roving Patrols. The contractor shall provide security patrols as specified in the GSA Form 2580 (Guard Post Assignment) for site locations listed in Part II, Section J, Exhibit 1, and take corrective actions to correct security violations.
- (3) Traffic Control. The contract shall provide traffic control (vehicle and pedestrian), control parking, issue violation notices, etc., as specified in GSA Form 2580, Guard Post Assignment at each site location identified.
- (4) Control Issuance and Storage of Keys. The contract shall provide for the receiving, issuing and accountability of all keys issued to all contract employees.
- (5) Security and Fire Systems. The contractor shall provide monitoring and operate building fire alarm, intrusion detection systems and other protection devices or building equipment as specified in GSA Form 2580, Guard Post Assignment at each site location identified.
- (6) Building Systems. The contract shall provide minor operations and record data in connection with the operation of the building, i.e. turning on lights, fire watch patrols etc. The contractor shall provide these services as specified in GSA Form 2580, Guard Post Assignment or instructions of the COR.
- (7) Building Rules and Regulations. The contractor shall ensure contract employees observe building occupants and visitors for compliance of Title 41 Code of Federal Regulations, section 101-20-3. (41 CFR 101-20.3). The contractor shall ensure contract employees take corrective action for all violations observed in accordance with established procedures and policies.
- (8) Law and Order. The contractor shall ensure that contract employees maintain law and order within the area of assignment and within the limits of their authority as prescribed by Federal, State and Local regulations.
- (9) Lost and Found. The contractor shall receive, receipt for and store found articles as specified in GSA Form 2580, Guard Post Assignment. The contractor shall ensure contract employees initiate the chain of custody procedures by preparing necessary documentation culminating in delivery of the property to the owner or the property custodian as applicable.

- (10) Unauthorized Access. The contractor shall discover and detain persons attempting to gain unauthorized access to the property through independent aggressive patrol or through operation of security systems.
- (11) Hazardous Conditions. The contractor shall immediately report potentially hazardous conditions and items in need of repair, including inoperative lights, leaky faucets, toilet stoppages, broken or slippery floor surfaces, and compile necessary reports. Contractor shall take immediate steps to protect visitors and occupants from the condition.
- (12) Injury and Illness. The contractor shall observe, report, and provide necessary assistance to all persons on government property in the event of an injury or illness. Assistance shall include the giving of First Aid or CPR and providing assistance to responding law enforcement or medical personnel.
- (13) Flying the United States Flag. The contractor at site locations specified in the GSA Form 2580, Guard Post Assignment shall raise and lower the flag of the United States in accordance with applicable procedures and standards.
- (14) Reports and Records. The contractor shall ensure contract employees prepare required reports on accidents, fires, bomb threats, unusual incidents, and unlawful acts. The contract shall ensure that contract employee use the reports forms listed in paragraph 29 and provide the original report to the COR within 24 hours of the incident. The contractor shall ensure that contract employees initiate independently or as directed preliminary investigation reports and testify in various judicial proceedings on behalf of the government.
- (15) Civil Disturbances. The contractor shall ensure contract employees perform security functions as directed in the event of situations or occurrences (such as civil disturbances, attempts to commit espionage, sabotage, or other criminal acts), that adversely affect the security and safety of the government, its employees, property and the general public.
- (16) Emergencies. The contractor shall in cases of emergency condition requiring immediate attention, ensure contract employees take action to divert from their normal duties to meet the condition and summon appropriate assistance as may be required in the Occupancy Emergency Plan (OEP). The diversion may be for the duration of the emergency or longer as directed by the COR. The contractor shall notify the government of any emergency diversion immediately but no later than within 30 of minutes initiating the diversion of contract employees. No additional cost shall be charged to the government for the diversion. The contractor will

not be held accountable for normal daily work that was not performed and which was otherwise scheduled.

- (17) Other Incidents. The contract shall ensure that contract employees in outlying areas or during multiple incidents shall act upon independently as primary security response until law enforcement assistance arrives.
- (18) Work Scheduling Procedures. The contractor shall prepare work schedules for supervisory and for productive contract employees for each site location requiring services and submit to the COR each month for the term of the contract (including options). The contractor where possible shall provide the same contract employee at the same site location on a regular and permanent basis so as not disrupt government services. The contractor shall prepare work schedules on the listed forms in paragraph 29 or an equivalent substitute form approved by the COR.

## 29) APPLICABLE PUBLICATIONS AND FORMS.

- a) **General Information**. Publication and forms that apply to the PWS are listed below. The publication and forms have been designated as either mandatory or informational. The contractor is obligated to follow those publication and use those forms designated as mandatory to the extent specified in other sections of this PWS. The contractor shall be guided by those publications or use those forms as designated informational to the extent necessary to accomplish requirements in the PWS. The government at the start of the contract shall provide all publications and forms listed.

### (i) Publications (Mandatory).

- (1) Contract Guard Information Manual, September 1998  
U.S. General Services Administration, Office of Federal Protective Service
- (2) Rules and Regulations Governing Public Buildings and Grounds  
Title 41 Code of Federal Regulations 101-20.3.
- (3) Public Building Service Handbook of the Federal Protective Service, PBS  
5930.17B.

(ii) **Forms**. The listed below are forms to be used by contract employees who perform duties under this contract. All forms are locally reproduced and provided by the government.

- (1) GSA Form 3155, Offense and Incident report.
- (2) GSA Form 3155, Continuation Sheet.

- (3) GSA Form 3157, Crime analysis.
- (4) GSA Form 1103, Guard Operations Log.
- (5) GSA Form 252, Lost and Found Tag.
- (6) GSA Form 1039, Record of Property Found and Attempt to Contact the Owner.
- (7) GSA Form 139, Guard Sign in & Out Register.
- (8) GSA Form 138, Record of Keys Issued.
- (9) GSA Form 1051, Firearms and Guard Equipment Control Register.
- (10) GSA Form 2820, Contract Inspection Report.
- (11) SF Form 78, Certificate of Medical Examination.
- (12) FD 258, Fingerprint Card.
- (13) SF 85, Questionnaire for Non-Sensitive Positions.
- (14) GSA Form 1874, Duty Work Schedule.
- (15) GSA Form 3527, Contract Guard Qualification Certificate.
- (16) GSA Form 3430, Building Service Contractor Work Report.



## TECHNICAL EXHIBITS

### 1) TECHNICAL EXHIBIT 1 - PERFORMANCE REQUIREMENTS SUMMARY (PRS)

#### a) Performance Requirements Summary.

- i) Provide Required Man-hours Specified. The required man-hours are listed in Part III, Section J, Exhibit 1. The Contractor shall be required to staff the required man-hours 100% of the time. The maximum error rate (MER) for the performance requirement is zero (0%). The method of surveillance will be periodic inspection by contract inspectors and agency technical representatives. The maximum payment shall be 100 % for meeting the performance requirement.
- ii) Provide Required Qualified Employees. The qualifications required for Contract employees are listed in paragraph 3 of this contract. The contractor shall provide qualified employees prior to starting work on this contract. All contract employees must meet 100 % of all requirements. The maximum error rate (MER) for the performance requirement is zero (0%). The method of surveillance will be 100% inspection of submitted documents by the COR. The maximum payment shall be 100% for meeting the performance requirement.
- iii) Performance of Required Duties. The Performance requirements are listed in paragraph 28 of this contract. The contractor shall provide the level of performance that does not jeopardize the safety of the security of Government buildings, property, and persons in or on the property. The maximum error rate (MER) for the performance requirement is zero (0%) for major violations and ten (10%) for minor violations. Major violations is any violation that causes loss or damage to government property of \$1,000.00 and over, injury or loss of life to any person. Minor violations are any violations under \$1,000.00 loss or damage to government property and no injuries to any person. Minor violation shall also include violations of security procedures where there was no loss of property or injuries. The method of surveillance will be periodic inspection by contract inspectors and agency technical representatives. The maximum payment shall be 100% for meeting the performance requirement.
- iv) Provide Required Equipment. The required contract equipment is the equipment listed in paragraph 27) of this contract. The contractor shall provide the required equipment starting work on this contract. All contract employees must meet 100 % of all requirements. The maximum error rate (MER) for the performance requirement is zero (0%). The method of surveillance will be periodic inspection by contract inspectors and agency technical representatives.

The maximum payment shall be 100% for meeting the performance requirement.

**b) GOVERNMENT QUALITY ASSURANCE**

- i) Contractor performance will be monitored to determine if it meet the contract standards. A variety of methods may be used.
  - (1) Statistical random sampling of recurring service outputs using a statistically based sampling procedures.
  - (2) One hundred percent inspection of the output.
  - (3) Periodic inspection of the processes of the output.
  - (4) Customer complaints.

**c) PERFORMANCE EVALUATION**

Performance of a service will be evaluated to determine whether or not it meets the performance requirements of the contract. When the performance requirement is not met, a contract discrepancy report GSA Form 2820 (Contract Inspection Report) will be issued to the contractor by the CO or when delegated the COR. Upon evaluation of the contractor's response to the inspection report for tasks surveyed by random sampling or 100% inspection, the contractor's payment for the month in which the performance in question occurred will be calculated as stated in I.d, contractor payment. The contractor shall respond to the inspection report and return it to the contracting officer within 10 calendar days of receipt. In the case of inspection reports issued as a result of other methods of surveillance, the CO may take appropriate measures in accordance with the contract clause 52.246-4, Inspection of Services.

**d) CONTRACTOR PAYMENT**

- i) For service that meets the performance requirement, the contractor shall be paid the percentage of the monthly contract line item price indicated in the PRS for that service.
  - (1) If performance of a service fails to meet the performance requirement for a service surveyed by statistical random sampling or 100% inspection; the government will calculate payment as follows.
    - (a) The maximum contract payment per month for all services is multiplied by the maximum payment percentage for the specific service to determine the maximum payment for acceptable services. This payment

is multiplied by the percentage of sample found acceptable to determine the percentage of the contract price that the contractor will be paid for the specific service. The total number of defectives found, not just those in excess of the reject level are used to determine the percentage of the sample found unacceptable. The percentage of samples found unacceptable subtracted from 100% determines the percentage found acceptable.

(b) For those services that are performed less frequently than monthly, the payment computation will be determined for the entire surveillance period will be based on the total maximum payment available for the entire surveillance period.

(c) Any deduction from payment shall be taken from the payment for the month in which the CO makes the determination that deduction is appropriate, regardless of the period in which the performance occurred.

## **2) TECHNICAL EXHIBIT 2 — REQUIRED REPORTS**

- a) Employee list by name, social security number and date of birth. Updated monthly.
- b) List of firearms to be used on contract by name, serial number, make and model issued to each employee. Updated every two months.
- c) Quality Control Plan. Submitted at pre-performance conference.
- d) List of equipment issued by employee name and type. Submitted with background forms
- e) List of uniforms issued by employee name and quantities. Submitted with background forms.
- f) GSA Form 1874. Work schedules for each site or equivalent. Submitted monthly.
- g) Record of Training Completed, Exhibit 8. Submitted with background forms and when training is given.
- h) Pistol Qualification Record, Exhibit 9. Submitted with background forms and annually.
- i) Building Service Contractor Work Report, Submitted weekly.

**3) TECHNICAL EXHIBIT 3a --- GOVERNMENT FURNISHED FACILITIES**

List of government facilities will be listed in Part III, Section J, Exhibit 1.

**4) TECHNICAL EXHIBIT 3b --- GOVERNMENT-FURNISHED PROPERTY**

List of Government-furnished property will be presented at the Pre-Performance Conference.

**SECTION D**

**PACKAGING AND MARKING**

## **SECTION D**

### **PACKAGING AND MARKING**

1. **Payment of Postage and Fees.** All postage and fees related to submitting information including, forms, reports, etc., to the Contracting Officer or the Contracting Officer's Representative shall be paid by the Contractor.
  
2. **Marking.** All information submitted to the Contracting Officer or Contracting Officer's Representative shall clearly indicate the Contract Number of the contract for which the information is being submitted.

**SECTION E**  
**INSPECTION AND ACCEPTANCE**

**SECTION E**

**INSPECTION AND ACCEPTANCE**

**1) THE ROLE OF GOVERNMENT PERSONNEL AND RESPONSIBILITY FOR CONTRACT ADMINISTRATION**

- a) **CONTRACTING OFFICER.** The Contracting Officer has the overall responsibility for the administration of this contract. The Contracting Officer alone, without delegation, is authorized to take actions on behalf of the Government to amend, modify or deviate from the contract terms, conditions, requirements, specifications, details and/or delivery schedules. However, he/she may delegate certain other responsibilities to his/her authorized representatives.

General Services Administration  
Federal Protective Service, 9PSS  
Support Services Branch  
450 Golden Gate Avenue, Fifth Fl. East, Rm. 5474  
San Francisco, CA 94102-3434  
Attention: Dessie R. Nelson, (415) 522-3464

- b) **CONTRACTING OFFICER'S REPRESENTATIVE**

**(To Be Determined)**  
Federal Protective Service, (9PSL)  
300 N. Los Angeles Street, Rm. 2335  
Los Angeles, CA 90012

The individual shown above is designated as the Contracting Officer's Representative (COR) to assist the Contracting Officer (CO) in the discharge of his/her responsibilities when he/she is unable to be directly in touch with the contract work. The responsibilities of the COR include, but are not limited to determining the adequacy of performance by the contractor in accordance with the terms and conditions of this contract; acting as the Government's representative in charge of work at the site; ensuring compliance with the contract requirements insofar as the work is concerned; and advising the CO of any factors which may cause delay in the performance of work. **CAUTION: The COR may not re-delegate his or her authority or exceed authority as expressed (and limited) in the letter of designation; or tell the contractor to assign or fire an individual; assignments and terminations of employment are the responsibility of the contractor.**



**2) 52.246-4 Inspection of Services - Fixed Price (August 1996).**

- a) **DEFINITIONS - "Services," as used in this clause, includes services performed, workmanship, and material furnished or utilized in the performance of services.**
  
- b) **The Contractor shall provide and maintain an inspection system acceptable to the Government covering the services under this contract. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the Government during contract performance and for as long afterwards as the contract requires.**
  
- c) **The Government has the right to inspect and test all services called for by the contract, to the extent practicable at all times and places during the term of the contract. The Government shall perform inspections and tests in a manner that will not unduly delay the work.**
  
- d) **If the Government performs inspections or tests on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of these duties.**
  
- e) **If any of the services do not conform with contract requirements, the Government may require the Contractor to perform the services again in conformity with contract requirements, at no increase in contract amount. When the defects in services cannot be corrected by re-performance, the Government may (1) require the Contractor to take necessary action to ensure that future performance conforms to contract requirements and (2) reduce the contract price to reflect the reduced value of the services performed.**
  
- f) **If the Contractor fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with contract requirements, the Government may (1) by contract or otherwise, perform the services and charge to the Contractor any cost incurred by the Government that is directly related to the performance of such service or (2) terminate the contract for default.**

**SECTION F**  
**DELIVERIES OR PERFORMANCE**

---

## SECTION F

### DELIVERIES OR PERFORMANCE

#### 1. PLACE OF PERFORMANCE

The services under this contract shall be performed at any location, building, facility, site, directed by the Government which is located within the geographical boundaries of the established service areas as defined in Section B. For information purposes Part III, Section J contains exhibits of current known locations where guard services are required

#### 2. TERM OF CONTRACT

After award, the successful contractor will be given a written notification of award and shall be contractually bound to perform the services for the period designated by the delivery order, subject to the availability of funds, (see the **GSAR Clause 552.232.77, Availability of Funds (July 1984), Referenced in the Supplemental Contract Clauses – Part II, Section I**), commencing on the date specified in the notice to proceed. **Work under this contract is expected to commence on or about March 01, 2001 through February 28, 2002.**

#### 4. OPTION TO EXTEND THE TERM OF THE CONTRACT

The Government shall have the unilateral option of extending the term of this contract for four (4) consecutive additional periods of 12 months each (see **FAR Clause 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT - SERVICES (MAR 89)**). The same terms and conditions contained in this contract shall apply to each option exercised. Options shall be exercised upon written notification (mailed or otherwise furnished) to the contractor at least thirty (30) calendar days prior to the expiration of the contract. The total duration of this contract, including the exercise of any options, shall not exceed five (5) years.

The exercise of options is a Government prerogative, **not a contractual right on the part of the contractor**. If the Government exercises the option(s) within the prescribed time frames, the contractor shall be bound to perform the services for the option period(s) or be subject to the default provisions of this contract.

#### 5. **GSAR Clause 552.217-71 NOTICE REGARDING OPTION(S) (NOV 1992)**

The General Services Administration (GSA) has included the option to extend the term of this contract in order to demonstrate the value it places on quality performance by providing a mechanism for continuing a contractual relationship with the successful Offeror that performs at a level which meets or exceeds GSA's quality

performance expectations as communicated to the Contractor, in writing, by the Contracting Officer or designated representative. When deciding whether to exercise the option, the Contracting Officer will consider the quality of contractor's past performance under this contract in accordance with 48 CFR 517.207.

**6. PLACEMENT OF ORDERS.**

Unless otherwise authorized by this contract, delivery orders will be prepared on GSA Form 300, Order for Supplies or Services, by the Contracting Officer or his/her designee.

**7. DESIGNATE ORDERING OFFICIALS.**

The Contracting Officer will designate to the contractor in writing and by name, GSA/FPS personnel who shall act as the Contracting Officer's designated ordering officials with delegated responsibility for the placement and administration of delivery orders issued under this contract.

**SECTION G**  
**CONTRACT ADMINISTRATION DATA**

## SECTION G

### CONTRACT ADMINISTRATION DATA

#### 1. PAYMENT - GENERAL

Payment will be made upon satisfactory completion and acceptance of all work items on each GSA Form 300 issued under the contract and upon submission of a proper invoice. GSA's standard payment terms are **net 30 days**. It is the objective of the government to obtain complete and satisfactory performance. Please see **FAR Clause FAR 52.249-8, Default (Fixed Price Supply & Service (APR 84)**, contained in the Supplemental Contract clauses for Building Service Contracts, Part II, Section I of this contract.

Payment **will not** be made for any services that were not authorized by the CO or COR.

Any inquires regarding payment shall be directed to the following:

General Services Administration  
GSA Fund 192  
Accounts Payable Branch, 7BCP  
PO Box 17181  
Fort Worth, Texas 76102

#### 2. INVOICE REQUIREMENTS

(a) Invoices shall be submitted in an original only, unless otherwise specified, to the designated billing office specified in this contract.

(b) Invoices must include the Accounting Control Transaction (ACT) number provided below or on the purchase/delivery order.

Act Number \_\_\_\_\_

(c) In addition to the requirements for a proper invoice specified in the Prompt Payment clause of this contract or purchase/delivery order, the following information or documentation must be submitted with each invoice.

#### 3. BASIC SERVICES

Invoices shall be submitted on the first of each month to:

General Services Administration

GSA Fund 192  
Accounts Payable Branch, 7BCP  
PO Box 17181  
Fort Worth, Texas 76102

#### **4. SHORT TERM**

Invoices of \$2,500.00 or less shall be submitted to:

Mr. John R. Bier  
Federal Protective Service (9PSL)  
300 N. Los Angeles, Room 2335  
Los Angeles, CA 90012

Invoices of \$2,500.00 or more shall be submitted to the address identified in paragraph (1) above and shall reference the contract number, act number, name of building where such services were provided, the dates and number of productive and supervisory hours worked including the hourly rates for each. Also indicate the name of the GSA representative who authorized the additional hours work.

#### **5. 52.232-28 ELECTRONIC FUNDS TRANSFER PAYMENT METHODS (APR 1989)**

Payments under this contract will be made by the Government by electronic funds transfer (through the Treasury Fedline Payment System (FEDLINE)) or the Automated Clearing House (ACH), at the option of the Government. Not later than 14 days after receipt of a notice of award or request from the Contracting Officer or other Government official, the Contractor shall provide information necessary for check payment and/or designate a financial institution for receipt of electronic funds transfer payments. The Contractor shall submit this information to the Contracting Officer or other Government official, as directed.

(a) For payment through FEDLINE, the Contractor shall provide the following information:

(1) Name, address, and telegraphic abbreviation of the financial institution receiving payment (must be the same as the remittance address in the lease or the order).

(2) The American Bankers Association 9-digit identifying number for wire transfers of the financing institution receiving payment if the institution has access to the Federal Reserve Communications System.

(3) Payee's account number at the financial institution where funds are to be transferred.

(4) If the financial institution does not have access to the Federal Reserve Communications System, name, address, and telegraphic abbreviation of the correspondent financial institution through which the financial institution receiving payment obtains wire transfer activity. Provide the telegraphic abbreviation and American Bankers Association identifying number for the correspondent institution.

(b) For payment through ACH, through Contractor shall provide the following information:

(1) Routing transit number of the financial institution receiving payment (same as American Bankers Association identifying number used for FEDLINE).

(2) Number of account to which funds are to be deposited.

(3) Type of depositor account ("C" for checking, "S" for savings).

(4) If the Contractor is a new enrollee to the ACH system, a "Payment Information Form," SF 3881, must be completed before payment can be processed.

(c) In the event the Contractor, during the performance of this contract, elects to designate a different financial institution of the receipt of any payment made using electronic funds transfer procedures, notification of such change and the required information specified above must be received by the appropriate Government official 30 days prior to the date such change is to become effective.

(d) The document furnishing the information required by this paragraph must be dated and contain the signature, title, and telephone number of the Contractor official authorized to provide it, as well as the contractor's name and contract number.

(e) Contractor failure to properly designate a financial institution or to provide appropriate payee bank account information may delay payments of amount otherwise properly due.

#### **6. GSAR Clause 552.232-78 ADJUSTING PAYMENTS (MAY 1989)**

(a) Under the Inspection of Services clause of this contract, payments may be adjusted if any services do not conform with contract requirements. The Contracting Officer or a designated representative will inform the contractor, in writing, of the type and dollar amount of proposed deductions by the 10th workday of the month following the performance period for which the deductions are to be made.

(b) The Contractor may, within 10 working days of receipt of the notification of the proposed deductions present to the Contracting Officer specific reasons why any or all of the proposed deductions are not justified. Reasons must be solidly based and



must provide specific facts that justify reconsideration and/or adjustment of the amount to be deducted. Failure to respond within the 10 day period will be interpreted to mean that the Contractor accepts the deductions proposed.

(c) All or a portion of the final payment may be delayed or withheld until the Contracting Officer makes a final decision on the proposed deductions. If the Contracting Officer determines that any or all of the proposed deductions are warranted, the Contracting Officer shall so notify the Contractor, and adjust payments under the contract accordingly.

#### **7. GSAR Clause 552.232-79 FINAL PAYMENTS (APR 1986)**

Before final payment is made, the Contractor shall furnish the Contracting Officer with a release of all claims against the Government relating to this contract, other than claims in stated amounts that are specifically excepted by the Contractor from the release. If the Contractor's claim to amounts payable under the contract has been assigned under the Assignment of Claims Act of 1940, as amended (31 U.S.C. 3727, 41 U.S.C. 15), a release may also be required of the assignee.

#### **SUSPENSION OF WORK.**

In the event services are not provided or required by the Government because the building(s) is closed due to inclement weather, unanticipated holidays declared by the President, failure of the Congress to appropriate funds, etc., deductions will be computed as follows:

**The deduction will be equal to the number of reduced man-hours multiplied by the applicable contract "per hour" rate; provided however, payment will be made if payment to employees for such holidays is required in accordance with the wage determination applicable to this contract.**

**SECTION H**  
**SPECIAL CONTRACT REQUIREMENTS**

## SECTION H

### SPECIAL CONTRACT REQUIREMENTS

1. **Permits and Licenses.** In performance of work under this contract, the contractor shall be responsible for obtaining all necessary permits and licenses, and for complying with all applicable Federal, State and local laws. For this contract, the contractor must provide security licenses for the State of California prior to performance of work on the contract. **The contractor will be found nonresponsible if he/she does not have such licenses or does not demonstrate the ability to obtain such licenses prior to contract award.**
  
2. **Contract Guard Certification.** *The Contractor will be permitted to utilize employees of the contractor who possess valid GSA certification cards for other contracts to perform short-term services under this contract.* **However, the Contractor may not under any circumstances utilize another contractor's employees to perform services under this contract.** All employees who are hired by the Contractor to perform services under this contract and who do not possess a valid GSA certification card must obtain one prior to working under this contract. The Contractor will be responsible for furnishing the Federal Protective Service Division (FPSD) **criminal history checks from the local jurisdictions, which are dated not more than 60 days prior to the date of their submission**, and two photographs, one inch square with the employee's name and Social Security number printed on the back of both photographs. The photograph will show as a minimum the head and shoulders of the employee and will be no more than one-year-old. The FPSD will furnish the Contractor with General Services Administration (GSA) Form 3527, Contract Guard Qualification Certificate, (see Exhibit 14). The remaining photograph will be placed in the employee contract file at the Federal Protection and Safety Contracting Officer's Representative location. **No guard or supervisor will be permitted to work under this contract without a certification card.** The Contractor is responsible for his employees having all required certification credentials in their possession at all times while on the protected premises. **The Contractor and contract guard will be responsible for reporting to GSA within 24 hours any arrest of a guard, or the involvement of a guard in any incident that affect his/her qualification or suitability under the term of the contract.** The Contractor must return to GSA an employee's certification card within five days of either the termination of the guard's employment or the guard's removal from the contract. The Contractor must return to GSA all blank cards and all completed cards for guards who will not continue to work under GSA contracts. Possession of a certification card does not waive any other requirement, nor does it indicate that the guard meets any other requirement. The certification card and company identification card shall be worn on the outermost garment of the guard's uniform.
  
3. **Identification/Building Pass.** When a controlled personnel identification system is used by a tenant agency at a site to which the contract employee is assigned for duty, the tenant agency will provide the contract guard with the necessary Government identification. The Contractor shall ensure that all Government identifications are returned to the issuing agency when employees are terminated or upon expiration of the contract.
  
4. **Standards of Conduct.** The Contractor shall be responsible for maintaining satisfactory standards of employee competency, conduct, appearance, and integrity, and shall be responsible for taking such disciplinary action with respect to his employees as may be necessary. The Contractor is also

responsible for ensuring that his employees do not disturb papers on desks, open desk drawers or cabinets, or use Government telephones, except as authorized. Each guard is expected to adhere to standards of behavior that reflect credit on himself, his employer, and the Federal Government.

5. **Recording Presence.** The Contractor's employees shall sign in when reporting for work, and shall sign out when leaving. The same GSA Form 139, Contract Guard Duty Register, shall be used by the Contractor's supervisory and productive personnel to register their presence at the work sites identified in the exhibits. Separate GSA Form 139 for supervisors only shall not be used unless required elsewhere in this contract. Supervisors and patrols will sign in and out at each building visited. The registration points, which will be at the protected premises, shall be specified by the Government and the Contractor must utilize those points for this purpose. Supervisors will make the designation "Supervisor" in the "Relief" column on GSA Form 139; the Project Manger (if one is required) will enter "PM;" all numbers must be entered in the "Post" column. Guards utilized to provide relief breaks and guards going on and off relief breaks shall sign in and out on a GSA Form 139.

Each successively lower line on GSA Form 139 must be completed in chronological order, without exception. Lines may not be left blank among signatures in any period. Deductions may be taken for blank lines according to the revisions of this contract. Should an entire line be used to enter a calendar date for separating individual workdays, a one-line limit for each such date entry will be followed. Erasures, obliteration, superimposed or double entries of any type on any one line are unacceptable and will not be processed for payment. If errors in signatures, times, post numbers, or duty status are made on the GSA Form 139, the next line, immediately below or following on subsequent sheet's lines containing such errors, will be used to record all information for every column in the correct manner; a single line will be drawn through the entire line on which such mistakes appear. The Contractor must attach a detailed memorandum of explanation to each GSA Form 139 containing erroneous entries for the purpose of correlation all mistakes made with the applicable valid lines of information, and for describing the reasons behind those mistakes. Payment of invoices is based on the above procedures.

The Contractor will not remove the GSA Form 139's from the job site. All such forms will be collected by the Federal Protection Division personnel. If the Contractor removes the GSA Form 139's, payment may not be made until all of the original GSA Form 139's are received by the Support Services Branch, FPSD. The time for earning a prompt payment discount will not begin until then. All cases in which the GSA Form 139's are held by the Contractor for 10 or more days will be referred to the Inspector General for investigation.

6. **Reporting Man-hours Provided.** The contractor shall submit to the Contracting Officer's Representative, at the end of the week, and in addition, on the last working day of the month, a GSA Form 3430, Building Service Contractor Work Report or an equivalent substitute approved by the Contracting Officer.

The report shall be certified by the contractor as to its accuracy. The contractor's on-site contract manager or supervisor may submit and certify the report as being accurate if the contractor has authorized them to do so in writing.

The report will be used by the Government to verify compliance with the man-hour requirements of the contract and will be the basis for verification and approval for invoice payment.

7. **Removal From Duty.** The Contractor shall immediately remove any employees from the work site if that individual assigned to duty has been disqualified for suitability, security or health reasons, and was found to be unfit to perform security duties. Reasons for removing employee's from the work site include, but are not limited to, the conduct set forth below:
- a. Violations of the rules and regulations governing public buildings and grounds, 41 CFR 101-20.3.
  - b. Neglect of duty, including sleeping while on duty, unreasonable delays or failure to carry out assigned tasks, conducting personal affairs during official time, and refusing to render assistance or cooperate in upholding the integrity of the security program at the work site.
  - c. Falsification or unlawful concealment, removal, mutilation, or destruction of any official documents or records, or concealment of material facts by willful omissions from official documents or records.
  - d. Disorderly conduct, use of abusive or offensive language, quarreling, intimidation by words or actions, or fighting. Also participation in disruptive activities which interfere with the normal and efficient operations of the Government.
  - e. Theft, vandalism, immoral conduct, or any other criminal actions.
  - f. Selling, consuming or being under the influence of intoxicants, drugs, or substances which produce similar effects.
  - g. Improper use of official authority or credentials.
  - h. Unauthorized use of communications equipment or Government property.
  - i. Misuse of weapon(s).
  - j. Violation of security procedures or regulations.
  - k. Unauthorized post abandonment that would jeopardize the safety or security of personnel or a facility.
  - l. Failure to cooperate with Government officials or local law enforcement authorities during an official investigation.

The Contracting Officer or his/her designated representative will make all determinations regarding the removal of any employee(s) from the work site(s). In the event of a dispute the Contracting Officer will make the final determination. Specific reasons for removal of an employee(s) will be provided to the contractor in writing.

When the Contracting Officer becomes aware of circumstances warranting removal, the C.O. may request the immediate removal of the employee from the work site. The Contractor shall comply with any such request from the Contracting Officer.

**SECTION I**  
**CONTRACT CLAUSES**

**SECTION I**  
**CONTRACT CLAUSES**

**OFFERORS**

Do not alter any of the Provisions in the Section. Alterations may render your proposal non-responsive/unacceptable.

**FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (JUN 1988)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

**GSAR 552.102-1 PROVISIONS AND CLAUSES INCORPORATED BY REFERENCE (JUL. 1989)**

Clause prescribed in GSAR may be incorporated in solicitations/contracts by reference. As an alternative, forms containing GSAR clauses in full text may be incorporated by reference.

**I. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1)**

**II. GENERAL SERVICES ADMINISTRATION ACQUISITION REGULATION (48 CFR CHAPTER 5)**

<u>CLAUSE NUMBER</u>	<u>48 CFR REFERENCE</u>	<u>DATE</u>	<u>TITLE</u>	<u>APPL.</u>	<u>N/A</u>
1.	52.202-1	OCT. 1995	<b>Definitions.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	52.203-3	APR 1984	<b>Gratuities.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	52.203-5	APR 1984	<b>Covenant Against Contingent Fees.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	52.203-6	JUL 1995	<b>Restrictions on Subcontractor Sales to the Government.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	52.203-7	JUL 1995	<b>Anti-Kickback Procedures.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6.	52.203-10	JAN 1997	<b>Price or Fee Adjustment for Illegal or Improper Activity.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7.	52.203-12	JUN 1997	<b>Limitation on Payments to Influence Certain Federal Transactions.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.	52.204-1	DEC 1989	<b>Approval of Contract.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9.	52.204-2	AUG 1996	<b>Security Requirements.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10.	52.207-3	NOV 1991	<b>Right of First Refusal of Employment.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11.	52.209-1	FEB 1995	<b>Qualification Requirements.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12.	52.209-6	JUL 1995	<b>Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13.	52.214-1	JUL 1987	<b>Solicitation Definitions - Sealed Bidding.</b>	<input type="checkbox"/>	<input type="checkbox"/>
14.	52.214-2		<b>Reserved.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15.	52.214-3	DEC 1989	<b>Amendments to Invitations for Bids.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16.	52.214-4	APR 1984	<b>False Statements in Bids.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17.	52.214-5	MAR 1997	<b>Submission of Bids.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18.	52.214-6	APR 1984	<b>Explanation to Prospective Bidders.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19.	52.214-7	MAY 1997	<b>Late Submissions, Modifications, and Withdrawals of Bids.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20.	52.214-9	JUL 1995	<b>Failure to Submit Bid.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21.	52.214-10	JUL 1990	<b>Contract Award - Sealed Bidding.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
22.	52.214-12	APR 1984	<b>Preparation of Bids.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
23.	52.214-26	OCT 1997	<b>Audit and Records - Sealed Bidding</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
24.	52.214-27	OCT 1997	<b>Price Reduction for Defective Cost or Pricing Data - Modifications - Sealed Bidding.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
25.	52.214-28	OCT 1997	<b>Subcontractor Cost or Pricing Data - Modifications - Sealed Bidding.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
26.	52.215-1	OCT 1997	<b>Instructions to Offerors—Competitive Acquisition.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<u>CLAUSE NUMBER</u>	<u>48 CFR REFERENCE</u>	<u>DATE</u>	<u>TITLE</u>	<u>APPL.</u>	<u>N/A</u>
27.	52.215-2	JUN 1999	Audit and Records - Negotiation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
28.	52.215-21	OCT 1997	Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data - Modifications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
29.	52.216-4	JAN 1997	Economic Price Adjustment - Labor and Material.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
30.	52.216-5	OCT 1997	Price Re-determination - Prospective.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
31.	52.216-6	OCT 1997	Price Re-determination - Retroactive.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
32.	52.216-18	OCT 1995	Ordering	<input checked="" type="checkbox"/>	<input type="checkbox"/>
33.	52.216-19	OCT 1995	Order Limitations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
34.	*52.216-21	OCT 1995	Requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
35.	52.217-2	OCT 1997	Cancellation Under Multi-Year Contracts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
36.	52.217-6	MAR 1989	Option for Increased Quantity.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
37.	52.217-8	AUG 1989	Option to Extend Services.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
38.	*52.217-9	MAR 1989	Option to Extend the Term of the Contract.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
39.	52.219-1	MAY 1999	Small Business Program Representations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
40.	52.219-6	JUL 1996	Notice of Total Small Business Set-Aside.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
41.	52.219-7	JUL 1996	Notice of Partial Small Business Set-Aside.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
42.	52.219-8	JUN 1999	Utilization of Small, Small Disadvantaged, and Women-Owned Small Business Concerns.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
43.	52.219-9	JAN 1999	Small, Small Disadvantaged and Women Owned Small Business Subcontracting Plan.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
44.	52.219-10	JAN 1999	Incentive Subcontracting Program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
45.	*52.219-14	DEC 1996	Limitations on Subcontracting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
46.	52.219-16	JAN 1999	Liquidated Damages - Subcontracting Plan.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
47.	*52.219-17	DEC 1996	Section 8(a) Award.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
48.	52.219-18	JAN 1997	Notification of Competition Limited to Eligible 8(a) Concerns.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
49.	52.222-1	FEB 1997	Notice to the Government of Labor Disputes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
50.	52.222-3	AUG 1996	Convict Labor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
51.	52.222-4	JUL 1995	Contract Work Hours and Safety Standards Act - Overtime Compensation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
52.	52.222-20	DEC 1996	Walsh-Healey Public Contracts Act.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
53.	52.222-26	FEB 1999	Equal Opportunity.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
54.	52.222-28		Reserved.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
55.	52.222-29	FEB 1999	Notification of Visa Denial.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
56.	52.222-35	APR 1998	Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
57.	52.222-36	JUN 1998	Affirmative Action for Workers with Disabilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
58.	52.222-37	JAN 1999	Employment Reports on Disabled Veterans and Veterans of the Vietnam Era.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
59.	52.222.41	MAY 1989	Service Contract Act of 1965, as Amended.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
60.	52.222-42	MAY 1989	Statement of Equivalent Rates for Federal Hires.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
61.	*52.222-43	MAY 1989	Fair Labor Standards Act and Service Contract Act - Price Adjustment (Multiple Year and Option Contracts).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
62.	52.222-44	MAY 1989	Fair Labor Standards Act and Service Contract Act - Price Adjustment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
63.					
64.	52.222-48	AUG 1996	Exemption from Application of Service Contract Act Provisions for Contracts for Maintenance, Calibration, and/or Repair of Certain ADP, Scientific and Medical, and/or Office and Business Equipment - Contractor Certification.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
65.	52.222-49	MAY 1989	Service Contract Act - Place of Performance Unknown.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
66.	52.223-2	APR 1984	Clean Air and Water.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
67.	52.223-3	JAN 1997	Hazardous Material Identification and Material Safety Data.	<input type="checkbox"/>	<input checked="" type="checkbox"/>



<u>CLAUSE NUMBER</u>	<u>48 CFR REFERENCE</u>	<u>DATE</u>	<u>TITLE</u>	<u>APPL.</u>	<u>N/A</u>
68.	52.223-6	JAN 1997	Drug-Free Workplace.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
69.	52.224-1	APR 1984	Privacy Act Notification.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
70.	52.224-2	APR 1984	Privacy Act.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
71.	52.225-3	JAN 1994	Buy American Act - Supplies.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
72.	52.225-7	APR 1984	Balance of Payments Program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
73.	52.225-10	APR 1984	Duty Free Entry.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
74.	52.225-11	AUG 1998	Restrictions on Certain Foreign Purchases.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
75.	52.225-14	AUG 1989	Inconsistency Between English Version and Translation of Contract.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
76.	52.226-1	JAN 1999	Utilization of Indian Organizations and Indian-Owned Economic Enterprises.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
77.	52.227-1	JUL 1995	Authorization and Consent.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
78.	52.227-2	AUG 1996	Notice and Assistance Regarding Patent and Copyright Infringement.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
79.	52.227-3	APR 1984	Patent Indemnity.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
80.	52.227-5	APR 1984	Waiver of Indemnity.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
81.	52.227-9	APR 1984	Refund of Royalties.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
82.	52.227-10	APR 1984	Filing of Patent Applications - Classified Subject Matter.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
83.	52.227-14	JUN 1987	Rights in Data - General	<input type="checkbox"/>	<input checked="" type="checkbox"/>
84.	52.227-17	JUN 1987	Rights in Data - Special Works.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
85.	52.227-18	JUN 1987	Rights in Data - Existing Works.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
86.	52.227-19	JUN 1987	Commercial Computer Software - Restricted Rights.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
87.	52.227-21	JAN 1997	Technical Data, Certification, Revision, and Withholding of Payment - Major Systems.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
88.	52.227-22	JUN 1987	Major System - Minimum Rights.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
89.	52.227-23	JUN 1987	Rights to Proposal Data (Technical).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
90.	52.228-1	SEP. 1996	Bid Guarantee.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
91.	52.228-2	OCT 1997	Additional Bond Security.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
92.	52.228-3	APR 1984	Workers' Compensation Insurance (Defense Base Act).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
93.	52.228-4	APR 1984	Workers' Compensation and War-Hazard Insurance Overseas.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
94.	*52.228-5	JAN 1997	Insurance - Work on a Government Installation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
95.	52.228-11	FEB. 1992	Pledges of Assets.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
96.	*52.229-3	JAN 1991	Federal, State, and Local Taxes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
97.	52.229-4	JAN 1991	Federal, State, and Local Taxes (Noncompetitive Contract).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
98.	52.229-5	APR 1984	Taxes - Contracts Performed in U.S. Possessions or Puerto Rico.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
99.	52.229-6	JAN 1991	Taxes - Foreign Fixed - Price Contracts.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
100.	52.229-7	JAN 1991	Taxes - Fixed-Price Contracts with Foreign Governments.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
101.	52.230-2	APR 1996	Cost Accounting Standards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
102.	52.230-3	APR 1998	Disclosure and Consistency of Cost Accounting Practices.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
103.	52.230-4	AUG 1992	Consistency in Cost Accounting Practices.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
104.	52.230-5	APR 1998	Cost Accounting Standards - Educational Institution.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
105.	52.232-1	APR 1984	Payments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
106.	52.232-3	APR 1984	Payments under Personal Services Contracts.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
107.	52.232-8	MAY 1997	Discounts for Prompt Payment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
108.	*52.232-9	APR 1984	Limitation on Withholding of Payments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
109.	52.232-11	APR 1984	Extras.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
110.	52.232-12	APR 1984	Advance Payments.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
111.	52.232-16	JUL. 1991	Progress Payments.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
112.	52.232-17	JUN 1996	Interest.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
113.	52.232-18	APR 1984	Availability of Funds.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
114.	52.232-19	APR 1984	Availability of Funds for the Next Fiscal Year.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
115.	52.232-23	JAN 1986	Assignment of Claims.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
116.	52.232-24	JAN 1986	Prohibition of Assignment of Claims.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<u>CLAUSE NUMBER</u>	<u>48 CFR REFERENCE</u>	<u>DATE</u>	<u>TITLE</u>	<u>APPL.</u>	<u>N/A</u>
117.	*52.232-25	JUN 1997	Prompt Payment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
118.	*52.233-1	OCT 1995	Disputes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
119.	*52.233-3	AUG 1996	Protest after Award.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
120.	52.237-2	APR 1984	Protection of Government Buildings, Equipment, and Vegetation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
121.	52.237-3	JAN 1991	Continuity of Services.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
122.	52.237-7	JAN 1997	Indemnification and Medical Liability Insurance.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
123.	52.242-1	APR 1984	Notice of Intent to Disallow Costs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
124.	52.242-2	APR 1991	Production Progress Reports.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
125.	52.242-10	APR 1984	F.o.b. Origin - Government Bills of Lading or Prepaid Postage.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
126.	52.242-11	FEB 1993	F.o.b. Origin - Government Bills of Lading or Indicia Mail.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
127.	52.242-12	JUL 1995	Report of Shipment (REPSHIP)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
128.	*52.242-13	JUL 1995	Bankruptcy.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
129.	52.243-1	AUG 1987	Changes - Fixed Price.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
130.	52.243-7	APR 1984	Notification of Changes.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
131.	52.244-1	FEB 1995	Subcontracts (Fixed-Price Contracts).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
132.	52.244-5	DEC 1996	Competition in Subcontracting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
133.	52.245-1	APR 1984	Property Records.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
134.	52.245-2	DEC 1989	Government Property (Fixed-Price Contracts).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
135.	52.245-4	APR 1984	Government-Furnished Property (Short Form).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
136.	52.245-9	APR 1984	Use and Charges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
137.	52.245-17	DEC 1989	Special Tooling.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
138.	52.245-19	APR 1984	Government Property Furnished "As Is."	<input type="checkbox"/>	<input checked="" type="checkbox"/>
139.	52.246-19	DEC 1989	Warranty of Systems and Equipment under Performance Specifications or Design Criteria.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
140.	52.246-20	APR 1984	Warranty of Services.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
141.	52.246-25	FEB 1997	Limitation of Liability - Services.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
142.	52.247-1	APR 1984	Commercial Bill of Lading Notations.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
143.	52.247-63	JAN 1997	Preference for U.S. - Flag Air Carriers.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
144.	52.247-64	JUN 1997	Preference for Privately Owned U.S. Flag Commercial Vessels.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
145.	52.248-1	MAR 1989	Value Engineering.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
146.	52.249-1	APR 1984	Termination for Convenience of the Government (Fixed-Price) (Short Form).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
147.	52.249-2	SEP. 1996	Termination for Convenience of the Government (Fixed-Price).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
148.	*52.249-4	APR 1984	Termination for Convenience of the Government (Fixed-Price) (Services) (Short Form).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
149.	52.249-8	APR 1984	Default (Fixed-Price Supply and Service).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
150.	52.249-12	APR 1984	Termination (Personal Services)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
151.	52.250-1	APR 1984	Indemnification under Public Law 85-804.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
152.	52.251-1	APR 1984	Government Supply Sources.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
153.	52.252-4	APR 1984	Alterations in Contract.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
154.	*52.252-6	APR 1984	Authorized Deviations In Clauses.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
155.	52.253-1	JAN 1991	Computer Generated Forms.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
156.	II.				
157.	552.203-70	DEC 1990	Price Adjustment for Illegal or Improper Activity.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
158.	552.215-70	APR 1984	Examination of Records by GSA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
159.	552.216-73	FEB 1996	Placement of Orders.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
160.	*552.217-71	NOV 1992	Notice Regarding Options.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
161.	552.232.72	SEP 1999	Final Payment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
162.	552.232.77	SEP 1999	Payment by Credit Card.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
163.	*552.237-71	MAY 1989	Qualifications of Employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
164.	552.243-70	APR 1989	Pricing of Adjustments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
165.	552.249-70	MAY 1988	Termination for Convenience of the Government (Fixed Price)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<u>CLAUSE NUMBER</u>	<u>48 CFR REFERENCE</u>	<u>DATE</u>	<u>TITLE</u>	<u>APPL.</u>	<u>N/A</u>
166.	*552.252-6	JUL. 1985	(Short Form). (Deviation FAR 52.249-1 AND 52.249-2) Authorized Deviations or Variations in Clauses (Deviation FAR 52.252-6).	<input checked="" type="checkbox"/>	<input type="checkbox"/>

\* - SEE FULL TEXT.

**26. 52.215-1 INSTRUCTIONS TO OFFERORS—COMPETITIVE ACQUISITION (OCT 1997)**

(a) Definitions. As used in this provision--

"Discussions" are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

"In writing" or "written" means any worded or numbered expression which can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

"Proposal modification" is a change made to a proposal before the solicitation's closing date and time, or made in response to an amendment, or made to correct a mistake at any time before award.

"Proposal revision" is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

"Time," if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

(b) Amendments to solicitations. If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

(c) Submission, modification, revision, and withdrawal of proposals. (1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages (i) addressed to the office specified in the solicitation, and (ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision.

(2) The first page of the proposal must show--

(i) The solicitation number;

(ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);

(iii) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;

(iv) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and

(v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(3) Late proposals and revisions. (i) Any proposal received at the office designated in the solicitation after the exact time specified for receipt of offers will not be considered unless it is received before award is made and--

(A) It was sent by registered or certified mail not later than the fifth calendar day before the date specified for receipt of offers (e.g., an offer submitted in response to a solicitation requiring receipt of offers by the 20th of the month must have been mailed by the 15th);

(B) It was sent by mail (or telegram or facsimile, if authorized) or hand-carried (including delivery by a commercial carrier) if it is determined by the Government that the late receipt was due primarily to Government mishandling after receipt at the Government installation;

(C) It was sent by U.S. Postal Service Express Mail Next Day Service-Post Office to Addressee, not later than 5:00 p.m. at the place of mailing two working days prior to the date specified for receipt of proposals. The term "working days" excludes weekends and U.S. Federal holidays;

(D) It was transmitted through an electronic commerce method authorized by the solicitation and was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or

(E) There is acceptable evidence to establish that it was received at the activity designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers, and the Contracting Officer determines that accepting the late offer would not unduly delay the procurement; or

(F) It is the only proposal received.

(ii) Any modification or revision of a proposal or response to request for information, including any final proposal revision, is subject to the same conditions as in subparagraphs (c)(3)(i)(A) through (c)(3)(i)(E) of this provision.

(iii) The only acceptable evidence to establish the date of mailing of a late proposal or modification or revision sent either by registered or certified mail is the U.S. or Canadian Postal Service postmark both on the envelope or wrapper and on the original receipt from the U.S. or Canadian Postal Service. Both postmarks must show a legible date or the proposal, response to a request for information, or modification or revision shall be processed as if mailed late. "Postmark" means a printed, stamped, or otherwise placed impression (exclusive of a postage meter machine impression) that is readily identifiable without further action as having been supplied and affixed by employees of the U.S. or Canadian Postal Service on the date of mailing. Therefore, offerors or respondents should request the postal clerk to place a legible hand cancellation bull's eye postmark on both the receipt and the envelope or wrapper.

(iv) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(v) The only acceptable evidence to establish the date of mailing of a late offer, modification or revision, or withdrawal sent by Express Mail Next Day Service-Post Office to Addressee is the date entered by the post office receiving clerk on the "Express Mail Next Day Service-Post Office to Addressee" label and the postmark on both the envelope or wrapper and on the original receipt from the U.S. Postal Service. "Postmark" has the same meaning as defined in paragraph (c)(3)(iii) of this provision, excluding postmarks of the Canadian Postal Service. Therefore, offerors or respondents should request the postal clerk to place a legible hand cancellation bull's eye postmark on both the receipt and the envelope or wrapper.

(vi) Notwithstanding paragraph (c)(3)(i) of this provision, a late modification or revision of an otherwise successful proposal that makes its terms more favorable to the Government will be considered at any time it is received and may be accepted.

(vii) Proposals may be withdrawn by written notice or telegram (including mailgram) received at any time before award. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision entitled "Facsimile Proposals." Proposals may be withdrawn in person by an offeror or an authorized representative, if the representative's identity is made known and the representative signs a receipt for the proposal before award.

(viii) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office.

(4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.

(5) Proposals submitted in response to this solicitation shall be in English and in U.S. dollars, unless otherwise permitted by the solicitation.

(6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit modifications in response to an amendment, or to correct a mistake at any time before award.

(7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.

(8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.

(d) Offer expiration date. Proposals in response to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror).

(e) Restriction on disclosure and use of data. Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall--

(1) Mark the title page with the following legend:

This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of--or in connection with--the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [insert numbers or other identification of sheets]; and

(2) Mark each sheet of data it wishes to restrict with the following legend:

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

(f) Contract award. (1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.

(2) The Government may reject any or all proposals if such action is in the Government's interest.

(3) The Government may waive informalities and minor irregularities in proposals received.

(4) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

(5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.

(6) The Government reserves the right to make multiple awards if, after considering the additional administrative costs, it is in the Government's best interest to do so.

(7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.

(8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.

(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.

(11) The Government may disclose the following information in postaward debriefings to other offerors:

(i) The overall evaluated cost or price and technical rating of the successful offeror;

(ii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection;

(iii) A summary of the rationale for award; and

(iv) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

**34. 52.216-21 REQUIREMENTS (OCT. 1995).**

(a) This is a requirements contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies or services specified in the Schedule are estimates only and are not purchased by this contract. Except as this contract may otherwise provide, if the Government's requirements do not result in orders in the quantities described as "estimated" or "maximum" in the Schedule, that fact shall not constitute the basis for an equitable price adjustment.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order Limitations clause or elsewhere in this contract, the Contractor shall furnish to the Government all supplies or services specified in the Schedule and called for by orders issued in accordance with the Ordering clause. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(c) Except as this contract otherwise provides, the Government shall order from the Contractor all the supplies or services specified in the Schedule that are required to be purchased by the Government activity or activities specified in the Schedule.

(d) The Government is not required to purchase from the Contractor requirements in excess of any limit on total orders under this contract.

(e) If the Government urgently requires delivery of any quantity of an item before the earliest date that delivery may be specified under this contract, and if the Contractor will not accept an order providing for the accelerated delivery, the Government may acquire the urgently required goods or services from another source.

(f) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after the date specified in the delivery order.

**38. 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 1989).**

(a) The Government may extend the term of this contract by written notice to the Contractor within [insert in the clause the period of time in which the Contracting Officer has to exercise the option]; provided, that the Government shall give the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option provision.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

**45. 52.219-14 LIMITATIONS ON SUBCONTRACTING (DEC 1996).**

(a) This clause does not apply to the unrestricted portion of a partial set-aside.

(b) By submission of an offer and execution of a contract, the Offeror/Contractor agrees that in performance of the contract in the case of a contract for--

(1) Services (except construction). At least 50 percent of the cost of contract performance incurred for personnel shall be expended for employees of the concern.

(2) Supplies (other than procurement from a nonmanufacturer of such supplies). The concern shall perform work for at least 50 percent of the cost of manufacturing the supplies, not including the cost of materials.

(3) General construction. The concern will perform at least 15 percent of the cost of the contract, not including the cost of materials, with its own employees.

(4) Construction by special trade contractors. The concern will perform at least 25 percent of the cost of the contract, not including the cost of materials, with its own employees.

**60. 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)**

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 USC 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

Employee Class

Monetary Wage -- Fringe Benefits

**Guard II**

**See page II-1-**

---

**61. 52.222-43 FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT ACT - PRICE ADJUSTMENT (MULTIPLE YEAR AND OPTION CONTRACTS) (MAY 1989).**

(a) This clause applies to both contracts subject to area prevailing wage determinations and contracts subject to collective bargaining agreements.

(b) The Contractor warrants that the prices in this contract do not include any allowance for any contingency to cover increased costs for which adjustment is provided under this clause.

(c) The wage determination, issued under the Service Contract Act of 1965, as amended, (41 U.S.C. 351, et seq.), by the Administrator, Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, current on the anniversary date of a multiple year contract or the beginning of each renewal option period, shall apply to this contract. If no such determination has been made applicable to this contract, then the Federal minimum wage as established by section 6(a)(1) of the Fair Labor Standards Act of 1938, as amended, (29 U.S.C. 206) current on the anniversary date of a multiple year contract or the beginning of each renewal option period, shall apply to this contract.



(d) The contract price or contract unit price labor rates will be adjusted to reflect the Contractor's actual increase or decrease in applicable wages and fringe benefits to the extent that the increase is made to comply with or the decrease is voluntarily made by the Contractor as a result of:

(1) The Department of Labor wage determination applicable on the anniversary date of the multiple year contract, or at the beginning of the renewal option period. For example the prior year wage determination required a minimum wage rate of \$4.00 per hour. The Contractor chose to pay \$4.10. The new wage determination increase the minimum rate to \$4.50 per hour. Even if the Contractor voluntarily increases the rate to \$4.75 per hour, the allowable price adjustment is \$.40 per hour.

(2) An increased or decreased wage determination otherwise applied to the contract by operation of law; or

(3) An amendment to the Fair Labor Standards Act of 1938 that is enacted after award of this contract, affects the minimum wage, and becomes applicable to this contract under law.

(e) Any adjustment will be limited to increases or decrease in wages and fringe benefits as described in paragraph (c) of this clause, and the accompanying increases or decreases in social security and unemployment taxes and workers' compensation insurance, but shall not otherwise include any amount for general and administrative costs, overhead, or profit.

(f) The Contractor shall notify the Contracting Officer of any increase claimed under this clause within 30 days after receiving a new wage determination unless this notification period is extended in writing by the Contracting Officer. The Contractor shall promptly notify the Contracting Officer of any decrease under this clause, but nothing in the clause shall preclude the Government from asserting a claim within the period permitted by law. The notice shall contain a statement of the amount claimed and any relevant supporting data, including payroll records, that the Contracting Officer may reasonably require. Upon agreement of the parties, the contract price or contract unit price labor rates shall be modified in writing. The Contractor shall continue performance pending agreement on or determination of any such adjustment and its effective date.

(g) The Contracting Officer or an authorized representative shall have access to and the right to examine any directly pertinent books, documents, papers and records of the Contractor until the expiration of three years final payment under the contract.

**94. 52.228-5 INSURANCE--WORK ON A GOVERNMENT INSTALLATION (JAN 1997).**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective (1) for such period as the laws of the State in which this contract is to be performed prescribe, or (2) until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**96. 52.229-3 FEDERAL, STATE, AND LOCAL TAXES (JAN 1991).**

(a) "Contract date," as used in this clause, means the date set for bid opening or, if this is a negotiated contract or a modification, the effective date of this contract or modification.

"All applicable Federal, State, and local taxes and duties," as used in this clause, means all taxes and duties, in effect on the contract date, that the taxing authority is imposing and collecting on the transactions or property covered by this contract.

"After-imposed Federal tax," as used in this clause, means any new or increased Federal excise tax or duty, or tax that was exempted or excluded on the contract date but whose exemption was later revoked or reduced during the contract period, on the transactions or property covered by this contract that the Contractor is required to pay or bear as the result of legislative, judicial, or administrative action taking effect after the contract date. It does not include social security tax or other employment taxes.

"After-relieved Federal tax," as used in this clause, means any amount of Federal excise tax or duty, except social security or other employment taxes, that would otherwise have been payable on the transactions or property covered by this contract, but which the Contractor is not required to pay or bear, or for which the Contractor obtains a refund or drawback, as the result of legislative, judicial, or administrative action taking effect after the contract date.

(b) The contract price includes all applicable Federal, State, and local taxes and duties.

(c) The contract price shall be increased by the amount of any after-imposed Federal tax, provided the Contractor warrants in writing that no amount for such newly imposed Federal excise tax or duty or rate increase was included in the contract price, as a contingency reserve or otherwise.

(d) The contract price shall be decreased by the amount of any after-relieved Federal tax.

(e) The contract price shall be decreased by the amount of any Federal excise tax or duty, except social security or other employment taxes, that the Contractor is required to pay or bear, or does not obtain a refund of, through the Contractor's fault, negligence, or failure to follow instructions of the Contracting Officer.

(f) No adjustment shall be made in the contract price under this clause unless the amount of the adjustment exceeds \$250.

(g) The Contractor shall promptly notify the Contracting Officer of all matters relating to any Federal excise tax or duty that reasonably may be expected to result in either an increase or decrease in the contract price and shall take appropriate action as the Contracting Officer directs.

(h) The Government shall, without liability, furnish evidence appropriate to establish exemption from any Federal, State, or local tax when the Contractor requests such evidence and a reasonable basis exists to sustain the exemption.

**108. 52.232-9 LIMITATION ON WITHHOLDING OF PAYMENTS (APR 1984).**

If more than one clause or Schedule term of this contract authorizes the temporary withholding of amounts otherwise payable to the Contractor for supplies delivered or services performed, the total of the amounts withheld at any one time shall not exceed the greatest amount that may be withheld under any one clause or Schedule term at that time; provided, that this limitation shall not apply to--

(a) Withholdings pursuant to any clause relating to wages or hours of employees;

(b) Withholdings not specifically provided for by this contract;

(c) The recovery of overpayments; and

(d) Any other withholding for which the Contracting Officer determines that this limitation is inappropriate.

**117. 52.232-25 PROMPT PAYMENT (MAY 1997).**

Notwithstanding any other payment clause in this contract, the Government will make invoice payments and contract financing payments under the terms and conditions specified in this clause. Payment shall be considered as being made on the day a check is dated or the date of an electronic funds transfer. Definitions of pertinent terms are set forth in section 32.902 of the Federal Acquisition Regulation. All days referred to in this clause are calendar days, unless otherwise specified. (However, see subparagraph (a)(4) of this clause concerning payments due on Saturdays, Sundays, and legal holidays.)

(a) Invoice payments. (1) Due date--(i) Except as indicated in subparagraph (a)(2) and paragraph (c) of this clause, the due date for making invoice payments by the designated payment office shall be the later of the following two events:

(A) The 30th day after the designated billing office has received a proper invoice from the Contractor (except as provided in subdivision (a)(1)(ii) of this clause).

(B) The 30th day after Government acceptance of supplies delivered or services performed by the Contractor. On a final invoice where the payment amount is subject to contract settlement actions, acceptance shall be deemed to have occurred on the effective date of the contract settlement.

(ii) If the designated billing office fails to annotate the invoice with the actual date of receipt at the time of receipt, the invoice payment due date shall be the 30th day after the date of the Contractor's invoice; provided a proper invoice is received and there is no disagreement over quantity, quality, or Contractor compliance with contract requirements.

(2) Certain food products and other payments. (i) Due dates on Contractor invoices for meat, meat food products, or fish; perishable agricultural commodities; and dairy products, edible fats or oils, and food products prepared from edible fats or oils are--

(A) For meat or meat food products, as defined in section 2(a)(3) of the Packers and Stockyard Act of 1921 (7 U.S.C. 182(3)), and as further defined in Pub. L. 98-181, including any edible fresh or frozen poultry meat, any perishable poultry meat food product, fresh eggs, and any perishable egg product, as close as possible to, but not later than, the 7th day after product delivery.

(B) For fresh or frozen fish, as defined in section 204(3) of the Fish and Seafood Promotion Act of 1986 (16 U.S.C. 4003(3)), as close as possible to, but not later than, the 7th day after product delivery.

(C) For perishable agricultural commodities, as defined in section 1(4) of the Perishable Agricultural Commodities Act of 1930 (7 U.S.C. 499a(4)), as close as possible to, but not later than, the 10th day after product delivery, unless another date is specified in the contract.

(D) For dairy products, as defined in section 111(e) of the Dairy Production Stabilization Act of 1983 (7 U.S.C. 4502(e)), edible fats or oils, and food products prepared from edible fats or oils, as close as possible to, but not later than, the 10th day after the date on which a proper invoice has been received. Liquid milk, cheese, certain processed cheese products, butter, yogurt, ice cream, mayonnaise, salad dressings, and other similar products, fall within this classification. Nothing in the Act limits this classification to refrigerated products. When questions arise regarding the proper classification of a specific product, prevailing industry practices will be followed in specifying a contract payment due date. The burden of proof that a classification of a specific product is, in fact, prevailing industry practice is upon the Contractor making the representation.

(ii) If the contract does not require submission of an invoice for payment (e.g., periodic lease payments), the due date will be as specified in the contract.

(3) Contractor's invoice. The Contractor shall prepare and submit invoices to the designated billing office specified in the contract. A proper invoice must include the items listed in subdivisions (a)(3)(i) through (a)(3)(viii) of this clause. If the invoice does not comply with these requirements, it shall be returned within 7 days after the date the designated billing office received the invoice (3 days for meat, meat food products, or fish; 5 days for perishable agricultural commodities, edible fats or oils, and food products prepared from edible fats or oils), with a statement of the reasons why it is not a proper invoice. Untimely notification will be taken into account in computing any interest penalty owed the Contractor in the manner described in subparagraph (a)(5) of this clause.

(i) Name and address of the Contractor.

(ii) Invoice date. (The Contractor is encouraged to date invoices as close as possible to the date of the mailing or transmission.)

(iii) Contract number or other authorization for supplies delivered or services performed (including order number and contract line item number).

(iv) Description, quantity, unit of measure, unit price, and extended price of supplies delivered or services performed.

(v) Shipping and payment terms (e.g., shipment number and date of shipment, prompt payment discount terms). Bill of lading number and weight of shipment will be shown for shipments on Government bills of lading.

(vi) Name and address of Contractor official to whom payment is to be sent (must be the same as that in the contract or in a proper notice of assignment).

(vii) Name (where practicable), title, phone number, and mailing address of person to be notified in the event of a defective invoice.

(viii) Any other information or documentation required by the contract (such as evidence of shipment).

(ix) While not required, the Contractor is strongly encouraged to assign an identification number to each invoice.

(4) Interest penalty. An interest penalty shall be paid automatically by the designated payment office, without request from the Contractor, if payment is not made by the due date and the conditions listed in subdivisions (a)(4)(i) through (a)(4)(iii) of this clause are met, if applicable. However, when the due date falls on a Saturday, Sunday, or legal holiday when Federal Government offices are closed and Government business is not expected to be conducted, payment may be made on the following business day without incurring a late payment interest penalty.

(i) A proper invoice was received by the designated billing office.

(ii) A receiving report or other Government documentation authorizing payment was processed, and there was no disagreement over quantity, quality, or Contractor compliance with any contract term or condition.

(iii) In the case of a final invoice for any balance of funds due the Contractor for supplies delivered or services performed, the amount was not subject to further contract settlement actions between the Government and the Contractor.

(5) Computing penalty amount. The interest penalty shall be at the rate established by the Secretary of the Treasury under section 12 of the Contract Disputes Act of 1978 (41 U.S.C. 611) that is in effect on the day after the due date, except where the interest penalty is prescribed by other governmental authority (e.g., tariffs). This rate is referred to as the "Renegotiation Board Interest Rate," and it is published in the Federal Register semiannually on or about January 1 and July 1. The interest penalty shall accrue daily on the invoice principal payment amount approved by the Government until the payment date of such approved principal amount; and will be compounded in 30-day increments inclusive from the first day after the due date through the payment date. That is, interest accrued at the end of any 30-day period will be added to the approved invoice principal payment amount and will be subject to interest penalties if not paid in the succeeding 30-day period. If the designated billing office failed to notify the Contractor of a defective invoice within the periods prescribed in subparagraph (a)(3) of this clause, the due date on the corrected invoice will be adjusted by subtracting from such date the number of days taken beyond the prescribed notification of defects period. Any interest penalty owed the Contractor will be based on this adjusted due date. Adjustments will be made by the designated payment office for errors in calculating interest penalties.

(i) For the sole purpose of computing an interest penalty that might be due the Contractor, Government acceptance shall be deemed to have occurred constructively on the 7th day (unless otherwise specified in this contract) after the Contractor delivered the supplies or performed the services in accordance with the terms and conditions of the contract, unless there is a disagreement over quantity, quality, or Contractor compliance with a contract provision. In the event that actual acceptance occurs within the constructive acceptance period, the determination of an interest penalty shall be based on the actual date of acceptance. The constructive acceptance requirement does not, however, compel Government officials to accept supplies or services, perform contract administration functions, or make payment prior to fulfilling their responsibilities.

(ii) The following periods of time will not be included in the determination of an interest penalty:

(A) The period taken to notify the Contractor of defects in invoices submitted to the Government, but this may not exceed 7 days (3 days for meat, meat food products, or fish; 5 days for perishable agricultural commodities, dairy products, edible fats or oils, and food products prepared from edible fats or oils).

(B) The period between the defects notice and re-submission of the corrected invoice by the Contractor.

(C) For incorrect electronic funds transfer (EFT) information, in accordance with the EFT clause of this contract.

(iii) Interest penalties will not continue to accrue after the filing of a claim for such penalties under the clause at 52.233-1, Disputes, or for more than 1 year. Interest penalties of less than \$1 need not be paid.

(iv) Interest penalties are not required on payment delays due to disagreement between the Government and the Contractor over the payment amount or other issues involving contract compliance or on amounts temporarily withheld or retained in accordance with the terms of the contract. Claims involving disputes, and any interest that may be payable, will be resolved in accordance with the clause at 52.233-1, Disputes.

(6) Prompt payment discounts. An interest penalty also shall be paid automatically by the designated payment office, without request from the Contractor, if a discount for prompt payment is taken improperly. The interest penalty will be calculated as described in subparagraph (a)(5) of this clause on the amount of discount taken for the period beginning with the first day after the end of the discount period through the date when the Contractor is paid.

(7) Additional interest penalty. (i) If this contract was awarded on or after October 1, 1989, a penalty amount, calculated in accordance with subdivision (a)(7)(iii) of this clause, shall be paid in addition to the interest penalty amount if the Contractor--

(A) Is owed an interest penalty of \$1 or more;

(B) Is not paid the interest penalty within 10 days after the date the invoice amount is paid; and

(C) Makes a written demand to the designated payment office for additional penalty payment, in accordance with subdivision (a)(7)(ii) of this clause, postmarked not later than 40 days after the invoice amount is paid.

(ii)(A) Contractors shall support written demands for additional penalty payments with the following data. No additional data shall be required. Contractors shall--

(1) Specifically assert that late payment interest is due under a specific invoice, and request payment of all overdue late payment interest penalty and such additional penalty as may be required;

(2) Attach a copy of the invoice on which the unpaid late payment interest was due; and

(3) State that payment of the principal has been received, including the date of receipt.

(B) Demands must be postmarked on or before the 40th day after payment was made, except that--

(1) If the postmark is illegible or nonexistent, the demand must have been received and annotated with the date of receipt by the designated payment office on or before the 40th day after payment was made; or

(2) If the postmark is illegible or nonexistent and the designated payment office fails to make the required annotation, the demand's validity will be determined by the date the Contractor has placed on the demand; provided such date is no later than the 40th day after payment was made.

(iii)(A) The additional penalty shall be equal to 100 percent of any original late payment interest penalty that is due on or after January 22, 1990, except--

(1) For additional penalties due on or before January 22, 1992, such penalties shall not exceed \$2,500;

(2) After January 22, 1992, the additional penalty shall not exceed \$5,000;

(3) The additional penalty shall never be less than \$25; and

(4) No additional penalty is owed if the amount of the underlying interest penalty is less than \$1.

(B) If the interest penalty ceases to accrue in accordance with the limits stated in subdivision (a)(5)(iii) of this clause, the amount of the additional penalty shall be calculated on the amount of interest penalty that would have accrued in the absence of these limits, subject to the overall limits on the additional penalty specified in subdivision (a)(7)(iii)(A) of this clause.

(C) For determining the maximum and minimum additional penalties, the test shall be the interest penalty due on each separate payment made for each separate contract. The maximum and minimum additional penalty shall not be based upon individual invoices unless the invoices are paid separately. Where payments are consolidated for disbursing purposes, the maximum and minimum additional penalty determination shall be made separately for each contract therein.

(D) The additional penalty does not apply to payments regulated by other Government regulations (e.g., payments under utility contracts subject to tariffs and regulation).

(b) Contract financing payments. (1) Due dates for recurring financing payments. If this contract provides for contract financing, requests for payment shall be submitted to the designated billing office as specified in this contract or as directed by the Contracting Officer. Contract financing payments shall be made on the [insert day as prescribed by Agency head; if not prescribed, insert 30th day] day after receipt of a proper contract financing request by the designated billing office. In the event that an audit or other review of a specific financing request is required to ensure compliance with the terms and conditions of the contract, the designated payment office is not compelled to make payment by the due date specified.

(2) Due dates for other contract financing. For advance payments, loans, or other arrangements that do not involve recurring submissions of contract financing requests, payment shall be made in accordance with the corresponding contract terms or as directed by the Contracting Officer.

(3) Interest penalty not applicable. Contract financing payments shall not be assessed an interest penalty for payment delays.

(c) Fast payment procedure due dates. If this contract contains the clause at 52.213-1, Fast Payment Procedure, payments will be made within 15 days after the date of receipt of the invoice.

#### 118. 52.233-1 DISPUTES (OCT 1995).

(a) This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613).

(b) Except as provided in the Act, all disputes arising under or relating to this contract shall be resolved under this clause.

(c) "Claim," as used in this clause, means a written demand or written assertion by one of the contracting parties seeking, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract. A claim arising under a contract, unlike a claim relating to that contract, is a claim that can be resolved under a contract clause that provides for the relief sought by the claimant. However, a written demand or written assertion by the Contractor seeking the payment of money exceeding \$100,000 is not a claim under the Act until certified as required by subparagraph (d)(2) of this clause. A voucher, invoice, or other routine request for payment that is not in dispute when submitted is not a claim under the Act. The submission may be converted to a claim under the Act, by complying with the submission and certification requirements of this clause, if it is disputed either as to liability or amount or is not acted upon in a reasonable time.

(d)(1) A claim by the Contractor shall be made in writing and, unless otherwise stated in this contract, submitted within 6 years after accrual of the claim to the Contracting Officer for a written decision. A claim by the Government against the Contractor shall be subject to a written decision by the Contracting Officer.

(2)(i) Contractors shall provide the certification specified in subparagraph (d)(2)(iii) of this clause when submitting any claim--

(A) Exceeding \$100,000; or

(B) Regardless of the amount claimed, when using--

(1) Arbitration conducted pursuant to 5 U.S.C. 575-580; or

(2) Any other alternative means of dispute resolution (ADR) technique that the agency elects to handle in accordance with the Administrative Dispute Resolution Act (ADRA).

(ii) The certification requirement does not apply to issues in controversy that have not been submitted as all or part of a claim.

(iii) The certification shall state as follows: "I certify that the claim is made in good faith; that the supporting data are accurate and complete to the best of my knowledge and belief; that the amount requested accurately reflects the contract adjustment for which the Contractor believes the Government is liable; and that I am duly authorized to certify the claim on behalf of the Contractor."

(3) The certification may be executed by any person duly authorized to bind the Contractor with respect to the claim.

(e) For Contractor claims of \$100,000 or less, the Contracting Officer must, if requested in writing by the Contractor, render a decision within 60 days of the request. For Contractor-certified claims over \$100,000, the Contracting Officer must, within 60 days, decide the claim or notify the Contractor of the date by which the decision will be made.

(f) The Contracting Officer's decision shall be final unless the Contractor appeals or files a suit as provided in the Act.

(g) If the claim by the Contractor is submitted to the Contracting Officer or a claim by the Government is presented to the Contractor, the parties, by mutual consent, may agree to use ADR. If the Contractor refuses an offer for alternative disputes resolution, the Contractor shall inform the Contracting Officer, in writing, of the Contractor's specific reasons for rejecting the request. When using arbitration conducted pursuant to 5 U.S.C. 575-580, or when using any other ADR technique that the agency elects to handle in accordance with the ADRA, any claim, regardless of amount, shall be accompanied by the certification described in subparagraph (d)(2)(iii) of this clause, and executed in accordance with subparagraph (d)(3) of this clause.

(h) The Government shall pay interest on the amount found due and unpaid from (1) the date that the Contracting Officer receives the claim (certified, if required); or (2) the date that payment otherwise would be due, if that date is later, until the date of payment. With regard to claims having defective certifications, as defined in FAR 33.201, interest shall be paid from the date that the Contracting Officer initially receives the claim. Simple interest on claims shall be paid at the rate, fixed by the Secretary of the Treasury as provided in the Act, which is applicable to the period during which the Contracting Officer receives the claim and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary during the pendency of the claim.

(i) The Contractor shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under the contract, and comply with any decision of the Contracting Officer.

#### **119. 52.233-3 PROTEST AFTER AWARD (AUG. 1996).**

(a) Upon receipt of a notice of protest (as defined in FAR 33.101) or a determination that a protest is likely (see FAR 33.102(d)), the Contracting Officer may, by written order to the Contractor, direct the Contractor to stop performance of the work called for by this contract. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Upon receipt of the final decision in the protest, the Contracting Officer shall either--

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled either before or after a final decision in the protest, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if--

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to an adjustment within 30 days after the end of the period of work stoppage; provided, that if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon a proposal at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

(e) The Government's rights to terminate this contract at any time are not affected by action taken under this clause.

(f) If, as the result of the Contractor's intentional or negligent misstatement, misrepresentation, or miscertification, a protest related to this contract is sustained, and the Government pays costs, as provided in FAR 33.102(b)(2) or 33.104(h)(1), the Government may require the Contractor to reimburse the Government the amount of such costs. In addition to any other remedy available, and pursuant to the requirements of Subpart 32.6, the Government may collect this debt by offsetting the amount against any payment due the Contractor under any contract between the Contractor and the Government.

**128. 52.242-13 BANKRUPTCY (JUL 1995).**

In the event the Contractor enters into proceedings relating to bankruptcy, whether voluntary or involuntary, the Contractor agrees to furnish, by certified mail or electronic commerce method authorized by the contract, written notification of the bankruptcy to the Contracting Officer responsible for administering the contract. This notification shall be furnished within five days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of Government contract numbers and contracting offices for all Government contracts against which final payment has not been made. This obligation remains in effect until final payment under this contract.

**148. 52.249-4 TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (SERVICES) (SHORT FORM) (APR 1984).**

The Contracting Officer, by written notice, may terminate this contract, in whole or in part, when it is in the Government's interest. If this contract is terminated, the Government shall be liable only for payment under the payment provisions of this contract for services rendered before the effective date of termination.

**154. 52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984).**

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any \_\_\_\_\_ clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

**160. 52.217-71 NOTICE REGARDING OPTIONS (NOV 1992).**

The General Services Administration (GSA) has included an option to extend the term of this contract in order to demonstrate the value it places on quality performance by providing a mechanism for continuing a contractual relationship with a successful Offeror that performs at a level which meets or exceeds GSA's quality performance expectations as communicated to the Contractor, in writing, by the Contracting Officer or designated representative. When deciding whether to exercise the option, the Contracting Officer will consider the quality of the contractor's past performance under this contract in accordance with 48 CFR 517.207.



163. 552.237-71 QUALIFICATIONS OF EMPLOYEES (MAY 1989).

(a) The contracting officer or a designated representative may require the Contractor to remove any employee(s) from GSA controlled buildings or other real property should it be determined that the individual(s) is either unsuitable for security reasons or otherwise unfit to work on GSA controlled property.

(b) The Contractor shall fill out and cause each of its employees performing work on the contract work to fill out, for submission to the Government, such forms as may be necessary for security or other reasons. Upon request of the Contracting Officer, the Contractor and his employees shall be fingerprinted.

(c) Each employee of the contractor shall be a citizen of the United States of America, or an alien who has been lawfully admitted for permanent residence as evidenced by Alien Registration Receipt Card Form I-151, or, who presents other evidence from the Immigration and Naturalization Service that employment will not affect his immigration status.

166. 552.252-6 AUTHORIZED DEVIATIONS OR VARIATIONS IN CLAUSES (DEVIATION FAR 52.252-6) (SEP 1999).

(a) Deviations to FAR clauses:

(1) This solicitation or contract indicates any authorized deviation to a Federal Acquisition Regulation (48 CFR Chapter 1) clause by the addition of "(DEVIATION)" after the date of the clause, if the clause is not published in the General Services Administration Acquisition Regulation (48 CFR Chapter 5).

(2) This solicitation indicates any authorized deviation to a Federal Acquisition Regulation (FAR) clause that is published in the General Services Administration Acquisition Regulation by the addition of "(DEVIATION (FAR clause no.))" after the date of the clause.

(b) Deviations to GSAR clauses: This solicitation indicates any authorized deviation to a General Services Administration Acquisition Regulation clause by the addition of "(DEVIATION)" after the date of the clause.

(c) "Substantially the same as" clauses: Changes in wording of clauses prescribed for use on a "substantially the same as" basis are not considered deviations.

**SERVICE CONTRACT ACT OF 1965, AS AMENDED  
AND  
STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES**

52.222-41 SERVICE CONTRACT ACT OF 1965, AS AMENDED (MAY 1989)

(a) **Definitions.** Act, as used in this clause, means the Service Contract Act of 1965, as amended (41 U.S.C. 351, et seq.).

"Contractor," as used in this clause or in any subcontract, shall be deemed to refer to the subcontractor, except in the term Government Prime Contractor."

"Service employee," as used in this clause, means any person engaged in the performance of this contract other than any person employed in a bona fide executive, administrative, or professional capacity, as these terms are defined in Part 541 of Title 29, Code of Federal Regulations, as revised. It includes all such persons regardless of any contractual relationship that may be alleged to exist between a Contractor or subcontractor and such persons.

(b) **Applicability.** This contract is subject to the following provisions and to all other applicable provisions of the Act and regulations of the Secretary of Labor (29 CFR Part 4). This clause does not apply to contracts or subcontracts administratively exempted by the Secretary of Labor or exempted by 41 U.S.C. 356, as interpreted in Subpart C of 29 CFR Part 4.

(c) **Compensation.** (1) Each service employee employed in the performance of this contract by the Contractor or any subcontractor shall be paid not less than the minimum monetary wages and shall be furnished fringe benefits in accordance with the wages and fringe benefits determined by the Secretary of Labor, or authorized representative, as specified in any wage determination attached to this contract.

(2)(i) If a wage determination is attached to this contract, the Contractor shall classify any class of service employee which is not listed therein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination) so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed class of employees shall be paid the monetary wages and furnished the fringe benefits as are determined pursuant to the procedure in this paragraph (c).

(ii) This conforming procedure shall be initiated by the Contractor prior to the performance of contract work by the unlisted class of employee. The Contractor shall submit Standard Form (SF) 1444, Request For Authorization of Additional Classification and Rate, to the Contracting Officer no later than 30 days after the unlisted class of employee performs any contract work. The Contracting Officer shall review the proposed classification and rate and promptly submit the completed SF 1444 (which must include information regarding the agreement or disagreement of the employees authorized representatives or the employees themselves together with the agency

recommendation), and all pertinent information to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor. The Wage and Hour Division will approve, modify, or disapprove the action or render a final determination in the event of disagreement within 30 days of receipt or will notify the Contracting Officer within 30 days of receipt that additional time is necessary.

(iii) The final determination of the conformance action by the Wage and Hour Division shall be transmitted to the Contracting Officer who shall promptly notify the Contractor of the action taken. Each affected employee shall be furnished by the Contractor with a written copy of such determination or it shall be posted as a part of the wage determination.

(iv)(A) The process of establishing wage and fringe benefit rates that bear a reasonable relationship to those listed in a wage determination cannot be reduced to any single formula. The approach used may vary from wage determination to wage determination depending on the circumstances. Standard wage and salary administration practices which rank various job classifications by pay grade pursuant to point schemes or other job factors may, for example, be relied upon. Guidance may also be obtained from the way different jobs are rated under Federal pay systems (Federal Wage Board Pay System and the General Schedule) or from other wage determinations issued in the same locality. Basic to the establishment of any conformable wage rate(s) is the concept that a pay relationship should be maintained between job classifications based on the skill required and the duties performed.

(B) In the case of a contract modification, an exercise of an option, or extension of an existing contract, or in any other case where a Contractor succeeds a contract under which the classification in question was previously conformed pursuant to paragraph (c) of this clause, a new conformed wage rate and fringe benefits may be assigned to the conformed classification by indexing (i.e., adjusting) the previous conformed rate and fringe benefits by an amount equal to the average (mean) percentage increase (or decrease, where appropriate) between the wages and fringe benefits specified for all classifications to be used on the contract which are listed in the current wage determination, and those specified for the corresponding classifications in the previously applicable wage determination. Where conforming actions are accomplished in accordance with this paragraph prior to the performance of contract work by the unlisted class of employees, the Contractor shall advise the Contracting Officer of the action taken but the other procedures in subdivision (c)(2)(ii) of this clause need not be followed.

(C) No employee engaged in performing work on this contract shall in any event be paid less than the currently applicable minimum wage specified under section 6(a)(1) of the Fair Labor Standards Act of 1938, as amended.

(v) The wage rate and fringe benefits finally determined under this subparagraph (c)(4) of this clause shall be paid to all employees performing in the classification from the first day on which contract work is performed by them in the classification. Failure to pay the unpaid employees the compensation agreed upon by the interested parties and/or finally determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract.

(vi) Upon discovery of failure to comply with subparagraph (c)(2) of this clause, the Wage and Hour Division shall make a final determination of corrected classification, wage rate, and/or fringe benefits which shall be retroactive to the date such class or classes of employees commenced contract work.

(3) Adjustment of Compensation. If the terms of this contract is more than 1 year, the minimum monetary wages and fringe benefits required to be paid or furnished thereunder to service employees under this contract shall be subject to adjustment after 1 year and not less often than once every 2 years, under wage determinations issued by the Wage and Hour Division.

(4) Obligation to Provide Fringe Benefits. The Contractor or subcontractor may discharge the obligation to furnish fringe benefits specified in the attachment or determined under subparagraph (c)(2) of this clause by furnishing equivalent combinations of bona fide fringe benefits, or by making equivalent or differential cash payments, only in accordance with Subpart D of 29 CFR Part 4.

(5) Minimum Wage. In the absence of a minimum wage attachment for this contract, neither the Contractor nor any subcontractor under this contract shall pay any person performing work under this contract (regardless of whether the person is a service employee) less than the minimum wage specified by section 6(a)(1) of the Fair Labor Standards Act of 1938. Nothing in this clause shall relieve the Contractor or any subcontractor of any other obligation under law or contract for payment of a higher wage to any employee.

(f) Successor Contracts. If this contract succeeds a contract subject to the Act under which substantially the same services were furnished in the same locality and service employees were paid wages and fringe benefits provided for in a collective bargaining agreement, in the absence of the minimum wage attachment for this contract setting forth such collectively bargained wage rates and fringe benefits, neither the Contractor nor any subcontractor under this contract shall pay any service employee performing any of the contract work (regardless of whether or not such employee was employed under the predecessor contract), less than the wages and fringe benefits provided for in such collective bargaining agreement, to which such employee would have been entitled if employed under the predecessor contract, including accrued wages and fringe benefits and any prospective increases in wages and fringe benefits provided for under such agreement. No Contractor or subcontractor under this contract may be relieved of the foregoing

4.1b(7) apply or

unless the Secretary of Labor or the Secretary's authorized representative finds, after a hearing as provided in 29 CFR 4.10 that the wages and/or fringe benefits provided for in such agreement are substantially at variance with those which prevail for services of a character similar to the locality, or determine, as provided in 29 CFR 4.11, that the collective bargaining agreement applicable to service employees employed under the predecessor contract was not entered into as a result of arms length negotiations. Where it is found in accordance with the review procedures provided in 29 CFR 4.10 and/or 4.11 and Parts 4 and 8 that some or all of the wages and/or fringe benefits contained in a predecessor Contractor collective bargaining agreement are substantially at variance with those which prevail for services of a character similar to the locality, and/or that the collective bargaining agreement applicable to service employees employed under the predecessor contract was not entered into as a result of arms length negotiations, the Department will issue a new or revised wage determination setting forth the applicable wage rates and fringe benefits. Such determination shall be made part of the contract or subcontract, in accordance with the decision of the Administrator, the Administrative Law Judge, or the Board of Service Contract Appeals, as the case may be, irrespective of whether such because occurs prior to or after the award of a contract or subcontract (33 Comp. Gen. 401 (1973)). In the case of a wage determination issued solely as a result of a finding of substantial variance, such determination shall be effective as of the date of the final administrative decision.

(g) Notification to Employees. The Contractor and any subcontractor under this contract shall notify each service employee commencing work on this contract of the minimum monetary wage and any fringe benefits required to be paid pursuant to this contract, or shall post the wage determination attached to this contract. The poster provided by the Department of Labor (Publication WH 1313) shall be posted in a prominent and accessible place at the worksite. Failure to comply with this requirement is a violation of section 2(a)(9) of the Act and of this contract.

(h) Safe and Sanitary Working Conditions. The Contractor or subcontractor shall not permit any part of the services called for by this contract to be performed in buildings or surroundings or under working conditions provided by or under the control or supervision of the Contractor or subcontractor which are unsanitary, hazardous, or dangerous to the health or safety of the service employees. The Contractor or subcontractor shall comply with the safety and health standards applied under 29 CFR Part 1925.

(i) Records. (1) The Contractor and each subcontractor performing work subject to the Act shall make and maintain for 3 years from the completion of the work, and make them available for inspection and transcription by authorized representatives of the Wage and Hour Division, Employment Standards Administration, a record of the following:

- (A) For each employee subject to the Act -
- (A) Name and address and social security number;

(B) Correct work classification or classifications, rate or rates of monetary wages paid and fringe benefits provided, rate or rates of payments in lieu of fringe benefits, and total daily and weekly compensation;

(C) Daily and weekly hours worked by each employee; and

(D) Any deductions, rebates, or refunds from the total daily or weekly compensation of each employee.

(ii) For those classes of service employees not included in any wage determination attached to this contract, wage rates or fringe benefits determined by the interested parties or by the Administrator or authorized representative under the terms of paragraph (c) of this clause. A copy of the report required by subdivision (c)(2)(ii) of this clause will fulfill this requirement.

(iii) Any list of the predecessor Contractor employees which had been furnished to the Contractor as prescribed by paragraph (a) of this clause.

(2) The Contractor shall also make available a copy of this contract for inspection or transcription by authorized representatives of the Wage and Hour Division.

(3) Failure to make and maintain or to make available these records for inspection and transcription shall be a violation of the regulations and this contract, and in the case of failure to produce these records, the Contracting Officer, upon direction of the Department of Labor and notification to the Contractor, shall take action to cause suspension of any further payment or advance of funds until the violation ceases.

(4) The Contractor shall permit authorized representatives of the Wage and Hour Division to conduct interviews with employees at the worksite during normal working hours.

(j) Pay Periods. The Contractor shall unconditionally pay to each employee subject to the Act all wages due free and clear and without subsequent deduction (except as otherwise provided by law or Regulations, 29 CFR Part 4), rebate, or kickback on any account. These payments shall be made no later than one pay period following the end of the regular pay period in which the wages were earned or accrued. A pay period under this Act may not be of any duration longer than semi-monthly.

(k) Withholding of Payments and Termination of Contract. The Contracting Officer shall withhold or cause to be withheld from the Government Prime Contractor under this or any other Government contract with the Prime Contractor such sums as an appropriate official of the Department of Labor requests or such sums as the Contracting Officer decides may be necessary to pay underpaid employees employed by the Contractor or subcontractor. In the event of failure to pay any employees subject to the Act all or part of the wages or fringe benefits due under the Act, the Contracting Officer may, after authorization or by direction of the Department of Labor and written notification to the Contractor, take action to cause suspension of any further payment or advance of funds until such violations have ceased. Additionally, any failure to comply with the requirements of this clause may be grounds for termination of the right to proceed with the contract work. In such event, the Government may enter into other contracts or arrangements for completion of the work, charging the Contractor in default with any additional cost.

(l) Subcontract. The Contractor agrees to insert this clause in all subcontracts subject to the Act.

(m) Collective Bargaining Agreements Applicable to Service Employees. If wages to be paid or fringe benefits to be furnished any service employees employed by the Government Prime Contractor or any subcontractor under the contract are provided for in a collective bargaining agreement which is or will be effective during any period in which the contract is being performed, the Government Prime Contractor shall report such fact to the Contracting Officer, together with full information as to the application and accrual of such wages and fringe benefits, including any prospective increases, to service employees engaged in work on the contract, and a copy of the collective bargaining agreement. Such report shall be made upon commencing performance of the contract, in the case of collective bargaining agreements effective at such time, and in the case of such agreements or provisions or amendments thereof effective at a later time during the period of contract performance such agreements shall be reported promptly after negotiation thereof.

(n) Seniority List. Not less than 10 days prior to completion of any contract being performed at a Federal facility where service employees may be retained in the performance of the succeeding contract and subject to a wage determination which contains vacation or other benefit provisions based upon length of service with a Contractor (predecessor) or successor (29 CFR 4.173), the incumbent Prime Contractor shall furnish the Contracting Officer a certified list of the names of all service employees on the Contractor or subcontractor payroll during the last month of contract performance. Such list shall also contain anniversary dates of employment on the contract either with the current or predecessor Contractors of each such service employee. The Contracting Officer shall turn over such list to the successor Contractor at the commencement of the succeeding contract.

(o) Rules and Interpretations. Rules and interpretations of the Act are contained in Regulations, 29 CFR Part 4.

(p) Contractor's Certification. (1) By entering into this contract, the Contractor (and officials thereof) certifies that neither it (nor he or she) nor any person or firm who has a substantial interest in the Contractor firm is a person or firm ineligible to be awarded Government contracts by virtue of the sanctions imposed under section 5 of the Act.

(2) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract under section 5 of the Act.

(3) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

(q) Variations, Tolerances, and Exemptions Involving Employment. Notwithstanding any of the provisions in paragraphs (b) through (o) of this clause, the following employees may be employed in accordance with the following variations, tolerances, and exemptions, which the Secretary of Labor, pursuant to section 4(b) of the Act prior to its amendment by Pub. L. 92-473, found to be necessary and proper in the public interest or to avoid serious impairment of the conduct of Government business.

(1) Apprentices, student-learners, and workers whose earning capacity is impaired by age, physical or mental deficiency or injury may be employed at wages lower than the minimum wages otherwise required by section 2(a)(1) or 2(b)(1) of the Act without diminishing any fringe benefits or cash payments in lieu thereof required under section 2(a)(2) of the Act, in accordance with the conditions and procedures prescribed for the employment of apprentices, student-learners, handicapped persons, and handicapped clients of sheltered workshops under section 14 of the Fair Labor Standards Act of 1938, in the regulations issued by the Administrator (29 CFR Parts 520, 521, 524, and 525).

(2) The Administrator will issue certificates under the Act for the employment of apprentices, student-learners, handicapped persons, or handicapped clients of sheltered workshops not subject to the Fair Labor Standards Act of 1938, or subject to different minimum rates of pay under the two acts, authorizing appropriate rates of minimum wages (but without changing requirements concerning fringe benefits or supplementary cash payments in lieu thereof), applying procedures prescribed by the applicable regulations issued under the Fair Labor Standards Act of 1938 (29 CFR Parts 520, 521, 524, and 525).

(3) The Administrator will also withdraw, amend, or cancel such certificates in accordance with the regulations in 29 CFR Parts 525 and 526.

(v) **Apprentices.** Apprentices will be permitted to work at less than the predetermined rate for the work they perform when they are employed and individually registered in a bona fide apprenticeship program registered with a State Apprenticeship Agency which is recognized by the U.S. Department of Labor, or if no such recognized agency exists in a State, under a program registered with the Bureau of Apprenticeship and Training, Employment and Training Administration, U.S. Department of Labor. Any employee who is not registered as an apprentice in an approved program shall be paid the wage rate and fringe benefits contained in the applicable wage determination for the journeyman classification of work actually performed. The wage rates paid apprentices shall not be less than the wage rate for their level of progress set forth in the registered program, expressed as the appropriate percentage of the journeyman's rate contained in the applicable wage determination. The allowable ratio of apprentices to journeymen employed on the contract work in any craft classification shall not be greater than the ratio permitted to the Contractor as to his entire work force under the registered program.

(a) **Tips.** An employee engaged in an occupation in which the employee customarily and regularly receives more than \$30 a

month in tips may have an amount of such tips credited by the employer against the minimum wage required by section 2(a)(1) or section 2(b)(1) of the Act, in accordance with section 3(m) of the Fair Labor Standards Act and Regulations 29 CFR Part 531. However, the amount of credit shall not exceed \$1.94 per hour beginning January 1, 1981. To use this provision—

(1) The employer must inform tipped employees about this tip credit allowance before the credit is utilized;

(2) The employees must be allowed to retain all tips (individually or through a pooling arrangement and regardless of whether the employer elects to take a credit for tips received);

(3) The employer must be able to show by records that the employee receives at least the applicable Service Contract Act minimum wage through the combination of direct wages and tip credit; and

(4) The use of such tip credit must have been permitted under any predecessor collective bargaining agreement applicable by virtue of section 4(c) of the Act.

(i) **Disputes Concerning Labor Standards.** The U.S. Department of Labor has set forth in 29 CFR Parts 4, 6, and 8 procedures for resolving disputes concerning labor standards requirements. Such disputes shall be resolved in accordance with those procedures and not the Disputes clause of this contract. Disputes within the meaning of this clause include disputes between the Contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

**52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)**

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

**THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION**

Employee Class                      Monetary Wage - Fringe Benefits

SEE PAGE II-I-25 - II-I-25, 1

---



---



---



---

REGISTER OF WAGE DETERMINATION UNDER  
THE SERVICE CONTRACT ACT  
By direction of the Secretary of Labor

*John Edward Russell*  
Division of Wage Determinations

U.S. DEPARTMENT OF LABOR  
EMPLOYMENT STANDARDS ADMINISTRATION  
WAGE AND HOUR DIVISION  
Washington, D.C. 20210

Wage Determination No.: 94-2047  
Revision No.: 13  
Date of Last Revision: 06/01/1999

State(s): California

Areas: California COUNTIES OF Los Angeles, Orange

\*\* Fringe Benefits Required For All Occupations Included In  
This Wage Determination Follow The Occupational Listing \*\*

OCCUPATION CODE AND TITLE	MINIMUM HOURLY WAGE
<b>Administrative Support and Clerical Occupations:</b>	
01011 Accounting Clerk I	\$ 9.90
01012 Accounting Clerk II	\$ 10.79
01013 Accounting Clerk III	\$ 12.64
01014 Accounting Clerk IV	\$ 14.46
01030 Court Reporter	\$ 14.16
01050 Dispatcher, Motor Vehicle	\$ 14.16
01060 Document Preparation Clerk	\$ 11.73
01070 Messenger (Courier)	\$ 7.80
01090 Duplicating Machine Operator	\$ 11.73
01110 Film/Tape Librarian	\$ 11.73
01115 General Clerk I	\$ 7.80
01116 General Clerk II	\$ 9.10
01117 General Clerk III	\$ 11.73
01118 General Clerk IV	\$ 13.39
01120 Housing Referral Assistant	\$ 15.58
01131 Key Entry Operator I	\$ 8.85
01132 Key Entry Operator II	\$ 11.40
01191 Order Clerk I	\$ 11.41
01192 Order Clerk II	\$ 12.38
01261 Personnel Assistant (Employment) I	\$ 10.51
01262 Personnel Assistant (Employment) II	\$ 11.80
01263 Personnel Assistant (Employment) III	\$ 15.30
01264 Personnel Assistant (Employment) IV	\$ 18.39
01270 Production Control Clerk	\$ 15.58
01290 Rental Clerk	\$ 11.73
01300 Scheduler, Maintenance	\$ 11.73
01311 Secretary I	\$ 11.73
01312 Secretary II	\$ 14.16
01313 Secretary III	\$ 15.58
01314 Secretary IV	\$ 17.28
01315 Secretary V	\$ 20.59
01320 Service Order Dispatcher	\$ 11.73
01341 Stenographer I	\$ 11.73
01342 Stenographer II	\$ 13.17
01400 Supply Technician	\$ 17.28
01420 Survey Worker (Interviewer)	\$ 14.16
01460 Switchboard Operator-Receptionist	\$ 9.47
01510 Test Examiner	\$ 14.16
01520 Test Proctor	\$ 14.16
01531 Travel Clerk I	\$ 9.29
01532 Travel Clerk II	\$ 10.05

01533 Travel Clerk III	\$ 10.79
01611 Word Processor I	\$ 12.50
01612 Word Processor II	\$ 13.32
01613 Word Processor III	\$ 15.36

**Automatic Data Processing Occupations:**

03010 Computer Data Librarian	\$ 11.37
03041 Computer Operator I	\$ 11.37
03042 Computer Operator II	\$ 12.46
03043 Computer Operator III	\$ 15.07
03044 Computer Operator IV	\$ 17.79
03045 Computer Operator V	\$ 19.70
03071 Computer Programmer I 1/	\$ 14.35
03072 Computer Programmer II 1/	\$ 16.86
03073 Computer Programmer III 1/	\$ 21.13
03074 Computer Programmer IV 1/	\$ 24.83
03101 Computer Systems Analyst I 1/	\$ 20.50
03102 Computer Systems Analyst II 1/	\$ 24.94
03103 Computer Systems Analyst III 1/	\$ 28.34
03160 Peripheral Equipment Operator	\$ 12.75

**Automotive Service Occupations:**

05005 Automobile Body Repairer, Fiberglass	\$ 18.63
05010 Automotive Glass Installer	\$ 17.18
05040 Automotive Worker	\$ 17.18
05070 Electrician, Automotive	\$ 17.89
05100 Mobile Equipment Servicer	\$ 15.47
05130 Motor Equipment Metal Mechanic	\$ 18.63
05160 Motor Equipment Metal Worker	\$ 17.18
05190 Motor Vehicle Mechanic	\$ 18.36
05220 Motor Vehicle Mechanic Helper	\$ 14.32
05250 Motor Vehicle Upholstery Worker	\$ 16.46
05280 Motor Vehicle Wrecker	\$ 17.18
05310 Painter, Automotive	\$ 17.89
05340 Radiator Repair Specialist	\$ 17.18
05370 Tire Repairer	\$ 15.47
05400 Transmission Repair Specialist	\$ 18.63

**Food Preparation and Service Occupations:**

07010 Baker	\$ 11.55
07041 Cook I	\$ 10.42
07042 Cook II	\$ 11.55
07070 Dishwasher	\$ 7.33
07100 Food Service Worker (Cafeteria Worker)	\$ 7.33
07130 Meat Cutter	\$ 11.55
07250 Waiter/Waitress	\$ 8.12

**Furniture Maintenance and Repair Occupations:**

09010 Electrostatic Spray Painter	\$ 17.89
09040 Furniture Handler	\$ 12.00
09070 Furniture Refinisher	\$ 17.89
09100 Furniture Refinisher Helper	\$ 14.32
09110 Furniture Repairer, Minor	\$ 16.46
09130 Upholsterer	\$ 17.89

**General Service and Support Occupations:**

11030 Cleaner, Vehicles	\$ 7.33
11060 Elevator Operator	\$ 7.33

11090 Gardener	\$ 10.42
11121 Housekeeping Aide I	\$ 6.55
11122 Housekeeping Aide II	\$ 7.33
11150 Janitor	\$ 7.33
11210 Laborer, Grounds Maintenance	\$ 8.12
11240 Maid or Houseman	\$ 6.55
11270 Pest Controller	\$ 11.05
11300 Refuse Collector	\$ 7.33
11330 Tractor Operator	\$ 9.67
11360 Window Cleaner	\$ 8.12

**Health Occupations:**

12020 Dental Assistant	\$ 10.55
12040 Emergency Medical Technician/Paramedic Ambulance Driver	\$ 10.55
12071 Licensed Practical Nurse I	\$ 12.95
12072 Licensed Practical Nurse II	\$ 14.54
12073 Licensed Practical Nurse III	\$ 16.26
12100 Medical Assistant	\$ 9.43
12130 Medical Laboratory Technician	\$ 9.43
12160 Medical Record Clerk	\$ 9.43
12190 Medical Record Technician	\$ 13.07
12221 Nursing Assistant I	\$ 6.85
12222 Nursing Assistant II	\$ 7.70
12223 Nursing Assistant III	\$ 8.40
12224 Nursing Assistant IV	\$ 9.43
12250 Pharmacy Technician	\$ 11.76
12280 Phlebotomist	\$ 9.43
12311 Registered Nurse I	\$ 16.75
12312 Registered Nurse II	\$ 21.70
12313 Registered Nurse II, Specialist	\$ 23.71
12314 Registered Nurse III	\$ 27.62
12315 Registered Nurse III, Anesthetist	\$ 27.62
12316 Registered Nurse IV	\$ 34.25

**Information and Arts Occupations:**

13002 Audiovisual Librarian	\$ 17.01
13011 Exhibits Specialist I	\$ 17.72
13012 Exhibits Specialist II	\$ 21.95
13013 Exhibits Specialist III	\$ 24.74
13041 Illustrator I	\$ 17.72
13042 Illustrator II	\$ 21.95
13043 Illustrator III	\$ 24.74
13047 Librarian	\$ 20.59
13050 Library Technician	\$ 14.16
13071 Photographer I	\$ 14.65
13072 Photographer II	\$ 17.72
13073 Photographer III	\$ 21.95
13074 Photographer IV	\$ 24.74
13075 Photographer V	\$ 29.94

**Machine Tool Operation and Repair Occupations:**

19010 Machine-Tool Operator (Toolroom)	\$ 17.89
19040 Tool and Die Maker	\$ 23.14

**Materials Handling and Packing Occupations:**

21010 Fuel Distribution System Operator	\$ 15.47
21020 Material Coordinator	\$ 15.79
21030 Material Expediter	\$ 15.79
21040 Material Handling Laborer	\$ 9.63



21050 Order Filler	\$ 11.96
21071 Forklift Operator	\$ 12.51
21080 Production Line Worker (Food Processing)	\$ 13.74
21100 Shipping/Receiving Clerk	\$ 10.74
21130 Shipping Packer	\$ 10.74
21140 Store Worker I	\$ 9.06
21150 Stock Clerk (Shelf Stocker; Store Worker II)	\$ 11.47
21210 Tools and Parts Attendant	\$ 13.86
21400 Warehouse Specialist	\$ 13.74

**Mechanics and Maintenance and Repair Occupations:**

23010 Aircraft Mechanic	\$ 18.63
23040 Aircraft Mechanic Helper	\$ 14.32
23050 Aircraft Quality Control Inspector	\$ 19.39
23060 Aircraft Servicer	\$ 16.46
23070 Aircraft Worker	\$ 17.18
23100 Appliance Mechanic	\$ 17.89
23120 Bicycle Repairer	\$ 15.47
23125 Cable Splicer	\$ 18.63
23130 Carpenter, Maintenance	\$ 17.89
23140 Carpet Layer	\$ 17.18
23160 Electrician, Maintenance	\$ 19.68
23181 Electronics Technician, Maintenance I	\$ 14.12
23182 Electronics Technician, Maintenance II	\$ 18.38
23183 Electronics Technician, Maintenance III	\$ 21.43
23260 Fabric Worker	\$ 16.46
23290 Fire Alarm System Mechanic	\$ 18.63
23310 Fire Extinguisher Repairer	\$ 15.47
23340 Fuel Distribution System Mechanic	\$ 18.63
23370 General Maintenance Worker	\$ 17.18
23430 Heavy Equipment Mechanic	\$ 18.63
23440 Heavy Equipment Operator	\$ 18.63
23460 Instrument Mechanic	\$ 18.63
23470 Laborer	\$ 7.33
23500 Locksmith	\$ 17.89
23530 Machinery Maintenance Mechanic	\$ 17.94
23550 Machinist, Maintenance	\$ 19.49
23580 Maintenance Trades Helper	\$ 14.32
23640 Millwright	\$ 18.63
23700 Office Appliance Repairer	\$ 17.89
23740 Painter, Aircraft	\$ 17.89
23760 Painter, Maintenance	\$ 17.89
23790 Pipefitter, Maintenance	\$ 18.63
23800 Plumber, Maintenance	\$ 17.89
23820 Pneudraulic Systems Mechanic	\$ 18.63
23850 Rigger	\$ 18.63
23870 Scale Mechanic	\$ 17.18
23890 Sheet-Metal Worker, Maintenance	\$ 18.63
23910 Small Engine Mechanic	\$ 17.18
23930 Telecommunications Mechanic I	\$ 18.63
23931 Telecommunications Mechanic II	\$ 19.39
23950 Telephone Lineman	\$ 18.63
23960 Welder, Combination, Maintenance	\$ 18.63
23965 Well Driller	\$ 18.63
23970 Woodcraft Worker	\$ 18.63
23980 Woodworker	\$ 15.47

**Personal Needs Occupations:**

24570 Child Care Attendant	\$ 10.63
24580 Child Care Center Clerk	\$ 13.26
24600 Chore Aide	\$ 7.24

24630 Homemaker \$ 14.73

**Plant and System Operation Occupations:**

25010 Boiler Tender \$ 18.63  
 25040 Sewage Plant Operator \$ 17.89  
 25070 Stationary Engineer \$ 18.63  
 25190 Ventilation Equipment Tender \$ 14.32  
 25210 Water Treatment Plant Operator \$ 17.89

**Protective Service Occupations:**

27004 Alarm Monitor \$ 14.18  
 27006 Corrections Officer \$ 21.30  
 27010 Court Security Officer \$ 21.30  
 27040 Detention Officer \$ 21.30  
 27070 Firefighter \$ 18.02  
 27101 Guard I \$ 6.80  
 27102 Guard II \$ 14.18  
 27130 Police Officer \$ 26.15

**Stevedoring/Longshoremen Occupational Services:**

28010 Blocker and Bracer \$ 16.49  
 28020 Hatch Tender \$ 16.49  
 28030 Line Handler \$ 16.49  
 28040 Stevedore I \$ 15.79  
 28050 Stevedore II \$ 17.17

**Technical Occupations:**

29010 Air Traffic Control Specialist, Center 2/ \$ 25.16  
 29011 Air Traffic Control Specialist, Station 2/ \$ 17.35  
 29012 Air Traffic Control Specialist, Terminal 2/ \$ 19.10  
 29023 Archeological Technician I \$ 15.84  
 29024 Archeological Technician II \$ 17.72  
 29025 Archeological Technician III \$ 21.95  
 29030 Cartographic Technician \$ 21.95  
 29035 Computer Based Training (CBT) Specialist/Instructor \$ 20.50  
 29040 Civil Engineering Technician \$ 21.95  
 29061 Drafter I \$ 13.05  
 29062 Drafter II \$ 14.65  
 29063 Drafter III \$ 17.72  
 29064 Drafter IV \$ 21.95  
 29081 Engineering Technician I \$ 12.19  
 29082 Engineering Technician II \$ 13.69  
 29083 Engineering Technician III \$ 16.08  
 29084 Engineering Technician IV \$ 19.94  
 29085 Engineering Technician V \$ 22.44  
 29086 Engineering Technician VI \$ 27.16  
 29090 Environmental Technician \$ 17.79  
 29100 Flight Simulator/Instructor (Pilot) \$ 24.94  
 29150 Graphic Artist \$ 20.50  
 29160 Instructor \$ 19.45  
 29210 Laboratory Technician \$ 15.07  
 29240 Mathematical Technician \$ 18.92  
 29361 Paralegal/Legal Assistant I \$ 14.16  
 29362 Paralegal/Legal Assistant II \$ 17.28  
 29363 Paralegal/Legal Assistant III \$ 21.13  
 29364 Paralegal/Legal Assistant IV \$ 25.58  
 29390 Photooptics Technician \$ 18.92  
 29480 Technical Writer \$ 19.45  
 29491 Unexploded Ordnance Technician I \$ 15.99

29492 Unexploded Ordnance Technician II	\$ 19.34
29493 Unexploded Ordnance Technician III	\$ 23.19
29494 Unexploded Safety Escort	\$ 15.99
29495 Unexploded Sweep Personnel	\$ 15.99
29620 Weather Observer, Senior 3/	\$ 16.75
29621 Weather Observer, Combined Upper Air & Surface Programs 3/	\$ 15.07
29622 Weather Observer, Upper Air 3/	\$ 15.07

**Transportation/Mobile Equipment Operation Occups:**

31030 Bus Driver	\$ 14.89
31260 Parking and Lot Attendant	\$ 6.19
31290 Shuttle Bus Driver	\$ 8.83
31300 Taxi Driver	\$ 8.17
31361 Truckdriver, Light Truck	\$ 8.83
31362 Truckdriver, Medium Truck	\$ 14.89
31363 Truckdriver, Heavy Truck	\$ 15.91
31364 Truckdriver, Tractor-Trailer	\$ 15.91

**Miscellaneous Occupations:**

99020 Animal Caretaker	\$ 8.90
99030 Cashier	\$ 8.68
99041 Carnival Equipment Operator	\$ 9.67
99042 Carnival Equipment Repairer	\$ 10.42
99043 Carnival Worker	\$ 7.33
99050 Desk Clerk	\$ 10.63
99095 Embalmer	\$ 15.99
99300 Lifeguard	\$ 9.47
99310 Mortician	\$ 15.99
99350 Park Attendant (Aide)	\$ 11.90
99400 Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	\$ 9.47
99500 Recreation Specialist	\$ 14.73
99510 Recycling Worker	\$ 9.67
99610 Sales Clerk	\$ 9.47
99620 School Crossing Guard (Crosswalk Attendant)	\$ 7.33
99630 Sports Official	\$ 9.47
99658 Survey Party Chief (Chief of Party)	\$ 21.74
99659 Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	\$ 16.39
99660 Surveying Aide	\$ 11.96
99690 Swimming Pool Operator	\$ 11.55
99720 Vending Machine Attendant	\$ 9.67
99730 Vending Machine Repairer	\$ 11.55
99740 Vending Machine Repairer Helper	\$ 9.67

---

**\*\* Fringe Benefits Required For All Occupations Included In  
This Wage Determination \*\***

**HEALTH & WELFARE:** \$1.63 an hour or \$65.20 a week or \$282.53 a month.

**VACATION:** Two weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years; 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractor in the performance of similar work at the same Federal facility. (Reg. 4.173)

HOLIDAYS: Minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

1/

Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See 29 CFR 4.156)

2/

APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3/

WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employee (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$4.25 per week (or \$.85 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that

employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

**Source of Occupational Titles and Descriptions:**

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Second Supplement, dated August 1995, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

**REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE  
{Standard Form 1444 (SF 1444)}**

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

**PART II**

**CONTRACT CLAUSES**

**STATEMENT OF WAGE RATES AND FRINGE BENEFITS**

**COMPARABLE RATES:** (Reference Clause 52.222-42, page II-I-19 of GSA Form 2166)

The Service Contract Act of 1965, as amended, requires the contracting agency to state the comparable rates which employees would be paid if employed by the Government. These rates are for information only, and do not control the rates to be paid under the contract. The following classes of service employees expected to be employed under the contract would, if employed by the General Services Administration, be paid not less than:

<u>EMPLOYEE CLASS</u>	<u>HOURLY MONETARY WAGE</u>	<u>% OF HOURLY AS FRINGE BENEFITS</u>
Guard	GS-7 \$12.21	Retirement 20.4%
Supervisor		Life & Health Insurance 3.7%
Guard	GS-5 \$10.46	Workman's Compensation 1.9%
Productive		

Sick leave provided by law: 13 days of sick leave per year

**Paid Holidays provided by law: 10 Days**

New Year's Day  
Labor Day  
Martin Luther King's Birthday  
George Washington's Birthday  
Independence Day  
Columbus Day  
Memorial Day  
Veterans Day  
Thanksgiving Day  
Christmas Day

Vacations or paid leave provided by law:

(1) Two (2) hours of annual leave each week for an employee with less than three (3) years of service.

(2) Three (3) hours of annual leave each week for an employee with three (3) but less than fifteen (15) years of service.

(3) Four (4) hours of annual leave each week for an employee with fifteen (15) or more years of service.

**WAGE DETERMINATION:**

Offers are advised that the various classes of service employees who will be employed in the performance of the contract awarded under this solicitation **MUST BE PAID** the minimum monetary wage and shall be furnished fringe benefits shown on the attached Wage Determination No(s).

This determination was issued under the provisions of the McNamara - O'Hara Service Contract Act (79 Stat. 1034), and in accordance with the Part 4.3 of 29 CFR Part 4.



**SECTION J**

**LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS**

## **SECTION J**

### **LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS**

EXHIBIT 1 - Productive Requirements including Post Hours and Locations

EXHIBIT 2 - Equipment Requirements

EXHIBIT 3 - Security Clearance Requirements

EXHIBIT 4 - Training Subjects presented to Designated Contract Officials by the Government

EXHIBIT 5 - Training subjects to be presented by the Contractor

EXHIBIT 6 - Federal Law Enforcement Training Center Practical Pistol Course

EXHIBIT 7 - Training Schedule and Plan

EXHIBIT 8 - Report of Training Completion

EXHIBIT 9 - GSA Form 2790, Pistol Qualification Record

EXHIBIT 10 - Key Personnel Resume

EXHIBIT 11 - Standard Form 78, Certificate of Medical Examination

EXHIBIT 12 - Standard Form 85, Questionnaire for Non-Sensitive Positions

EXHIBIT 13 - Contract Guard Qualification Certificate

EXHIBIT 14 - Request for Alternative Training

EXHIBIT 15 - Certification of Firearm Possession in Regards to Domestic Violence

EXHIBIT 16/17- Questions to be Asked by Evaluator

EXHIBIT 18 - Client Authorization Letter

---

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6A

I. GENERAL

BUILDING NUMBER CA690322 SECURITY RIGHTS/CLASSIFIED \_\_\_\_\_ NONCLASSIFIED X

BUILDING/FACILITY SSA, 171 E. COMPTON, COMPTON, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED \_\_\_\_\_ CLASS II

BATON REQUIRED: YES X NO \_\_\_\_\_


CHEMICAL AGENTS: YES \_\_\_\_\_ NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
---------------	------------------------------	--------------------	----------------------	----------------------	------------------------

1.					NO
----	--	--	--	--	----

(ONE GUARD - OVERTIME AUTHORIZED)

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6B

I. GENERAL

BUILDING NUMBER CA7023ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY IRS, 9350 E. FLAIR DRIVE, EL MONTE, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO

(ONE GUARD - OVERTIME AUTHORIZED)

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6C

I. GENERAL

BUILDING NUMBER CA0194ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 6303 RUGBY, HUNTINGTON PARK, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       


CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
---------------	------------------------------	--------------------	----------------------	----------------------	------------------------

1.					NO
----	--	--	--	--	----

(b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6D

I. GENERAL

BUILDING NUMBER CA0266ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 240 N. BREED STREET, LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II


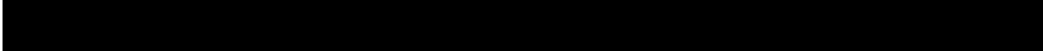
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO
2.					NO

(b)(2)

**REQUIREMENT:** The guard must have the ability to speak, understand, and read Spanish at a conversational level.

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6E

I. GENERAL

BUILDING NUMBER CA4532ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 10345 S. CENTRAL, LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED      CLASS II

BATON REQUIRED: YES X NO     

CHEMICAL AGENTS: YES      NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.	[REDACTED]				NO
2.	[REDACTED]				NO
3.	[REDACTED]				NO

(b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6F

I. GENERAL

BUILDING NUMBER CA6960ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 3840 CRENSHAW BLVD., LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO
2.					NO

(b)(2)

III-J-I



PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6G

I. GENERAL

BUILDING NUMBER CA6913ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 1115 WEST ADAMS BLVD., LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II



BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO
	<b>(ONE GUARD - OVERTIME AUTHORIZED)</b>				
2.					NO

(b)(2)

PRODUCTIVE AND SUPER DUTY REQUIREMENTS INCLUDING ST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6H

I. GENERAL

BUILDING NUMBER CA0150CC SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY FED BLDG, 300 N. LOS ANGELES STREET, LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO
2.					NO
3.					NO
4.					NO
5.					NO
6.					NO
7.					NO
8.					NO
					NO
					NO

III-J-I

POST #	LOCATION/DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
		(ONE GUARD)			
		(TWO GUARDS)			NO
		(ONE GUARD)			NO
9.		(ONE GUARD)			NO
10.		(ONE GUARD)			NO
11.		(ONE GUARD)			NO
12.		(TWO GUARDS PER SHIFT)			NO NO NO
13.					NO

(b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6I

I. GENERAL

BUILDING NUMBER CA5789ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 3836 WILSHIRE BLVD., LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO

(b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6J

I. GENERAL

BUILDING NUMBER CA0168ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY FOB, 11000 WILSHIRE BLVD., LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

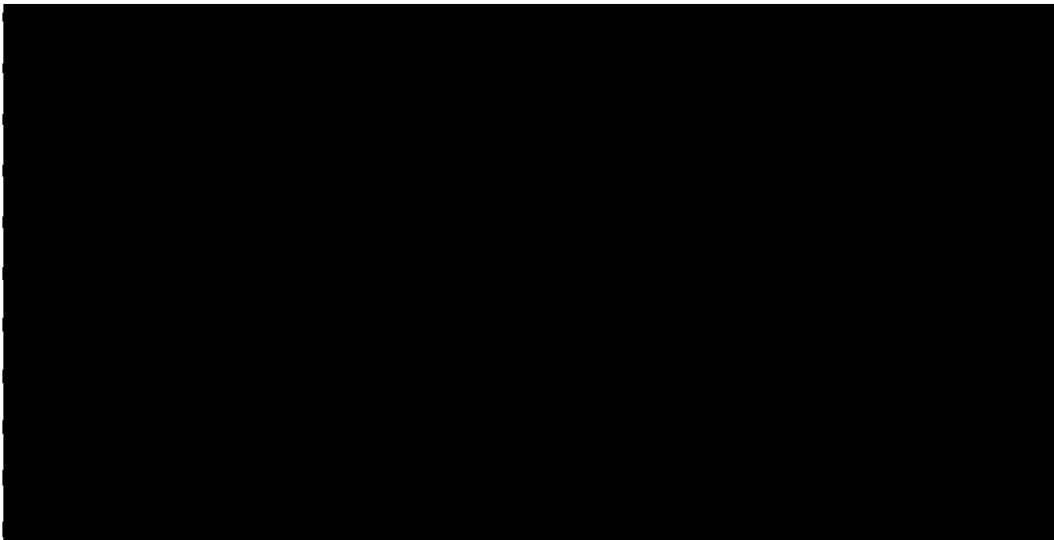
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO
2.					NO
3.					NO
4.					NO
5.					NO
6.					NO
7.					NO

NOTE: 

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6K

I. GENERAL

BUILDING NUMBER CA6705ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 10919 E. FIRESTONE BLVD., NORWALK, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED      CLASS II


BATON REQUIRED: YES X NO     

CHEMICAL AGENTS: YES      NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6L

I. GENERAL

BUILDING NUMBER CA6217ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 120 BROADWAY, SUITE 100, LONG BEACH, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II


BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO

(ONE GUARD - OVERTIME AUTHORIZED)

(b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6M

I. GENERAL

BUILDING NUMBER CA6030ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY MEPS, 5051 RODEO ROAD, LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

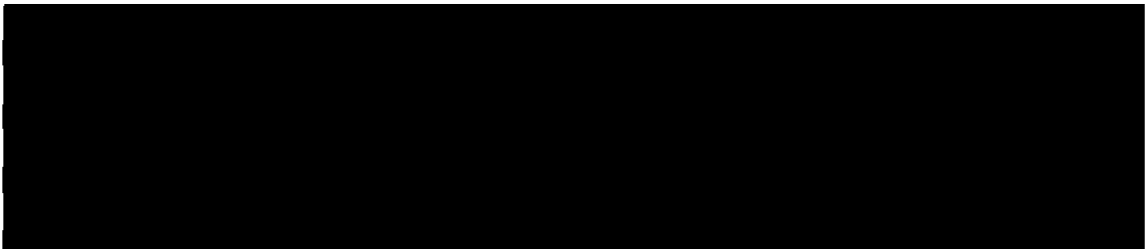
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO NO NO NO

(b)(2)



PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6N

I. GENERAL

BUILDING NUMBER CA0521SS SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY FOB, 24000 AVILA ROAD, LAGUNA NIGUEL, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II


BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO
2.		NO			
3.		NO			
4.		NO			
5.		NO			
6.		NO			
7.		NO			
8.		NO			
9.		NO			

III-J-1

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 60

I. GENERAL

BUILDING NUMBER CA6540ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 2600 WILSHIRE BLVD., LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II


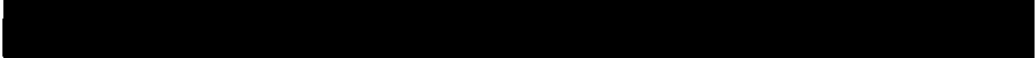
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO
2.					NO

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6P

I. GENERAL

BUILDING NUMBER CA0283CC SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY FOB, 255 E. TEMPLE STREET, LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II





BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO
2.					NO
3.					NO
4.					NO

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6Q

I. GENERAL

BUILDING NUMBER CA6163ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY INS, 9858 ARTESIA BLVD., BELLFLOWER, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED      CLASS II


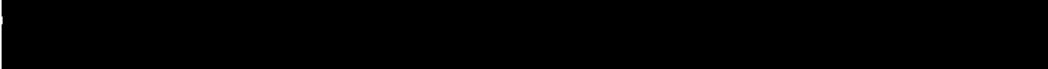
BATON REQUIRED: YES X NO     

CHEMICAL AGENTS: YES      NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO
2.					NO

(b)(2)

**REQUIREMENT:** The guard must have the ability to speak, understand, and read Spanish at a conversational level.

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6R

I. GENERAL

BUILDING NUMBER CA6165ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY INS, 1241 S. SOTO STREET, LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED      CLASS II

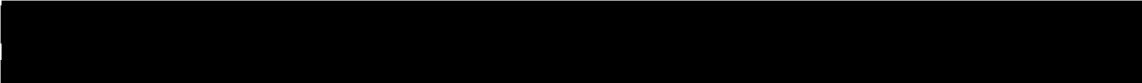
BATON REQUIRED: YES X NO     

CHEMICAL AGENTS: YES      NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO

(b)(2)

**REQUIREMENT:** The guard must have the ability to speak, understand, and read Spanish at a conversational level.

PRODUCTIVE AND SUPER VIZORY REQUIREMENTS INCLUDING ST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6S

I. GENERAL

BUILDING NUMBER CA6142ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY INS, 14560 MAGNOLIA STREET, WESTMINISTER, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED      CLASS II

BATON REQUIRED: YES X NO     

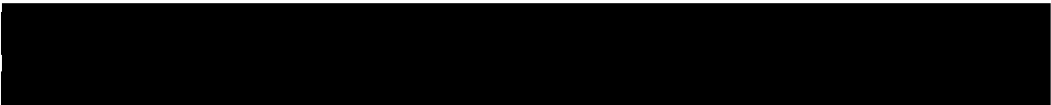
CHEMICAL AGENTS: YES      NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
--------	-----------------------	-------------	---------------	---------------	-----------------

1.					NO
----	--	--	--	--	----

(b)(2)

**REQUIREMENT:** The guard must have the ability to speak, understand, and read Spanish at a conversational level.

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6T

I. GENERAL

BUILDING NUMBER CA6685ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 300 S. HARBOR BLVD., SUITE 310, ANAHEIM, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       


CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
--------	-----------------------	-------------	---------------	---------------	-----------------

1.					NO
----	--	--	--	--	----

(b)(2)

(ONE GUARD - OVERTIME AUTHORIZED)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6U

I. GENERAL

BUILDING NUMBER AX0900AX SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY FDA, 1521 W. PICO BLVD., LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

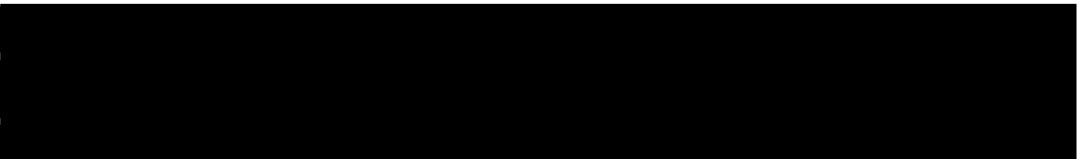
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO
2.					NO

(b)(2)



PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6V

I. GENERAL

BUILDING NUMBER CA0200ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY FOB, 34 CIVIC DRIVE, SANTA ANA, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED      CLASS II

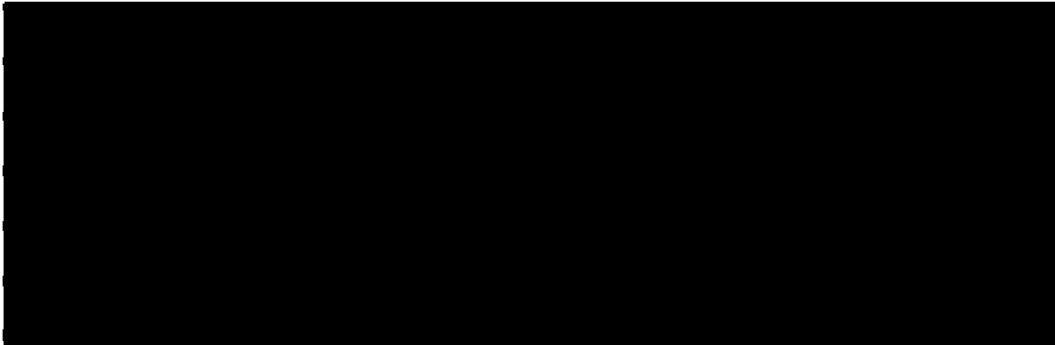
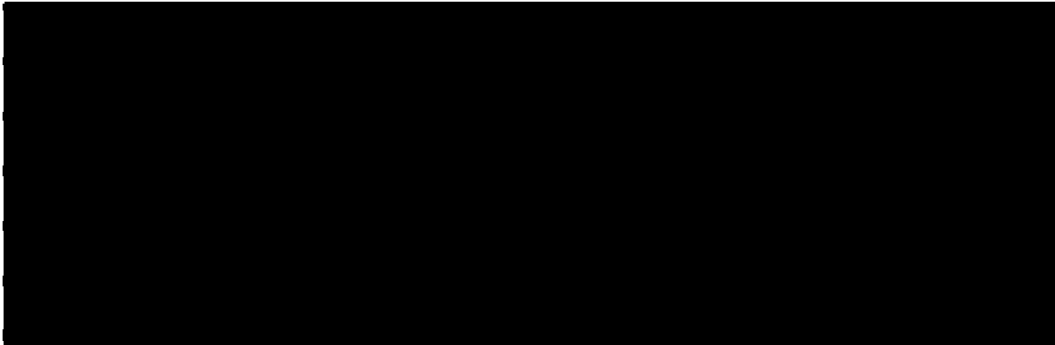
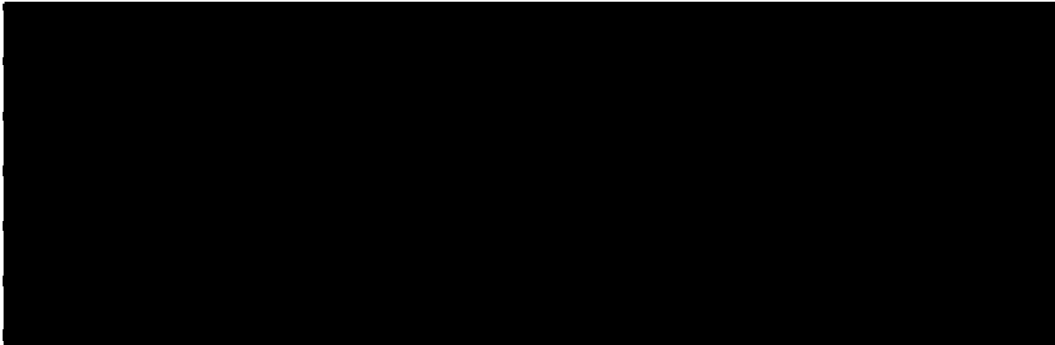
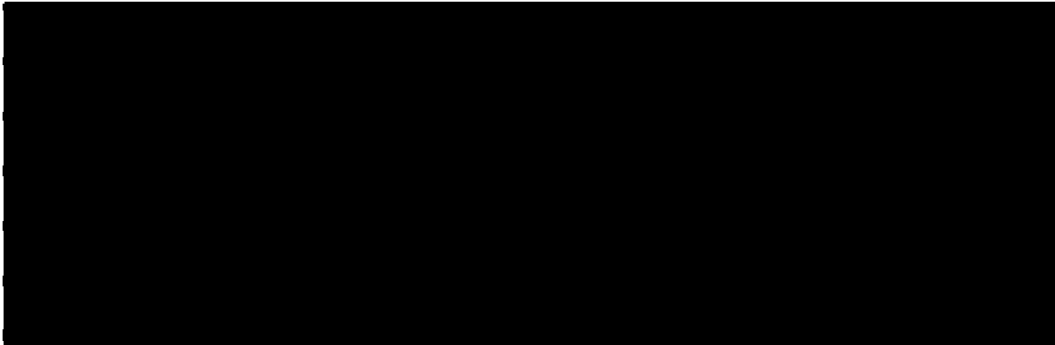
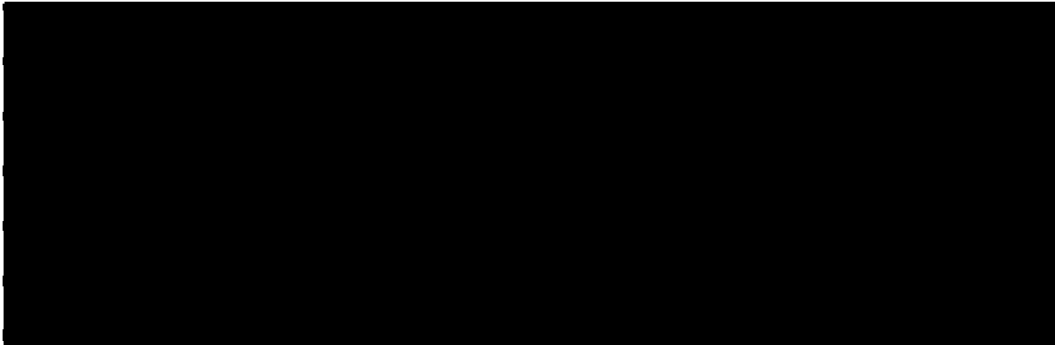
BATON REQUIRED: YES X NO     

CHEMICAL AGENTS: YES      NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO
2.					NO
3.					NO
4.					NO
5.					NO

(b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6W

I. GENERAL

BUILDING NUMBER CA6592ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY INS, 290 S. ANAHEIM BLVD., ANAHEIM, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

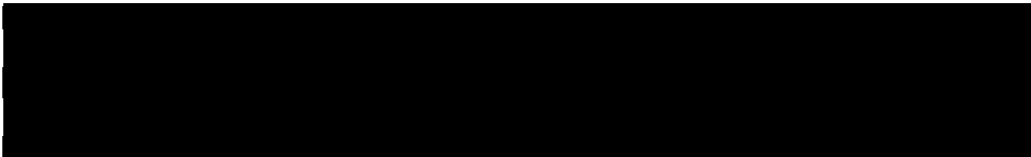
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO
2.					NO

(b)(2)

**REQUIREMENT:** The guard must have the ability to speak, understand, and read Spanish at a conversational level.

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6X

I. GENERAL

BUILDING NUMBER CA6502ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 3380 FLAIR DRIVE, EL MONTE, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II


BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO (b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6Y

I. GENERAL

BUILDING NUMBER CA6553ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 2216 W. BEVERLY BLVD., MONTEBELLO, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       

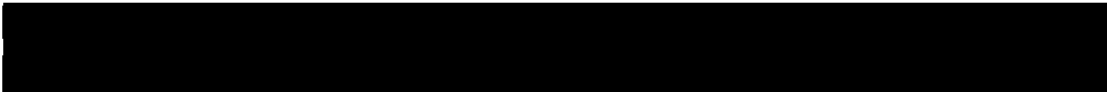
CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
---------------	------------------------------	--------------------	----------------------	----------------------	------------------------

1.					NO
----	--	--	--	--	----

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6Z

I. GENERAL

BUILDING NUMBER CA6696ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 5220 CLARK STREET, SUITE 200, LAKEWOOD, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       


CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
---------------	------------------------------	--------------------	----------------------	----------------------	------------------------

1.					NO
----	--	--	--	--	----

(b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6AA

I. GENERAL

BUILDING NUMBER CA0041ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY U.S. CRTHSE., 312 N. SPRING STREET, LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

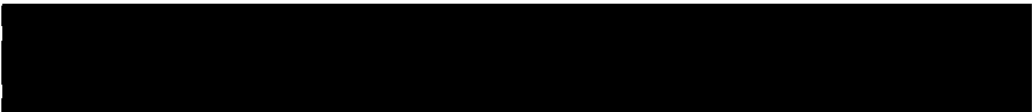
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO NO

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6BB

I. GENERAL

BUILDING NUMBER CA6479ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY INS, 9650 FLAIR DRIVE, EL MONTE, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

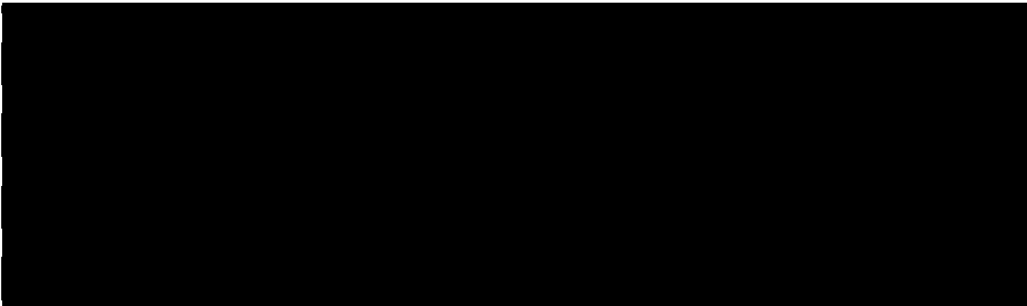
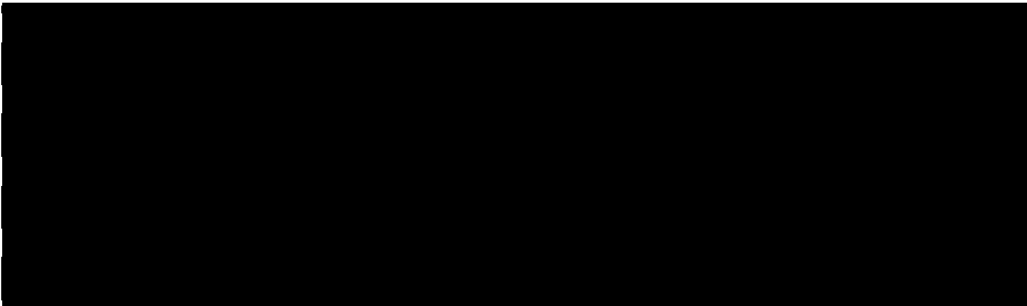
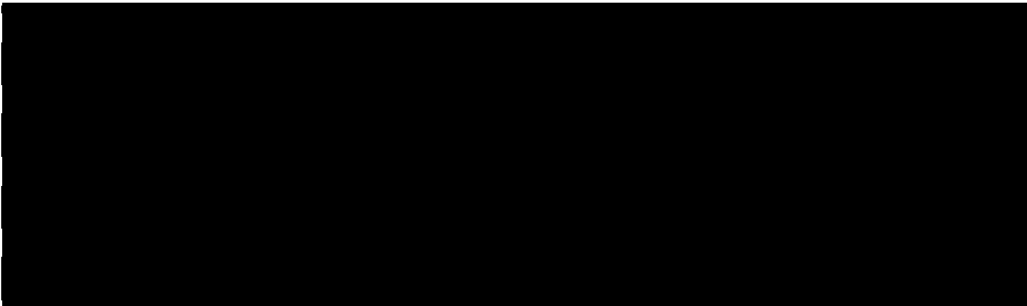
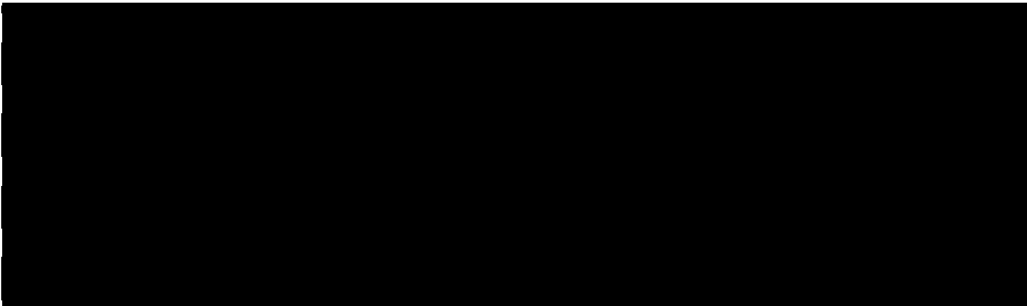
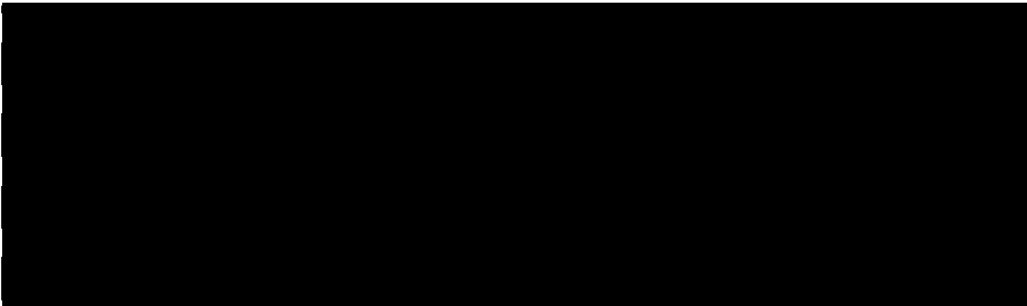
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO
2.					NO
3.					NO
4.					NO
5.					NO

(b)(2)

III-J-I

PRODUCTIVE AND SUPER VIZORY REQUIREMENTS INCLUDING JT HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6CC

I. GENERAL

BUILDING NUMBER CA0273ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY FEDERAL BUILDING, 501 W. OCEAN BLVD., LONG BEACH, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

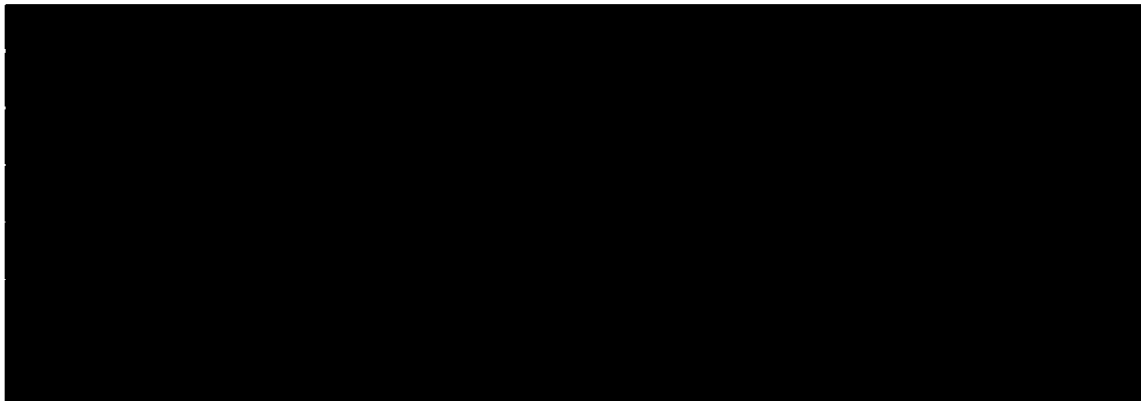
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO
2.					NO
3.					NO
4.					NO

(b)(2)



PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6DD

I. GENERAL

BUILDING NUMBER CA6314ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 3230 E. IMPERIAL HWY, STE. 150, BREA, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       


CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
---------------	------------------------------	--------------------	----------------------	----------------------	------------------------

1.					NO
----	--	--	--	--	----

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6EE

I. GENERAL

BUILDING NUMBER CA6194ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X  
BUILDING/FACILITY SSA, 12912 BROOKHURST ST., STE. 130, GARDEN GROVE, CA  
ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)  
MOTORIZED PATROL VEHICLE REQUIREMENTS: 0


<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II  
BATON REQUIRED: YES X NO         
CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6FF

I. GENERAL

BUILDING NUMBER CA6628ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X  
 BUILDING/FACILITY SSA/OHA, 1120 WEST LA VETA AVENUE, STE. 600, ORANGE, CA  
 ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

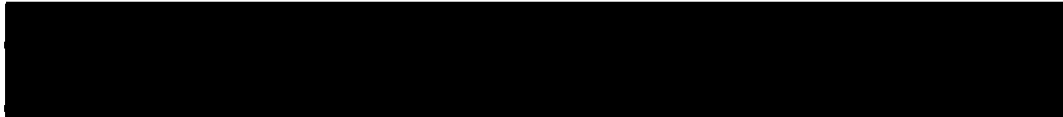
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO

(b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6GG

I. GENERAL

BUILDING NUMBER CA6170ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA, 436 W. FOURTH STREET, POMONA, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED      CLASS II

BATON REQUIRED: YES X NO     

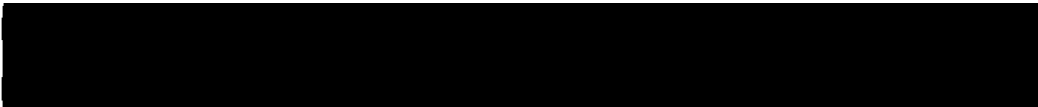
CHEMICAL AGENTS: YES      NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/ DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
---------------	------------------------------	--------------------	----------------------	----------------------	------------------------

1.					NO
----	--	--	--	--	----

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING ST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6HH

I. GENERAL

BUILDING NUMBER CA6630ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY SSA/OHA, 8345 FIRESTONE BLVD., SUITE 200, DOWNEY, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II


BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO

(b)(2)

PRODUCTIVE AND SUPER JORY REQUIREMENTS INCLUDING ST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6II

I. GENERAL

BUILDING NUMBER CA0865NN SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY FEDERAL SERVICE CENTER, 5600 RICKENBACKER RD., BLDG. # 5, BELL, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

DAYS PER WEEK

EST. HOURS PER DAY

EST. MILES PER DAY

0

0

0

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES X NO       


CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
--------	-----------------------	-------------	---------------	---------------	-----------------

1.					NO
----	--	--	--	--	----

(b)(2)

III-J-I

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6J

I. GENERAL

BUILDING NUMBER CA6772ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY 606 SO. OLIVE STREET, LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 5) (MOBILES 5) (CHARGES 5)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

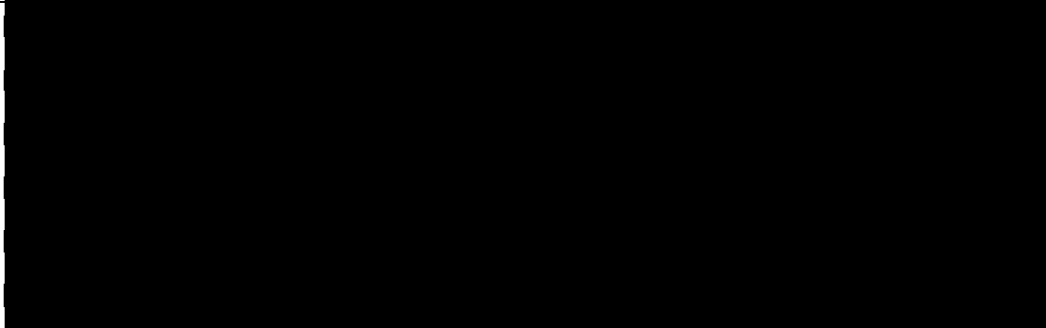
BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/ DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO
2.					NO
3.					NO
4.					NO
5.					NO

(b)(2)

**REQUIREMENT:** The guard must have the ability to speak, understand, and read Spanish at a conversational level.

**NOTE:** **HAND-HELD RADIOS FOR COMMUNICATION BETWEEN MULTIPLE FLOORS AND ROVER. RADIOS WILL BE THE GOVERNMENT'S PROPERTY (EOIR) NOT THE CONTRACTOR'S.**

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6KK

I. GENERAL

BUILDING NUMBER CA0295ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X  
 BUILDING/FACILITY RONALD REGAN COURTHOUSE, 411 W. FOURTH STREET, SANTA ANA, CA  
 ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II

BATON REQUIRED: YES        NO X

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.	[REDACTED]				NO
2.	[REDACTED]				NO

(b)(2)



PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6LL

I. GENERAL

BUILDING NUMBER CA0149ZZ SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY DEA HIDTA, 1340 WEST SIXTH STREET, LOS ANGELES, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II


BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

<u>POST #</u>	<u>LOCATION/DESCRIPTION</u>	<u>TIME OF DAY</u>	<u>HOURS PER DAY</u>	<u>DAYS PER WEEK</u>	<u>RELIEF REQUIRED</u>
1.					NO

(b)(2)

PRODUCTIVE AND SUPERVISORY REQUIREMENTS INCLUDING POST HOURS & LOCATION  
SERVICE AREA 6 EXHIBIT 6MM

I. GENERAL

BUILDING NUMBER CA80022Z SECURITY RIGHTS/CLASSIFIED NONCLASSIFIED X

BUILDING/FACILITY HUD, 1600 N. BROADWAY, SANTA ANA, CA

ESTIMATED PERIOD OF PERFORMANCE 03/01/01 - 02/28/02

II. ITEMS TO BE FURNISHED BY CONTRACTOR:

RADIO REQUIREMENTS: (PORTABLE 0) (MOBILES 0) (CHARGES 0)

MOTORIZED PATROL VEHICLE REQUIREMENTS: 0

<u>DAYS PER WEEK</u>	<u>EST. HOURS PER DAY</u>	<u>EST. MILES PER DAY</u>
<u>0</u>	<u>0</u>	<u>0</u>

FIREARMS REQUIREMENTS: ARMED X UNARMED        CLASS II


BATON REQUIRED: YES X NO       

CHEMICAL AGENTS: YES        NO X

III. PRODUCTIVE REQUIREMENTS:

NOTE:

DAYS PER WEEK EXCLUDES HOLIDAYS UNLESS OTHERWISE INDICATED. WHERE INDICATED "YES" UNDER RELIEF PERIODS (LUNCH, BREAKS, ETC.) ARE AUTHORIZED BY THE CONTRACTOR, THE CONTRACTOR MUST PROVIDE A REPLACEMENT GUARD FOR EACH EMPLOYEE ON AN AUTHORIZED BREAK. PATROL/ROVER GUARDS MAY **NOT** BE USED FOR REPLACEMENT.

POST #	LOCATION/DESCRIPTION	TIME OF DAY	HOURS PER DAY	DAYS PER WEEK	RELIEF REQUIRED
1.					NO

(b)(2)



**SECTION J, EXHIBIT 2**  
**RADIO EQUIPMENT REQUIREMENTS**

*Section J*

**REVISED**  
**PCOI**  
7/28/08

**Facilities:**

**2. Equipment:** The Contractor shall provide, maintain, and supplement, as may be necessary at the site identified above, the following number(s) of radios and described associated equipment.

<u>Type of Equipment</u>	<u>Number(s)</u>
Radio, portable, handi-talkie, four (4) watts, with Heliflex antenna	N/A
Charger, rapid rate, with legs	
Charger, rapid rate, slim-line, desk top	
*Battery, rapid rate nickel-cadmium	
*Standard carrying case, slim-line size	
**Base Station	

**3. Licenses and Frequencies:** The Contractor, where applicable, shall make application, initiated actions otherwise required to receive and FCC license and authorization to operate in frequencies specified by the Government. Where necessary, the Contracting Officer or his authorized Representative will issue a letter of authorization, identifying the Contractor as having a need to communicate over a frequency or frequencies assigned to an agency of the Federal Government.

**\*\*4. Normal, Emergency and Continuous Communications:** All two-way portable radio units must have the capability of transmitting and receiving clear and concise vocal transmissions between guard, supervisory personnel and the Contractor's base station. The Contractor's base station must be a local licensed place of business within the National Capital Region for the purpose of having the capability for two-way communications between the contractor, contractor's supervisory and guard personnel who are assigned to this GSA physical protection contract.

\*The Contractor will provide a listing of radio(s) and associated equipment to be used on this contract to the Contracting Officer's Representative.



**SECTION J, EXHIBIT 3**

**PATROL VEHICLE REQUIREMENTS**

**1. Facility: N/A**

**2. Equipment: Contractor Furnished Vehicle(s)**

The Contractor shall furnish a vehicle or vehicles, as indicated below, which shall be used for patrol at the facility and to transport supervisors in the course of supervision duties and emergency response, as may be necessary. The vehicle(s) shall carry distinctive markings of the company, and shall be equipped with a rotation emergency roof light in compliance with applicable state and local laws. The vehicle(s) shall be available at all times during the life of the contract, and must be replaced immediately by a replacement vehicle if removed from operation for any reason(s). It is the Contractor's responsibility to register, insure, and provide proper maintenance for the vehicle(s). The vehicle(s) shall be equipped with a ten (10) to fifteen (15) pound portable dry chemical, ABC extinguisher, installed and maintained in accordance with NFPA 10, Portable Fire Extinguishers. The fire extinguishers shall be equipped with a conventional, universal first aid kit with Airway pack, Cling bandages, and a minimum of two (2) bite sticks.

**3. Vehicle Requirements:**

	<u>Vehicle No. 1</u>	<u>Vehicle No. 2</u>	<u>*Other</u>
Estimate(s) of hour(s) to be used daily	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Number(s) of days per week	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Estimated miles per day	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

Other vehicles, including MOPEDS, THREE-WHEELERS, MOTOR SCOOTERS, etc., described as follows:



SECTION J, EXHIBIT 4

TRAINING SUBJECTS TO BE PRESENTED TO THE CONTRACT GUARDS BY THE CONTRACTOR

IMPORTANT NOTE: THE INSTRUCTOR IS STRONGLY ENCOURAGED TO USE THE FPS CONTRACT GUARD INFORMATION MANUAL (CGIM) AS AN ESSENTIAL COMPONENT OF THIS TRAINING. TOPICS ARE CROSS REFERENCED WHERE APPLICABLE TO THE MANUAL FOR EFFECTIVE PRESENTATION OF THE MATERIAL.

72 Hours<sup>1</sup>

<u>Subject</u>	<u>Hours</u>	<u>Scope</u>
Overview of the General Services Administration and the Federal Protective Service (CHAPTER ONE, CGIM)	2	Instructor(s) will discuss the mission, role, and responsibilities of GSA and FPS as well as the role contract guards play in facility security. Instructor will also discuss the five types of facilities and security levels
Customer Oriented Protection	2	Instructor(s) will discuss the concept of Customer Oriented Protection and the Role contract guards play in this approach to security (Note: GSA will provide the instructor with information on this program to assist in training)
Overview of the Roles & Responsibilities of a Contract Guard (CHAPTER TWO, CGIM)	2	Instructor will discuss the typical duties and responsibilities associated with being a contract guard at a federal facility;
Ethics and Professionalism Part I: Overview (CHAPTER TWO, CGIM)	1	Describe police professionalism today, including the expanding use of contract guards and indicate by current trends where it may be headed in the future. Provide instruction in police ethics, using practical examples, both desirable and undesirable. Discuss ideas that will lead to improved cooperation between the local, state, and Federal law enforcement guards and the contract guards.

<sup>1</sup> The Contractor must present 72 hours of basic training to all students. The hours listed in the "Hours" column are the recommended times needed for effective coverage of the material, to include questions and answers, interactive tasks, and reviews/quizzes of the material. The Instructor shall use his/her expertise in evaluating the class's progress in comprehending and applying the concepts and materials taught. There may be some fluctuation in the actual time covered for each subject, but under no circumstances shall the instructor provide less than 72 hours of training. It is also incumbent upon the instructor to notify the Contractor of instances where students are not adequately mastering the subject matter or are presenting a disruption to the class by repeated lateness, absences, or disrespectful behavior such as sleeping or talking while instruction is being given. Such behavior indicates that the student may not be suitable for holding a position as a security guard at a federal facility.



## SECTION J, EXHIBIT 4, continued

<u>Subject</u>	<u>Hours</u>	<u>Scope</u>
Ethics and Professionalism Part II: Interactive Training	1	Role playing or other interactive methods between instructor and students using scenarios of ethical and Professional behavior by guards based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.
Principles of Communications Part I: Overview (CHAPTER TWO, CGIM)	2	Familiarize the contract guards with the concept surrounding effective communications and development of communication skills. In meeting this objective, the contract guard is presented with the theory of communications; various types of obstacles which can hinder the development and maintenance of effective communication; the senses and their role in the communication process and the main and essential skills which accompany the development of communication effectiveness.
Principles of Communications Part II: Interactive Training	1	Role playing or other interactive methods between instructor and students using scenarios of communication methods based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.
Professional Public Relations Part I: Overview (CHAPTER TWO, CGIM)	1	Instruction is to be provided to the contract guards which will increase their effectiveness in the use of basic social skills, enhance their employer's reputation and contract performance as well as the positive image portrayed by the U.S. Government. Such instruction should include (but not be limited to) proper display of the uniform, shoeshine, haircuts, and other forms of personal grooming.
Professional Public Relations Part II: Interactive Training	1	Role playing or other interactive methods between instructor and students using Scenarios of communication methods based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.



**SECTION J, EXHIBIT 4, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Understanding Human Behavior, Part I: Overview (CHAPTERS TWO AND NINE, CGIM)	1	Instructor(s) will discuss the basic knowledge needed for the contract guards to understand their own actions, and those of the people they work with in the performance of their assigned duties. Behavior under stress (both natural and man induced); actions of mentally disturbed; irrational conduct created by the use of drugs or alcohol; job (performance) related problem; will be a part of this discussion. Special attention should be given to the changes in human behavior that might occur in the contract guard with the introduction of badge and gun.
Understanding Human Behavior, Part II: Interactive Training	1	Role playing or other interactive methods between instructor and students using scenarios of human behavior based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.
The Law, Legal Authorities, Jurisdiction and Responsibilities (CHAPTER THREE, CGIM)	2	Discuss history of laws, applicable laws and regulations, and the concept of legal jurisdiction as it pertains to the guards' duties and authority.
Crimes and Offenses (CHAPTER THREE, CGIM)	1	Present the contract guards with an understanding of the types of offenses they are most likely to encounter in their duties. Instruction should be given in methods of successful investigative techniques.
Search and Seizure (CHAPTER THREE, CGIM)	1	Provide the guard with the knowledge of the legal application of search and seizure law in the performance of duties as a contract guard with a Federal facility. Instruction should provide a comprehensive survey of laws pertaining to search and seizure to include "Stop and Frisk".



**SECTION J, EXHIBIT 4, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Arrest Authority and Procedures (CHAPTER THREE, CGIM)	1	Provide the contract guard with knowledge of how guards shall exercise their arrest powers to the degree authorized by local, state, and Federal regulations. Instruction will define arrest procedures and legal rules governing practices and procedures: arrest, interrogations and confessions, self incrimination privilege, entrapment, eyewitness identifications and complaints and warrants. Contract guards should become completely familiar with the extent of their arrest powers obtained from the various jurisdictions involved.
Use of Force (CHAPTER THREE, CGIM)	1	Instruction will be given on the use of force, to include the various degrees of force authorized in the performance of duties under this contract. Reporting procedures related to such use will be discussed as will the consequences of the unauthorized, or misuse, of force.
Crime Scene Protection (CHAPTER THREE, CGIM)	1	Illustrate the important facets of the preliminary investigation and the protection, preservation, and subsequent search of the crime scene.
Rules of Evidence (CHAPTER THREE, CGIM)	1	Evidence is defined to include direct, circumstantial and real. Information will be provided on admissibility as it relates to competency, relevancy, materiality, and hearsay. Instructions will present information on the exclusionary rule and other related items. Instructor will discuss procedures for handling and protecting evidence.
Contract Guard Administration (CHAPTER FOUR, CGIM)	1	Instructor(s) will discuss the relationship between the Contractor and the Government And will discuss protocol for communicating with the Control Centers when incidents occur. Instructor will also discuss the Importance of the Duty Book.
Post Duties (CHAPTER FOUR, CGIM)	1	Instructor(s) will discuss the purpose of posts and identify the various types of protective services. Discuss the necessity of proper observation and counter-surveillance while manning a post





**SECTION J, EXHIBIT 4, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Patrol Methods And Patrol Hazards (CHAPTER FOUR, CGIM)	1	Study the various methods and skills employed in protective patrols. Explain the importance of patrol to law enforcement and explore the values of various patrol methods. Examine the hazards encountered during patrol functions, both natural and man made. Discuss the techniques or recognition and ways to eliminate, or reduce patrol hazards.
General Response Procedures (CHAPTER FOUR, CGIM)	1	Explain the various types of situations guards will respond to. Describe the proper approach to such situations; discuss the guard's role and responsibility; and instruct in the appropriate techniques to be employed in such circumstances. Include discussion of radio communications protocol.
Access Control (CHAPTER FIVE, CGIM)	2	Describe importance of proper access control of protected space. Discussion shall include personnel control, property control, vehicle control, and lock and key control.
Crime Detection, Assessment And Response (CHAPTER SIX, CGIM)	2	Acquaint the contract guard with the care and caution that must be exercised when coming upon a crime in progress. Discuss the element of surprise, and the possibilities of encountering a crime being committed. Special emphasis should be placed on the crimes the contract guard may encounter while on duty within a Federal facility, his actions, responses, and the requirements of the agency.
Safety and Fire Prevention (CHAPTER SEVEN, CGIM)	1	Define the contract guard's responsibility for safety and fire prevention. Provide guidelines for operational safeguards including the use of fire extinguishers (types, etc.), sprinkler systems, fire alarm systems, and other standard fire prevention equipment.
Records and Reports (CHAPTER EIGHT, CGIM)	3	Instructor will lecture on importance of Properly prepared records and reports. Students shall be given examples and prepare sample records and reports as they will use on a GSA contract. Emphasis on tips for effective report writing.



**SECTION J, EXHIBIT 4, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Special Situations (CHAPTER NINE, CGIM)	2	Instructor shall discuss various types of special situations which guards may be required to respond to, such as providing escorts; controlling traffic; and dealing with mentally ill or disturbed persons.
Emergency First Aid and Bloodborne Pathogens (CHAPTER TEN, CGIM)	3	Instructor will provide instruction on the necessary skills to deal with hazards of exposure to bloodborne pathogens as follows: Explanation of the bloodborne pathogens standard; how bloodborne diseases can be transmitted; exposure control plan for incidents regarding bloodborne diseases; employee hazard recognition; and ways to prevent the exposure. Instructor will also discuss procedures to follow for emergencies. (Note: this training is not a substitute for First Aid training, which must be provided an the American Red Cross accredited instructor. Guards must receive at least 9 hours of Red Cross certified First Aid and CPR training.)
Flying the Flag (CHAPTER ELEVEN, CGIM)	1	Instructor will discuss where and when the American flag is flown and will give hands-on demonstration for folding and storing the flag.
Terrorism, Anti-terrorism, & Weapons of Mass Destruction (WMD) (CHAPTER TWELVE, CGIM)	2	Instructor will provide a lecture regarding domestic and international terrorism and weapons of mass destruction; discuss anti-terrorism methods used by FPS such as counter-surveillance and proper use of building security equipment
Workplace Violence (CHAPTER THIRTEEN, CGIM)	2	Instructor will discuss workplace violence; Who commits violent acts and why; guard Response to violent incidents, and tactics For being aware of environments or Situations that can contribute to violence.
Civil Disturbances (CHAPTER FOURTEEN, CGIM)	2	Instructor (s) will discuss and provide field practice in crowd control and will teach the guards how to distinguish between friendly, sightseeing, agitated, and hostile crowds.. Emphasis shall be placed upon effective response to civil disturbances.



**SECTION J, EXHIBIT 4, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Bomb Threats and Incidents (CHAPTER FIFTEEN, CGIM)	2	Instructor(s) will discuss the procedures guards will use to respond to bomb threats, discovery of suspicious items and persons who appear to be suspicious. Emphasis shall be placed on gathering as much information as possible and reporting incidents.
Hostage Situations (CHAPTER SIXTEEN, CGIM)	2	Lecture and practical applications to instruct guards on identifying and responding to hostage situations.
Sabotage and Espionage (CHAPTER SEVENTEEN, CGIM)	2	Instructor will lecture on defining the terms and give concrete examples of the concepts as they might occur on federal property. Emphasize importance of deterrence and prevention, then response to incidents as they occur.
Defensive Tactics	4	Lecture and practical applications will be used to instruct Security Guards in the use of defensive tactics. Instructor will incorporate defense against armed and unarmed attack, restraining hold, and subjective compliance methods against hostile or uncooperative persons.
Use of Handcuffs	4	Lecture and hands-on demonstrations of procedures and techniques for handcuffing persons. All students shall be given the opportunity to affix and remove handcuffs in different "real life" scenarios where handcuffing would be necessary.
Use of Expandable Baton	8	Lecture and hands-on demonstration of procedures for baton carrying and drawing as well as striking techniques.
Firearms Safety, Handling	1	(NOTE: This segment does not include fundamentals or firing and firearms qualification.) Provide instruction in the handling and control of the contract guard's firearm. Instruction should relate to weapons safety and handling to include nomenclature, wearing of the weapon, care and cleaning, storage and accountability. Special emphasis must be placed on loading, unloading and the safe lowering of a "cocked" hammer on a live round.



**SECTION J, EXHIBIT 4, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Review & Examination	2	A 50 question multiple-choice written examination will be given to determine knowledge and understanding of the academic subject matter.

**NOTE: THE WRITTEN EXAMINATION QUESTIONS ARE TAKEN 100% FROM THE CGIM. FAILURE BY THE INSTRUCTOR TO USE THE CGIM AS AN ESSENTIAL TRAINING TOOL MAY RESULT IN HIGH RATES OF FAILURE ON THE WRITTEN EXAMINATION. THE CONTRACTOR IS STRONGLY URGED TO ENSURE THAT THE INSTRUCTORS USE THE CGIM AS A CORE COMPONENT OF THE TRAINING.**





**SECTION J, EXHIBIT 5**

**SUPERVISORY TRAINING SUBJECTS TO BE PRESENTED BY THE CONTRACTOR**

**9 Hours**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Supervisor's Duties and Responsibilities	2	Instructor(s) will discuss the basic duties and responsibilities of a GSA Contract Guard supervisor. Discussions will include instructions that all duty posts are to be manned at all times as required by the Contract; that all required GSA forms are to be completed in an accurate, legible and timely manner; and that all subordinate employees have all required equipment and maintain proper inventory records of service weapons and all other required equipment.
GSA Contract Requirements	1	Instructor(s) will review basic GSA Contract requirements and standards of performance for Contractors, Contract employees, and the relationship of employees with key members of Government agencies and GSA officials involved in the administration and operation of GSA Contracts. An actual Contract will be discussed so that students will be familiar with all aspects of such Contracts to ensure proper performance by all employees and supervisors.
Methods and Theories of Supervision	1	Instructor(s) will discuss various management theories and the basic principles involved so that the student understands the various methods of supervision that are available to accomplish the goals of a first-line supervisor.
How to be an Effective Leader	1	Instructor(s) will discuss the importance of a supervisor being a good leader. Discussion will focus on the necessity of giving constant attention to countless details of personal behavior and personal relations with subordinates.



**SECTION J, EXHIBIT 5, Continued**

**SUPERVISORY TRAINING SUBJECTS TO BE PRESENTED BY THE CONTRACTOR**

<u>Subject</u>	<u>Hours</u>	<u>Scope</u>
Purpose of Discipline	1	Instructor(s) will discuss the purpose of discipline and the use of praise and criticism to encourage and motivate employees. Discussion will focus on the use of criticism with the intention of improving job performance.
Effective Written and Oral Communication	1	Instructor(s) will discuss the problems encountered in both written and oral communication between supervisors and subordinates and methods to improve both. Lecture will include discussion of quantitative directives and the concept of asking while telling. Also included will be information on formal and informal communications and how the effective supervisor can use both to accomplish his/her mission as a first-line supervisor.
Motivating Employees and Problem Solving Methods	1	Instructor(s) will discuss methods used to motivate employees and to improve the performance of those employees who are not performing at acceptable standards. Emphasis will be on early identification of problem employees and methods that may be used to bring poor performance up to acceptable standards. Discussion will include problems related to alcoholism, illegal drug usage, and other related topics.
Scheduling Employees	1	Instructor(s) will discuss scheduling problems and methods to use available personnel effectively to ensure coverage of all posts in a cost-effective manner without using overtime. Included will be several practical "hands on" scheduling exercises.



**SECTION J, EXHIBIT 5A**

**CONTRACTOR'S CERTIFICATE OF SUPERVISORY TRAINING**

**Contract Employee's Name:**

**SSN:**        -        -

I hereby certify that the above-named employee has completed supervisory training as listed below:

<u>SUBJECT</u>	<u>DATE COMPLETED</u>	<u>NUMBER OF HOURS</u>
SUPERVISORY TRAINING	_____	_____

**ATTENTION: THIS STATEMENT MUST BE SIGNED BY AN AUTHORIZED CONTRACTOR'S REPRESENTATIVE – READ THE FOLLOWING PARAGRAPHS CAREFULLY BEFORE SIGNING THIS STATEMENT.**

A FALSE ANSWER TO ANY QUESTION IN THIS STATEMENT MAY BE GROUNDS FOR NOT CERTIFYING YOUR EMPLOYEE, OR FOR DISMISSING THE EMPLOYEE AFTER BEGINNING WORK, AND MAY BE PUNISHABLE BY FINE OR IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001).. ALL THE INFORMATION YOU GIVE WILL BE CONSIDERED IN REVIEWING YOUR STATEMENT.

**AUTHORITY FOR RELEASE OF INFORMATION:**

I HAVE COMPLETED THIS STATEMENT WITH THE KNOWLEDGE AND UNDERSTANDING THAT ANY OR ALL ITEMS CONTAINED HEREIN MAY BE SUBJECT TO INVESTIGATION PRESCRIBED BY LAW OR PRESIDENTIAL DIRECTIVE AND I CONSENT TO THE RELEASE OF INFORMATION CONCERNING MY CAPACITY AND FITNESS BY EMPLOYEE, EDUCATIONAL INSTITUTIONS, LAW ENFORCEMENT AGENCIES, AND OTHER INDIVIDUALS AND AGENCIES, TO DULY ACCREDITED INVESTIGATORS, PERSONNEL STAFFING SPECIALIST, AND OTHER AUTHORIZED EMPLOYEES OF FEDERAL GOVERNMENT FOR THAT PURPOSE.

**CERTIFICATION:**

I CERTIFY THAT ALL OF THE STATEMENTS MADE BY ME ARE TRUE, COMPLETE, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND ARE MADE IN GOOD FAITH.

\_\_\_\_\_  
CONTRACTOR'S AUTHORIZED DESIGNEE SIGNATURE (IN INK)

\_\_\_\_\_  
DATE





SECTION J, EXHIBIT 6

CONTRACTOR PROVIDED RECERTIFICATION TRAINING TO BE PRESENTED TO ALL CONTRACT GUARDS

40 Hours

<u>Subject</u>	<u>Hours</u>	<u>Scope</u>
Overview of the General Services Administration and the Federal Protective Service (CHAPTER ONE, CGIM)	1	Instructor(s) will discuss the mission, role, and responsibilities of GSA and FPS as well as the role contract guards play in facility security. Instructor will also discuss the five types of facilities and security levels
Customer Oriented Protection	1	Instructor(s) will discuss the concept of Customer Oriented Protection and the Role contract guards play in this approach to security (Note: GSA will provide the t instructor with information on this program to assist in training)
Overview of the Roles & Responsibilities of a Contract Guard (CHAPTER TWO, CGIM)	1	Instructor will discuss the typical duties and responsibilities associated with being a contract guard at a federal facility;
Ethics and Professionalism Part I: Overview (CHAPTER TWO, CGIM)	1	Describe police professionalism today, including the expanding use of contract guards and indicate by current trends where it may be headed in the future. Provide instruction in police ethics, using practical examples, both desirable and undesirable. Discuss ideas that will lead to improved cooperation between the local, state, Federal law enforcement guards, and the contract guards.

<sup>1</sup> The Contractor must present 40 hours of re-certification training to all students. The hours listed in the "Hours" column are the recommended times needed for effective coverage of the material, to include questions and answers, interactive tasks, and reviews/quizzes of the material. The Instructor shall use his/her expertise in evaluating the class's progress in comprehending and applying the concepts and materials taught. There may be some fluctuation in the actual time covered for each subject, *but under no circumstances shall the Instructor provide less than 40 hours of training.* It is also incumbent upon the instructor to notify the Contractor of instances where students are not adequately mastering the subject matter or are presenting a disruption to the class by repeated lateness, absences, or disrespectful behavior such as sleeping or talking while instruction is being given. Such behavior indicates that the student may not be suitable for holding a position as a security guard at a federal facility.



**SECTION J, EXHIBIT 6, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Ethics and Professionalism Part II: Interactive Training	1	Role playing or other interactive methods between instructor and students using scenarios of ethical and Professional behavior by guards based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.
Principles of Communications Part I: Overview (CHAPTER TWO, CGIM)	1	Familiarize the contract guards with the concept surrounding effective communications and development of communication skills. In meeting this objective, the contract guard is presented with the theory of communications; various types of obstacles which can hinder the development and maintenance of effective communication; the senses and their role in the communication process and the main and essential skills which accompany the development of communication effectiveness.
Principles of Communications Part II: Interactive Training	1	Role playing or other interactive methods between instructor and students using scenarios of communication methods based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.
Professional Public Relations Part I: Overview (CHAPTER TWO, CGIM)	1	Instruction is to be provided to the contract guards which will increase their effectiveness in the use of basic social skills, enhance their employer's reputation and contract performance as well as the positive image portrayed by the U.S. Government. Such instruction should include (but not be limited to) proper display of the uniform, shoeshine, haircuts, and other forms of personal grooming.
Professional Public Relations Part II: Interactive Training	1	Role playing or other interactive methods between instructor and students using Scenarios of communication methods based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.



## SECTION J, EXHIBIT 6, continued

<u>Subject</u>	<u>Hours</u>	<u>Scope</u>
Understanding Human Behavior, Part I: Overview (CHAPTERS TWO AND NINE, CGIM)	1	Instructor(s) will discuss the basic knowledge needed for the contract guards to understand their own actions, and those of the people they work with in the performance of their assigned duties. Behavior under stress (both natural and man induced); actions of mentally disturbed; irrational conduct created by the use of drugs or alcohol; job (performance) related problem; will be a part of this discussion. Special attention should be given to the changes in human behavior that might occur in the contract guard with the introduction of badge and gun.
Understanding Human Behavior, Part II: Interactive Training	1	Role playing or other interactive methods between instructor and students using scenarios of human behavior based on the overview of this topic. Use of audio-visual materials, case studies, and other materials to facilitate training objectives will be acceptable.
The Law, Legal Authorities, Jurisdiction and Responsibilities (CHAPTER THREE, CGIM)	1	Discuss history of laws, applicable laws and regulations, and the concept of legal jurisdiction as it pertains to the guards' duties and authority.
Crimes and Offenses (CHAPTER THREE, CGIM)	.5	Present the contract guards with an understanding of the types of offenses they are most likely to encounter in their duties. Instruction should be given in methods of successful investigative techniques.
Search and Seizure (CHAPTER THREE, CGIM)	.5	Provide the guard with the knowledge of the legal application of search and seizure law in the performance of duties as a contract guard with a Federal facility. Instruction should provide a comprehensive survey of laws pertaining to search and seizure to include "Stop and Frisk".



**SECTION J, EXHIBIT 6, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Arrest Authority and Procedures (CHAPTER THREE, CGIM)	.5	Provide the contract guard with knowledge of how guards shall exercise their arrest powers to the degree authorized by local, state, and Federal regulations. Instruction will define arrest procedures and legal rules governing practices and procedures: arrest, interrogations and confessions, self incrimination privilege, entrapment, eyewitness identifications and complaints and warrants. Contract guards should become completely familiar with the extent of their arrest powers obtained from the various jurisdictions involved.
Use of Force (CHAPTER THREE, CGIM)	.5	Instruction will be given on the use of force, to include the various degrees of force authorized in the performance of duties under this contract. Reporting procedures related to such use will be discussed as will the consequences of the unauthorized, or misuse, of force.
Crime Scene Protection (CHAPTER THREE, CGIM)	.5	Illustrate the important facets of the preliminary investigation and the protection, preservation, and subsequent search of the crime scene.
Rules of Evidence (CHAPTER THREE, CGIM)	.5	Evidence is defined to include direct, circumstantial and real. Information will be provided on admissibility as it relates to competency, relevancy, materiality, and hearsay. Instructions will present information on the exclusionary rule and other related items. Instructor will discuss procedures for handling and protecting evidence.
Contract Guard Administration (CHAPTER FOUR, CGIM)	.5	Instructor(s) will discuss the relationship between the Contractor and the Government And will discuss protocol for communicating with the Control Centers when incidents occur. Instructor will also discuss the Importance of the Duty Book.
Post Duties (CHAPTER FOUR, CGIM)	.5	Instructor(s) will discuss the purpose of posts and identify the various types of protective services. Discuss the necessity of proper observation and counter-surveillance while manning a post



**SECTION J, EXHIBIT 6, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Patrol Methods And Patrol Hazards (CHAPTER FOUR, CGIM)	.5	Study the various methods and skills employed in protective patrols. Explain the importance of patrol to law enforcement and explore the values of various patrol methods. Examine the hazards encountered during patrol functions, both natural and man made. Discuss the techniques or recognition and ways to eliminate, or reduce patrol hazards.
General Response Procedures (CHAPTER FOUR, CGIM)	.5	Explain the various types of situations guards will respond to. Describe the proper approach to such situations; discuss the guard's role and responsibility; and instruct in the appropriate techniques to be employed in such circumstances. Include discussion of radio communications protocol.
Access Control (CHAPTER FIVE, CGIM)	.5	Describe importance of proper access control of protected space. Discussion shall include personnel control, property control, vehicle control, and lock and key control.
Crime Detection, Assessment And Response (CHAPTER SIX, CGIM)	.5	Acquaint the contract guard with the care and caution that must be exercised when coming upon a crime in progress. Discuss the element of surprise, and the possibilities of encountering a crime being committed. Special emphasis should be placed on the crimes the contract guard may encounter while on duty within a Federal facility, his actions, responses, and the requirements of the agency.
Safety and Fire Prevention (CHAPTER SEVEN, CGIM)	.5	Define the contract guard's responsibility for safety and fire prevention. Provide guidelines for operational safeguards including the use of fire extinguishers (types, etc.), sprinkler systems, fire alarm systems, and other standard fire prevention equipment.
Records and Reports (CHAPTER EIGHT, CGIM)	1	Instructor will lecture on importance of Properly prepared records and reports. Students shall be given examples and prepare sample records and reports as they will use on a GSA contract. Emphasis on tips for effective report writing.



**SECTION J, EXHIBIT 6, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Special Situations (CHAPTER NINE, CGIM)	1	Instructor shall discuss various types of special situations which guards may be required to respond to, such as providing escorts; controlling traffic; and dealing with mentally ill or disturbed persons.
Emergency First Aid and Bloodborne Pathogens (CHAPTER TEN, CGIM)	1	Instructor will provide instruction on the necessary skills to deal with hazards of exposure to bloodborne pathogens as follows: Explanation of the bloodborne pathogens standard; how bloodborne diseases can be transmitted; exposure control plan for incidents regarding bloodborne diseases; employee hazard recognition; and ways to prevent the exposure. Instructor will also discuss procedures to follow for emergencies. (Note: this training is not a substitute for First Aid training, which must be provided an the American Red Cross accredited instructor. Guards must receive at least 9 hours of Red Cross certified First Aid and CPR training.)
Flying the Flag (CHAPTER ELEVEN, CGIM)	.5	Instructor will discuss where and when the American flag is flown and will give hands-on demonstration for folding and storing the flag.
Terrorism, Anti-terrorism, & Weapons of Mass Destruction (WMD) (CHAPTER TWELVE, CGIM)	1	Instructor will provide a lecture regarding domestic and international terrorism and weapons of mass destruction; discuss anti-terrorism methods used by FPS such as counter-surveillance and proper use of building security equipment
Workplace Violence (CHAPTER THIRTEEN, CGIM)	1	Instructor will discuss workplace violence; Who commits violent acts and why; guard Response to violent incidents, and tactics For being aware of environments or Situations that can contribute to violence.
Civil Disturbances (CHAPTER FOURTEEN, CGIM)	1	Instructor (s) will discuss and provide field practice in crowd control and will teach the guards how to distinguish between friendly, sightseeing, agitated, and hostile crowds.. Emphasis shall be placed upon effective response to civil disturbances.



**SECTION J, EXHIBIT 6, continued**

<u>Subject</u>	<u>Hours</u>	<u>Scope</u>
Bomb Threats and Incidents (CHAPTER FIFTEEN, CGIM)	1	Instructor(s) will discuss the procedures guards will use to respond to bomb threats, discovery of suspicious items and persons who appear to be suspicious. Emphasis shall be placed on gathering as much information as possible and reporting incidents.
Hostage Situations (CHAPTER SIXTEEN, CGIM)	1	Lecture and practical applications to instruct guards on identifying and responding to hostage situations.
Sabotage and Espionage (CHAPTER SEVENTEEN, CGIM)	1	Instructor will lecture on defining the terms and give concrete examples of the concepts as they might occur on federal property. Emphasize importance of deterrence and prevention, then response to incidents as they occur.
Defensive Tactics	1	Lecture and practical applications will be used to instruct Security Guards in the use of defensive tactics. Instructor will incorporate defense against armed and unarmed attack, restraining hold, and subjective compliance methods against hostile or uncooperative persons.
Use of Handcuffs	2	Lecture and hands-on demonstrations of procedures and techniques for handcuffing persons. All students shall be given the opportunity to affix and remove handcuffs in different "real life" scenarios where handcuffing would be necessary.
Use of Expandable Baton	8	Lecture and hands-on demonstration of procedures for baton carrying and drawing as well as striking techniques.
Firearms Safety, Handling	1	(NOTE: This segment does not include fundamentals or firing and firearms qualification.) Provide detailed instruction in the handling and control of the contract guard's firearm. Instruction should relate to weapons safety and handling to include nomenclature, wearing of the weapon, care and cleaning, storage and accountability. Special emphasis must be placed on loading, unloading and the safe lowering of a "cocked" hammer on a live round.



**SECTION J, EXHIBIT 6A**

**CONTRACTOR'S CERTIFICATION OF RECERTIFICATION TRAINING**

**Contract Employee's Name:** \_\_\_\_\_ **SSN:** - -

I hereby certify that the above-named employee has completed basic training as listed below:

<u>SUBJECT</u>	<u>DATE COMPLETED</u>	<u>NUMBER OF HOURS</u>
RE-CERTIFICATION TRAINING	_____	_____

**ATTENTION: THIS STATEMENT MUST BE SIGNED BY AN AUTHORIZED CONTRACTOR'S REPRESENTATIVE -- READ THE FOLLOWING PARAGRAPHS CAREFULLY BEFORE SIGNING THIS STATEMENT.**

A FALSE ANSWER TO ANY QUESTION IN THIS STATEMENT MAY BE GROUNDS FOR NOT CERTIFYING YOUR EMPLOYEE, OR FOR DISMISSING THE EMPLOYEE AFTER BEGINNING WORK, AND MAY BE PUNISHABLE BY FINE OR IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001).. ALL THE INFORMATION YOU GIVE WILL BE CONSIDERED IN REVIEWING YOUR STATEMENT.

**AUTHORITY FOR RELEASE OF INFORMATION:**

I HAVE COMPLETED THIS STATEMENT WITH THE KNOWLEDGE AND UNDERSTANDING THAT ANY OR ALL ITEMS CONTAINED HEREIN MAY BE SUBJECT TO INVESTIGATION PRESCRIBED BY LAW OR PRESIDENTIAL DIRECTIVE AND I CONSENT TO THE RELEASE OF INFORMATION CONCERNING MY CAPACITY AND FITNESS BY EMPLOYEE, EDUCATIONAL INSTITUTIONS, LAW ENFORCEMENT AGENCIES, AND OTHER INDIVIDUALS AND AGENCIES, TO DULY ACCREDITED INVESTIGATORS, PERSONNEL STAFFING SPECIALIST, AND OTHER AUTHORIZED EMPLOYEES OF FEDERAL GOVERNMENT FOR THAT PURPOSE.

**CERTIFICATION:**

I CERTIFY THAT ALL OF THE STATEMENTS MADE BY ME ARE TRUE, COMPLETE, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND ARE MADE IN GOOD FAITH.

\_\_\_\_\_  
**CONTRACTOR'S AUTHORIZED DESIGNEE SIGNATURE (IN INK)** \_\_\_\_\_  
**DATE**





**SECTION J, EXHIBIT 7**

**TRAINING SUBJECTS PRESENTED BY  
THE GOVERNMENT'S COR TO CONTRACT EMPLOYEES**

**8 Hours**

<u>Subject</u>	<u>Hours</u>	<u>Scope</u>
Rules and Regulations	1	Discuss GSA's jurisdiction within federal property and the Rules and Regulations under which they are operated (CFR 41.101-20.3). Consideration should be given to any special requirements (regulations) particular to the agency(s) involved.
Bomb Threats and Natural Disaster Responses	2	Instructor(s) will present information, as required for each specific facility, regarding the proper procedures for response to the threat of bombs, devices, and natural disasters. This information (training) will be related directly to the procedures used by the Law Enforcement Branch and local law enforcement agencies. Dependent upon the facility, contract specifications, and local requirements, contract guards may be given training in bomb search procedures.



**SECTION J, EXHIBIT 7, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Report Writing, Notes and Required GSA Forms	3	<p>Develop an understanding of the types requirements, and necessity of field notes and reports that will be expected from the Contract guard. Discuss the use, value, and purpose of reports and field notes. Special instruction shall be given in the preparation of GSA Form 3155, Preliminary Investigation and GSA Form 3157, Crime Analysis.</p> <p>Instructor(s) will review and discuss the importance of the following forms:</p> <ul style="list-style-type: none"><li>a. GSA Form 3155, Preliminary Investigation;</li><li>b. GSA Form 3157, Crime Analysis;</li><li>c. GSA Form 1039, Record of Property Found;</li><li>d. GSA Form 252, Found Property Tag;</li><li>e. GSA Form 1789, Register of Visitors;</li><li>f. GSA Form 139, Arrival and Departures;</li><li>g. NCR Form 139-R, Relief Guard Register</li><li>h. GSA Form 239, Officer and Inspectors Register;</li><li>i. GSA Form 435, Guards Hourly Report;</li><li>j. Special forms unique to the facility used in the performance of the Contract duties.</li></ul>



**SECTION J, EXHIBIT 7, continued**

<b><u>Subject</u></b>	<b><u>Hours</u></b>	<b><u>Scope</u></b>
Telephone and Radio Communications	1	Instruction will prepare the Contract guard for use of telephones and radio communications techniques will be presented employing standard procedures used by the Law Enforcement Branch, the tenant agency, local law enforcement, and the Federal Communications Commission (FCC). Instruction will stress use applicable in situations such as emergency requests (Transmissions), required reporting of locations, patrol use, requests for assistance, etc.
Role of Local, State and Federal Police Agencies	1	<p>The Contract guards will be instructed in their relationship (position to other law enforcement agencies. Each guard should understand their role, as required by the Contract, in enforcement of: Building Rules and Regulations, agency policy, special requirements of the Law Enforcement Branch, local/state police agencies, and other Federal law enforcement groups.</p> <p>NOTE: For the purpose of this training, fifty (50) minutes will be considered as on (1) hour of instruction.</p>



**SECTION J, EXHIBIT 7A**

**CERTIFICATION OF GOVERNMENT PROVIDED TRAINING**

**Contract Employee's Name:** \_\_\_\_\_ **SSN:** - -

I hereby certify that the above named employee has completed training as listed below:

<u>SUBJECT</u>	<u>DATE COMPLETED</u>	<u>NUMBER OF HOURS</u>
<b>GOVERNMENT-PROVIDED TRAINING</b>	_____	<u>8</u>

**ATTENTION - THIS STATEMENT MUST BE SIGNED -- READ THE FOLLOWING PARAGRAPHS CAREFULLY BEFORE SIGNING THIS STATEMENT**

A FALSE ANSWER TO ANY QUESTION IN THIS STATEMENT MAY BE GROUNDS FOR NOT CERTIFYING YOUR EMPLOYEE, OR FOR DISMISSING THE EMPLOYEE AFTER BEGINNING WORK AND MAY BE PUNISHABLE BY FINE OR IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001).. ALL THE INFORMATION YOU GIVE WILL BE CONSIDERED IN REVIEWING YOUR STATEMENT.

**AUTHORITY FOR RELEASE OF INFORMATION:**

I HAVE COMPLETED THIS STATEMENT WITH THE KNOWLEDGE AND UNDERSTANDING THAT ANY OR ALL ITEMS CONTAINED HEREIN MAY BE SUBJECT TO INVESTIGATION PRESCRIBED BY LAW OR PRESIDENTIAL DIRECTIVE AND I CONSENT TO THE RELEASE OF INFORMATION CONCERNING MY CAPACITY AND FITNESS BY EMPLOYEE, EDUCATIONAL INSTITUTIONS, LAW ENFORCEMENT AGENCIES, AND OTHER INDIVIDUALS AND AGENCIES, TO DULY ACCREDITED INVESTIGATORS, PERSONNEL STAFFING SPECIALIST, AND OTHER AUTHORIZED EMPLOYEES OF FEDERAL GOVERNMENT FOR THAT PURPOSE.

**CERTIFICATION:**

I CERTIFY THAT ALL OF THE STATEMENTS MADE BY ME ARE TRUE, COMPLETE, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND ARE MADE IN GOOD FAITH.

\_\_\_\_\_  
**CONTRACTOR/AUTHORIZED DESIGNEE SIGNATURE (IN INK) DATE**



Section J

SECTION J, EXHIBIT 8, Continued

<u>DISTANCE</u>	<u>STAGE</u>	<u>POSITION</u>	<u>MAGAZINE</u>	<u>SHOTS</u>	<u>TIME</u>	<u>DESCRIPTION</u>
7 Yds	A	Standing	1 <sup>st</sup> mag, 7 rounds 2 <sup>nd</sup> mag, 6 rounds	1	3 Sec.	<b>TACTICAL RELOAD (RELOAD W/SLIDER (FORWARD, ROUND IN CHAMBER)</b> Preparation: load two magazines with 7 and 6 rounds each. Load and holster with 7 round magazine. One 6 round magazine in the pouch. Fire two shots in four seconds each Facing of the target. On the third facing, Fire two, reload and fire two more in a Time limit of 15 seconds. Continue with Two shots in four seconds each facing For the remaining four rounds, strong Hand only.
				RL	15 Sec.	

<u>DISTANCE</u>	<u>STAGE</u>	<u>POSITION</u>	<u>MAGAZINE</u>	<u>SHOTS</u>	<u>TIME</u>	<u>DESCRIPTION</u>
7 Yds	B	Standing	1 <sup>st</sup> mag, 6 rounds 2 <sup>nd</sup> mag, 6 rounds	2	4 Sec.	<b>EMERGENCY RELOAD: (RELOAD W/ SLIDE LOCKED TO THE REAR)</b> Preparation: load and holster with 6 Round magazine, 6 round magazine in Pouch. Fire two shots in four seconds each Facing of the target. On the third facing, Fire two, reload and fire two more in a Time limit of 15 seconds. Continue with Two shots in four seconds each facing For the remaining four rounds, strong Hand only.
				RL	15 Sec	



Section J

SECTION J, EXHIBIT 8, Continued

DISTANCE	STAGE	POSITION	MAGAZINE	SHOTS	TIME	DESCRIPTION
15 Yds	A	Standing/ Kneeling	1 <sup>st</sup> mag, 6 rds 2 <sup>nd</sup> mag 6 rds	3	7/6 sec.	Preparation: Load and holster with a 8 round magazine, 6 round magazine in Perform an emergency reload, move to A weak side standing barricade position And fire three shots in 20 seconds. When the target edges, shooter moves To weak side kneeling barricade Position and when the targets face, fire 3 shots in 6 seconds. When the targets edge, shooter will unload and holster a safe weapon.

DISTANCE	STAGE	POSITION	MAGAZINE	SHOTS	TIME	DESCRIPTION
25 Yds	A	Strong side standing barricade  Weak Side Standing Barricade	1 <sup>st</sup> mag 8 rds	3/2/1	8/5/3 Sec.	<b>MAGAZINE EXCHANGE</b> Preparation: Load and holster an 8 round magazine, 6 round magazine in pouch. Drawing from the holster, shooter fires 3 shots in 8 seconds from strong side standing barricade position. Target edges away, shooter remains Aimed In. Target faces shooter fires 2 Shots in 5 seconds and remains aimed In. On next target facing, shoot 1 shot in 3 seconds, perform a magazine Exchange and move to the weak side standing barricade position (aimed In). Shooter will then reholster and repeat Sequence from the weak side standing Barricade position. Upon completion Of the last sequence, shooter will Remove the magazine, inspect the Chamber and magazine well visually And physically, make the weapon safe And holster a safe weapon.



Section J

SECTION J, EXHIBIT 8, Continued

DISTANCE	STAGE	POSITION	MAGAZINE	SHOTS	TIME	DESCRIPTION
15 Yds	A	Standing/ Kneeling	1 <sup>st</sup> mag, 6 rds 2 <sup>nd</sup> mag 6 rds	3	7/6 sec.	Preparation: Load and holster with a 6 round magazine, 6 round magazine in Perform an emergency reload, move to A weak side standing barricade position And fire three shots in 20 seconds. When the target edges, shooter moves To weak side kneeling barricade Position and when the targets face, fire 3 shots in 6 seconds. When the targets edge, shooter will unload and holster a safe weapon.

DISTANCE	STAGE	POSITION	MAGAZINE	SHOTS	TIME	DESCRIPTION
25 Yds	A	Strong side standing barricade  Weak Side Standing Barricade	1 <sup>st</sup> mag 8 rds	3/2/1	8/5/3 Sec.	<b>MAGAZINE EXCHANGE</b> Preparation: Load and holster an 8 round magazine, 6 round magazine in pouch. Drawing from the holster, shooter fires 3 shots in 8 seconds from strong side standing barricade position. Target edges away, shooter remains aimed in. Target faces shooter fires 2 shots in 5 seconds and remains aimed in. On next target facing, shoot 1 shot in 3 seconds, perform a magazine exchange and move to the weak side standing barricade position (aimed in). Shooter will then reholster and repeat sequence from the weak side standing barricade position. Upon completion of the last sequence, shooter will remove the magazine, inspect the chamber and magazine well visually and physically, make the weapon safe and holster a safe weapon.



Section J

SECTION J, EXHIBIT 8, Continued

<u>DISTANCE</u>	<u>STAGE</u>	<u>POSITION</u>	<u>MAGAZINE</u>	<u>SHOTS</u>	<u>TIME</u>	<u>DESCRIPTION</u>
7 Yds	A	Standing	1 <sup>st</sup> mag, 7 rounds 2 <sup>nd</sup> mag, 6 rounds	1	3 Sec.	TACTICAL RELOAD (RELOAD W/SLIDER (FORWARD, ROUND IN CHAMBER) Preparation: load two magazines with 7 and 6 rounds each. Load and holster with 7 round magazine. One 6 round magazine in the pouch. Fire two shots in four seconds each Facing of the target. On the third facing, Fire two, reload and fire two more in a Time limit of 15 seconds. Continue with Two shots in four seconds each facing For the remaining four rounds, strong Hand only.
					RL 15 Sec.	

<u>DISTANCE</u>	<u>STAGE</u>	<u>POSITION</u>	<u>MAGAZINE</u>	<u>SHOTS</u>	<u>TIME</u>	<u>DESCRIPTION</u>
7 Yds	B	Standing	1 <sup>st</sup> mag, 6 rounds 2 <sup>nd</sup> mag, 6 rounds	2	4 Sec.	EMERGENCY RELOAD: (RELOAD W/ SLIDE LOCKED TO THE REAR) Preparation: load and holster with 6 Round magazine, 6 round magazine in Pouch. Fire two shots in four seconds each Facing of the target. On the third facing, Fire two, reload and fire two more in a Time limit of 15 seconds. Continue with Two shots in four seconds each facing For the remaining four rounds, strong Hand only.
					RL 15 Sec	





**SECTION J, EXHIBIT 8A**

**CERTIFICATION OF FIREARMS TRAINING**

**Contract Employee's Name:** \_\_\_\_\_ **SSN:** - -

I hereby certify that the above named employee has completed training as listed below:

<b>SUBJECT</b>	<b>DATE COMPLETED</b>	<b>NUMBER OF HOURS</b>
<b>FIREARMS TRAINING</b>	_____	_____

**ATTENTION - THIS STATEMENT MUST BE SIGNED -- READ THE FOLLOWING PARAGRAPHS CAREFULLY BEFORE SIGNING THIS STATEMENT**

A FALSE ANSWER TO ANY QUESTION IN THIS STATEMENT MAY BE GROUNDS FOR NOT CERTIFYING YOUR EMPLOYEE, OR FOR DISMISSING THE EMPLOYEE AFTER BEGINNING WORK AND MAY BE PUNISHABLE BY FINE OR IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001).. ALL THE INFORMATION YOU GIVE WILL BE CONSIDERED IN REVIEWING YOUR STATEMENT.

**AUTHORITY FOR RELEASE OF INFORMATION:**

I HAVE COMPLETED THIS STATEMENT WITH THE KNOWLEDGE AND UNDERSTANDING THAT ANY OR ALL ITEMS CONTAINED HEREIN MAY BE SUBJECT TO INVESTIGATION PRESCRIBED BY LAW OR PRESIDENTIAL DIRECTIVE AND I CONSENT TO THE RELEASE OF INFORMATION CONCERNING MY CAPACITY AND FITNESS BY EMPLOYEE, EDUCATIONAL INSTITUTIONS, LAW ENFORCEMENT AGENCIES, AND OTHER INDIVIDUALS AND AGENCIES, TO DULY ACCREDITED INVESTIGATORS, PERSONNEL STAFFING SPECIALIST, AND OTHER AUTHORIZED EMPLOYEES OF FEDERAL GOVERNMENT FOR THAT PURPOSE.

**CERTIFICATION:**

I CERTIFY THAT ALL OF THE STATEMENTS MADE BY ME ARE TRUE, COMPLETE, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND ARE MADE IN GOOD FAITH.

\_\_\_\_\_  
**CONTRACTOR/AUTHORIZED DESIGNEE SIGNATURE (IN INK) DATE**



**SECTION J, EXHIBIT 9**

**CONTRACTOR'S TRAINING SCHEDULE AND PLAN**

In addition to listing specific and other related information as shown below, attach a resume for each instructor. This format will be used for all training, initial/basic, firearms, refresher, and on-the-job.

Date:

Day/Month:

Time:

From – To:

Subject:

Name of Instructor(s):

Training Facility Address (Street, City and State):

Remarks:



**SECTION J, EXHIBIT 10**

**STANDARD FORM 78 – CERTIFICATE OF MEDICAL EXAMINATION**

**RESERVED [INSERT ACTUAL COPY OF SF 78]**

-----

## SECTION J, EXHIBIT 10B

**Each Contract employee must attach either the Height and Weight Chart, the Body Fat chart, or the Body Mass Index (BMI) chart below to the SF 78 and present it to the physician conducting the medical examination.**

## HEIGHT AND WEIGHT CHART

This chart shows the desirable weight ranges acceptable to the Government. Those falling above the recommended range will be required to undergo a weight reduction program at no cost to the Government.

<b>MALE</b>			
<b>Height</b>	<b>Small frame</b>	<b>Medium Frame</b>	<b>Large frame</b>
<b>5'4"</b>	<b>177-138</b>	<b>123-149</b>	<b>131-163</b>
<b>5'5"</b>	<b>120-142</b>	<b>126-153</b>	<b>134-167</b>
<b>5'6"</b>	<b>124-146</b>	<b>130-157</b>	<b>138-173</b>
<b>5'7"</b>	<b>128-151</b>	<b>134-163</b>	<b>143-178</b>
<b>5'8"</b>	<b>132-155</b>	<b>138-167</b>	<b>147-183</b>
<b>5'9"</b>	<b>136-161</b>	<b>142-172</b>	<b>151-187</b>
<b>5'10"</b>	<b>140-165</b>	<b>146-177</b>	<b>155-193</b>
<b>5'11"</b>	<b>144-169</b>	<b>150-183</b>	<b>160-198</b>
<b>6'</b>	<b>148-174</b>	<b>154-188</b>	<b>164-204</b>
<b>6'1"</b>	<b>152-179</b>	<b>158-194</b>	<b>169-209</b>
<b>6'2"</b>	<b>156-184</b>	<b>163-199</b>	<b>174-215</b>
<b>6'3"</b>	<b>160-188</b>	<b>168-205</b>	<b>178-220</b>
<b>6'4"</b>	<b>169-198</b>	<b>178-216</b>	<b>188-213</b>
<b>6'5"</b>	<b>174-204</b>	<b>182-222</b>	<b>192-238</b>

Source: Federal Bureau of Investigations (FBI)



## SECTION J, EXHIBIT 10B, continued

<b>FEMALE</b>			
<b>5'</b>	<b>96-114</b>	<b>101-124</b>	<b>109-138</b>
<b>5'1"</b>	<b>99-118</b>	<b>104-128</b>	<b>112-141</b>
<b>5'2"</b>	<b>102-121</b>	<b>107-131</b>	<b>115-144</b>
<b>5'3"</b>	<b>105-124</b>	<b>110-135</b>	<b>118-149</b>
<b>5'4"</b>	<b>108-128</b>	<b>113-139</b>	<b>121-152</b>
<b>5'5"</b>	<b>111-132</b>	<b>117-144</b>	<b>125-156</b>
<b>5'6"</b>	<b>114-135</b>	<b>120-149</b>	<b>129-161</b>
<b>5'7"</b>	<b>118-140</b>	<b>124-153</b>	<b>133-165</b>
<b>5'8"</b>	<b>122-144</b>	<b>128-157</b>	<b>137-169</b>
<b>5'9"</b>	<b>126-149</b>	<b>132-162</b>	<b>141-174</b>
<b>5'10"</b>	<b>130-154</b>	<b>136-166</b>	<b>145-179</b>
<b>5'11"</b>	<b>134-158</b>	<b>140-171</b>	<b>149-185</b>
<b>6'</b>	<b>138-163</b>	<b>144-175</b>	<b>153-190</b>

Source: Federal Bureau of Investigations (FBI)

### BODY FAT CHART

Any Score within the Fair to Superior range is acceptable. Those falling below the Fair range will be required to undergo a reduction program at no cost to the Government.

<b>Superior</b>	<b>6.2-10.5</b>
<b>Excellent</b>	<b>12.7-15.7</b>
<b>Good</b>	<b>16.4-19.0</b>
<b>Average</b>	<b>19.7-22.0</b>
<b>Fair</b>	<b>22.8-25.3</b>

Source: FBI



## SECTION J, EXHIBIT 10A

***Each Contract employee must attach the following list of potentially disqualifying factors to the SF 78 and present it to the physician conducting the medical examination. The physician shall document all instances where the Contract employee has a potentially disqualifying condition and shall document, for each instance noted, why the Contract employee is in his/her professional opinion qualified to work under the Contract.***

### **Medical Standards**

All Contract employees must meet the following medical standards:

- (1) **Vision:** Applicant must have binocular vision and must not test less than 20/20 (Snellen). Corrected vision must test 20/20 in one eye and 20/40 in the other eye. An applicant who has undergone a Radial Keratotomy or laser correction procedure to correct his or her vision to an acceptable level will be considered medically qualified for this position. Near vision, corrected or uncorrected, must be sufficient to read Jaeger Type 2 at 14 inches. Applicant must be able to distinguish basic peripheral vision and must not be color blind.
- (2) **Hearing:** Applicant must be able to hear the whispered voice at 15 feet with each ear. Using an audiometer for measurement, there should be no loss of 30 or more decibels in each ear at 500, 1000, and 2000 CPA levels. **NOTE:** The use of a hearing aid is not permitted and is disqualifying.
- (3) **Speech:** Applicant must be able to speak clearly and distinctly. Diseases or conditions resulting in indistinct speech patterns are disqualifying.
- (4) **Extremities and Spine:** Applicant must have no deformities or diseases of the extremities or the spine that interfere with the full performance of duties. Deformities or diseases that interfere with the full performance of duties are disqualifying.
- (5) **Respiratory System:** Applicant must have a healthy respiratory system. Any chronic diseases or conditions affecting the respiratory system, such as impaired respiratory function, shortness of breath, or painful respiration, that would impair the full performance of duties is disqualifying.



**SECTION J, EXHIBIT 10A, continued**

- (6) Cardiovascular System: The following conditions are disqualifying:
- a. Organic heart disease (compensated or not);
  - b. Hypertension with repeated readings of 160 or over systolic, and 100 or over diastolic;
  - c. Symptomatic peripheral vascular disease and severe varicose veins
- (7) Gastrointestinal Tract: Applicant must have a healthy gastrointestinal tract. Any disease or condition of the gastrointestinal tract that requires restricted or rigid diets, including an ulcer active within the past year is disqualifying.
- (8) Genitourinary Tract: Applicant must have a healthy genitourinary tract. Any chronic, symptomatic diseases that interfere with the full performance of duties is disqualifying.
- (9) Any inguinal or femoral hernias, with or without the use of a truss, are disqualifying if they interfere with the full performance of duties.
- (10) Diabetics whose condition is controlled by diet, insulin, or other prescription drugs must submit a medical doctor's statement of fitness for work as part of the medical examination.

**Physical Demands**

1. Contract employees are expected to be physically able to perform the following functions in the performance of their assigned duties:
    - A. Frequent and prolonged walking, standing, running, sitting, and stooping;
    - B. Subdue violent or potentially violent individuals.
  2. Physical stamina in all of its forms (endurance, temperature/climate, etc.) is a basic requirement of this position. Individuals deemed incapable of meeting the physical requirements of their assigned position will be removed from the Contract upon the CO's request.
-

## SECTION J, EXHIBIT 10B, continued

## BODY MASS INDEX CHART

## Federal Obesity guidelines

The new Body Mass Index (BMI) applies to both men and women. To calculate your BMI: Locate your height in inches in the left-hand column, then follow it across until you locate your weight; the number at the very top is your body mass index. A BMI of 25 to 29.9 is considered overweight and one of 30 or above is considered obese. Those whose BMI exceeds 29 will be required to undergo a reduction program at no cost to the Government.

Body Mass Index Chart																	
	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
Height (inches)	Body Weight (pounds)																
58	91	96	100	105	110	115	119	124	129	134	138	143	148	153	158	162	167
59	94	99	104	109	114	119	124	128	133	138	143	148	153	158	163	168	173
60	97	102	107	112	118	123	128	133	138	143	148	153	158	163	168	174	179
61	100	106	111	116	122	127	132	137	143	148	153	158	164	169	174	180	185
62	104	109	115	120	126	131	136	142	147	153	158	164	169	175	180	186	191
63	107	113	118	124	130	135	141	146	152	158	163	169	175	180	186	191	197
64	110	116	122	128	134	140	145	151	157	163	169	174	180	186	192	197	204
65	114	120	126	132	138	144	150	156	162	168	174	180	186	192	198	204	210
66	118	124	130	136	142	148	155	161	167	173	179	186	192	198	204	210	216
67	121	127	134	140	146	153	159	166	172	178	185	191	198	204	211	217	223
68	125	131	138	144	151	158	164	171	177	184	190	197	203	210	216	223	230
69	128	135	142	149	155	162	169	176	182	189	196	203	209	216	223	230	236
70	132	139	146	153	160	167	174	181	188	195	202	209	216	222	229	236	243
71	136	143	150	157	165	172	179	186	193	200	208	215	222	229	236	243	250
72	140	147	154	162	169	177	184	191	199	206	213	221	228	235	242	250	258
73	144	151	159	166	174	182	189	197	204	212	219	227	235	242	250	257	265
74	148	155	163	171	179	186	194	202	210	218	225	233	241	249	256	264	272
75	152	160	168	176	184	192	200	208	216	224	232	240	248	256	264	272	279
76	156	164	172	180	189	197	205	213	221	230	238	246	254	263	271	279	287

Source: National Heart, Lung, and Blood Institute.





**SECTION J, EXHIBIT 11, Continued**

**CONTRACTOR'S CERTIFICATION OF CONTRACT EMPLOYEE  
ELIGIBILITY REQUIREMENTS**

**ATTENTION: THIS STATEMENT MUST BE SIGNED BY AN AUTHORIZED  
CONTRACTOR'S REPRESENTATIVE – READ THE FOLLOWING  
PARAGRAPHS CAREFULLY BEFORE SIGNING THIS STATEMENT.**

A FALSE ANSWER TO ANY QUESTION IN THIS STATEMENT MAY BE  
GROUNDS FOR NOT CERTIFYING YOUR EMPLOYEE, OR FOR DISMISSING  
THE EMPLOYEE AFTER BEGINNING WORK, AND MAY BE PUNISHABLE BY  
FINE OR IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001).. ALL THE  
INFORMATION YOU GIVE WILL BE CONSIDERED IN REVIEWING YOUR  
STATEMENT.

**AUTHORITY FOR RELEASE OF INFORMATION:**

I HAVE COMPLETED THIS STATEMENT WITH THE KNOWLEDGE AND  
UNDERSTANDING THAT ANY OR ALL ITEMS CONTAINED HEREIN MAY BE  
SUBJECT TO INVESTIGATION PRESCRIBED BY LAW OR PRESIDENTIAL  
DIRECTIVE AND I CONSENT TO THE RELEASE OF INFORMATION  
CONCERNING MY CAPACITY AND FITNESS BY EMPLOYEE, EDUCATIONAL  
INSTITUTIONS, LAW ENFORCEMENT AGENCIES, AND OTHER  
INDIVIDUALS AND AGENCIES, TO DULY ACCREDITED INVESTIGATORS,  
PERSONNEL STAFFING SPECIALIST, AND OTHER AUTHORIZED  
EMPLOYEES OF FEDERAL GOVERNMENT FOR THAT PURPOSE.

**CERTIFICATION:**

I CERTIFY THAT ALL OF THE STATEMENTS MADE BY ME ARE TRUE,  
COMPLETE, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND  
BELIEF, AND ARE MADE IN GOOD FAITH.

\_\_\_\_\_  
CONTRACTOR'S AUTHORIZED DESIGNEE SIGNATURE (IN INK)

\_\_\_\_\_  
DATE

*This certification shall be completed and submitted to the COR with the Contract  
employee's suitability documentation (SF 176 and Fingerprint Cards) prior to the  
employee's initial performance under the contract and every two (2) years thereafter,  
concurrent with the employee's suitability adjudication renewal application. A copy of  
this certification shall also be placed in the Contract employee's personnel file and shall  
be updated to reflect certification renewals as they occur..*



**SECTION J, EXHIBIT 11**

**CONTRACTOR'S CERTIFICATION OF CONTRACT EMPLOYEE  
ELIGIBILITY REQUIREMENTS**

**Contract Employee's Name:** \_\_\_\_\_ **SSN:**        -        -

I hereby certify that the above-named employee has fulfilled all the requirements stated below, and that the following documents are all current, valid, and properly filed in the employee's personnel file:

<b>SUBJECT</b>	<b>DATE COMPLETED/FILED</b>
<b>RESUME/TRANSCRIPTS/DIPLOMA</b>	_____
<b>SF 78 – CERTIFICATE OF MEDICAL EXAMINATION</b>	_____
<b>PRE-EMPLOYMENT DRUG SCREENING</b>	_____
<b>PSYCHOLOGICAL/RELIABILITY EXAM</b>	_____
<b>BASIC TRAINING COMPLETION CERTIFICATE</b>	_____
<b>PASSING SCORE ON WRITTEN EXAMINATION</b>	_____
<b>FIREARMS TRAINING CERTIFICATE (Armed Employee Only)</b>	_____
<b>FIREARMS QUALIFICATION CERTIFICATE (Armed Employee Only)</b>	_____
<b>GOVERNMENT PROVIDED TRAINING CERTIFICATE</b>	_____
<b>RECERTIFICATION TRAINING CERTIFICATE</b>	_____
<b>EXPANDABLE BATON TRAINING CERTIFICATE</b>	_____
<b>MAGNETOMETER/X-RAY TRAINING CERTIFICATE (Where Applicable)</b>	_____
<b>REFRESHER TRAINING</b>	_____



**SECTION J, EXHIBIT 12**

**KEY PERSONNEL RESUME**

This resume is pertinent to the experience and professional background of Contract security supervisory personnel. A Key Personnel Resume must be completed for each Supervisor or Manager who will have a direct job performance relationship with guards assigned to perform the work requirements of this contract. A copy of each Supervisor's/Manager's Key Personnel Resume shall be provided to the COR.

**PROPOSED POSITION TITLE:** \_\_\_\_\_

**SUPERVISOR'S NAME:** \_\_\_\_\_ **AGE:** \_\_\_\_\_

**CURRENT POSITION WITH THE CONTRACT FIRM:** \_\_\_\_\_

**TIME IN CURRENT POSITION: (Yrs. Mos.)** \_\_\_\_\_

**ANNUAL SALARY:** \_\_\_\_\_

**RESPONSIBLE FOR THE WORK OF:** \_\_\_\_\_ **PERSONS:** \_\_\_\_\_

**DESCRIPTION OF SCOPE OF CURRENT JOB: (Use attached sheet if necessary)**

\_\_\_\_\_  
\_\_\_\_\_

**WORK EXPERIENCE: (Past 10 years in chronological order)**

<u>Date</u>	<u>To</u>	<u>Job</u>	<u>Company/Address</u>	<u>Reference</u>
<u>From</u>				

**EDUCATION SUMMARY:**

<u>Name/Address</u>	<u>Dates Attended</u>	<u>or Certificate</u>
High School:		
College/Specialized:		
Trade-School(s):		

**BRIEF STATEMENT OF WHY THIS SUPERVISOR IS BELIEVED TO BE QUALIFIED FOR THIS CONTRACT. PLEASE USE THE REVERSE SIDE OR A SEPARATE SHEET OF PAPER.**



**SECTION J, EXHIBIT 13**

**SECURITY CLEARANCE REQUIREMENTS**

<u>FACILITY CLEARANCE</u>	<u>REQUIRED</u>	<u>NOT REQUIRED</u>
A. Top Secret	_____	_____
B. Final Secret	_____	_____
C. GSA Suitability Determination	_____	_____
<u>PERSONNEL CLEARANCE</u>	<u>REQUIRED</u>	<u>NOT REQUIRED</u>
A. Top Secret	_____	_____
B. Final Secret	_____	_____
C. Dept. of Energy - "Q" (Top Secret)	_____	_____
D. Dept. of Energy - "L" (Secret)	_____	_____
E. N.R.C. - "Q" (Top Secret)	_____	_____
F. N.R.C. - "L" (Secret)	_____	_____
G. GSA Suitability Determination	_____	_____
H. Other	_____	_____

**NOTE: FACILITIES/GUARD POSTS MAY VARY IN CLEARANCE REQUIREMENTS;  
THEREFORE, REFER TO ALL FACILITIES/GUARD POSTS LISTED IN EXHIBIT I  
FOR DEFINED/SPECIFIED CLEARANCE VARIATIONS.**

**AMENDMENT OF SOLICITATION MODIFICATION OF CONTRACT**

Contract ID Code Page of Pages  
1 2

2. Amendment/Modification No. PC01	3. Effective Date Jul 28, 2000	4. Requisition/Purchase Req. No. 9PS-00-0970	5. Project No. (if applicable) F0097
6. Issued By GSA, PBS, Real Property Programs Div. Prop Mgmt Br., Contracts Section, 9PM-FC 450 Golden Gate Avenue, 4th Floor East San Francisco, CA 94102-3434 Dessie R. Nelson (415)522-3464		7. Administered By (if other than Item 6) SEE BLOCK 6	

8. Name And Address of Contractor (No., Street, County, and Zip Code)  Tiburon Development, Inc. D.b.a.: Quest Intelligence Bureau, Ltd. 1661 East Flamingo Road, Suite 4B Las Vegas NV 89119	Vendor ID: 00008229 DUNS: 144673662  CAGE:	<input checked="" type="checkbox"/> 9A. Amendment of Solicitation No.  <input type="checkbox"/> 9B. Date (See Item 11)  <input checked="" type="checkbox"/> 10A. Modification of Contract/Order No. GS-09P-00-NZD-0001 <input checked="" type="checkbox"/> 10B. Date (See Item 13) May 31, 2000
Code	Facility Code	

**11. THIS ITEM ONLY APPLIES TO ADMENDMENTS OF SOLICIATATION**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing Item 8 and 15, and \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)  
\$ US 0.00

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

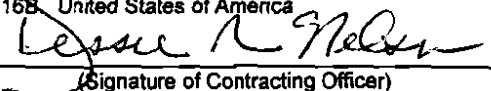
(x)	A. This change order is issued pursuant to: (Specify authority) The changes set forth item 14 are made in the contract order No. in item 10A
X	FAR 52.243-1, Changes--Fixed Price
	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)
	C. This supplemental agreement is entered into pursuant to authority of:
	D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/Contract subject matter where feasible.)

SEE ATTACHED PAGES

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10 A, as heretofore changed, remains unchanged and in full force and affect.

15A. Name and Title of signer (Type or Print)	16A. Name and title of contracting office (Type or Print) Dessie R. Nelson (415)522-3464 Contract Specialist
15B. Contractor/Offeror  (Signature of person authorized to sign)	15C. Date
	16B. United States of America  (Signature of Contracting Officer)
	16C. Date Signed 7/28/00

NSN 7540-01-152-8070

30-105

STANDARD FORM 30 (REV 10-83)

PREVIOUS EDITIONS UNUSABLE

Prescribed by GSA FAR (48 CFR) 53.243

PROJECT: Guard service at various locations within the counties of Los Angeles and Orange in the State of California.

MODIFICATION: The contract is hereby modified to replace Section C in its entirety and Section J. Exhibits 2 through 13 only.

The Contractor shall submit a settlement proposal for this change order within sixty (60) calendar days from date of receipt by the contractor of notification of change. The settlement proposal shall be supported by a cost breakdown submitted in sufficient detail to enable parties to negotiate a mutually acceptable settlement to this change order.

Failure to submit a settlement proposal as set forth above or failure to agree to any adjustment to the contract shall be a dispute concerning a question of fact within the meaning of the Dispute Clause of the contract.

PC01  
7/28/00

**SECTION C**

**DESCRIPTION/SPECIFICATIONS/WORK STATEMENT**

## SECTION C

### DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

#### 1) SCOPE OF WORK.

The contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services necessary to perform guard services as defined in this Performance Work Statement (PWS), except as specified in Section C, Item 27 as government-furnished property and services. The contractor shall perform to the standards in this contract. The estimated quantities of work are listed in Part III, Section J, Exhibit J-1.

All Contract personnel are expected to behave courteously and professionally toward all persons encountered in the performance of Contract related duties, including GSA employees, building tenants, and the general public. The CO and/or COR may require retraining, suspension, or dismissal of any Contract employee deemed careless, incompetent, insubordinate, unsuitable, or otherwise objectionable during the performance of duties associated with this Contract.

To be eligible to perform under this Contract, all uniformed Contract employees must meet, to the satisfaction of the COR, the following requirements:

- (i) Be a citizen of the United States of America. The COR may allow legal resident aliens with proper INS-issued work permits to work under the Contract upon the Contractor's request. **Under no circumstances will resident aliens lacking valid INS work permits be allowed to work under this Contract.**
- (ii) Be at least 21 years of age. While there is no limit as to the maximum age of guards, all guards must be able to withstand the physical demands of the job and must be capable of responding to emergency situations. NOTE: The COR may waive the minimum age requirement where the applicant meets all of the other minimum requirements and is legally eligible to perform the required duties.
- (iii) Possess, at a minimum, either a high school diploma or a GED equivalency certificate.
- (iv) Speak English fluently, read and comprehend written English, and compose coherent written reports in English. Bi-lingual guards are naturally an asset to the Contractor, but in no circumstances should the Contractor permit a guard who does not have a good command of the English language to work under this Contract.



## 2) CONTRACTOR PERSONNEL.

- a) **Contract Manager.** The contractor shall provide a contract manager who shall be responsible for the performance of the work. The contractor shall provide, in writing, the name of this person, and an alternate or alternates, who shall act for the contractor, in his/her absence, to the contracting officer.

The contract manager or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract and to accept notices of deductions, inspection reports, and all other correspondence on behalf of the contractor.

The contract manager or alternates shall be available during normal duty hours within 30 minutes by phone or in person to discuss problem areas. After normal duty hours, the manager or alternate shall be available within 2 hours.

- i) **Qualifications.** A four year course of study leading to a bachelor's degree with a major in any field of study. This position requires a minimum of eight (8) years experience, of which at least five years must be specialized. Specialized experience includes: Project development from inspection to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts or subcontracts of various types and complexity. General experience includes increasing responsibilities in supervision or management.

The contractor shall provide to the COR the name, telephone number and address of the contract manager at time of contract start up. The **Contract Manager** shall not be performed by an uniformed employee performing productive man-hours under this contract or any other guard contract administered by the GSA.

The contractor shall submit prior to start up a key personnel resume for the contract manager demonstrating they meet the qualifications listed in 2.a.i). The COR will have approval over deciding if the contract manager meets the requirements. The resume shall at a minimum provide the information listed in Part III, Section J, Exhibit 12.

- b) **Area Supervisor.** The contractor shall provide an area supervisor who shall be responsible for the day-to-day performance of work for each work site listed in Part III, Section J, Exhibit J-1.

- i) Qualifications. A two year course of study leading to an associate's degree with a major in any field of study. This position requires a minimum of five years experience, of which at least three years must be specialized. Specialized experience includes: Management of an equal or larger security operation, expertise in the management and control of funds and resources using basic reporting mechanisms, with demonstrated capability in managing multi-task contracts or subcontracts of various types and complexity. General experience includes working in the security and law enforcement fields as a guard or police officer.

The contractor shall provide to the COR the name, telephone number and address of the area supervisor at time of contract start up.

The area supervisor is an uniformed position and must meet all the requirements of a contract employee. This includes uniform, training and certification requirements.

The area supervisor shall insure that all contract employees are properly uniformed and present a professional appearance.

The area supervisor shall insure that all contract employees are properly trained and perform their assigned duties as identified on GSA Form 2580 (Guard Post Assignment Record). Training includes the maintaining of all permits and certifications required in this contract.

The contractor shall submit prior to start up a key personnel resume for the area supervisor demonstrating they meet the qualifications listed in 2.b.i). The COR will have approval over deciding if the area supervisor meets the requirements. The resume shall at a **minimum** provide the information listed in Part III, Section J, Exhibit 12.

The **Area Supervisor** shall not perform the duties of a productive contract employee and supervisor at the same times.

### 3) **CONTRACT EMPLOYEE.**

- a) The contractor shall not employ persons for work on this contract if such employee is considered by the contracting officer to be a potential threat to the health, safety, security, general well-being, or operational mission to any location listed in Part III, Section J, Exhibit J-1. The contractor upon approval from the COR shall issue GSA Form 3527, Contract Guard Qualification Certificate to all contract employees working on this contract. GSA Form 3527 will be provided by the COR upon request.

- b) The contractor shall not employ any person who is an employee of the U.S. Government if employing that person would create a conflict of interest.
- c) The contractor shall employ a minimum number of contract employees to man the productive man-hours listed in Part III, Section J, Exhibit J-1 at all times.
- d) The contractor shall employ a reserve force of at least 10% in order to man the productive man-hours during productive contract employees' breaks, absences, and emergency services or similar situations.
- e) The contractor shall insure the reserve force employees are fully qualified and meet all the requirements of a productive contract employee.
- f) The contractor shall ensure that no contract employee shall work more than 12 hours of productive man-hours on one or more contracts administered by GSA in any 24 hour period unless the work periods are separated by an eight hour non-duty period.
- g) The contractor shall on a regular basis have the same contract employee work the same post on a normal weekly basis, excluding overtime conflicts not authorized in the contract and when the regularly scheduled employee is not available.
- h) The contractor shall notify the COR when a contract employee is to be moved or removed from a productive man-hour location listed in Part III, Section J, Exhibit J-1. Such notification will be made 24 hours prior to a proposed change and must be approved in advance.
- i) The contractor shall ensure that all contract employees are in uniform and properly trained to perform their duties. Additionally, the contractor shall ensure each contract employee is ready to begin work promptly at the start of their shift and shall remain on the post and in full uniform until the end of their shift. The contractor shall also ensure that a replacement contract employee is available to insure that no productive manhours are left vacant or unmanned.
- j) The contractor prior to the commencement of working on this contract, shall make and complete all arrangements with the appropriate officials in the City, County, Parish and the State in which the locations are located to ensure each employee has sufficient authority to perform their duties.
- i) The contractor shall ensure all contract employees have valid state and local permits to perform as an armed and unarmed security guard. The contractor shall provide to the COR a photocopy of all local and state permits for all contract employees working on this contract. At a minimum, the contractor will provide copies of the state firearms and guard permits. Contract employees with expired local and state permits will be determined disqualified

to work on this contract until valid certificates or permits are submitted to the COR.

- ii) The contractor shall assume full liability for any act of their employee (s) in the exercise of any such police/security actions taken as part of their authorized authority. Liability includes any actions or in actions taken by their contract employee (s) which may be authorized or not authorized by local, state or federal laws. The contractor further agrees to defend, hold harmless and indemnify the United States of America for any losses, claims, injuries, or demands resulting from the actions of the contractor's employees.

#### 4) SECURITY REQUIREMENTS.

- a) Non-Classified Contracts. The contractor shall submit to the COR ten days before the starting date, a list of all contract employees by name, social security number and date of birth who are to work on this contract. The contractor will also submit the same information for all replacement contract employees five days prior the employee entering on duty. The type of clearances required on this contract are listed in Part III, Section J, Exhibit 13.

The Government shall have complete control over granting, denying, withholding or termination of clearances for contract employees. The government may, as it deems appropriate, conduct pre-employment backgrounds checks and grant temporary clearances. The granting of a temporary clearance to a contract employee shall not be considered as assurance that a full clearance will follow as a result or condition of the final Contract Suitability Report System (CSRS) determination. The granting of either temporary or full clearances shall in no way prevent, preclude or bar the withdrawal or termination of clearances at any time.

The contractor shall submit to the COR the following background forms for all contract employees prior to working any employee on this contract.

- i) The contractor shall submit (1) one completed FD 258, Fingerprint Card for each contract employee.
  - ii) The contractor shall submit (1) one completed GSA Form 176, Statement of Personal History for each contract employee.
- b) After conducting a National Crime Information Computer (NCIC) check of all contract employees submitted, the COR will make a predetermination within 24 hours if the employee is suitable or unsuitable to work on this contract.
  - c) Contract employees who receive a suitable pre-employment will be allowed to start work on this contract pending final determination in the CSRS.

- d) Contract employees who receive a unsuitable pre-employment will not be allowed to work on this contract until a final determination in the CSRS.
- e) Contract employees who receive final CSRS determinations of suitability will be considered cleared to work on this contract and subsequent contracts for a period of two years. At the end of two years, every contract employee will receive a background review by submitting a new background package.
- f) Contract employees who receive final CSRS determinations of unsuitability will be considered to have failed the background check and will not be allowed to work on this contract. Contract employees who receive final determinations of unsuitable may file an appeal by contacting the COR.
- g) The contractor shall submit additional background forms for contract employees who are assigned to work at agency user sites who have deemed that in-house agency security checks are required. The contractor shall have these designated contract employees complete agency security forms and submit forms directly to the user agency making the request. The contractor shall move any contract employee to another site who fails the user agency security check.
- h) At any time, if the contracting officer receives information which calls into question the suitability of any contract employee, the contracting officer may require a new CSRS determination and examination of that employee.
- i) **Domestic Violence.** Title 18, Section 922(g)(9) of the United States Code makes it a federal felony for anyone previously convicted of a misdemeanor crime of domestic violence to possess a firearm or ammunition. **“Misdemeanor crime of domestic violence”** is generally defined as any offense whether or not explicitly described in a statute as a crime of domestic violence which has as its factual basis the use or attempted use of physical force, or the threatened use of a deadly weapon, committed by the victim’s current or former domestic partner, parent or guardian. A person falls under the prohibition of the statute if he or she has ever been convicted of a misdemeanor crime or domestic violence. The term “convicted” is generally defined in the statute as excluding anyone whose conviction has been expunged, set aside or has received a pardon. See Part III, Section J, Exhibit 15 for certificate.

5) **HEALTH AND PHYSICAL FITNESS REQUIREMENTS.**

- a) The contractor shall ensure that all Contract employees assigned to work under this contract are physically able to perform all duties required by the Contract. All Contract employees must be in good general health without physical defects and/or psychological abnormalities that would interfere with the performance of Contract duties. All prospective Contract employees must undergo a pre-employment medical/physical examination. Examinations shall be administered

**AMENDMENT OF SOLICITATION**

**MODIFICATION OF CONTRACT**

Contract ID Code \_\_\_\_\_ Page 1 of Pages 2

2. Amendment/Modification No. PS02	3. Effective Date Jan 12, 2001	4. Requisition/Purchase Req. No. 9PS-01-0340-A	5. Project No. (if applicable) F0024
6. Issued By GSA, PBS, Real Property Programs Div. Prop Mgmt Br., Contracts Section, 9PM-FC 450 Golden Gate Avenue, 4th Floor East San Francisco, CA 94102-3434 Dessie R. Nelson (415) 522-3464		7. Administered By (If other than Item 6) SEE BLOCK 6	

8. Name and Address of Contractor (No., Street, County, and Zip Code)  Security Innovations Ltd. 2770 Maryland Parkway, Suite 318 Las Vegas NV 89109	Vendor ID: 00010058  CAGE:	(X)	9A. Amendment of Solicitation No.
			9B. Date (See Item 11)
		X	10A. Modification of Contract/Order No. GS-09P-00-NZD-000I
			10B. Date (See Item 13) May 31, 2000
Code	Facility Code		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

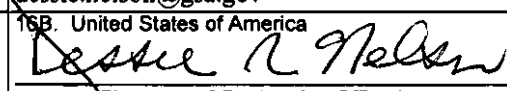
12. Accounting and Appropriation Data (if required)  
\$ US 0.00

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(x)	A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.
	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)
X	C. This supplemental agreement is entered into pursuant to authority of: FAR 42.1204 NOVATION AGREEMENT
	D. Other (Specify type of modification and authority)
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.	

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE ATTACHED PAGES

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print)	16A. Name and title of Contracting Officer (Type or Print) Dessie R. Nelson (415) 522-3464 Contract Specialist dessie.nelson@gsa.gov		
15B. Contractor/Offeror	15C. Date Signed	16B. United States of America  (Signature of Contracting Officer)	16C. Date Signed JAN 12 2001
(Signature of person authorized to sign)			

PROJECT: Guard service at various locations within the counties of Los Angeles and Orange in the State of California.

PURPOSE: Pursuant to the Novation Agreement dated November 17, 2000, the above cited contract is to be transferred as follows:

FROM: Tiburon Development, Inc. dba: Quest Intelligence Bureau, Ltd.  
1661 East Flamingo Road, Suite 4B, Las Vegas, NV. 89119

TO: Security Innovations Limited  
2770 Maryland Parkway, Suite 318  
Las Vegas, NV 89109

## **NOVATION AGREEMENT**

The **TIBURON DEVELOPMENT, INCORPORATED** (Transferor), a corporation duly organized and existing under the laws of the State of Nevada with its principal office in Las Vegas, Nevada; the **SECURITY INNOVATIONS, LIMITED** (Transferee), a corporation duly organized and existing under the laws of the State of Nevada with its principal office in Las Vegas, Nevada; and the **UNITED STATES OF AMERICA** (Government) enter into this Agreement as of the date of the execution of this Novation Agreement.

**(a) THE PARTIES AGREE TO THE FOLLOWING FACTS:**

- (1) The Government, represented by various Contracting Officers of the General Services Administration, has entered into certain contracts with the Transferor, as shown in the attached list marked "Exhibit A" and incorporated in this Agreement by reference. The term "the contracts," as used in this Agreement, means the above contracts and purchase orders and all other contracts and purchase orders and all other contracts and purchase orders, including all modifications, made between the Government and the Transferor before the effective date of this Agreement (whether or not performance and payment have been completed and releases executed if the Government or the Transferor has any remaining rights, duties, or obligations under these contracts and purchase orders). Included in the term "the contracts" are also all modifications made under the terms and conditions of these contracts and purchase orders between the Government and the Transferee, on or after the effective date of this Agreement.
- (2) As of November 17, 2000, the Transferor has transferred to the Transferee all the assets of the Transferor by virtue of the terms and conditions of an agreement between the Transferor and Transferee.
- (3) The Transferee has acquired all the assets of the Transferor by virtue of the above transfer.
- (4) The Transferee has assumed all obligations and liabilities of the Transferor under the contracts by virtue of the above transfer.
- (5) The Transferee is in a position to fully perform all obligations that may exist under the contracts.
- (6) It is consistent with the Government's interest to recognize the Transferee as the successor party to the contracts.
- (7) Evidence of the above transfer has been filed with Government.

**(b) IN CONSIDERATION OF THESE FACTS, THE PARTIES AGREE THAT BY THIS AGREEMENT –**

- (1) The Transferor confirms the transfer to the Transferee, and waives any claims and rights against the Government that it now has or may have in the future in connection with the contracts.



**AMENDMENT OF SOLICITATION MODIFICATION OF CONTRACT**

Contract ID Code \_\_\_\_\_ Page 1 of Pages 3

2. Amendment/Modification No. PA03	3. Effective Date Mar 1, 2001	4. Requisition/Purchase Req. No. 9PS-01-0370	5. Project No. (if applicable) F0027
6. Issued By GSA, PBS, Real Property Programs Div. Prop Mgmt Br., Contracts Section, 9PM-FC 450 Golden Gate Avenue, 4th Floor East San Francisco, CA 94102-3434 Dessie R. Nelson (415) 522-3464		7. Administered By (If other than Item 6) SEE BLOCK 6	

8. Name and Address of Contractor (No., Street, County, and Zip Code)  Security Innovations Ltd. 2770 Maryland Parkway, Suite 318 Las Vegas NV 89109	Vendor ID: 00010058  CAGE:	(X)	9A. Amendment of Solicitation No.
			9B. Date (See Item 11)
		X	10A. Modification of Contract/Order No. GS-09P-00-NZD-0001
			10B. Date (See Item 13) May 31, 2000
Code	Facility Code		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)  
AS SHOWN ON DELIVERY ORDERS ISSUED UNDER THIS CONTRACT (ACT NO. P02023920)

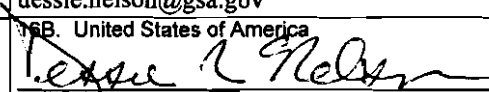
**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(x)	A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.
X	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)
	C. This supplemental agreement is entered into pursuant to authority of.
	D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE ATTACHED PAGE

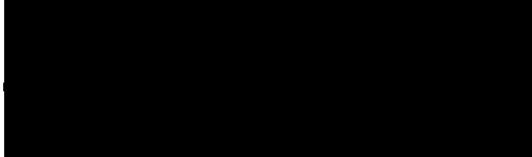
Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print)	16A. Name and title of Contracting Officer (Type or Print) Dessie R. Nelson (415) 522-3464 Contract Specialist dessie.nelson@gsa.gov
15B. Contractor/Offeror  (Signature of person authorized to sign)	15C. Date Signed
	16B. United States of America  (Signature of Contracting Officer)
	16C. Date Signed 1/26/01

PROJECT: Guard service at various locations within Los Angeles and Orange Counties in the State of California.

MODIFICATION: This modification is issued at the request of the contractor and in accordance with FAR Clause 52.232-33, Payment by Electronic Funds Transfer (May 1999), to authorize the payment through electronic transfer means at the remittance address shown below.

WIRE TRANSFER:  
ABBREVIATION:  
ABA #:  
ACCOUNT NUMBER:  
BANK CONTACT:



(b)(2)

### **Instructions for Completing SF 3881 Form**

1. Agency Information Section – Federal agency prints or types the name and address of the Federal program agency originating the vendor/miscellaneous payment, agency identifier, agency location code, contact person name and telephone number of the agency. Also, the appropriate box for ACH format is checked.
2. Payee/Company Information Section – Payee prints or types the name of the payee/company and address that will receive ACH vendor/miscellaneous payments, social security or taxpayer ID number, and contact person name and telephone number of the payee/company. Payee also verifies depositor account number, account title, and type of account entered by your financial institution in the Financial Institution Information Section.
3. Financial Institution Information Section – Financial institution prints or types the name and address of the payee/company's financial institution who will receive the ACH payment, ACH coordinator name and telephone number, nine-digit routing transit number, depositor (payee/company) account title and account number. Also, the box for type of account is checked, and the signature, title, and telephone number of the appropriate financial institution official are included.

### **Burden Estimate Statement**

The estimated average burden associated with this collection of information is 15 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Financial Management Service, Facilities Management Division, Property and Supply Branch, Room B-101, 3700 East West Highway, Hyattsville, MD 20782 and the Office of Management and Budget, Paperwork Reduction Project (1510-0056), Washington, DC 20503.

**AMENDMENT OF SOLICITATION MODIFICATION OF CONTRACT**

Contract ID Code \_\_\_\_\_ Page 1 of Pages 3

2. Amendment/Modification No. PO04	3. Effective Date Mar 1, 2001	4. Requisition/Purchase Req. No. 9PS-01-0400	5. Project No. (if applicable) F0030
6. Issued By GSA, PBS, Real Property Programs Div. Prop Mgmt Br., Contracts Section, 9PM-FC 450 Golden Gate Avenue, 4th Floor East San Francisco, CA 94102-3434 Dessie R. Nelson (415) 522-3464		7. Administered By (If other than Item 6) SEE BLOCK 6	

8. Name and Address of Contractor (No., Street, County, and Zip Code)  Security Innovations Ltd. 2770 Maryland Parkway, Suite 318 Las Vegas NV 89109	Vendor ID: 00010058 DUNS: 007910057  CAGE:	(X)	9A. Amendment of Solicitation No.
			9B. Date (See Item 11)
		X	10A. Modification of Contract/Order No. GS-09P-00-NZD-0001
			10B. Date (See Item 13) May 31, 2000
Code	Facility Code		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**


(x)	A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.
	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)
	C. This supplemental agreement is entered into pursuant to authority of:
X	D. Other (Specify type of modification and authority) FAR 52.222-44 FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT ACT - PRICE ADJUSTMENT

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE ATTACHED PAGES

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print)	16A. Name and title of Contracting Officer (Type or Print) Dessie R. Nelson (415) 522-3464 Contract Specialist dessie.nelson@gsa.gov
15B. Contractor/Offeror  (Signature of person authorized to sign)	15C. Date Signed
16B. United States of America  (Signature of Contracting Officer)	16C. Date Signed 1/26/01

NSN 7540-01-152-8070

30-105

STANDARD FORM 30 (REV. 10-83)

PREVIOUS EDITIONS UNUSABLE

Prescribed by GSA FAR (48 CFR) 53.243

PROJECT: Guard service at various locations within the counties of Los Angeles and Orange in the State of California.

MODIFICATION: This modification is issued to incorporate revised U.S. Department of Labor (DOL) Wage Determination.

1. Revised Wage Determinations are required in accordance with the terms and conditions of the contract on Notice to Proceed effective March 01, 2001. The contract must be conformed, incorporating the revised Wage Determination No. 94-2047 (Rev.16) dated 09/13/2000 in accordance with FAR 52.222-44 Fair Labor Standards Act and Service Contract Act - Price Adjustment (May 1989) (c)(1)(2).
2. The wage determination is effective March 01, 2001.

94-2047 CA, LOS ANGELES/SANTA AN 09/19/00

\*\*\*FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL\*\*\*  
 WASHINGTON D.C. 20210

William W. Gross	Division of	Wage Determination No.: 1994-2047
Director	Wage Determinations	Revision No.: 16
		Date Of Last Revision: 09/13/2000

State: California

Area: California Counties of Los Angeles, Orange

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION TITLE	MINIMUM WAGE RATE
Administrative Support and Clerical Occupations	
Accounting Clerk I	10.25
Accounting Clerk II	11.17
Accounting Clerk III	13.08
Accounting Clerk IV	14.97
Court Reporter	14.66
Dispatcher, Motor Vehicle	14.66
Document Preparation Clerk	12.14
Duplicating Machine Operator	12.14
Film/Tape Librarian	12.14
General Clerk I	8.07
General Clerk II	9.42
General Clerk III	12.14
General Clerk IV	13.86
Housing Referral Assistant	16.13
Key Entry Operator I	9.16
Key Entry Operator II	11.80
Messenger (Courier)	8.07
Order Clerk I	11.81
Order Clerk II	12.81
Personnel Assistant (Employment) I	10.88
Personnel Assistant (Employment) II	12.21
Personnel Assistant (Employment) III	15.84
Personnel Assistant (Employment) IV	19.03
Production Control Clerk	16.13
Rental Clerk	12.14
Scheduler, Maintenance	12.14
Secretary I	12.14
Secretary II	14.66
Secretary III	16.13
Secretary IV	17.88
Secretary V	21.31
Service Order Dispatcher	12.14
Stenographer I	12.14
Stenographer II	13.63
Supply Technician	17.88
Survey Worker (Interviewer)	14.66
Switchboard Operator-Receptionist	9.80
Test Examiner	14.66
Test Proctor	14.66
Travel Clerk I	10.10
Travel Clerk II	10.93
Travel Clerk III	11.74

Word Processor I	12.94
Word Processor II	13.79
Word Processor III	15.90
Automatic Data Processing Occupations	
Computer Data Librarian	11.77
Computer Operator I	11.77
Computer Operator II	12.90
Computer Operator III	15.60
Computer Operator IV	18.41
Computer Operator V	20.39
Computer Programmer I (1)	14.85
Computer Programmer II (1)	17.45
Computer Programmer III (1)	21.87
Computer Programmer IV (1)	25.70
Computer Systems Analyst I (1)	21.22
Computer Systems Analyst II (1)	25.81
Computer Systems Analyst III (1)	27.63
Peripheral Equipment Operator	13.20
Automotive Service Occupations	
Automotive Body Repairer, Fiberglass	19.28
Automotive Glass Installer	17.78
Automotive Worker	17.78
Electrician, Automotive	18.52
Mobile Equipment Servicer	16.01
Motor Equipment Metal Mechanic	19.28
Motor Equipment Metal Worker	17.78
Motor Vehicle Mechanic	19.00
Motor Vehicle Mechanic Helper	14.82
Motor Vehicle Upholstery Worker	17.04
Motor Vehicle Wrecker	17.78
Painter, Automotive	18.52
Radiator Repair Specialist	17.78
Tire Repairer	15.47
Transmission Repair Specialist	19.28
Food Preparation and Service Occupations	
Baker	11.95
Cook I	10.78
Cook II	11.95
Dishwasher	7.59
Food Service Worker	7.59
Meat Cutter	11.95
Waiter/Waitress	8.40
Furniture Maintenance and Repair Occupations	
Electrostatic Spray Painter	18.52
Furniture Handler	12.42
Furniture Refinisher	18.52
Furniture Refinisher Helper	14.82
Furniture Repairer, Minor	17.04
Upholsterer	18.52
General Services and Support Occupations	
Cleaner, Vehicles	7.59
Elevator Operator	7.59
Gardener	10.78
House Keeping Aid I	6.78
House Keeping Aid II	7.59
Janitor	7.59
Laborer, Grounds Maintenance	8.40
Maid or Houseman	6.78
Pest Controller	11.44
Refuse Collector	7.59
Tractor Operator	10.01
Window Cleaner	8.40
Health Occupations	
Dental Assistant	11.55

Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	11.55
Licensed Practical Nurse I	12.95
Licensed Practical Nurse II	14.54
Licensed Practical Nurse III	16.26
Medical Assistant	10.32
Medical Laboratory Technician	10.32
Medical Record Clerk	10.32
Medical Record Technician	14.30
Nursing Assistant I	7.49
Nursing Assistant II	8.43
Nursing Assistant III	9.19
Nursing Assistant IV	10.32
Pharmacy Technician	12.87
Phlebotomist	10.32
Registered Nurse I	16.75
Registered Nurse II	21.70
Registered Nurse II, Specialist	23.71
Registered Nurse III	27.62
Registered Nurse III, Anesthetist	27.62
Registered Nurse IV	34.25
Information and Arts Occupations	
Audiovisual Librarian	17.61
Exhibits Specialist I	18.34
Exhibits Specialist II	22.72
Exhibits Specialist III	25.61
Illustrator I	18.34
Illustrator II	22.72
Illustrator III	25.61
Librarian	21.31
Library Technician	14.66
Photographer I	15.16
Photographer II	18.34
Photographer III	22.72
Photographer IV	25.61
Photographer V	30.99
Machine Tool Operation and Repair Occupations	
Machine-Tool Operator (Toolroom)	18.52
Tool and Die Maker	23.95
Material Handling and Packing Occupations	
Forklift Operator	12.95
Fuel Distribution System Operator	16.01
Material Coordinator	16.34
Material Expediter	16.34
Material Handling Laborer	9.97
Order Filler	12.38
Production Line Worker (Food Processing)	14.22
Shipping Packer	11.12
Shipping/Receiving Clerk	11.12
Stock Clerk (Shelf Stocker; Store Worker II)	11.87
Store Worker I	9.38
Tools and Parts Attendant	14.35
Warehouse Specialist	14.22
Mechanics and Maintenance and Repair Occupations	
Aircraft Mechanic	19.28
Aircraft Mechanic Helper	14.82
Aircraft Quality Control Inspector	20.07
Aircraft Servicer	17.04
Aircraft Worker	17.78
Appliance Mechanic	18.52
Bicycle Repairer	15.47
Cable Splicer	19.28
Carpenter, Maintenance	18.52
Carpet Layer	17.78
Electrician, Maintenance	20.37



Electronics Technician, Maintenance I	14.61
Electronics Technician, Maintenance II	19.02
Electronics Technician, Maintenance III	22.18
Fabric Worker	17.04
Fire Alarm System Mechanic	19.28
Fire Extinguisher Repairer	16.01
Fuel Distribution System Mechanic	19.28
General Maintenance Worker	17.78
Heavy Equipment Mechanic	19.28
Heavy Equipment Operator	19.28
Instrument Mechanic	19.28
Laborer	7.59
Locksmith	18.52
Machinery Maintenance Mechanic	18.57
Machinist, Maintenance	20.17
Maintenance Trades Helper	14.82
Millwright	19.28
Office Appliance Repairer	18.52
Painter, Aircraft	18.52
Painter, Maintenance	18.52
Pipefitter, Maintenance	19.28
Plumber, Maintenance	18.52
Pneudraulic Systems Mechanic	19.28
Rigger	19.28
Scale Mechanic	17.78
Sheet-Metal Worker, Maintenance	19.28
Small Engine Mechanic	17.78
Telecommunication Mechanic I	19.28
Telecommunication Mechanic II	20.07
Telephone Lineman	19.28
Welder, Combination, Maintenance	19.28
Well Driller	19.28
Woodcraft Worker	19.28
Woodworker	16.01
Miscellaneous Occupations	
Animal Caretaker	9.21
Carnival Equipment Operator	10.01
Carnival Equipment Repairer	10.78
Carnival Worker	7.59
Cashier	8.98
Desk Clerk	11.00
Embalmer	17.49
Lifeguard	9.80
Mortician	17.49
Park Attendant (Aide)	12.32
Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	9.80
Recreation Specialist	15.25
Recycling Worker	10.01
Sales Clerk	9.80
School Crossing Guard (Crosswalk Attendant)	7.59
Sport Official	9.80
Survey Party Chief (Chief of Party)	22.50
Surveying Aide	12.38
Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	16.96
Swimming Pool Operator	11.95
Vending Machine Attendant	10.01
Vending Machine Repairer	11.95
Vending Machine Repairer Helper	10.01
Personal Needs Occupations	
Child Care Attendant	11.00
Child Care Center Clerk	13.72
Chore Aid	7.49
Homemaker	15.29
Plant and System Operation Occupations	

Boiler Tender	19.28
Sewage Plant Operator	18.52
Stationary Engineer	18.52
Ventilation Equipment Tender	14.85
Water Treatment Plant Operator	18.52
Protective Service Occupations	
Alarm Monitor	14.68
Corrections Officer	22.05
Court Security Officer	22.05
Detention Officer	22.05
Firefighter	18.65
Guard I	7.04
Guard II	14.68
Police Officer	27.07
Stevedoring/Longshoremen Occupations	
Blocker and Bracer	17.07
Hatch Tender	17.07
Line Handler	17.07
Stevedore I	16.34
Stevedore II	17.77
Technical Occupations	
Air Traffic Control Specialist, Center (2)	27.53
Air Traffic Control Specialist, Station (2)	18.98
Air Traffic Control Specialist, Terminal (2)	20.91
Archeological Technician I	16.39
Archeological Technician II	18.34
Archeological Technician III	22.72
Cartographic Technician	22.72
Civil Engineering Technician	22.72
Computer Based Training (CBT) Specialist/ Instructor	21.22
Drafter I	13.51
Drafter II	15.16
Drafter III	18.34
Drafter IV	22.72
Engineering Technician I	12.62
Engineering Technician II	14.17
Engineering Technician III	16.64
Engineering Technician IV	20.24
Engineering Technician V	23.23
Engineering Technician VI	28.11
Environmental Technician	18.31
Flight Simulator/Instructor (Pilot)	25.81
Graphic Artist	21.22
Instructor	20.13
Laboratory Technician	15.60
Mathematical Technician	19.58
Paralegal/Legal Assistant I	14.66
Paralegal/Legal Assistant II	17.88
Paralegal/Legal Assistant III	21.87
Paralegal/Legal Assistant IV	26.48
Photooptics Technician	19.58
Technical Writer	20.13
Unexploded (UXO) Safety Escort	17.49
Unexploded (UXO) Sweep Personnel	17.49
Unexploded Ordnance (UXO) Technician I	17.49
Unexploded Ordnance (UXO) Technician II	21.71
Unexploded Ordnance (UXO) Technician III	25.37
Weather Observer, Combined Upper Air and Surface Programs (3)	15.60
Weather Observer, Senior (3)	17.34
Weather Observer, Upper Air (3)	15.60
Transportation/ Mobile Equipment Operation Occupations	
Bus Driver	15.41
Parking and Lot Attendant	6.41
Shuttle Bus Driver	9.14

Taxi Driver	8.16
Truckdriver, Heavy Truck	16.47
Truckdriver, Light Truck	9.14
Truckdriver, Medium Truck	15.41
Truckdriver, Tractor-Trailer	16.47

---

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$1.92 an hour or \$76.80 a week or \$332.80 a month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or succes weeks after 5 years, and 4 weeks after 15 years. Length of service includes the wh

of continuous service with the present contractor or successor, wherever employed,

the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther K Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, C Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substit any of the named holidays another day off with pay in accordance with a plan commun to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (a numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee i entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. rate of basic pay plus a night pay differential amounting to 10 percent of the rate basic pay.
- 3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a tour of duty, you will earn a night differential and receive an additional 10% of b for any hours worked between 6pm and 6am. If you are a full-time employed (40 hour week) and Sunday is part of your regularly scheduled workweek, you are paid at your basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday w which is not overtime (i.e. occasional work on Sunday outside the normal tour of du considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees em in a position that represents a high degree of hazard including working with or in proximity to explosives and incendiary materials involved in research, testing, manufacturing, inspection, renovation, maintenance, and disposal. Such as: Screeni blending, dying, mixing, and pressing of sensitive explosives pyrotechnic compositi

as lead azide, black powder and photoflash power. All dry-house activities involvi propellants or explosives. Demilitarization, modification, renovation, demolition, maintenance operations on sensitive explosives and incendiary materials. All opera involving regarding and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that rep a low degree of hazard. Including working with or in close proximity to explosives incendiary materials which involves potential injury such as laceration of hands, f arms of the employee engaged in the operation and, possibly adjacent employees, irr of the skin, minor burns and the like; minimal damage to immediate or adjacent work

equipment being used.

All operations involving, unloading, storage, and hauling of explosive and incendia ordnance material other than small arms ammunition. (Distribution of raw nitroglyc covered under high degree hazard.)

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (eit the terms of the Government contract, by the employer, by the state or local law, e the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning uniforms is an expense that may not be borne by an employee where such cost reduces hourly rate below that required by the wage determination. The Department of Labor accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequa number of uniforms without cost or to reimburse employees for the actual cost of th uniforms. In addition, where uniform cleaning and maintenance is made the responsi of the employee, all contractors and subcontractors subject to this wage determinat shall (in the absence of a bona fide collective bargaining agreement providing for different amount, or the furnishing of contrary affirmative proof as to the actual reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per we \$.67 cents per day). However, in those instances where the uniforms furnished are "wash and wear" materials, may be routinely washed and dried with other personal ga and do not require any special treatment such as dry cleaning, daily washing, or co laundering in order to meet the cleanliness or appearance standards set by the term Government contract, by the contractor, by law, or by the nature of the work, there requirement that employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by Third Supplement, dated March 1997, unless otherwise indicated. This publication m obtained from the Superintendent of Documents, at 202-783-3238, or by writing to th Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 2040 Copies of specific job descriptions may also be obtained from the appropriate contr officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE (Standard Form (SF 1444))

Conformance Process:

The contracting officer shall require that any class of service employee which is n listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), classified by the contractor so as to provide a reasonable relationship (i.e., appr level of skill comparison) between such unlisted classifications and the classifica listed in the wage determination. Such conformed classes of employees shall be pai monetary wages and furnished the fringe benefits as are determined. Such conformin process shall be initiated by the contractor prior to the performance of contract w such unlisted class(es) of employees. The conformed classification, wage rate, and fringe benefits shall be retroactive to the commencement date of the contract. (See 4.6 (C) (vi)) When multiple wage determinations are included in a contract, a separ 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occup and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), inc information regarding the agreement or disagreement of the authorized representativ employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later th days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a repor action, together with the agency's recommendations and pertinent information includ position of the contractor and the employees, to the Wage and Hour Division, Employ Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or dis the action via transmittal to the agency contracting officer, or notifies the contr officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupa (the Directory) should be used to compare job definitions to insure that duties req are not performed by a classification already listed in the wage determination. Re it is not the job title, but the required tasks that determine whether a class is i in an established wage determination. Conformances may not be used to artificially combine, or subdivide classifications listed in the wage determination.

**AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT**

Contract ID Code \_\_\_\_\_ Page 1 of Pages 2

2. Amendment/Modification No. PC05	3. Effective Date Feb 26, 2001	4. Requisition/Purchase Req. No. 9PS-01-0860	5. Project No. (if applicable) F0076
6. Issued By GSA, PBS, Real Property Programs Div. Prop Mgmt Br., Contracts Section, 9PM-FC 450 Golden Gate Ave, 4th Floor East San Francisco, CA 94102 Dessie R. Nelson (415) 522-3464		7. Administered By (if other than Item 6) SEE BLOCK 6	

8. Name and Address of Contractor (No., Street, County, and Zip Code)  Security Innovations Ltd. 2770 Maryland Parkway, Ste 318 Las Vegas NV 89109  Vendor ID: 00010058 DUNS: 007910057  CAGE:	(X)	9A. Amendment of Solicitation No.
		9B. Date (See Item 11)
	X	10A. Modification of Contract/Order No. GS-09P-00-NZD-0001
		10B. Date (See Item 13) May 31, 2000

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)  
\$ US 0.00

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.
X	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)
	C. This supplemental agreement is entered into pursuant to authority of:
	D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

PROJECT: Guard service at various locations within the counties of Los Angeles and Orange in the State of California.

PURPOSE: Pursuant to the Novation Agreement dated November 17, 2000 the name of Security Innovations, Limited which will do business in California as Nevada Security Innovations, Limited.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print)  (Signature of person authorized to sign)	16A. Name and title of Contracting Officer (Type or Print) Dessie R. Nelson (415) 522-3464 Contract Specialist dessie.nelson@gsa.gov (Signature of Contracting Officer)		
15B. Contractor/Offeror	15C. Date Signed	16B. United States of America	16C. Date Signed

# AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. Contract ID Code Page of Pages  
1 20

2. Amendment/Modification No. **PO06**      3. Effective Date **Mar 1, 2002**      4. Requisition/Purchase Req. No. **9PS-02-0480**      5. Project No. (if applicable) **F0048**

6. Issued By **Code 9PM-FC**  
**GSA, PBS, Real Property Programs Div.**  
**Prop Mgmt Br., Contracts Section, 9PM-FC**  
**450 Golden Gate Avenue, 4th Floor East**  
**San Francisco, CA 94102-3434**  
**Dessie R. Nelson (415) 522-3464**

7. Administered By (If other than Item 6) **Code**  
**SEE BLOCK 6**

8. Name and Address of Contractor (No., Street, County, and Zip Code)  
**Security Innovations Ltd.**  
**2770 Maryland Parkway, Suite 318**  
**Las Vegas NV 89109**

Vendor ID: **00010058**  
DUNS: **007910057**  
CAGE:

(X) 9A. Amendment of Solicitation No.  
9B. Date (See Item 11)  
X 10A. Modification of Contract/Order No.  
**GS-09P-00-NZD-0001**  
10B. Date (See Item 13)  
**May 31, 2000**

Code      Facility Code

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)  
**AS SHOWN ON DELIVERY ORDERS ISSUED UNDER THIS CONTRACT (ACT NO. P02026697)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(x) A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.  
B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)  
C. This supplemental agreement is entered into pursuant to authority of:  
X D. Other (Specify type of modification and authority)  
**FAR 52.217-9, OPTION TO EXTEND THE TERM OF THE CONTRACT**

E. IMPORTANT: Contractor  is not,  is required to sign this document and return 3 copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE ATTACHED PAGES

Except as provided herein, all terms and conditions of the document referenced in item 8A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print) <b>VIVIAN E. DOTY</b>		16A. Name and title of Contracting Officer (Type or Print) <b>Dessie R. Nelson</b> Contract Specialist <b>dessie.nelson@gsa.gov</b> (415) 522-3464	
15B. Contractor/Officer <b>Vivian E. Doty</b> (Signature of person authorized to sign)	15C. Date Signed <b>1-25-02</b>	16B. United States of America <b>Dessie R. Nelson</b> (Signature of Contracting Officer)	16C. Date Signed <b>1/25/02</b>

NSN 7540-01-152-8070

30-105

STANDARD FORM 30 (REV. 10-83)

PREVIOUS EDITIONS UNUSABLE

Prescribed by GSA FAR (48 CFR) 53.243

PROJECT: Guard service at various locations within the counties of Los Angeles, Orange, Santa Barbara, San Luis Obispo and Ventura in the State of California.

MODIFICATION: The contract is hereby modified as follows:

1. Option Lot I is hereby incorporated into and made as part of the contract.
2. The period of performance is from March 1, 2002 through February 28, 2003.
3. Wage Determination Number(s) 94-2047 (Rev.18) dated 05/31/2001, 94-2063 (Rev. 15) dated 05/31/2002 and 94-2071 (Rev.17) dated 05/31/2001 are incorporated into contract and applicable for period of performance set forth herein.
4. Option Lot I productive hourly rate computation are incorporated into and made a part of the contract.
5. In accordance with the "Escalation Provision" of the contract, prices are as follows:

**LOS ANGELES AND ORANGE COUNTIES**

- (a) MONTHLY: The monthly price is increased to \$763,041.79
- (b) ANNUALLY: The annually price is increased to \$9,156,501.48

**SUPERVISORY (LOS ANGELES AND ORANGE COUNTIES)**

- (a) MONTHLY: The monthly price is increased to \$11,602.42
- (b) ANNUALLY: The annually price is increased to \$139,229.04

**SUPERVISORY (LOS ANGELES COUNTY)**

- (a) MONTHLY: The monthly price is \$4,438.47
- (b) ANNUALLY: The annually price is \$53,261.47

**SANTA BARBARA AND SAN LUIS OBISPO COUNTIES**

- (a) MONTHLY: The monthly price is \$22,043.35
- (b) ANNUALLY: The annually price is \$264,520.24

**VENTURA**

- (a) MONTHLY: The monthly price is \$27,392.43
- (b) ANNUALLY: The annually price is \$328,709.19

**SUPERVISORY (SANTA BARBARA AND VENTURA COUNTIES)**

- (a) MONTHLY: The monthly price is \$5,818.01
- (b) ANNUALLY: The annually price is \$69,816.16

Based on the foregoing, the total value of the contract is increased to \$19,290,685.19

GS-09P-00-NZD-0001 MOD NO. P006



"SERVICE AFTER SEPTEMBER 30, 2002 IS SUBJECT TO THE AVAILABILITY OF FY 2003 FUNDS."

OPTION LOT I

PRODUCTIVE HOURLY RATE COMPUTATION - CONTRACT NO.  
GS09P00NZD0001

SERVICE AREA NO. 6 WAGE DETERMINATION NO. 94-2047 (REV.18)  
DATED 05/31/2001.

\$763,041.79 PER MONTH X 12 MONTHS = \$9,156,501.48 PER YEAR

\$9,156,501.48 PER YEAR DIVIDED BY 355,792 HOURS PER YEAR

\$25.7356 PHR. (LOS ANGELES AND ORANGE COUNTIES)

SHORT TERM RATE: \$34.38

SUPERVISORY HOURLY RATE COMPUTATION -

\$4,438.47 PER MONTH X 12 MONTHS = \$53,261.64 PER YEAR

\$53,261.64 PER YEAR DIVIDED BY 2080 HOURS PER YEAR =

\$25.6066 PHR. (LOS ANGELES COUNTY)

\$11,602.42 PER MONTH X 12 MONTHS = \$139,229.04 PER YEAR

\$139,229.04 PER YEAR DIVIDED BY 4160 HOURS PER YEAR =

\$33.4685 PHR. (LOS ANGELES AND ORANGE COUNTIES)

PRODUCTIVE HOURLY RATE COMPUTATION - CONTRACT NO.  
GS09P00NZD0001

SERVICE AREA NO. 6 WAGE DETERMINATION NO. 94-2063 (REV.15)  
DATED 05/31/2001

\$ 22,043.35 PER MONTH X 12 MONTHS = \$ 264,520.24 PER YEAR =

\$ 264,520.24 PER YEAR DIVIDED BY 8190.00 HOURS PER YEAR =

\$ 32.2980 PHR. (SANTA BARBARA AND SAN LUIS OBISPO COUNTIES)

SHORT TERM RATE \$40.00

PRODUCTIVE HOURLY RATE COMPUTATION - CONTRACT NO.  
GS09P00NZD0001

SERVICE AREA NO. 6 WAGE DETERMINATION NO. 94-2071 (REV.17)  
DATED 05/31/2001

\$ 27,392.43 PER MONTH X 12 MONTHS = \$ 328,709.19 PER YEAR

\$ 328,709.19 PER YEAR DIVIDED BY 10,584.00 HOURS PER YEAR =

\$ 31.0572 PHR (VENTURA COUNTY)

SHORT TERM RATE \$40.00

SUPERVISORY HOURLY RATE COMPUTATION

\$ 5,818.01 PER MONTH X 12 MONTHS = \$ 69,816.16 PER YEAR

\$ 69,816.16 PER YEAR DIVIDED BY 2080 HOURS PER YEAR =

\$ 33.5655 PHR (SANTA BARBARA AND VENTURA)

William W.Gross  
Director

Division of  
Wage Determinations

Wage Determination No.: 1994-2047  
Revision No.: 18  
Date Of Last Revision: 05/31/2001

State: California

Area: California Counties of Los Angeles, Orange

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION TITLE	MINIMUM WAGE RATE
<b>Administrative Support and Clerical Occupations</b>	
Accounting Clerk I	10.25
Accounting Clerk II	11.17
Accounting Clerk III	13.08
Accounting Clerk IV	14.97
Court Reporter	14.89
Dispatcher, Motor Vehicle	14.89
Document Preparation Clerk	12.27
Duplicating Machine Operator	12.27
Film/Tape Librarian	12.84
General Clerk I	8.07
General Clerk II	9.87
General Clerk III	12.14
General Clerk IV	13.86
Housing Referral Assistant	16.63
Key Entry Operator I	9.38
Key Entry Operator II	11.80
Messenger (Courier)	9.28
Order Clerk I	11.81
Order Clerk II	12.81
Personnel Assistant (Employment) I	12.45
Personnel Assistant (Employment) II	13.97
Personnel Assistant (Employment) III	18.12
Personnel Assistant (Employment) IV	21.77
Production Control Clerk	16.13
Rental Clerk	12.64
Scheduler, Maintenance	12.64
Secretary I	12.64
Secretary II	15.47
Secretary III	16.63
Secretary IV	19.43
Secretary V	23.16
Service Order Dispatcher	12.84
Stenographer I	12.33
Stenographer II	13.85
Supply Technician	19.44
Survey Worker (Interviewer)	14.66
Switchboard Operator-Receptionist	10.68
Test Examiner	15.47
Test Proctor	15.47

Travel Clerk I	10.18
Travel Clerk II	11.08
Travel Clerk III	11.83
Word Processor I	12.94
Word Processor II	13.79
Word Processor III	15.90
Automatic Data Processing Occupations	
Computer Data Librarian	12.71
Computer Operator I	12.71
Computer Operator II	14.68
Computer Operator III	17.75
Computer Operator IV	20.95
Computer Operator V	23.20
Computer Programmer I (1)	15.86
Computer Programmer II (1)	18.64
Computer Programmer III (1)	23.36
Computer Programmer IV (1)	27.44
Computer Systems Analyst I (1)	24.40
Computer Systems Analyst II (1)	27.62
Computer Systems Analyst III (1)	27.63
Peripheral Equipment Operator	13.67
Automotive Service Occupations	
Automotive Body Repairer, Fiberglass	19.28
Automotive Glass Installer	17.94
Automotive Worker	17.94
Electrician, Automotive	18.69
Mobile Equipment Servicer	16.15
Motor Equipment Metal Mechanic	19.45
Motor Equipment Metal Worker	17.94
Motor Vehicle Mechanic	19.16
Motor Vehicle Mechanic Helper	14.95
Motor Vehicle Upholstery Worker	17.19
Motor Vehicle Wrecker	17.94
Painter, Automotive	18.69
Radiator Repair Specialist	17.94
Tire Repairer	15.47
Transmission Repair Specialist	19.45
Food Preparation and Service Occupations	
Baker	11.95
Cook I	10.78
Cook II	11.95
Dishwasher	7.66
Food Service Worker	7.59
Meat Cutter	11.95
Waiter/Waitress	8.40
Furniture Maintenance and Repair Occupations	
Electrostatic Spray Painter	18.52
Furniture Handler	12.42
Furniture Refinisher	18.52
Furniture Refinisher Helper	14.82
Furniture Repairer, Minor	17.04
Upholsterer	18.52
General Services and Support Occupations	
Cleaner, Vehicles	7.96
Elevator Operator	8.60
Gardener	12.40
House Keeping Aid I	7.59
House Keeping Aid II	8.60
Janitor	8.60
Laborer, Grounds Maintenance	9.66

Maid or Houseman	7.59
Pest Controller	13.16
Refuse Collector	8.73
Tractor Operator	11.51
Window Cleaner	9.52
Health Occupations	
Dental Assistant	12.21
Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	13.28
Licensed Practical Nurse I	12.95
Licensed Practical Nurse II	14.54
Licensed Practical Nurse III	16.26
Medical Assistant	11.55
Medical Laboratory Technician	11.87
Medical Record Clerk	11.87
Medical Record Technician	14.30
Nursing Assistant I	7.49
Nursing Assistant II	8.43
Nursing Assistant III	9.19
Nursing Assistant IV	10.32
Pharmacy Technician	12.87
Phlebotomist	10.32
Registered Nurse I	19.26
Registered Nurse II	24.58
Registered Nurse II, Specialist	24.58
Registered Nurse III	29.97
Registered Nurse III, Anesthetist	29.97
Registered Nurse IV	37.16
Information and Arts Occupations	
Audiovisual Librarian	18.98
Exhibits Specialist I	18.34
Exhibits Specialist II	22.72
Exhibits Specialist III	25.61
Illustrator I	18.34
Illustrator II	22.72
Illustrator III	25.61
Librarian	22.96
Library Technician	16.27
Photographer I	16.42
Photographer II	19.86
Photographer III	24.61
Photographer IV	27.74
Photographer V	33.56
Machine Tool Operation and Repair Occupations	
Machine-Tool Operator (Toolroom)	18.52
Tool and Die Maker	23.95
Material Handling and Packing Occupations	
Forklift Operator	12.95
Fuel Distribution System Operator	16.01
Material Coordinator	16.34
Material Expediter	16.34
Material Handling Laborer	11.47
Order Filler	12.38
Production Line Worker (Food Processing)	14.22
Shipping Packer	11.12
Shipping/Receiving Clerk	11.12
Stock Clerk (Shelf Stocker; Store Worker II)	12.20
Store Worker I	9.38
Tools and Parts Attendant	14.35
Warehouse Specialist	14.22
Mechanics and Maintenance and Repair Occupations	

Aircraft Mechanic	19.28
Aircraft Mechanic Helper	14.82
Aircraft Quality Control Inspector	20.07
Aircraft Servicer	17.04
Aircraft Worker	17.78
Appliance Mechanic	18.52
Bicycle Repairer	15.47
Cable Splicer	21.36
Carpenter, Maintenance	19.36
Carpet Layer	17.78
Electrician, Maintenance	23.43
Electronics Technician, Maintenance I	16.80
Electronics Technician, Maintenance II	21.87
Electronics Technician, Maintenance III	25.51
Fabric Worker	17.04
Fire Alarm System Mechanic	19.28
Fire Extinguisher Repairer	16.01
Fuel Distribution System Mechanic	19.28
General Maintenance Worker	17.78
Heavy Equipment Mechanic	19.86
Heavy Equipment Operator	22.17
Instrument Mechanic	20.16
Laborer	8.73
Locksmith	18.52
Machinery Maintenance Mechanic	18.57
Machinist, Maintenance	20.17
Maintenance Trades Helper	14.82
Millwright	21.56
Office Appliance Repairer	18.52
Painter, Aircraft	18.52
Painter, Maintenance	18.52
Pipefitter, Maintenance	19.82
Plumber, Maintenance	19.04
Pneudraulic Systems Mechanic	19.28
Rigger	21.90
Scale Mechanic	17.78
Sheet-Metal Worker, Maintenance	19.28
Small Engine Mechanic	17.78
Telecommunication Mechanic I	19.28
Telecommunication Mechanic II	20.91
Telephone Lineman	19.28
Welder, Combination, Maintenance	19.28
Well Driller	19.28
Woodcraft Worker	19.28
Woodworker	16.01
Miscellaneous Occupations	
Animal Caretaker	9.21
Carnival Equipment Operator	10.01
Carnival Equipment Repairer	10.78
Carnival Worker	7.59
Cashier	9.73
Desk Clerk	12.65
Embalmer	17.49
Lifeguard	9.80
Mortician	17.63
Park Attendant (Aide)	12.32
Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	11.27
Recreation Specialist	15.25
Recycling Worker	11.51
Sales Clerk	10.67

School Crossing Guard (Crosswalk Attendant)	7.59
Sport Official	9.80
Survey Party Chief (Chief of Party)	25.88
Surveying Aide	14.24
Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	19.50
Swimming Pool Operator	13.74
Vending Machine Attendant	11.51
Vending Machine Repairer	13.74
Vending Machine Repairer Helper	11.51
Personal Needs Occupations	
Child Care Attendant	11.00
Child Care Center Clerk	13.72
Chore Aid	8.05
Homemaker	16.44
Plant and System Operation Occupations	
Boiler Tender	19.28
Sewage Plant Operator	21.30
Stationary Engineer	21.30
Ventilation Equipment Tender	17.08
Water Treatment Plant Operator	21.30
Protective Service Occupations	
Alarm Monitor	14.68
Corrections Officer	22.05
Court Security Officer	22.10
Detention Officer	22.10
Firefighter	22.15
Guard I	7.04
Guard II	14.68
Police Officer	27.07
Stevedoring/Longshoremen Occupations	
Blocker and Bracer	17.07
Hatch Tender	17.07
Line Handler	17.07
Stevedore I	17.90
Stevedore II	19.48
Technical Occupations	
Air Traffic Control Specialist, Center (2)	28.68
Air Traffic Control Specialist, Station (2)	19.77
Air Traffic Control Specialist, Terminal (2)	21.78
Archeological Technician I	16.39
Archeological Technician II	18.34
Archeological Technician III	22.72
Cartographic Technician	26.13
Civil Engineering Technician	23.72
Computer Based Training (CBT) Specialist/ Instructor	21.22
Drafter I	15.54
Drafter II	17.43
Drafter III	21.09
Drafter IV	26.13
Engineering Technician I	12.62
Engineering Technician II	14.17
Engineering Technician III	16.64
Engineering Technician IV	20.24
Engineering Technician V	23.23
Engineering Technician VI	28.11
Environmental Technician	21.05
Flight Simulator/Instructor (Pilot)	25.81
Graphic Artist	21.22
Instructor	20.13
Laboratory Technician	15.60



Mathematical Technician	22.52
Paralegal/Legal Assistant I	15.06
Paralegal/Legal Assistant II	18.36
Paralegal/Legal Assistant III	22.46
Paralegal/Legal Assistant IV	27.20
Photooptics Technician	21.21
Technical Writer	23.15
Unexploded (UXO) Safety Escort	18.22
Unexploded (UXO) Sweep Personnel	18.22
Unexploded Ordnance (UXO) Technician I	18.22
Unexploded Ordnance (UXO) Technician II	22.05
Unexploded Ordnance (UXO) Technician III	26.43
Weather Observer, Combined Upper Air and Surface Programs (3)	15.60
Weather Observer, Senior (3)	17.34
Weather Observer, Upper Air (3)	15.60
Transportation/ Mobile Equipment Operation Occupations	
Bus Driver	15.41
Parking and Lot Attendant	6.56
Shuttle Bus Driver	10.11
Taxi Driver	8.69
Truckdriver, Heavy Truck	16.47
Truckdriver, Light Truck	10.11
Truckdriver, Medium Truck	15.41
Truckdriver, Tractor-Trailer	16.47

---

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.02 an hour or \$80.80 a week or \$350.13 a month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or success weeks after 5 years, and 4 weeks after 15 years. Length of service includes the who of continuous service with the present contractor or successor, wherever employed, a the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther Ki Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Co Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitu any of the named holidays another day off with pay in accordance with a plan communi to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, o professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. rate of basic pay plus a night pay differential amounting to 10 percent of the rate basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a r tour of duty, you will earn a night differential and receive an additional 10% of ba for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours

week) and Sunday is part of a regularly scheduled workweek. You are paid at your basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty considered overtime work).

**HAZARDOUS PAY DIFFERENTIAL:** An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employment possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arm ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either the terms of the Government contract, by the employer, by the state or local law, or the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) uniforms is an expense that may not be borne by an employee where such cost reduces hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (\$0.67 cents per day). However, in those instances where the uniforms furnished are "wash and wear" materials, may be routinely washed and dried with other personal gear and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

**Source of Occupational Title and Descriptions:**

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contractor.

<http://www.fedworld.gov/cgi-bin/waisgate?waisdocid=41210824792+0+0+0&waisaction=ret> 12/3/2001

officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE (Standard Form (SF 1444))

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classification listed in the wage determination. Such conformed classes of employees shall be paid monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work on such unlisted class(es) of employees. The conformed classification, wage rate, and fringe benefits shall be retroactive to the commencement date of the contract. (See

4.6 (C)(vi)) When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order of priority the classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b) Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties required are not performed by a classification already listed in the wage determination. Remember it is not the job title, but the required tasks that determine whether a class is in

in an established wage determination. Conformances may not be used to artificially combine, or subdivide classifications listed in the wage determination.

William W. Gross Director	Division of Wage Determinations	Wage Determination No.: 1994-2063 Revision No.: 15 Date Of Last Revision: 05/31/2001
------------------------------	------------------------------------	--

State: California

Area: California Counties of San Luis Obispo, Santa Barbara

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION TITLE	MINIMUM WAGE RATE
<b>Administrative Support and Clerical Occupations</b>	
Accounting Clerk I	9.53
Accounting Clerk II	10.87
Accounting Clerk III	12.78
Accounting Clerk IV	14.28
Court Reporter	14.31
Dispatcher, Motor Vehicle	14.12
Document Preparation Clerk	11.67
Duplicating Machine Operator	11.67
Film/Tape Librarian	13.38
General Clerk I	8.83
General Clerk II	10.29
General Clerk III	12.96
General Clerk IV	14.76
Housing Referral Assistant	17.16
Key Entry Operator I	10.20
Key Entry Operator II	11.51
Messenger (Courier)	9.15
Order Clerk I	9.77
Order Clerk II	11.17
Personnel Assistant (Employment) I	11.14
Personnel Assistant (Employment) II	12.54
Personnel Assistant (Employment) III	13.68
Personnel Assistant (Employment) IV	15.34
Production Control Clerk	15.54
Rental Clerk	11.42
Scheduler, Maintenance	12.09
Secretary I	12.09
Secretary II	13.12
Secretary III	17.16
Secretary IV	18.36
Secretary V	18.70
Service Order Dispatcher	13.48
Stenographer I	12.80
Stenographer II	14.80
Supply Technician	15.25
Survey Worker (Interviewer)	14.32
Switchboard Operator-Receptionist	9.85
Test Examiner	13.12
Test Proctor	13.12

Maid or Houseman	8.07
Pest Controller	13.58
Refuse Collector	11.90
Tractor Operator	11.45
Window Cleaner	10.14
<b>Health Occupations</b>	
Dental Assistant	12.55
Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	14.10
Licensed Practical Nurse I	13.94
Licensed Practical Nurse II	15.64
Licensed Practical Nurse III	17.50
Medical Assistant	12.90
Medical Laboratory Technician	12.90
Medical Record Clerk	12.90
Medical Record Technician	13.53
Nursing Assistant I	7.91
Nursing Assistant II	8.89
Nursing Assistant III	9.70
Nursing Assistant IV	10.88
Pharmacy Technician	12.94
Phlebotomist	11.58
Registered Nurse I	16.05
Registered Nurse II	19.63
Registered Nurse II, Specialist	19.63
Registered Nurse III	23.74
Registered Nurse III, Anesthetist	23.74
Registered Nurse IV	28.45
<b>Information and Arts Occupations</b>	
Audiovisual Librarian	20.03
Exhibits Specialist I	17.22
Exhibits Specialist II	22.68
Exhibits Specialist III	24.75
Illustrator I	16.02
Illustrator II	20.42
Illustrator III	23.04
Librarian	20.40
Library Technician	13.35
Photographer I	15.22
Photographer II	17.01
Photographer III	21.69
Photographer IV	24.47
Photographer V	29.01
<b>Laundry, Dry Cleaning, Pressing and Related Occupations</b>	
Assembler	7.87
Counter Attendant	7.87
Dry Cleaner	8.92
Finisher, Flatwork, Machine	7.87
Presser, Hand	7.87
Presser, Machine, Drycleaning	7.87
Presser, Machine, Shirts	7.87
Presser, Machine, Wearing Apparel, Laundry	7.87
Sewing Machine Operator	8.98
Tailor	10.93
Washer, Machine	8.36
<b>Machine Tool Operation and Repair Occupations</b>	
Machine-Tool Operator (Toolroom)	16.80
Tool and Die Maker	19.85
<b>Material Handling and Packing Occupations</b>	
Forklift Operator	13.49
Fuel Distribution System Operator	15.36

Carnival Equipment Operat	15.15
Carnival Equipment Repair	15.89
<b>Carnival Worker</b>	10.35
Cashier	8.83
Desk Clerk	10.52
Embalmer	15.49
Lifeguard	9.37
Mortician	17.49
Park Attendant (Aide)	11.76
Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	10.77
Recreation Specialist	14.57
Recycling Worker	15.15
Sales Clerk	9.37
School Crossing Guard (Crosswalk Attendant)	9.00
Sport Official	9.37
Survey Party Chief (Chief of Party)	19.87
Surveying Aide	13.09
Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	17.95
Swimming Pool Operator	13.21
Vending Machine Attendant	12.01
Vending Machine Repairer	13.86
Vending Machine Repairer Helper	12.01
<b>Personal Needs Occupations</b>	
Child Care Attendant	10.52
Child Care Center Clerk	13.83
Chore Aid	9.28
Homemaker	15.36
<b>Plant and System Operation Occupations</b>	
Boiler Tender	17.48
Sewage Plant Operator	19.31
Stationary Engineer	20.10
Ventilation Equipment Tender	13.96
Water Treatment Plant Operator	19.31
<b>Protective Service Occupations</b>	
Alarm Monitor	11.97
Corrections Officer	21.09
Court Security Officer	21.09
Detention Officer	21.09
Firefighter	19.16
Guard I	9.79
Guard II	10.41
Police Officer	23.01
<b>Stevedoring/Longshoremen Occupations</b>	
Blocker and Bracer	17.16
Hatch Tender	14.91
Line Handler	14.91
Stevedore I	16.14
Stevedore II	17.64
<b>Technical Occupations</b>	
Air Traffic Control Specialist, Center (2)	27.53
Air Traffic Control Specialist, Station (2)	18.98
Air Traffic Control Specialist, Terminal (2)	20.91
Archeological Technician I	15.59
Archeological Technician II	17.43
Archeological Technician III	21.60
Cartographic Technician	23.79
Civil Engineering Technician	21.20
Computer Based Training (CBT) Specialist/ Instructor	20.50
Drafter I	14.08
Drafter II	15.79

numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. rate of basic pay plus a night pay differential amounting to 10 percent of the rate basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours week) and Sunday is part of your regularly scheduled workweek, you are paid at your basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or equipment possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arm ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either the terms of the Government contract, by the employer, by the state or local law, or the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) uniforms is an expense that may not be borne by an employee where such cost reduces hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (\$0.67 cents per day). However, in those instances where the uniforms furnished are "wash and wear" materials, may be routinely washed and dried with other personal gear and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms

<http://www.fedworld.gov/cgi-bin/waisgate?waisdocid=58176022247+1+0+0&waisaction=re> 10/08/2001



the action via transmittal the agency contracting office or notifies the contracting officer that additional time will be required to process the request.

- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations (the Directory)" should be used to compare job definitions to insure that duties required are not performed by a classification already listed in the wage determination. Remember it is not the job title, but the required tasks that determine whether a class is in an established wage determination. Conformances may not be used to artificially combine, or subdivide classifications listed in the wage determination.

William W. Gross  
 Director

 Division of  
 Wage Determinations

 Wage Determination No.: 1994-2071  
 Revision No.: 17  
 Date Of Last Revision: 05/31/2001

State: California

Area: California County of Ventura

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION TITLE	MINIMUM WAGE RATE
<b>Administrative Support and Clerical Occupations</b>	
Accounting Clerk I	11.00
Accounting Clerk II	10.73
Accounting Clerk III	13.24
Accounting Clerk IV	16.76
Court Reporter	15.45
Dispatcher, Motor Vehicle	14.89
Document Preparation Clerk	12.27
Duplicating Machine Operator	12.27
Film/Tape Librarian	12.84
General Clerk I	9.67
General Clerk II	10.86
General Clerk III	13.33
General Clerk IV	16.07
Housing Referral Assistant	16.63
Key Entry Operator I	11.11
Key Entry Operator II	12.12
Messenger (Courier)	8.40
Order Clerk I	11.31
Order Clerk II	12.34
Personnel Assistant (Employment) I	11.85
Personnel Assistant (Employment) II	13.29
Personnel Assistant (Employment) III	15.97
Personnel Assistant (Employment) IV	17.95
Production Control Clerk	16.14
Rental Clerk	13.13
Scheduler, Maintenance	13.13
Secretary I	13.13
Secretary II	15.48
Secretary III	16.63
Secretary IV	19.43
Secretary V	22.48
Service Order Dispatcher	12.84
Stenographer I	12.29
Stenographer II	13.80
Supply Technician	19.44
Survey Worker (Interviewer)	13.43
Switchboard Operator-Receptionist	10.68
Test Examiner	15.48
Test Proctor	15.48

Maid or Houseman	8.74
Pest Controller	14.75
Refuse Collector	11.26
Tractor Operator	14.84
Window Cleaner	10.83
<b>Health Occupations</b>	
Dental Assistant	14.43
Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	11.53
Licensed Practical Nurse I	11.50
Licensed Practical Nurse II	12.90
Licensed Practical Nurse III	14.43
Medical Assistant	10.78
Medical Laboratory Technician	12.90
Medical Record Clerk	12.90
Medical Record Technician	13.53
Nursing Assistant I	7.32
Nursing Assistant II	8.23
Nursing Assistant III	8.97
Nursing Assistant IV	10.27
Pharmacy Technician	12.17
Phlebotomist	12.90
Registered Nurse I	17.48
Registered Nurse II	21.40
Registered Nurse II, Specialist	21.40
Registered Nurse III	25.88
Registered Nurse III, Anesthetist	25.88
Registered Nurse IV	34.45
<b>Information and Arts Occupations</b>	
Audiovisual Librarian	11.16
Exhibits Specialist I	17.23
Exhibits Specialist II	21.33
Exhibits Specialist III	26.10
Illustrator I	17.43
Illustrator II	21.57
Illustrator III	26.40
Librarian	22.50
Library Technician	13.38
Photographer I	16.73
Photographer II	20.70
Photographer III	25.33
Photographer IV	30.64
Photographer V	29.48
<b>Laundry, Dry Cleaning, Pressing and Related Occupations</b>	
Assembler	7.51
Counter Attendant	7.51
Dry Cleaner	8.05
Finisher, Flatwork, Machine	7.51
Presser, Hand	7.51
Presser, Machine, Drycleaning	7.51
Presser, Machine, Shirts	7.51
Presser, Machine, Wearing Apparel, Laundry	7.51
Sewing Machine Operator	8.55
Tailor	10.42
Washer, Machine	8.09
<b>Machine Tool Operation and Repair Occupations</b>	
Machine-Tool Operator (Toolroom)	17.35
Tool and Die Maker	20.27
<b>Material Handling and Packing Occupations</b>	
Forklift Operator	11.33
Fuel Distribution System Operator	15.19

Carnival Equipment Operator	12.90
Carnival Equipment Repair	13.90
Carnival Worker	9.78
Cashier	9.73
Desk Clerk	10.43
Embalmer	17.49
Lifeguard	9.58
Mortician	17.49
Park Attendant (Aide)	12.03
Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	9.29
Recreation Specialist	12.56
Recycling Worker	14.83
Sales Clerk	10.32
School Crossing Guard (Crosswalk Attendant)	9.78
Sport Official	9.58
Survey Party Chief (Chief of Party)	16.50
Surveying Aide	9.79
Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	13.43
Swimming Pool Operator	15.40
Vending Machine Attendant	12.90
Vending Machine Repairer	15.40
Vending Machine Repairer Helper	12.90
Personal Needs Occupations	
Child Care Attendant	10.03
Child Care Center Clerk	14.40
Chore Aid	9.71
Homemaker	14.45
Plant and System Operation Occupations	
Boiler Tender	18.07
Sewage Plant Operator	21.53
Stationary Engineer	20.06
Ventilation Equipment Tender	13.96
Water Treatment Plant Operator	21.53
Protective Service Occupations	
Alarm Monitor	12.78
Corrections Officer	19.20
Court Security Officer	19.20
Detention Officer	19.20
Firefighter	20.72
Guard I	9.83
Guard II	12.78
Police Officer	24.19
Stevedoring/Longshoremen Occupations	
Blocker and Bracer	17.96
Hatch Tender	15.62
Line Handler	15.62
Stevedore I	16.22
Stevedore II	17.64
Technical Occupations	
Air Traffic Control Specialist, Center (2)	28.68
Air Traffic Control Specialist, Station (2)	19.77
Air Traffic Control Specialist, Terminal (2)	21.78
Archeological Technician I	15.39
Archeological Technician II	17.22
Archeological Technician III	21.32
Cartographic Technician	24.54
Civil Engineering Technician	23.19
Computer Based Training (CBT) Specialist/ Instructor	21.64
Drafter I	13.10
Drafter II	14.70

THE OCCUPATIONS WHICH HAVE ENTHESSES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. rate of basic pay plus a night pay differential amounting to 10 percent of the rate basic pay.
- 3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours week) and Sunday is part of your regularly scheduled workweek, you are paid at your basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, drying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or equipment possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arm ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either the terms of the Government contract, by the employer, by the state or local law, or at the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) uniforms is an expense that may not be borne by an employee where such cost reduces hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (\$0.67 cents per day). However, in those instances where the uniforms furnished are "wash and wear" materials, may be routinely washed and dried with other personal gear and do not require any special treatment such as dry cleaning, daily washing, or com

- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties required are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is in an established wage determination. Conformances may not be used to artificially combine, or subdivide classifications listed in the wage determination.

# AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

Contract ID Code \_\_\_\_\_ Page 1 of Pages 3

2. Amendment/Modification No. PO07 3. Effective Date Mar 1, 2003 4. Requisition/Purchase Req. No. 9PS-03-0250 5. Project No. (if applicable) F0024

6. Issued By Code 9PM-FC 7. Administered By (If other than Item 6) Code  
 GSA, PBS, Real Property Programs Div.  
 Prop Mgmt Br., Contracts Section, 9PM-FC  
 450 Golden Gate Ave, 4th Floor East  
 San Francisco, CA 94102  
 Dessie R. Nelson (415) 522-3464  
 SEE BLOCK 6

8. Name and Address of Contractor (No., Street, County, and Zip Code) (X) 9A. Amendment of Solicitation No.  
 Security Innovations Ltd. Vendor ID: 00010058  
 2770 Maryland Parkway, Ste 318 DUNS: 007910057  
 Las Vegas NV 89109 CAGE: X  
 10A. Modification of Contract/Order No. GS-09P-00-NZD-0001  
 10B. Date (See Item 13) May 31, 2000

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)  
 \$ US 0.00

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x) A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.  
 B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)  
 C. This supplemental agreement is entered into pursuant to authority of:  
 X D. Other (Specify type of modification and authority)  
 FAR 52.217-9, OPTION TO EXTEND THE TERM OF THE CONTRACT

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE ATTACHED PAGES

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print) 16A. Name and title of Contracting Officer (Type or Print)  
 Dessie R. Nelson (415) 522-3464  
 Contract Specialist  
 dessie.nelson@gsa.gov  
 15B. Contractor/Offeror 15C. Date Signed 16B. United States of America 16C. Date Signed  
 \_\_\_\_\_ (Signature of person authorized to sign) \_\_\_\_\_ (Signature of Contracting Officer)



2770 S. MARYLAND PARKWAY  
SUITE 318  
LAS VEGAS, NEVADA 89109

(702) 792-7509  
TOLL FREE (866) 792-7509  
FAX (702) 796-0552

December 18, 2002

Ms. Dessie Nelson  
U.S. General Services Administration  
450 Golden Gate Avenue  
San Francisco, CA 94102-3434

Dear Ms. Nelson:

Enclosed are the adjustments for Option Lot II under GSA Contract Number GS09P00NZD0001 at various locations in the State of California.

If you have any questions, please contact our office at (702) 792-7509.

Sincerely,

A handwritten signature in black ink that reads 'Vivian E. Doty'.

Vivian Doty  
President



**AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT**

Contract ID Code \_\_\_\_\_ Page **1** of Pages **1**

2. Amendment/Modification No. <b>PA08</b>	3. Effective Date <b>Oct 1, 2003</b>	4. Requisition/Purchase Req. No.	5. Project No. (if applicable) <b>FP4-1047</b>
6. Issued By <b>DHS/ICE/FPS Suite 5-5474 450 Golden Gate Avenue San Francisco, CA 94102-3661 Charlotte A. Dominguez (415) 522-3635</b>		7. Administered By (if other than Item 6) <b>SEE BLOCK 6</b>	

8. Name and Address of Contractor (No., Street, County, and Zip Code)  <b>Security Innovations Ltd. 2770 Maryland Parkway, Ste 318 Las Vegas NV 89109</b>	Vendor ID: 00010058 DUNS: 007910057  CAGE:	<input checked="" type="checkbox"/> 9A. Amendment of Solicitation No.
		<input type="checkbox"/> 9B. Date (See Item 11)
		<input checked="" type="checkbox"/> 10A. Modification of Contract/Order No. <b>GS-09P-00-NZD-0001</b>
		<input type="checkbox"/> 10B. Date (See Item 13) <b>May 31, 2000</b>

Code \_\_\_\_\_ Facility Code \_\_\_\_\_

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)  
\$ US **0.00**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

<input checked="" type="checkbox"/>	A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.
<input checked="" type="checkbox"/>	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)
<input type="checkbox"/>	C. This supplemental agreement is entered into pursuant to authority of:
<input type="checkbox"/>	D. Other (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to change the responsible contracting office from GSA Public Building Services to Department of Homeland Security (DHS) Federal Protective Service, San Francisco, CA. In addition, the Contracting Officer of Assignment is Jamie A. Harris, (303) 236-7931, jamie.a.harris@dhs.gov.

Point of contact for all matters, actions and questions should be directed to Charlotte Dominguez, Contract Specialist, at (415) 522-3635, charlotte.dominguez@dhs.gov.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print)	16A. Name and title of Contracting Officer (Type or Print) <b>Jamie A. Harris Contracting Officer jamie.a.harris@dhs.gov</b>
15B. Contractor/Offeror	16B. United States of America
15C. Date Signed	16C. Date Signed <b>29 Jan 04</b>
(Signature of person authorized to sign)	(Signature of Contracting Officer)

**AMENDMENT OF SOLICITATION MODIFICATION OF CONTRACT**

Contract ID Code \_\_\_\_\_ Page 1 of Pages 2

2. Amendment/Modification No. PO09	3. Effective Date Mar 1, 2004	4. Requisition/Purchase Req. No. 9PSL-04-0079	5. Project No. (if applicable) FP4-1064
6. Issued By DHS/ICE/FPS Suite 5-5474 450 Golden Gate Avenue San Francisco, CA 94102-3661 Charlotte A. Dominguez (415) 522-3635		7. Administered By (If other than Item 6) SEE BLOCK 6	

8. Name and Address of Contractor (No., Street, County, and Zip Code)  Security Innovations Ltd. 2770 Maryland Parkway, Ste 318 Las Vegas NV 89109	Vendor ID: 00010058 DUNS: 007910057  CAGE:	<input checked="" type="checkbox"/> 9A. Amendment of Solicitation No.
		<input type="checkbox"/> 9B. Date (See Item 11)
		<input checked="" type="checkbox"/> 10A. Modification of Contract/Order No. GS-09P-00-NZD-0001
		<input checked="" type="checkbox"/> 10B. Date (See Item 13) May 31, 2000
Code _____	Facility Code _____	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)  
AS SHOWN ON TASK ORDERS ISSUED UNDER THIS CONTRACT (PDN# 1B4K00119) \$ US 0.00

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

<input checked="" type="checkbox"/>	A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.
<input type="checkbox"/>	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)
<input type="checkbox"/>	C. This supplemental agreement is entered into pursuant to authority of:
<input checked="" type="checkbox"/>	D. Other (Specify type of modification and authority) FAR 52.217-9, OPTION TO EXTEND THE TERM OF THE CONTRACT

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return 1 copies to the issuing office.

**14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

The purpose of this ADMINISTRATIVE modification is to incorporate Option Lot III into Contract GS09P-00-NZD-0001, which provides Guard Services in the Counties of Los Angeles, Orange, Santa Barbara, San Luis Obispo and Ventura, California.

The Period of Performance is from March 1, 2004 to February 28, 2005. Wage Determinations and price details are provided on the following page. Locations and Tours of Duty details are provided on Task Order P09-04-NY-0023.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print)  <i>Vivian E. Doty</i>	16A. Name and title of Contracting Officer (Type or Print) Jamie A. Harris (303) 236-7931 Contracting Officer jamie.a.harris@dhs.gov
15B. Contractor/Offeror  <i>Vivian E. Doty</i> (Signature of person authorized to sign)	16B. United States of America  <i>Jamie A. Harris</i> (Signature of Contracting Officer)
15C. Date Signed 4-5-04	16C. Date Signed APR 08 2004

Modification **PO09** modifies Contract GS09P-00-NZD-0001 as follows:

1. Option Lot III is hereby incorporated into and made a part of the contract.
2. The period of performance is from March 1, 2004 through February 28, 2005.
3. Wage Determination #1994-2048 (Rev.19) dated 6/3/2003 {Los Angeles, Orange}, #1994-2063 (Rev.20) dated 5/30/2003 {Santa Barbara, San Luis Obispo} and #1994-2071 (Rev.22) dated 11/5/2003 {Ventura} are incorporated into the contract and are applicable for the period of performance set forth herein.
4. Option Lot III provuctive hourly rate computations are incorporated into and made a part of the contract.
5. In accordance with the "Escalation Provision" of the contract, prices are as follows:

**LOS ANGELES/ORANGE COUNTIES**

- (a) MONTHLY: The monthly price is increased to \$1,439,816.52
- (b) ANNUALLY: The annual price is increased to \$17,277,798.24

**SANTA BARBARA/SAN LUIS OBISPO COUNTIES**

- (a) MONTHLY: The monthly price is increased to \$22,989.50
- (b) ANNUALLY: The annual price is increased to \$275,874.00

**VENTURA COUNTY**

- (a) MONTHLY: The monthly price is increased to \$22,737.46
- (b) ANNUALLY: The annual price is increased to \$272,849.52

Based on the foregoing, the total value of the contract is increased by \$17,826,521.76, from \$42,769,911.93 to a new total of \$60,596,433.69.

**Costs for services provided after September 30, 2004 will be "Subject to Availability of FY05 Funds".**

**AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT**

Contract ID Code

Page 1 of Pages 3

2. Amendment/Modification No. PA10	3. Effective Date Sep 20, 2004	4. Requisition/Purchase Req. No.	5. Project No. (if applicable) FP4-1142
6. Issued By DHS/ICE/FPS Suite 5-5474 450 Golden Gate Avenue San Francisco, CA 94102-3661 Charlotte A. Dominguez (415) 522-3635		7. Administered By (if other than Item 6) DHS/Federal Protective Service (9PSL) 300 No. Los Angeles Street Room 2335 Los Angeles, CA 90012-3334	

8. Name and Address of Contractor (No., Street, County, and Zip Code)  Security Innovations Ltd. 2770 Maryland Parkway, Ste 318 Las Vegas NV 89109	Vendor ID: 00010058 DUNS: 007910057  CAGE:	(X)	9A. Amendment of Solicitation No.
			9B. Date (See Item 11)
		X	10A. Modification of Contract/Order No. GS-09P-00-NZD-0001
			10B. Date (See Item 13) May 31, 2000

Code Facility Code

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)  
\$ US 0.00

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(x)	A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.
X	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)
	C. This supplemental agreement is entered into pursuant to authority of:
	D. Other (Specify type of modification and authority)

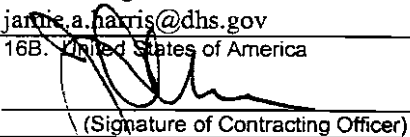
**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

4. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this Administrative Modification is to incorporate new invoicing and payment procedures, which will become effective 9/20/2004, into the contract. Details are provided on the following pages.

The GSA Finance Office in Fort Worth, TX, will no longer process payments under this Contract, effective 9/20/2004.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print)	16A. Name and title of Contracting Officer (Type or Print) Jamie A. Harris (303) 236-7931 Contracting Officer jamie.a.harris@dhs.gov
15B. Contractor/Offeror  (Signature of person authorized to sign)	15C. Date Signed
	16B. United States of America  (Signature of Contracting Officer)
	16C. Date Signed SEP 8 2004

The Federal Protective Service (FPS) is in the process of transitioning all contracts to the Department of Homeland Security (DHS), U.S. Immigration and Customs Enforcement (ICE). This contract will be managed under the auspices of ICE Office of Procurement and all invoices will be paid by the ICE Office of Financial Management (OFM), Dallas Finance Center (DFC).

The purpose of this modification is to provide information and instructions on the new invoicing and payment procedures that will take effect **September 20, 2004** under this contract. All invoices submitted to GSA after September 20, 2004, will be returned to the contractor as an improper invoice under the terms of this modification. All invoices submitted for payment after September 20, 2004 should be forwarded to the Contracting Office at the following address:

***Federal Protective Service, Region 9  
Southern District Office  
Attn: Ms. Le Lieu  
300 No. Los Angeles Street, Room 2207  
Los Angeles, CA 90012***

This modification is authorized under FAR 43.103(b)(1).

All contractors are required to register in the Central Contractor Registration (CCR). This can be performed via the internet at <http://www.ccr.gov>.

As of the effective date of this modification, the following clauses shall be incorporated into the contract:

FAR 52.232.18 – Availability of Funds

FAR 52.232.19 – Availability of Funds for the next Fiscal Year

HSAR 3045.505.14 – Report of Government Property

The administration of contracts will continue to be supported by your regional contracting office. Invoices will be forwarded to the above Contracting Office for approval, as indicated above. No invoices shall be sent directly from a contractor to the DFC.

The following instructions shall be followed when preparing and submitting invoices for payment:

1. Include the following required items on the invoices that are submitted for payment:
  - a) Name of Contractor.
  - b) Invoice Date.
  - c) Government contract number, or other authorization for delivery of goods or services.
  - d) Contractor invoice number, and/or other identifying number agreed to, by the contract.
  - e) Description (include for example, contract line item number), price, and quantity of goods and/or services rendered.
  - f) Shipping and Payment terms (unless mutually agreed that this information is only required in the contract).
  - g) Point of Contact (familiar with invoice), title, and telephone number.
  - h) Contractor DUNS number.
  - i) Other documentation or information required by the contract.
  
2. Invoices are to be mailed or couriered to the appropriate FPS Office indicated above.

All other terms and conditions remain in effect.

2 AMENDMENT/MODIFICATION NO PO11	3 EFFECTIVE DATE 03/01/2005	4 REQUISITION/PURCHASE REQ NO	5 PROJECT NO (If applicable)
-------------------------------------	--------------------------------	-------------------------------	------------------------------

6 ISSUED BY FEDERAL PROTECTIVE SVC. DIV. - 9PS 450 GOLDEN GATE AVENUE SAN FRANCISCO CA	CODE NZ000	7 ADMINISTERED BY (If other than Item 6) FEDERAL PROTECTIVE SVC. DIV. - 9PS 450 GOLDEN GATE AVENUE SAN FRANCISCO CA	CODE NZ000
---	---------------	--	---------------

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Security Innovation Limited Attn: Jim Howell 2770 Maryland Parkway Suite 318 Las Vegas NV 89109-1566	(x)	9A AMENDMENT OF SOLICITATION NO
		9B DATED (SEE ITEM 11)
	X	10A. MODIFICATION OF CONTRACT/ORDER NO. GS09P00NZD0001
		10B DATED (SEE ITEM 13) 03/01/2001

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended  is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment, (b) By acknowledging receipt of this amendment on each copy of the offer submitted, or (c) By separate letter or telegram which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (If required)  
N/A

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(x)	A THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO IN ITEM 10A
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43 103(b)
	C THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO THE AUTHORITY OF
	D OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not.  is required to sign this document and return \_\_\_\_\_ copies to the issuing office

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

THE PURPOSE OF THIS ADMINISTRATIVE MODIFICATION IS TO INCORPORATE OPTION LOT IV INTO CONTRACT GS09P01NZD0001, WHICH PROVIDES GUARD SERVICES IN THE COUNTIES OF LOS ANGELES, ORANGE, SANTA BARBARA, SAN LUIS OBISPO AND VENTURA, CALIFORNIA.

THE PERIOD OF PERFORMANCE IS FROM MARCH 1, 2005 TO SEPTEMBER 30, 2005. WAGE DETERMINATIONS AND PRICE DETAILS ARE PROVIDED ON THE FOLLOWING PAGE. LOCATIONS AND TOUR OF DUTY DETAILS ARE PROVIDED ON TASK ORDER HSCENZ-05-F-F00024.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A NAME AND TITLE OF SIGNER (Type or print)	16A NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jamie A. Harris
15B CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C DATE SIGNED
	16B UNITED STATES OF AMERICA  (Signature of Contracting Officer)
	16C DATE SIGNED JUN - 6 2005

NAME OF OFFEROR OR CONTRACTOR  
Security Innovation Limited

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>-----</p> <p>Modification PO11 modifies Contract GS09P00NZD0001 as follows:</p> <ol style="list-style-type: none"> <li>1. Option Lot IV is hereby incorporated into and made a part of the contract.</li> <li>2. The period of performance is from March 1, 2005 through September 30, 2005.</li> <li>3. Wage Determination #94-2047 (Rev.25) dated 6/22/2004 (Los Angeles, Orange), #94-2063 (Rev.24) dated 11/10/2004 (Santa Barbara, San Luis Obispo) and #94-2071 (Rev.23) dated 6/17/2004 (Ventura) are incorporated into the contract and are applicable for the period of performance set forth herein.</li> <li>4. Option Lot IV productive hourly rate computations are incorporated into and made a part of the contract.</li> <li>5. In accordance with the "Escalation Provision" of the contract, prices are as follows:</li> </ol> <p>LOS ANGELES/ORANGE COUNTIES:</p> <p>(a) The monthly price is increased to \$1,250,675.84</p> <p>(b) The annual price is increased to \$8,754,730.86</p> <p>SANTA BARBARA/SAN LUIS OBISPO COUNTIES:</p> <p>(a) The monthly price is increased to \$24,081.48</p> <p>(b) The annual price is increased to \$168,570.36</p> <p>VENTURA COUNTY:</p> <p>(a) The monthly price is increased to \$20,222.03</p> <p>(b) The annual price is increased to \$141,554.20</p> <p>Based on the foregoing, the total value of the contract is increased by \$9,064,855.42, from \$64,612,051.93 to a new total amount of \$73,676,907.35.</p> <p>Period of Performance: 03/01/2005 to 09/30/2005</p>				



<b>AMENDMENT OF SOLICITATION/MODIFIC.</b>		<b>OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES	
						1   1	
2. AMENDMENT/MODIFICATION NO. PA12		3. EFFECTIVE DATE 08/01/2005		4. REQUISITION/PURCHASE REQ.NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY Federal Protective Svc. Div. - 9PS 450 Golden Gate Avenue San Francisco CA		CODE NZ000		7. ADMINISTERED BY (If other than Item 6) Federal Protective Svc. Div. - 9PS 450 Golden Gate Avenue San Francisco CA		CODE NZ000	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Security Innovation Limited Attn: Jim Howell 2770 Maryland Parkway Suite 318 Las Vegas NV 89109-1566				(x) 9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				x 10A. MODIFICATION OF CONTRACT/ORDER NO. GS09P00NZD0001			
				10B. DATED (SEE ITEM 13) 03/01/2001			
CODE 09253004		FACILITY CODE		11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS			

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended.  is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required.)  
N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(a)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO THE AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

CHANGE to paragraph 1) SCOPE OF WORK, subparagraph (i) (page I-C-1 of Modification PC01) to read as follows:

"(i) Be a citizen of the United States of America."

This procedural change pertains to all NEW applicants for security guard contract positions on existing and future contracts. This policy does not direct the removal of current security guard contract employees based on their citizenship status.

All other contract terms and conditions remain unchanged and in full effect.

Period of Performance: 08/01/2005 to 09/30/2005

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Jamie A. <del>Jamie A.</del> Harris	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
(Signature of person authorized to sign)		Contracting Officer	
15C. DATE SIGNED		16C. DATE SIGNED	
		AUG 22 2005	

NSN 7540-01-152-8070  
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

2. AMENDMENT/MODIFICATION NO. PO14  
 3. EFFECTIVE DATE 10/01/2006  
 4. REQUISITION/PURCHASE REQ. NO.  
 5. PROJECT NO. (If applicable)  
 6. ISSUED BY CODE NZ000  
 7. ADMINISTERED BY (If other than Item 6) CODE NZ000  
 Federal Protective Svc. Div. - 9PS  
 450 Golden Gate Avenue  
 San Francisco CA

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  
 Security Innovation Limited  
 Attn: Jim Howell  
 2770 Maryland Parkway  
 Suite 318  
 Las Vegas NV 89109-1566  
 9A. AMENDMENT OF SOLICITATION NO.  
 9B. DATED (SEE ITEM 11)  
 10A. MODIFICATION OF CONTRACT/ORDER NO.  
 GS09P00NZD0001  
 10B. DATED (SEE ITEM 11)  
 03/01/2001  
 CODE 09253004 FACILITY CODE  
 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended.  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
 NOT APPLICABLE

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE  
 A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.  
 B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).  
 C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:  
 D. OTHER (Specify type of modification and authority)  
 X FAR 52.217-9 Option to Extend the Term of the Contract

1. IMPORTANT: Contractor  is not.  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
 Three 2-Month options were incorporated into Contract GS09P00NZD0001, Armed Guard Services throughout Los Angeles, Orange, Santa Barbara, Ventura and San Luis Obispo Counties in Southern California, on 4/1/2006. The purpose of this Modification is to exercise the first 2-Month Option.  
 The Period of Performance is 10/1/2006 - 11/30/2006. Details of the Locations and Tours of Duty will be provided on separate Task Orders.  
 In accordance with FAR 52.232-18, Availability of Funds (APR 1984), Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be Continued ...  
 Except as provided herein, all terms and conditions of the document referenced in Item 8A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)  
 15B. CONTRACTOR/OFFEROR  
 15C. DATE SIGNED  
 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)  
 Linda M. Reynolds  
 16B. UNITED STATES OF AMERICA  
 16C. DATE SIGNED  
 9 Oct 06  
 (Signature of person authorized to sign) (Signature of Contracting Officer)

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
GS09P00NZD0001/PO14

PAGE OF  
2 2

NAME OF OFFEROR OR CONTRACTOR  
Security Innovation Limited

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.</p> <p>Period of Performance: 10/01/2006 to 03/31/2007</p>				

**ORDER SUPPLIES OR SERVICES**

PAGE OF PAGES

1 3

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 05/09/2007		2. CONTRACT NO. (if any) ACL4C0023		6. SHIP TO: a. NAME OF CONSIGNEE DEPARTMENT OF HOMELAND SECURITY	
3. ORDER NO. HSCEOP-07-J-00477		4. REQUISITION/REFERENCE NO. VSD0700050.1		b. STREET ADDRESS IMMIGRATION & CUSTOMS ENFORCEMENT OFFICE OF INVESTIGATIONS 185 WEST ATTN: SHARON DARRAH	
5. ISSUING OFFICE (Address correspondence to) U.S. Dept. Of Homeland Security Immigration and Customs Enforcement 425 I Street, NW Rm 2208 Washington DC 20536		c. CITY SAN DIEGO		d. STATE CA	e. ZIP CODE 92101
7. TO a. NAME OF CONTRACTOR SPECTRUM SECURITY SERVICES INC		f. SHIP VIA		8. TYPE OF ORDER <input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
b. COMPANY NAME		c. STREET ADDRESS PO BOX 744		REFERENCE YOUR:  Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY JAMUL		e. STATE CA	f. ZIP CODE 919350744		Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
9. ACCOUNTING AND APPROPRIATION DATA SEE ATTACHMENT A		10. REQUISITIONING OFFICE Immigration and Customs Enforcement		11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS	
13. PLACE OF a. INSPECTION Destination		14. GOVERNMENT BA. NO.		12 F.O.B. POINT Destination	
b. ACCEPTANCE Destination		15 DELIVER TO F.O.B POINT ON OR BEFORE (Date) 30 Days After Award		16 DISCOUNT TERMS	

17. SCHEDULE (See reverse for Rejections)

ITEM NO (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	Tax ID Number: 22-3850072 DUNS Number: 618954465  PAYMENT OF INVOICE #959  CONTACT INFORMATION: Continued ...	1	EA	52,407.55	52,407.55	(b)(2)

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:						
SEE BILLING INSTRUCTIONS ON REVERSE	a. NAME		DEPARTMENT OF HOMELAND SECURITY		\$52,407.55	17(i) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box)		IMMIGRATION & CUSTOMS ENFORCEMENT OFFICE OF INVESTIGATIONS 185 WEST "F" STREET, SUITE 600 ATTN: SHARON DARRAH			
	c. CITY	d. STATE	e. ZIP CODE		\$52,407.55	
SAN DIEGO		CA	92101			
22. UNITED STATES OF AMERICA BY (Signature)				23 NAME (Typed) Jose Blanco TITLE CONTRACTING/ORDERING OFFICER		

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 347 (Rev. 3/2005)  
Prescribed by GSA/FPMR 48 CFR 53.113-6

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE OF PAGES  
2 3

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 05/09/2007  
CONTRACT NO. ACL4C0023

ORDER NO.  
HSCEOP-07-J-00477

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>PROGRAM OFFICE POC: SHARON DARRAH (619) 557- [REDACTED]</p> <p>PROCUREMENT POC: Valerie Wilson (202) 514- [REDACTED]</p> <p>INVOICE POC: Shirley Ealey (214) 915- [REDACTED]</p> <p>Invoicing Instructions: Send one original invoice to the Program point of contact. The program official must determine if goods/service have been received and accepted before Dallas Finance Center can process the Invoice for payment.</p> <p>Please include Purchase Order Number HSCEOP-07-J-00477 on all invoices to expedite payment.</p> <p>The total amount of award: \$52,407.55. The obligation for this award is shown in box 17(i).</p>			(b)(2)		

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

Form G-514  
REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT  
Activity Symbols  
ATTACHMENT A

REQUISITION NUMBER: VSD0700050.1

PROJECT	TASK	FUND	PROGRAM	ORGANIZATION	OBJECT	UDF	AMOUNT
MEDICAL	[REDACTED]						\$52,407.55

(b)(2)

**ORDER SUPPLIES OR SERVICES**

PAGE OF PAGES

1 3

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 07/17/2006		2. CONTRACT NO. (if any) ACL-4-C-0023		6. SHIP TO: a. NAME OF CONSIGNEE Department of Homeland Security	
3. ORDER NO. HSCEOP-06-J-00381		4. REQUISITION/REFERENCE NO. VSD0600029.8 and 00029.10		b. STREET ADDRESS Immigration & Customs Enforcement Attn: Sharon Darrah 185 West	
5. ISSUING OFFICE (Address correspondence to) U.S. Dept. Of Homeland Security Immigration and Customs Enforcement 425 I Street, NW Rm 2208 Washington DC 20536				c. CITY San Diego	
				d. STATE CA	e. ZIP CODE 92101
7. TO: a. NAME OF CONTRACTOR SPECTRUM SECURITY SERVICES INC					
b. COMPANY NAME					
c. STREET ADDRESS PO BOX 744					
d. CITY JAMUL		e. STATE CA	f. ZIP CODE 919350744		
9. ACCOUNTING AND APPROPRIATION DATA See ATTACHMENT A				10. REQUISITIONING OFFICE Immigration and Customs Enforcement	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input checked="" type="checkbox"/> a. SMALL		<input type="checkbox"/> b. OTHER THAN SMALL		<input type="checkbox"/> c. DISADVANTAGED	
<input type="checkbox"/> d. WOMEN-OWNED		<input type="checkbox"/> e. HUBZone		<input type="checkbox"/> f. EMERGING SMALL BUSINESS	
				<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED	
12. F.O.B. POINT Destination					
13. PLACE OF e. INSPECTION Destination		b. ACCEPTANCE Destination		14. GOVERNMENT BAL. NO.	
				15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 06/30/2006	
18. DISCOUNT TERMS					

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	Tax ID Number: 22-3850072 DUNS Number: 618954465 Period of Performance: 02/01/2006 to 06/30/2006  The Contractor shall provide Guard Services Continued ...	1	LT	234,335.84	234,335.84	(b)(2)

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)	
21. MAIL INVOICE TO:							
a. NAME Department of Homeland Security						\$234,335.84	
b. STREET ADDRESS (or P.O. Box) Immigration & Customs Enforcement Attn: Sharon Darrah 185 West "F" Street, Suite 600							
c. CITY San Diego		d. STATE CA	e. ZIP CODE 92101			\$234,335.84	
22. UNITED STATES OF AMERICA BY (Signature) 				23. NAME (Typed) Victoria D. Short			17(i) GRAND TOTAL
TITLE: CONTRACTING/ORDERING OFFICER							

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 347 (Rev. 3/2005)  
Prescribed by GSA/FAR 48 CFR 53.213(g)

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE OF PAGES

2 3

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 07/17/2006  
CONTRACT NO. ACL-4-C-0023

ORDER NO. HSCZOP-06-J-00381

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>For questions regarding this Purchase / Delivery Order please contact Tanya M. Hill, Contract Specialist, at (202) 305- [REDACTED]</p> <p>Program Office POC: Sharon Darrah (619) 744-4600 Ext. [REDACTED]</p> <p>Invoicing Instructions: Send one original invoice to the Program Office POC. The Program Office Official must determine if goods/services have been received and accepted before the Dallas Finance Office can process the invoice for payment. Please include the Purchase / Delivery Order number on all invoices as well as the notation "ICE/HQ - Investigations" to insure prompt processing.</p> <p>Please Note: Vendors shall not mail invoices directly to the Dallas Finance Center (DFC). DFC will not accept any invoices without proper certification from the Program Office POC and/or the Contracting Officer.</p> <p>For payment status inquiries vendors may call either the Program Office POC or DFC customer service at (214) 915-6277 between 7:30 am and 4:30 pm., Monday through Friday CST.</p> <p>Associated Requisition Nos.: VSD0600029.8 \$230,205.56 VSD0600029.10 \$ 4,130.28</p> <p>The total amount of award: \$234,335.84. The obligation for this award is shown in box 17(i).</p>			(b)(2)		

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))



**ORDER FOR SUPPLIES OR SERVICES**

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 05/03/2007	2. CONTRACT NO. (If any) ACL4C0023	6. SHIP TO: a. NAME OF CONSIGNEE DEPARTMENT OF HOMELAND SECURITY	
3. ORDER NO. HSCEOP-07-J-00472	4. REQUISITION/REFERENCE NO. VSD0700050		

5. ISSUING OFFICE (Address correspondence to) U.S. Dept. Of Homeland Security Immigration and Customs Enforcement 425 I Street, NW Rm 2208 Washington DC 20536		b. STREET ADDRESS IMMIGRATION & CUSTOMS ENFORCEMENT OFFICE OF INVESTIGATIONS 185 WEST ATTN: SHARON DARRAH	
		c. CITY SAN DIEGO	e. ZIP CODE 92101

7. TO: a. NAME OF CONTRACTOR SPECTRUM SECURITY SERVICES INC		f. SHIP VIA	
b. COMPANY NAME		8. TYPE OF ORDER	
c. STREET ADDRESS PO BOX 744		<input type="checkbox"/> a. PURCHASE REFERENCE YOUR	<input checked="" type="checkbox"/> b. DELIVERY
d. CITY JAMUL	a. STATE CA	f. ZIP CODE 919350744	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
9. ACCOUNTING AND APPROPRIATION DATA SEE ATTACHMENT A		10. REQUISITIONING OFFICE Immigration and Customs Enforcement	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS			

13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 30 Days After Award		16. DISCOUNT TERMS	
a. INSPECTION Destination	b. ACCEPTANCE Destination						

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	Tax ID Number: 22-3850072 DUNS Number: 618954465 Period of Performance: 05/03/2007 to 05/31/2007  PAYMENT OF INVOICE NO. 942 Continued ...	1	EA	8,244.48	8,244.48	

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.		17(h) TOTAL (Cont pages)
21. MAIL INVOICE TO:				
a. NAME DEPARTMENT OF HOMELAND SECURITY			\$23,467.78	
b. STREET ADDRESS (or P.O. Box) IMMIGRATION & CUSTOMS ENFORCEMENT OFFICE OF INVESTIGATIONS 185 WEST "F" STREET, SUITE 600 ATTN: SHARRON DARRAH				
c. CITY SAN DIEGO			d. STATE CA	e. ZIP CODE 92101
			\$23,467.78	

22. UNITED STATES OF AMERICA BY (Signature)	23. NAME (Typed) Jose Blanco TITLE. CONTRACTING/ORDERING OFFICER
--	--

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE OF PAGES  
2 3

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 05/03/2007	CONTRACT NO. ACL4C0023	ORDER NO. HSCEOP-07-J-00472
-----------------------------	---------------------------	--------------------------------

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
0002	<p>PAYMENT OF INVOICE NO. 948</p> <p>CONTACT INFORMATION:</p> <p>PROGRAM OFFICE POC: SHARON DARRAH (619) 557-████</p> <p>PROCUREMENT POC: Valerie Wilson (202) 514-████</p> <p>INVOICE POC: Shirley Ealey (214) 915-████</p> <p>Invoicing Instructions: Send one original invoice to the Program point of contact. The program official must determine if goods/service have been received and accepted before Dallas Finance Center can process the Invoice for payment.</p> <p>Please include Purchase Order Number HSCEOP-07-J-00472 on all invoices to expedite payment.</p> <p>The total amount of award: \$23,467.78. The obligation for this award is shown in box 17(i).</p>	1	EA	15,223.30	15,223.30	

(b)(2)

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

**ORDER FOR SUPPLIES OR SERVICES**

PAGE OF PAGES

1 3

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 09/29/2006	2. CONTRACT NO. (if any) ACL4C0023	6. SHIP TO: a. NAME OF CONSIGNEE Department of Homeland Security
--------------------------------	---------------------------------------	--

3. ORDER NO. HSCEOP-06-J-00484	4. REQUISITION/REFERENCE NO. VSD0600029.7/VSD0600029.9
-----------------------------------	---

5. ISSUING OFFICE (Address correspondence to) U.S. Dept. Of Homeland Security Immigration and Customs Enforcement 425 I Street, NW Rm 2208 Washington DC 20536	b. STREET ADDRESS Immigration & Customs Enforcement Attn: Sharon Darrah 185 West "F" Street, Ste. 600
c. CITY San Diego	d. STATE CA
	e. ZIP CODE 92101

7. TO: a. NAME OF CONTRACTOR SPECTRUM SECURITY SERVICES INC	( SHIP VIA
---	------------

b. COMPANY NAME	<input type="checkbox"/> a. PURCHASE	<input checked="" type="checkbox"/> b. DELIVERY
c. STREET ADDRESS PO BOX 744	REFERENCE YOUR: Invoice No. 884	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
d. CITY JAMUL	e. STATE CA	
	f. ZIP CODE 919350744	


8. ACCOUNTING AND APPROPRIATION DATA See ATTACHMENT A	10. REQUISITIONING OFFICE Immigration and Customs Enforcement
--	--

11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED	12. F.O.B. POINT Destination
---	---------------------------------

13. PLACE OF a. INSPECTION Destination	b. ACCEPTANCE Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 09/30/2006	16. DISCOUNT TERMS
--	------------------------------	------------------------	--	--------------------

**17. SCHEDULE (See reverse for Rejections)**

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	Tax ID Number: 22-3850072 DUNS Number: 618954465 Period of Performance: 09/01/2006 to 09/30/2006 Payment of Invoice No. 884 Continued ...	1	EA	9,455.26	9,455.26	

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:			
a. NAME IMMIGRATION&CUSTOMS ENFORCEMENT			\$9,455.26
b. STREET ADDRESS (or P.O. Box) SHARRON DARRAH 185 WEST "F" STREET SUITE 600			
c. CITY SAN DIEGO	d. STATE CA	e. ZIP CODE 92101	\$9,455.26
22. UNITED STATES OF AMERICA BY (Signature) 			17(i) GRAND TOTAL

23. NAME (Typed) Tanya Hill TITLE: CONTRACTING/ORDERING OFFICER
---

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 347 (Rev. 3/2005)  
Prescribed by GSA/FAR 48 CFR 53.213(a)

(b)(2)

**ORDER SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE OF PAGES

2 3

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER  
09/29/2006

CONTRACT NO.  
ACL4C0023

ORDER NO.  
HSCEOP-06-J-00484

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>Associated Requisitions: VSD0600029.7 \$ 233.01 VSD0600029.9 \$9,222.25</p> <p>For questions regarding this Purchase / Delivery Order please contact Tracy Miller, Contract Specialist, at (202) 353- [REDACTED]</p> <p>Program Office POC: Sharon Darrah (619) 744-4600 Ext. [REDACTED]</p> <p>Invoicing Instructions: Send one original invoice to the Program Office POC. The Program Office Official must determine if goods/services have been received and accepted before the Dallas Finance Office can process the invoice for payment. Please include the Purchase / Delivery Order number on all invoices as well as the notation "ICE/HQ - Investigations" to insure prompt processing.</p> <p>Please Note: Vendors shall not mail invoices directly to the Dallas Finance Center (DFC). DFC will not accept any invoices without proper certification from the Program Office POC and/or the Contracting Officer.</p> <p>For payment status inquiries vendors may call either the Program Office POC or DFC customer service at (214) 915-6277 between 7:30 am and 4:30 pm., Monday through Friday CST.</p> <p>The total amount of award: \$9,455.26. The obligation for this award is shown in box 17(i).</p>			(b)(2)		

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

**ORDER FOR SUPPLIES OR SERVICES**

PAGE OF PAGES

1 2

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 01/04/2007		2. CONTRACT NO. (if any) ACL4C0023		8. SHIP TO:	
3. ORDER NO. HSCEOP-07-J-00327		4. REQUISITION/REFERENCE NO. PRO-07-64353		a. NAME OF CONSIGNEE Department of Homeland Security	
5. ISSUING OFFICE (Address correspondence to) U.S. Dept. Of Homeland Security Immigration and Customs Enforcement 425 I Street, NW Rm 2208 Washington DC 20536				b. STREET ADDRESS Immigration and Customs Enforcement Office of Investigations 185 West Attn: Sharon Darrah	
		c. CITY San Diego		d. STATE CA	e. ZIP CODE 92101
7. TO:				f. SHIP VIA	
a. NAME OF CONTRACTOR SPECTRUM SECURITY SERVICES INC				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> e. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS PO BOX 744				REFERENCE YOUR:  Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY JAMUL		e. STATE CA	f. ZIP CODE 919350744		
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE Immigration and Customs Enforcement	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS					
13. PLACE OF		14. GOVERNMENT B/L NO		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 11/30/2006	
a. INSPECTION Destination		b. ACCEPTANCE Destination		16. DISCOUNT TERMS	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Tax ID Number: 22-3850072 DUNS Number: 618954465 Accounting Info: See Attached Document Number PRO-07-64353 Period of Performance: 07/16/2006 to 11/30/2006 Continued ...					(b)(2)

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL, INVOICE TO:						
SEE BILLING INSTRUCTIONS ON REVERSE	a. NAME U.S. Dept. Of Homeland Security				\$71,278.05	17(i) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) Immigration and Customs Enforcement Office of Investigations 185 West "F" Street, Ste 600 Attn: Sharron Darrah					
	c. CITY San Diego	d. STATE CA	e. ZIP CODE 92101		\$71,278.05	
22. UNITED STATES OF AMERICA BY (Signature)				23. NAME (Typed) Jose Blanco TITLE: CONTRACTING/ORDERING OFFICER		

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 347 (Rev. 3/2005)  
Prescribed by GSA/FAR 48 CFR 53.213(x)

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

SCHEDULE - CONTINUATION

2

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

ORDER NO.

01/04/2007

ACL4C0023

HSCEOP-07-J-00327

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
0001	Payment of Invoice No. 894	1	EA	47,300.14	47,300.14	
0002	Payment of Invoice No. 903	1	EA	15,156.81	15,156.81	
0003	Payment of Invoice No. 922	1	EA	8,821.10	8,821.10	
	<p>Payment for Invoice Number 894, 903, 922 will be made via the Government Wide Purchase Card.</p> <p>Purchase Card Holder: Jose Blanco</p> <p>For questions regarding this Purchase/Delivery Order please contact Jose Blanco, Contract Specialist, at (202) 307-██████████</p> <p>Program Office POC: Sharon Darrah (619) 744-4600 Ext ██████████</p> <p>The total amount of award: \$71,278.05. The obligation for this award is shown in box 17(i).</p>			(b)(2)		

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

**OR FOR SUPPLIES OR SERVICES**

PAGE OF PAGES

1 3

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 08/23/2007		2. CONTRACT NO. (if any) ACL4C0023		8. SHIP TO: a. NAME OF CONSIGNEE Department of Homeland Security	
3. ORDER NO. HSCEOP-07-J-00646		4. REQUISITION/REFERENCE NO. VSD0700050.3		b. STREET ADDRESS Immigration & Customs Enforcement SAC San Diego 185 West F Street, Suite 600 Attn: Sharon Darrah	
5. ISSUING OFFICE (Address correspondence to) ICE/Investigations/OI East Immigration and Customs Enforcement Office of Acquisition Management 425 I Street NW, Suite 2208 Washington DC 20536				c. CITY San Diego	e. ZIP CODE 92101
7. TO: a. NAME OF CONTRACTOR SPECTRUM SECURITY SERVICES INC				d. STATE CA	f. SHIP VIA
b. COMPANY NAME				8. TYPE OF ORDER <input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS PO BOX 744				REFERENCE YOUR: Invoice #1000  Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY JAMUL		a. STATE CA	f. ZIP CODE 919350744	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA SEE ATTACHMENT A				10. REQUISITIONING OFFICE Immigration and Customs Enforcement	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS					
13. PLACE OF				12. F.O.B. POINT Destination	
a. INSPECTION Destination		b. ACCEPTANCE Destination		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 30 Days After Award	
14. GOVERNMENT B/L NO.				16. DISCOUNT TERMS Net 30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	Tax ID Number: 22-3850072 DUNS Number: 618954465 Period of Performance: 05/01/2007 to 06/30/2007  INVOICE #1000 FOR MEDICAL PRISONER GUARD Continued ...	1	EA	14,500.69	14,500.69	

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Conf. pages)	
21. MAIL INVOICE TO:							
a. NAME Dallas Finance Center						\$14,500.69	17(i) GRAND TOTAL
b. STREET ADDRESS (or P.D. Box) Department of Homeland Security Dallas Finance Center PO Box 560947							
c. CITY Dallas		d. STATE TX	e. ZIP CODE 75356		\$14,500.69		

22. UNITED STATES OF AMERICA BY (Signature)		23. NAME (Typed) Billi Woodard TITLE: CONTRACTING/ORDERING OFFICER	
--	--	--	--

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE OF PAGES

2 3

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER  
08/23/2007

CONTRACT NO.  
ACL4C0023

ORDER NO.  
HSCEOP-07-J-00646

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>SERVICE.</p> <p>CONTACT INFORMATION:</p> <p>PROGRAM OFFICE POC: SHARON DARRAH (619) 557-██████</p> <p>PROCUREMENT POC: Valerie Wilson (202) 514-██████</p> <p>INVOICE POC: Shirley Ealey (214) 915-██████</p> <p>Invoicing Instructions: Send one original invoice to the Program point of contact. The program official must determine if goods/service have been received and accepted before Dallas Finance Center can process the Invoice for payment.</p> <p>Please include Purchase Order Number HSCEOP-07-J-00646 on all invoices to expedite payment.</p> <p>The total amount of award: \$14,500.69. The obligation for this award is shown in box 17(i).</p>			(b)(2)		

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))



Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT

Activity Symbols

ATTACHMENT A

REQUISITION NUMBER: VSD0700050.3

PROJECT	TASK	FUND	PROGRAM	ORGANIZATION	OBJECT	UDF	AMOUNT
MEDICAL							\$14,500.59

(b)(2)