•		ORDER FOR	SUPPLIES OF	R SERV	CES		PAGE OF I	PAGES
IMPORTA	ANT: Mark al	packages and papers	with contract and/or	order numb	ers.		1	1
	OF ORDER	2. CONTRACT NO. (COW-3-A-0110				6. SHIP	го:	
3. ORDE	R NO.	4. REQUIST PRO-3-0000	ION/REFERENCE NO 0		Departr	nent of Homeland Securit ng Unit Rm 1126	у	
Depart	tment of Hom	Address correspondence cland Security istoms Enforcement	to)	b.	STREET 425 I St	FADDRESS N.W.		
425 I S	St. N.W. Roo	m 2208		C.	CITY Washin	gton	d. STATE e. Z DC	IP CODE 20536
Washi	ington		DC 20536	f.	SHIP VIA	1		
	·	NTAL COMPANY		X	Please both sid	8. TYPE OF the RCHASE - Reference You furnish the following on the terture of this order and on the atternation as indicated.	ur ms and conditions spe	
PO BO	OLD IVY ROZ OX 5127 RLOTTESVIL	AD SUITE 300 LE	VA 22905		b. DELIV delivery this form	VERY - Except for billing instronder is subject to instructions and is issued subject to the teambered contract.	contained on this side o	only of
				10.	REQUI HQLO	SITIONING OFFICE G		
9. ACCO	UNTING AND	APPROPRIATION DATA						
					S	ESS CLASSIFICATION (I MALL DISADVANTAGED	Check appropriate b OTHER THAN S WOMEN-OWNE	SMALL.
CONT	RACTOR TIN:	_ 541524820 _ACE OF	14. GOVERNME		_	POINT Destination	16. DISCOUNT TE	DMC
a. INSPEC		b. ACCEPTANCE	14. GOVERNINE	EN I B/L NO.		LIVER TO F.O.B POINT OR BEFORE (Date)	16. DISCOUNT TE	(b)(
			17. SCHEDULE (S	See reverse f	or Reject	ions)		
ITEM NO.		SUPPLIES OR SERVIC	E\$	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
A A U	AGREEMENT AND THE E UNDER GSA 3742, MAN	BLANKET PURCHA (BPA) BETWEEN NVIRONMENTAL CO SCHEDULE INDUS AGEMENT, ORGANI	THE BICE MPANY, TRIAL CLASS ZATIONAL,	1.00	sv	\$0.0000	\$0.00	
	18. SHIPP	ING POINT 19	. GROSS SHIPPING V	WEIGHT	20. INV	OICE NO.		17(h)
SEE BILLING		nigr & Customs Enforce	21. MAIL INVOICE	TO: ints Payable			\$0.00	TOT. (Cont. pages)
INSTRUCTIONS ON REVERSE	s — — — — — — — — — — — — — — — — — — —	TADDRESS (or P.O. Bo				1		17(i)
	c. CITY Washin			d. STATE DC		ZIP CODE 20536	\$0.00	GRAND TOTAL
22. UNITE	ED STATES O	FAMERICA / 1	*	23. NAN	1Е (Туре	ed)		
BY (Sign			b N	TITL	E: CO	NTRACTING/ORDERING		
Vendo Receiv	/ 67	☑ Official ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	Requestor Other				NAL FORM 347 (F GSA/FAR 48 CFR :	

ORDER FOR SUPPLIES OR SERVICES Schedule - Continuation

PAGE	OF	PAGES
1		· 1

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER

2. CONTRACT NO. (if any) COW-3-A-0110 3. ORDER NO.

	17. SCHEDULE (S		r Kejed	tions)		1
ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTE (9)
	AND BUSINESS IMPROVEMENT SERVICES (MOBIS), CONTRACT NUMBER GS-10F-0334M.					
·	THIS BPA INCORPORATES BY REFERENCE TEC'S TECHNICAL AND COST INFORMATION DATED AUGUST 8, 2003.	·				
	ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED BLANKET PURCHASE AGREEMENT AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.					
					-	
·					; ;	
				·		
,						
						ı
	÷					
-		į				
		1				
ļ			-			

DATE OF	ORDER	ER CONTRACT NO. (if any) ORDER NO. COW-3-A-0110				PAGE 2	OF	PAGES 1		
		SUPPL	EMENTAL IN	IVO	ICI	ING INFO	RMATION			·
provided to No other in number (it shipping of supported	NOTE - If desired, this order (or a copy thereof) may be used by the Contractor as the Contractor's invoice, instead of a separate invoice, provided the following statement (signed and dated), is on (or attached to) the order: "Payment is requested in the amount of \$									
			RECEIV	ING	R	EPORT				
		ccepted" column on the				inspec		r	eceive	ed,
	T ""	ntract. Items listed below			ne re	easons iindicat	ed.			·
SHIPMEN NUMBER			DATE RECEIVE	D	Sid	GNATURE OF	AUTHORIZED U.S. GO	VT. REP.	DAT	E
TOTAL CO	ONTAINERS	GROSS WEIGHT	RECEIVED AT		Ti	ITLE				
*****			REPORT O	FR	EJ	ECTIONS	<u> </u>	· · · · · · · -		 #
ITEM NO.		SUPPLIES OR SERVICES		UN		QUANTITY REJECTED		FOR REJEC	TED	·····
		,								
	· · · · · · · · · · · · · · · · · · ·									
					_					
	<u>.</u>									
	*									
	-au-a				_					
					\dashv		**************************************			
					ᅦ			· · · · · · · · · · · · · · · · · · ·		:
										· · · · · · · · · · · · · · · · · · ·
		 			_					
					긤					·
	· · · · · · · · · · · · · · · · · · ·				\dashv					
										
$\overline{}$					┥					
					┪	· ·			4	

Department of Homeland Security

COW-3-A-0110

Bureau of In ration and Customs
Enforcement (BICE)

1. BLANKET PURCHASE AGREEMENT (BPA)

1.1 Blanket Purchase Agreement

In the spirit of the Federal Acquisition Streamlining Act, the Bureau of Immigration and Customs Enforcement and (Insert Contractor's Name) enter into a blanket purchase agreement (BPA) to support the Department of Homeland Security (DHS). The intent is to further reduce the administrative costs by acquiring commercial items and services from the General Services Administration (GSA) Federal Supply Schedule Contract(s).

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: the search for sources; the development of technical documents and solicitations; and the evaluation of bids and offers. Contractor Team Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) 9.6. This BPA will further decrease costs, reduces paperwork and save time by eliminating the need for repetitive, individual purchases from the Schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

S:	gn	at	ur	25	2

TAN といび Printed Name

DHS/BICE Contracting Officer

Contractor The Environmental Company, Inc.

Richard T. Heiderstadt
Printed Name

Executive VP Company Title

CONTRACTING OFFICER

9/12/03

Date

2. BPA TERMS AND CONDITIONS

This section presents the general requirements applicable to the *Blanket Purchase Agreement* (BPA) Contractor.

The following contract services/products can be ordered under this BPA. It is anticipated that the vast majority of orders in terms of dollar value will be for the BICE Office of Management of the Department of Homeland Security for inventory audits and technical support services.

It is the responsibility of the Offeror to notify the Contracting Officer of GSA Schedule price changes affecting line items and services listed in this BPA prior to award of any order. Discounts shall be in terms of a flat percentage discount to be applied against the GSA Schedule price for the product or service. If discounts are conditional on a given dollar volume or other condition, this must be stated clearly. Contractors may offer further price reductions in accordance with their commercial practice. For orders issued under this BPA, the price paid shall be the GSA Schedule price in effect at the time the order is issued less applicable discounts under this BPA. The relationship between the current price in the GSA Schedule and the price offered in the contractor's proposal shall remain constant; i.e., the discount shall remain the same throughout the term of the BPA. All orders placed against this BPA are subject to the terms and conditions of the GSA Schedule contract.

2.1 Federal Supply Schedule

All orders placed against this BPA are subject to the terms and conditions of the Offeror's Federal Supply Schedule (FSS) contract.

2.2 Delivery

Delivery destination and Schedule will be specified in each order.

2.3 BPA Volume

The Government estimates, <u>but does not guarantee</u>, that the volume of purchases through this agreement will be \$1 million over 60 months.

2.4 Obligation

This BPA does not obligate any funds.

2.5 Referenced FAR Clauses

The following clause is referenced, and applies to the order(s) to be issued as a result of this acquisition.

39.203(b) (3) and (c) (2) for Electronic and Information Technology; Compliance with Section 508 of the Rehabilitation Act of 1973, 1988 Amendments

Section 508 requires that when Federal agencies develop, procure, maintain, or use electronic and information technology, Federal employees with disabilities and members of the public with disabilities seeking information or services from a federal agency, have comparable access to and use of information and data as employees and members of the public who have no disabilities, unless an undue burden would be imposed on the agency. By submitting a bid or offer in response to this solicitation, the contractor makes an affirmative statement that the product or services to be provided are in compliance with the Electronic and Information Technology Accessibility Standards (36 CFR 1194) as specified in the Statement of Work or in the technical specifications, as a minimum.

2.6 BPA Expiration

This BPA expires at the end of the current Offeror's GSA Schedule contract period or each subsequent contract period for which GSA extends the GSA Schedule contract by modification, in which case this BPA will be comparably extended by modification not to exceed a total period of performance of sixty (60) months.

2.7 Ordering Officers

Department of Homeland Security, Bureau of Immigration & Customs Enforcement Contracting Officers are hereby authorized to place orders under this BPA.

Orders will be placed against this BPA only by individuals authorized to bind the Government (subject to the limit of their delegated authority).

Andrea K. Grimsley Jan K. Wisor Victoria D. Short

2.8 Ordering Procedures

Orders will be placed against this BPA via facsimile or hard copy.

2.9 Award of Orders Under the BPA

Each Call issued under this BPA will include the following information as applicable:

- (1) BPA number and Task Order number;
- (2) Date of the order;
- (3) Description of the work to be performed;
- (4) The work Schedule, period of performance, or required completion date;
- (5) Place of delivery or performance;

- (6) Deliverables;
- (7) CLIN number and description, quantity, unit price and extended total;
- (8) The firm fixed price to complete the requirements and/or the ceiling price for those tasks to be performed on a "not-to-exceed" or time-and materials or labor-hour basis;
- (9) The security requirements;
- (10) The payment Schedule; and
- (11) Accounting and appropriation data.

2.10 Invoicing

The Contractor shall submit invoices for each Call by the 10th working day following the end of each period of performance directly to the COTR for verification. The COTR will forward the verified invoice to the Procurement Office for certification for payment. The Contractor shall track the costs associated with each task listed in the Statement of Work. Each invoice shall include the following: funds expended during the reporting period per Call, deliverable/labor categories, applicable accounting and appropriation codes, cumulative funds expended per Call and funds remaining on each Call.

2.11 Order of Precedence

The terms and conditions included in this BPA apply to all orders/calls issued pursuant to it. In the event of an inconsistency between the provisions of this BPA and the terms and conditions of the contractor's Schedule contract, the latter will take precedence.

2.12 Security Requirements

Security requirements for access to sensitive government information are required. Please see Statement of Work for security language.

2.13 Place of Performance

Based upon issuance of written Calls by the Contracting Officer (CO), Contractor personnel shall be required to perform these services in the locations specified in each Call. All Contractor personnel assigned and billed to the resulting call(s) shall be subject to the Personnel Security Requirements set forth in the resulting call(s).

2.14 Post Award Conference

The Contractor shall meet with the Government COTR and the Contracting Officer within five (5) working days of award of the first Call before work commences under this Blanket Purchase Agreement. This meeting will be conducted to identify primary points of contact, scope of efforts, task(s) and an understanding of technical approach.

2.15 Formal Reviews

Department of Homeland Security will periodically evaluate contractor performance in accordance with contract requirements and standards such as: good workmanship, the contractor's record of forecasting and controlling costs, the contractor's adherence to contract schedules, the contractor's history of reasonable and cooperative behavior and commitment to customer satisfaction, and, generally, the contractor's business-like concern for the interests of the customer.

(Remainder of Page Intentionally Left Blank)

3. STATEMENT OF WORK entitled, "Department of Homeland Security, Bureau of Immigration and Customs Enforcement, Inventory Audit and Technical Support Services, July 22, 2003" is attached.

(Remainder of Page Intentionally Left Blank)

STATEMENT OF WORK DEPARTMENT OF HOMELAND SECURITY BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT INVENTORY AUDIT AND TECHNICAL SUPPORT SERVICES JULY 22, 2003

1. Title of Project

Department of Homeland Security (DHS), Bureau of Immigration and Customs Enforcement (BICE), Inventory Audit and Technical Support Services, 6 pages.

2. Period of Performance

Date of award through five years.

3. Contracting Officer's Technical Representative (COTR)

Bureau of Immigration and Customs Enforcement Attn: Eric Petersen 425 I Street NW, Rm. 2236 Washington, DC 20536

4. Background

The DHS controls large quantities of installation (real) and personal property at numerous sites throughout the United States, its' Commonwealth, Territories, and overseas facilities. One means of monitoring property accountability and accuracy is through a mandatory annual physical inventory of all DHS organizations. In years past, property management decisions and enhancements have been instituted based on inventory certifications and the results of subsequent inventory audits. To improve inventory procedures throughout the DHS requires ongoing analysis to identify current shortfalls and deficiencies and recommend improvements. In addition, technical support services augmentation is required to ensure that results are properly identified, analyzed, and all corrective actions are accomplished in a timely manner.

5. Objectives/Scope

The purpose of this Blanket Purchase Agreement (BPA) is to assist the government by providing system planning, property and policy assessment, property reconciliation, property control actions/audits and on-site technical support services to the Headquarters Director of Logistics.

6. Task Requirements

The audit effort will be divided as follows:

Task 1. Action Planning

- Task 2. Audit of Selected DHS installations
- Task 3. Monthly Progress Reports
- Task 4. Delivery of draft and final Audit Reports

6.1 Action Plan

The Contractor shall develop an action plan for each Call, in coordination with the Director, Office of Logistics, for executing each task. The contractor shall attend and participate in action planning and coordination meetings to capture the essential elements of the project/task scheduling and other management issues. The contractor shall continuously update, modify, and revise all actions previously developed and keep the Logistics Director informed of all actions and adjusted milestones for each Call. The contractor shall be responsible for recording and documenting all items of discussion/decision at meetings, interviews, and telephone conference conversations.

Deliverable: Action plans and minutes or memoranda of record as required by the Government team.

6.2 Audit of Selected DHS installations

TBD in each Call.

6.3 Monthly Progress Reports

The Contractor shall submit two (2) copies, one electronic copy and one original hard copy of a monthly report to the COTR by the 15th working day following the end of each month for review, processing, and acceptance. The electronic copy shall be provided on 3.5 inch 1.44 MB media in Windows 98 or 2000 format. The monthly report shall contain, but is not limited to, the following:

- **6.3.1 Management Summary:** Documenting any major problems/issues and any significant progress or events.
- **6.3.2 Resource Expenditures:** Funds expended during the reporting period for each deliverable, cumulative total, and funds remaining on contract.
- **6.3.3 Narrative:** Description of work performed on the task during the reporting period and work anticipated to be performed during the next month, including discussions of any problems/issues and recommendations for correction by the 15th working day following the end of each month. The contractor shall report task status in accordance with the milestones and objectives identified in the approved project plan.
- 6.3.4 Task Report Headings: The heading of all reports shall contain the following information:
 - Contract Number
 - Name of Contractor
 - Phone Number of Contractor
 - Period of Performance
 - Contract Program Manager

- Total Dollar Value
- Title of Task/Project
- COTR's Name
- Management Summary
- Resource Expenditures
- Narrative
- Problems and Issues

Deliverable: Monthly progress reports are to be submitted in accordance with the Section 6.3 of the SOW.

6.4 Delivery of Draft and Final Task/Project Report

Deliverable: Draft and final audit reports are to be produced in accordance with the current Inventory Report format, to be provided at time of award. The final report shall incorporate all findings and a statistical review of the audited organizations.

7. Contractor Personnel

The labor categories defined below are deemed necessary for the proposed contract. The prerequisites are the minimum acceptable level. Resumes of personnel (indicating specific experiences relevant to the person's contribution to specific tasks) shall be submitted by the contractor. The contractor in response to each Call shall submit resumes of personnel indicating the specific experiences relevant to this SOW.

- Key Personnel: The Project Manager listed below is considered key personnel/essential to the work being performed hereunder. Prior to removing, replacing, or diverting any of the specified individuals, the Contractor shall notify the Contracting Officer via the Contracting Officer's Technical Representative reasonably in advance (but not less than 30 days) and shall submit written justification (including proposed substitutions resume) in sufficient detail to permit evaluation of the impact on this contract. The contractor without the written consent of the Contracting Officer shall make no diversion.
- Skills. Educational Equivalency: A Masters degree is equivalent to a Bachelors degree with four
 years of additional work experience in the specified field. An equivalent of a Bachelors degree is
 three years of additional work experience in the specified field. An equivalent of an Associate
 degree is two years of additional work experience in the specified field. The degrees must be from
 accredited institutions.
- 7.1 Project Manager (1): This position requires expertise in managing audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of seven (7) years of recent and progressive management experience in multi-disciplined government contracts similar in size and complexity. The project manager

must have experience developing and executing tasks, applying analytical methodologies, providing technical direction to project staff, and allocating project resources effectively. The project manager must also have experience working as an effective liaison with government personnel and other contracting staff.

7.2 Sr. Consultant: This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of six (6) years of recent audit experience. The Sr. Consultant must have experience conducting property audits, preparing audit reports, and providing advice and guidance on the phases of audit projects. Must have experience working to independently develop comprehensive and complex project plans and schedules and continually monitoring and updating plans and schedules to ensure that project goals are achieved.

7.3 Consultant: This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of four (4) years of recent audit experience. The Consultant must have experience conducting property audits and preparing audit reports. Must have experience in monitoring project progress and proposing changes in plans and schedules to senior managers when required to achieve project goals.

7.4 Sr. Technical Writer: This position requires expertise in writing and design layout.

Education: A Bachelor's degree from an accredited college or university in English or Journalism, or related field is required.

Experience: This position requires a minimum of four (4) years of recent experience in writing and design layout for technical manuals, manuscripts, and reports. Requires analytical ability to review documents, correct typographical errors, and rewrite documents to increase clarity.

7.5 Sr. Administrative Support Specialist: This position requires expertise in general office support software and formal correspondence and document development.

Education: A High School diploma is required.

Experience: This position requires a minimum of six (6) years of recent experience in preparing technical correspondence and formal documentation. Utilizes automated word processing software to develop correspondence and documentation. Utilizes automated databases and spreadsheet software to maintain project manager contract status tracking information. Prepares milestone charts and scheduling worksheets.

8. Audit of Selected Installations

The contractor shall plan, organize, and execute a representative audit sampling of four categories of personal property, i.e., "Property Valued over \$5,000," "Firearms," "Laptops," and "Vehicles," at selected DHS Headquarters and field locations. Additionally, the contractor shall conduct a Floor-to-List (reverse sample) of randomly selected items comprising at least 10% of the sample audit population at each location. Upon completion of the audit, the Contractor shall prepare a draft and a final audit report, using the format provided after award of BPA, for each DHS organization audited. Compilation of a "draft" and the final Audit Report shall be accomplished at the contractor's office.

ATTENTION: On March 1, 2003, the Immigration and Naturalization Service (INS) was absorbed into the U.S. Department of Homeland Security. As a consequence of this reorganization, INS offices and functions have been realigned and assigned to one or more of the following departments or bureaus:

- (a) Department of Homeland Security (DHS);
- (b) Bureau of Immigration and Customs Enforcement (BICE);
- (c) Bureau of Customs and Border Protection (BCBP); and
- (d) Bureau of Citizenship and Immigration Services (BCIS).

Consequently, sites selected for audit may contain property belonging to one or more bureaus listed above. The auditor shall accurately identify all property inventoried by bureau on the audit report.

9. Deliverables

Deliverables due the Government are to be submitted in accordance with the following schedule unless otherwise directed by the Government's Contracting Officer.

Task	Description	Submittal Date
6.1	Action Plan	TBD
	(1 original and 1 electronic* copy)	
6.2	On-Site Audits	TBD
	Monthly Progress Report	15 th of each Month
6.3	(1 original and 1 electronic* copy)	
	Draft Audit Report	TBD
6.4	(1 original and 1 electronic* copy)	
	Final Audit Report	90 days after approval of the
6.4	(1 original, 1 copy and 1 electronic* copy)	Contractor's Action Plan

^{*}Unless otherwise indicated, electronic copies of documents must be submitted in Microsoft Word 97 format.

The government will have $\underline{14}$ days to review and provide comments to the contractor prior to acceptance of all deliverables. The contractor must then respond within $\underline{14}$ days after receiving the government's comments with a final report.

10. Government Furnished Property/Information

The government will provide access to all necessary and available information and documentation required to accomplish each task including (at a minimum):

10.1 Contractor access building badges for contractor personnel working on-site

and/or visiting DHS facilities.

- 10.2 Access (escorted if necessary) to DHS contractor or DHS operated maintenance facilities and access to all internal documentation pertaining to, but not limited to, the internal operational procedures of the facilities.
- 10.3 Access to telephone and fax machines and temporary use of office space as determined necessary by the Director of Logistics.
- 10.4 On-site computer equipment with access to DHS Internet and electronic mail for use by contractor personnel in the execution of each task as needed.

11. Travel

Allowable travel, as defined in the Federal Travel Regulations, is travel other than that required in commuting to and from the employee's place of employment. Other than local travel can only be claimed when specifically authorized in advance in writing by the Contracting Officer's Technical Representative (COTR) or Contracting Officer (CO) in his/her absence, and only up to the amount specified in any resultant BPA Call. All travel will be reimbursed in accordance with the provisions of the Federal Travel Regulations.

12. Hours Of Operation

Normal Government duty hour's range from 8:00 AM to 4:30 PM, Monday through Friday, excluding Government holidays. Modification to contractor personnel's duty hours may be required to accommodate DHS headquarters and field office staff alternate work schedules.

13. Special Considerations

- 1. All original materials, visual aids, software, and text developed in performance of the tasks listed herein will be the property of the Government and will not be used, distributed or published by the Contractor or any of its employees, direct or indirect, without specific permission of the Contracting Officer.
- 2. The Contractor or persons employed by or in any way responsible to the contractor with respect to accomplishment of this scope of work shall make themselves available to respond to technical issues. Technical issues are perceived to be any difficulty encountered in explaining results and methodology.
- 3. The Contractor shall make no public announcements or disclosures relative to information contained or developed under this contract.
- 4. The Contractor shall be required to provide a record, to the COTR, of requests for and/or receipt of government-furnished materials or data that, if not furnished in a timely manner, would significantly impair the normal progression of work under this contract.
- 5. The Contractor may be required to design, develop or operate as part of this analysis, a system of records on individuals, to accomplish any Agency function subject to the Privacy Act of 1974,

Public Law 93-579, December 31, 1974 (5 U.S.C. 55a) and applicable Agency regulations. Violation of the Act may involve imposition of criminal penalties.

- 6. Final trim size of all delivered documents shall be 8.5 x 11 inches. Image size of standard text shall not exceed 7 x 10 inches. Wherever possible, avoid the use of oversized illustrations, charts, maps or artwork. Fold-Outs shall not exceed 11 x 17 inches with a maximum image size of 9.75 x 15.5 inches. Electronic submission formats shall be coordinated with the COTR.
- 7. It is possible that the Government will choose to use other support contractors in the pursuit of the goals of this program. If this occurs they may be invited to attend any meetings held in conjunction with a BPA Call. Their purpose will be to learn how the project is being developed and to provide any special insight they may have. The Contractor is expected to work with the support contractor as directed by the Government, providing and receiving information as required. Neither contractor shall be expected to review or be responsible for the data provided by the other party.

14. Security Requirements

14.1 General

The Department of Homeland Security (DHS) has determined that performance of this contract requires that the Contractor, subcontractor(s), vendor(s), etc. (herein known as Contractor), require access to sensitive DHS information, and that the Contractor will adhere to the following.

14.2 Suitability Determination

DHS shall have and exercise full control over granting, denying, withholding or terminating unescorted government facility and/or sensitive Government information access for Contractor employees, based upon the results of a background investigation. DHS may, as it deems appropriate, authorize and make a favorable entry on duty (EOD) decision based on preliminary security checks. The favorable EOD decision would allow the employees to commence work temporarily prior to the completion of the full investigation. The granting of a favorable EOD decision shall not be considered as assurance that a full employment suitability authorization will follow as a result thereof. The granting of a favorable EOD decision or a full employment suitability determination shall in no way prevent, preclude, or bar the withdrawal or termination of any such access by DHS, at any time during the term of the contract. No employee of the Contractor shall be allowed unescorted access to a Government facility without a favorable EOD decision or suitability determination by the Security Office. Contract employees assigned to the contract not needing access to sensitive DHS information or recurring access to DHS 'facilities will not be subject to security suitability screening.

14.3 Background Investigations

Contract employees (to include applicants, temporaries, part-time and replacement employees) under the contract, needing access to sensitive information, shall undergo a position sensitivity analysis based on the duties each individual will perform on the contract. The results of the position sensitivity analysis shall identify the appropriate background investigation to be conducted. All background investigations will be processed through the Security Office. Prospective Contractor employees shall submit the following completed forms to

the Security Office through the COTR no less than 30 days before the starting date of the contract or 30 days prior to entry on duty of any employees, whether a replacement, addition, subcontractor employee, or vendor:

- 1. Standard Form 85P, "Questionnaire for Public Trust Positions"
- 2. FD Form 258, "Fingerprint Card" (2 copies)
- 3. Foreign National Relatives or Associates Statement
- 4. Form 555, "Disclosure and Authorization Pertaining to Consumer Reports Pursuant to the Fair Credit Reporting Act"

Required forms will be provided by DHS at the time of award of the contract. Only complete packages will be accepted by the Security Office. Specific instructions on submission of packages will be provided upon award of the contract.

Be advised that unless an applicant requiring access to sensitive information has resided in the US for three of the past five years, the Government may not be able to complete a satisfactory background investigation. In such cases, DHS retains the right to deem an applicant as ineligible due to insufficient background information.

The use of Non-U.S. citizens, including Lawful Permanent Residents (LPRs), is not permitted in the performance of this contract for any position that involves access to or development of any DHS IT system. DHS will consider only U.S. Citizens and LPRs for employment on this contract. DHS will not approve LPRs for employment on this contract in any position that requires the LPR to access or assist in the development, operation, management or maintenance of DHS IT systems. By signing this contract, the contractor agrees to this restriction. In those instances where other non-IT requirements contained in the contract can be met by using LPRs, those requirements shall be clearly described.

14.4 Continued Eligibility

If a prospective employee is found to be ineligible for access to Government facilities or information, the COTR will advise the Contractor that the employee shall not continue to work or to be assigned to work under the contract.

The Security Office may require drug screening for probable cause at any time and/ or when the contractor independently identifies, circumstances where probable cause exists.

DHS reserves the right and prerogative to deny and/ or restrict the facility and information access of any Contractor employee whose actions are in conflict with the standards of conduct, 5 CFR 2635 and 5 CFR 3801, or whom DHS determines to present a risk of compromising sensitive Government information to which he or she would have access under this contract.

The Contractor will report any adverse information coming to their attention concerning contract employees under the contract to DHS' Security Office. Reports based on rumor or innuendo should not be made. The subsequent termination of employment of an employee does not obviate the requirement to submit this report.

The report shall include the employees' name and social security number, along with the adverse information being reported.

The Security Office must be notified of all terminations/ resignations within five days of occurrence. The Contractor will return any expired DHS issued identification cards and building passes, or those of terminated employees to the COTR. If an identification card or building pass is not available to be returned, a report must be submitted to the COTR, referencing the pass or card number, name of individual to whom issued, the last known location and disposition of the pass or card.

14.5 Employment Eligibility

The Contractor must agree that each employee working on this contract will have a Social Security Card issued and approved by the Social Security Administration. The Contractor shall be responsible to the Government for acts and omissions of his own employees and for any Subcontractor(s) and their employees.

Subject to existing law, regulations and/ or other provisions of this contract, illegal or undocumented aliens will not be employed by the Contractor, or with this contract. The Contractor will ensure that this provision is expressly incorporated into any and all Subcontracts or subordinate agreements issued in support of this contract.

14.6 Security Management

The Contractor shall appoint a senior official to act as the Corporate Security Officer. The individual will interface with the Security Office through the COTR on all security matters, to include physical, personnel, and protection of all Government information and data accessed by the Contractor.

The COTR and the Security Office shall have the right to inspect the procedures, methods, and facilities utilized by the Contractor in complying with the security requirements under this contract. Should the COTR determine that the Contractor is not complying with the security requirements of this contract, the Contractor will be informed in writing by the Contracting Officer of the proper action to be taken in order to effect compliance with such requirements.

The following computer security requirements apply to both Department of Homeland Security (DHS) operations and to the former Immigration and Naturalization Service operations (FINS). These entities are hereafter referred to as the Department.

14.7 Information Technology Security Clearance

When sensitive government information is processed on Department telecommunications and automated information systems, the Contractor agrees to provide for the administrative control of sensitive data being processed and to adhere to the procedures governing such data as outlined in *DHS IT Security Program Publication DHS MD 4300 Pub.*. Contractor personnel must have favorably adjudicated background investigations commensurate with the defined sensitivity level.

Contractors who fail to comply with Department security policy are subject to having their access to Department IT systems and facilities terminated, whether or not the failure results in criminal prosecution. Any

person who improperly discloses sensitive information is subject to criminal and civil penalties and sanctions under a variety of laws (e.g., Privacy Act).

14.8 Information Technology Security Training and Oversight

All contractor employees using Department automated systems or processing Department sensitive data will be required to receive Security Awareness Training. This training will be provided by the appropriate component agency of DHS.

Contractors who are involved with management, use, or operation of any IT systems that handle sensitive information within or under the supervision of the Department, shall receive periodic training at least annually in security awareness and accepted security practices and systems rules of behavior. Department contractors, with significant security responsibilities, shall receive specialized training specific to their security responsibilities annually. The level of training shall be commensurate with the individual's duties and responsibilities and is intended to promote a consistent understanding of the principles and concepts of telecommunications and IT systems security.

All personnel who access Department information systems will be continually evaluated while performing these duties. Supervisors should be aware of any unusual or inappropriate behavior by personnel accessing systems. Any unauthorized access, sharing of passwords, or other questionable security procedures should be reported to the local Security Office or Information System Security Officer (ISSO).

15. Employment Of Illegal Aliens

Subject to existing law, regulations and other provisions of this contract, the Contractor shall not employ illegal or undocumented aliens to work on, or with this contract. The Contractor shall ensure that this provision is expressly incorporated into any and all subcontracts or subordinate agreements issued in support of this contract.

The Environmental Company, Inc.

BPA Labor Categories Mapped to GSA Labor Categories COW-3-R-0053

CLIN	BPA LABOR CATEGORY	GSA LABOR CATEGORY	G	SA Rate	BPA Discount	BPA Rate
0001	Project Manager	Project Manager	\$	112.03		
0002	Senior Consultant	Senior Consultant	\$	99.59		
0003	Consultant	Staff Analyst	\$	62.24		
0004	Senior Technical Writer	Technical Editor/Publications Specialist	\$	46.69		
0005	Senior Administrative Support Specialist	Clerical	\$	34.22		

Note: Per contract GS-10F-0334M, General & Administrative cost and 10% profit shall be added to ODC's.

(b)(4)

(b)(4)

		ORDER FOR	SUPPLIES O	R SE	RVI(CES		PAGE OF F	PAGES
IMPOR	RTANT: Mark a	ll packages and papers w	rith contract and/or	order n	umbe	rs.		1	1
09	TE OF ORDER /29/2003	2. CONTRACT NO. (if COW-3-A-0110					6. SHIP OF CONSIGNEE		
	DER NO. L 0001	LOG-3M-011	ON/REFERENCE NO 8	0.		Enforce	of Immigration & Custo ement	ins	
US Bur	Department of H of Immigr & Cu	Address correspondence to lomeland Security astoms Enforcement	o)		4	425 I St	T ADDRESS t. N.W. Rm 2236 ric Petersen		
425	ISt. N.W. Room	m 2208				CITY Washin	oton	d. STATE e. Z DC	IP CODE
Was	shington	I	OC 20536			HIP VI		DC	20536
7. TO	:						8. TYPE OF	ORDER	
	E ENVIRONME 6 Old Ivy Road S	NTAL COMPANY Suite 300	4		Х	Please both sid	RCHASE - Reference Y furnish the following on the to des of this order and on the array as indicated.	erms and conditions spec	ified on uding
PO	Box 5127 rlottesville		A 22905		֡֜֝֟֝֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֡֓֓֓֓֓֡֓֡֓֓֡֡֡֡	delivery o this form	VERY - Except for billing ins order is subject to instructions and is issued subject to the t umbered contract.	contained on this side o	nly of
						REQUI HQLO	SITIONING OFFICE G		
9. ACC	OUNTING AND	APPROPRIATION DATA							
SEE	ATTACHMEN	TA			44	DIJONI	ECC OL ACCIFICATION	(2)	
					14.	s	ESS CLASSIFICATION X MALL MISADVANTAGED		MALL
CON	ITRACTOR TIN:	_541524820 .ACE OF	14 COVERNME	"NT D'"			POINT DESTINATION		
a, INSPE		b. ACCEPTANCE	14. GOVERNME			ON (IVER TO F.O.B POINT OR BEFORE (Date) 09/28/2004	16. DISCOUNT TE	(b)(2
			17. SCHEDULE (S	GUAN			ions)		T
ITEM NO. (a)		SUPPLIES OR SERVICE (b)	S	ORDE (c)	RED	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	BPA CALL 000	01 IS DERIVED FROM					(0)	W	(3)
	GSA CONTRA	CT NUMBER GS-10F-03	334M.	•	-				
0001	BICE ON-S	ITE TECHNICAL SU	PPORT		1.00	LT	\$499,587.3600	\$499,587.36	
		HALL BE PERFORME WITH THE ATTAC						•	
	18. SHIPP	ING POINT 19. 0	BROSS SHIPPING V	VEIGHT	2	0. INV	OICE NO.		17(h)
			21. MAIL INVOICE	TO:				•	TOT. (Cont.
SEE BILLIN NSTRUCTIO	Bur of Imn	nigr & Customs Enforcem		OUNTS	PAYA	BLE		\$0.00	1 `
ON REVERSE		ADDRESS (or P.O. Box)		LOOR	T-F	7			17(i) GRAND
	Washing			d. STA			ZIP CODE 0536	\$499,587.36	TOTAL
	TED STATES OF	Q V /	11413			(Type K. WIS			
Vend	17	Official D	Requestor	<u> </u>	TITLE:	: CO	NTRACTING/ORDERING	GOFFICER NALIFORM 347 (RI	77. 0(05)
	eiving	₹ / ==	Other				Prescribed by	GSA/FAR 48 CFR 5	zv. 6/95) 3.213 (e)

ORDER FOR SUPPLIES OR SERVICES Schedule - Continuation

PAGE	OF	PAGES
1		1

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

	• •	
1. DATE OF ORDER	2. CONTRACT NO. (if any)	3. ORDER NO.
09/29/2003		CALL 0001

	17. SCHEDULE (S	ee reverse fo	r Reject	tions)		
ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	STATEMENT OF WORK.					
	SEE PAGE 3					
						ļ
	·			i		
- [
				. ,		
				·		
		·				
				· ·		
					,	
1		-				-

1. SECTION B- SCHEDULE OF SUPPLIES/SERVICES LABOR CATEGORY QTY UNIT **RATE** NTE AMOUNT 0001 Project Manager (b)(4)0002 Consultant 0006 ODC: Travel TBD *ODCs are inclusive of a not-to-exceed G&A Rate of **Total NTE Amount** \$499,587.36 2. PERIOD OF PERFORMANCE: The period of performance of this Call is from 9/29/2003 through 9/28/2004. Work shall be completed on a Labor Hour basis. 3. OTHER DIRECT COSTS: (b)(4)Other Direct Costs are inclusive of a indirect rate and are to be applied to Travel associated with the On-Site Technical Support Services. 4. FUNDING: Funding in the amount of \$499,587.36 is provided for this Call. 5. ACCOUNTING AND APPROPRIATION DATA: See Attachment A 6. FOR QUESTIONS CONCERNING THIS ORDER: Procurement: Paula Ycong, 202-305-Finance: Myrna Egbufoama, 202-353-(b)(2)

Eric Petersen, 202-616-

COTR:

Activity Symbols ATTACHMENT A

REQUISITION NUMBER: LOG-3M-0118

PROJECT	TASK	FUND	PROGRAM	ORGANIZATION	OBJECT	UDF	AMOUNT

(b)(2), (b)(4)

DATE OF ORDE 09/29/2003	ER	CONTRACT NO. (if any) COW-3-A-0110				ORDER NO CALL 0001		PAGE 2	OF	PAGES 1		
		SUPPL	EMENTAL IN	1VO	IC				····			
No other invoice number (if any), shipping costs w	owing state will be sub order num vill be indica oill of lading	der (or a copy thereof) mement (signed and dated omitted. "However, if the ber, item number(s), des ated as a separate item g or receipt. When seve	nay be used by the of the light is on (or attached e Contractor wishes cription of supplies on the invoice. Wh	Contra I to) th s to su or ser ere sh	ictor e or bmi rvice	r as the Contra rder: "Paymer t an invoice, thes, sizes, quan	actor's invoice, instead of a at is requested in the amou ae following information m stities, unit prices, and exte ad \$10 (except for parce) by during the same billing p	unt of \$ ust be pro ended tota nost), the	vided:	contract		
			RECEIV			EPORT		*******				
		cepted" column on the f tract. Items listed below				inspe easons iindica			receive	∍d,		
SHIPMENT PARTIAL DATE RECEIVED SIGNATURE OF AUTHORIZED U.S. G								VT. REP.	DAT	E		
NUMBER FIN	NAL NERS	GROSS WEIGHT	T PEOCNED AV									
	11	CROSS WEIGHT	RECEIVED AT	TITLE								
			REPORT O	FR	EJ	ECTIONS	3					
ITEM NO. SUPPLIES OR SERVICES				UNI	IT	QUANTITY REJECTED	REASON FOR REJECTED					
· ·												
								-				

					_		-					
												
		·			┥							
					ᅥ							
					┪							
									-			

					4							
					4			- · · ·				
		· · · · · · · · · · · · · · · · · · ·			-							
					┪							
					┪							
					7							
					Ī				· · · · · · · · · · · · · · · · · · ·			
					floor			·				
					1							
					_							
	····	"			1							

STATEMENT OF WORK DEPARTMENT OF HOMELAND SECURITY BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT ON-SITE TECHNICAL SUPPORT SERVICES CALL 0001

1. Title of Project

Department of Homeland Security, Bureau of Immigration and Customs Enforcement, On-Site Technical Support Services, 3 pages.

2. Period of Performance

Date of award through 12 months.

3. Contracting Officer's Technical Representative (COTR)

Bureau of Immigration and Customs Enforcement Attn: Eric Petersen 425 I Street NW, Rm. 2236 Washington, DC 20536

4. Background

Effective October 1, 2003, the Department of Homeland Security (DHS) will assume responsibility for large quantities of personal property previously controlled by the Immigration and Naturalization Service (INS). Due to the large amount of property being transferred and reallocated within DHS, the Office of Logistics finds itself inadequately staffed to perform this requirement, thus adversely affecting the smooth and timely transition of over \$1 Billion dollars worth of personal property from INS to the newly created DHS.

5. Objectives/Scope

The purpose of this call is to provide the Office of Logistics with five (5) on-site technical support contractor personnel to ensure the accurate and timely transfer of personal property assets from INS to the newly established DHS's Headquarters and its three subordinate Bureaus.

6. Task Requirements

6.1 The effort consists of, but is not limited to, reconciling current inventories for accuracy; assigning appropriate DHS Bureau IDs, i.e., CIS, ICE, CBP or DHS as required to ensure proper accountability; reviewing Servicewide Reports of Survey for completeness, drafting and sending correspondence to the originating office enumerating the correction(s) of specific deficiencies to complete the Report of Survey, and attendance at meetings held at 425 I Street, Washington, DC, and within the Washington Metropolitan Area, regarding new property accountability procedures, policies, or analysis of proposed revisions to the same.

6.2 Monthly Progress Reports

The Contractor shall submit two (2) copies, one electronic copy and one original hard copy of a monthly report to the COTR by the 15th working day following the end of each month for review, processing, and acceptance. The electronic copy shall be provided on 3.5 inch 1.44 MB media in Windows 98 or 2000 format or by electronic mail. The monthly report shall contain, but is not limited to, the following:

- **6.2.1 Management Summary:** Documenting any major problems/issues and any significant progress or events.
- **6.2.2 Resource Expenditures:** Funds expended during the reporting period for each deliverable, cumulative total, and funds remaining on contract.
- **6.2.3 Narrative:** Description of work performed on the task during the reporting period and work anticipated to be performed during the next month, including discussions of any problems/issues and recommendations for correction by the 15th working day following the end of each month.
- **6.2.4 Task Report Headings:** The heading of all reports shall contain the following information:
 - Contract Number
 - Name of Contractor
 - Phone Number of Contractor
 - Period of Performance
 - Contract Program Manager
 - Total Dollar Value
 - Title of Task
 - COTR's Name
 - Management Summary
 - Resource Expenditures
 - Narrative
 - Problems and Issues

Deliverable: Monthly progress reports are to be submitted in accordance with the Section 6.2 of the SOW.

7. Delivery of Final Task Report

A final report is to be produced in accordance with an agreed upon format, e.g., Excel spreadsheet, Word document, etc., TBD by the Office of Logistics at the start of each task. The final report shall incorporate the total number of hours worked by each Consultant, and a statistical analysis of all completed and any remaining incomplete assigned task(s).

8. Contractor Personnel

The labor categories defined below are deemed necessary for the proposed contract. The prerequisites are the minimum acceptable level. Resumes of personnel (indicating specific experiences relevant to the person's contribution to specific tasks) shall be

submitted by the contra. or. The contractor in response to each all shall submit resumes of personnel indicating the specific experiences relevant to this SOW.

8.1 Project Manager (1): This position requires expertise in managing audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of seven (7) years of recent and progressive management experience in multi-disciplined government contracts similar in size and complexity. The project manager must have experience developing and executing tasks, applying analytical methodologies, providing technical direction to project staff, and allocating project resources effectively. The project manager must also have experience working as an effective liaison with government personnel and other contracting staff.

8.2 Consultant (5): This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of four (4) years of recent audit experience. The Consultant must have experience conducting property audits and preparing audit reports. Must have experience in monitoring project progress and proposing changes in plans and schedules to senior managers when required to achieve project goals.

9. Place of Performance

Work shall primarily be performed at the government's facility, located at Chester Arthur Building, 425 I Street NW, WASHINGTON, DC 20536. Upon occasion, contractor personnel may be required to travel to off-site locations for performance of site inventory, audit reconciliation, or system review and evaluation.

10. Travel

Travel to other DHS locations in the continental United States shall be required. Travel shall not be performed in connection with this call without prior approval of the COTR. The Contractor's travel shall be reimbursed at cost in accordance with Federal Travel Regulations. Upon completion of travel, all documentation associated with the respective travel shall be submitted with the invoices.

Local travel under this call is not authorized. Actual travel time incurred by the Contractor shall not be subject to reimbursement. Indirect costs, such as G&A or overhead costs, applied to travel shall only be allowed in accordance with the Contractor's applicable GSA schedule contract.

11. Government Furnaced Property/Information

The government will provide access to all necessary and available information and documentation required to accomplish the task including (at a minimum):

- 11.1 Contractor access building badges for personnel working on-site longer than 30 days.
- 11.2 Access to all internal documentation pertaining to the task to be performed.
- 11.3 Access to telephone and fax machines and temporary use of office space as determined necessary by the Director of Logistics.
- 11.4 On-site computer equipment with access to DHS Internet and electronic mail for use by contractor personnel in the execution of the task as needed.

ΑN	MENDMENT OF SOLICITATION/M	ODIFICATION O	ACT 1. CON	NTRACT ID CODE	PAGE OF PAGES 1 2	
2.	AMENDMENT/MODIFICATION NO. M00	3. EFF. DATE 09/28/04	1 -	QUISITION/PU OG-5M-0007	RCHASE REQ. NO. 5. I	PROJECT NO. (If applicable)
6.	ISSUED BY CODE			7. ADMINISTE	RED BY (If other than Item 6)	CODE
	Immigration & Customs Enforcment HQPRO 425 I Street NW Room 2208				n & Customs Enforcment NW Room 2208	
	Washington DC 20536		۲	Washington	n DC 20536	
8.	NAME AND ADDRESS OF CONTRAC	TOR (No., street, co	ounty, State	and Zip Code)	9A. AMENDMENT O	F SOLICITATION NO.
	THE ENVIRONMENTAL COMPAN	ſΥ				
	2496 Old Ivy Road Suite 300				9B. DATED (SEE ITE	EM 11)
	PO Box 5127				10A. MODIFICATION	N OF CONTRACT/ORDER NO.
	Charlottesville VA	22905		X COW-3-A-0110	0 / CALL 01	
CC	DDE F	ACILITY CODE			10B. DATED (SEE IT	EM 13) 09/29/2003
	11.	THIS ITEM ONLY A	APPLIES TO	O AMENDMENT	S OF SOLICITATIONS	·
	The above numbered solicitation is amende					is extended, is not
ext	ended. Offers must acknowledge receipt of the	is amendment prior to	the hour and	date specified in the	he solicitation or as amended, t	by one of the following methods:
sub TO YO	By completing Items 8 and 15, and returning mitted; or (c) By separate letter or telegram was BE RECEIVED AT THE PLACE DESIGNATI UR OFFER. If by virtue of this amendment you gram or letter makes reference to the solicitat	rhich includes a referen ED FOR THE RECEIP ou desire to change an	ice to the sol I OF OFFER offer already	citation and amend S PRIOR TO THE submitted, such ch	HOUR AND DATE SPECIFIES hange may be made by telegrate	YOUR ACKNOWLEDGEMENT D MAY RESULT IN REJECTION OF m or letter, provided each
12.	ACCOUNTING AND APPROPRIATIO	ON DATA (If require	rd)			
	Subject to Avail	ability of Funds				
					IANGES: \$131,559.00	
					OF CONTRACTS/ORDERS ESCRIBED IN ITEM 14.	; ,
	A. THIS CHANGE ORDER IS ISSUED PUR ORDER NO. IN ITEM 10A.					DE IN THE CONTRACT
X	B. THE ABOVE NUMBERED CONTRACT/ appropriation date, etc.) SET FORTH IN					changes in paying office,
	C. THIS SUPPLEMENTAL AGREEMENT IS	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			(10.700 (6).	· · · · · · · · · · · · · · · · · · ·
┪	D. OTHER (Specify type of modification and	d authority)		ż		
_	IMPORTANT: Contractor X is not				conies to	issuing office.
_	IMPORTANT: Contractor X is not DESCRIPTION OF AMENDMENT/MC			cument and return		
17.	The purpose of this moc COW-3-A-0110, CALL 01.					
	1. Funding is provided services for logistics through March 28, 2005	. The period				
	Questions regarding the COTR- Eric Peterson @ :		ion sho			
	Procurement- Larry Good	ding @ 202-3	53-	(6	0)(2)	
cep	as provided herein, all terms and conditions	of the document refere	nced in Item	9A or 10A, as here	etofore changed, remains unch	anged and in full force and effect.
15A	NAME AND TITLE OF SIGNER (Typ	e or print)		16A. NAME. Jan K.		CTING OFFICER (Type or print)
15B	. CONTRACTOR/OFFEROR	15C. D. SI	ATE GNED	16B. UNITED	STATES OF AMERICA	16C. DATE SIGNED
	(Signature of person authorized to	sign)		/ T (S	Signature of Contracting O	fficer) 10/22/04
\Box	Vendor Official Receiving G104 Oblig	Requestor				ORM 30 (REV. 10-83) GSA FAR (48 CFR) 53.243

AMENDMENT OF SOLICITATION/MODI	FICATION OF CONTRA	CT - Continuation	1. CONTRACT ID CO	ODE	
2. AMENDMENT/MODIFICATION NO. M002	3. EFF. DATE 09/28/2004	,4. REQUISITION/PU LOG-5M-0007	JRCHASE REQ. NO.	PAGE OF	PAGES 2

Invoicing- Rosa Casil@ 202-353

(b)(2)

Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT Activity Symbols ATTACHMENT A

REQUISITION NUMBER:

LOG-5M-0007

PROJECT

TASK

FUND PROGRAM

ORGANIZATION

OBJECT

UDF

AMOUNT

UNEUNDED

(b)(2), (b)(4)

Subject to Availability of Funds

UNITED STATES DEPARTMENT OF JUSTICE IMMIGRATION AND NATURALIZATION SERVICE FORM G-514 (REV. 8-1-58)

	ODIFICATION OF			NTR			PAGE OF	PAGES
2. AMENDMENT/MODIFICATION NO. A001	3. EFF. DATE 09/24/2004	4. REQUIS	TION/PL	JRC	IASE REQ. NO. 5. PI	ROJECT	NO. (II app	lcable)
6. ISSUED BY CODE		7. AD	MINISTE	DE I	BY (if other than Item 6)	0005	 	
Immigration & Customs Enforcement		You	miovetův	- NA	Customs Buforesment	CODE		
HQPRO 425 I Street NW Room 2208	•	42	i Sheer	NW	Room 2208			
485 I Sheel IAM Koom SZ08		ľ						
Washington DC 20536	_	Wı	ubingtor	DC	20536			
NAME AND ADDRESS OF CONTRACT	OR (No., street, coun	ty, State and Zi	Code)	•				
THE ENVIRONMENTAL COMPAN	Y	• · · · · · · · · · · · · · ·		1 L	9A. AMENDMENT OF S	SULICITA	ALION NO.	
2496 Old Ivy Road Suite 300					98, DATED <i>(SEE ITEM</i>	11)		
PO Box 5127			П	10A. MODIFICATION	F CONT	RACT/ORD	ERNO	
Charlottesville VA 22905				x	COW-3-A-0110		LL 0i	-1/174,
ODE FACILITY CODE					IOB, DATED (SEE TIEN		09/29/200	>=
<u> </u>	HIS ITEM ONLY APP	LIES TO AMEN	DMENT:	8 UE	SOLICIYATIONS	1 14)	OPI EPIEQO	/3
I ING GESVE NUMBERCAL ASSISTANTAL to temporal at	سميد ما المعالمة المعالمة			_		extended.		ŝ net
HALL MARKET STREET AND TOTAL OF THE	amendment prior to the t	්ක් <i>ර් කෙර ර</i> ක්ල ඉදල	lified in th	8 BOK	itation or an amended, by a	de of the k	LLI Alemina meth	nda:
bmided: of (c) By separate letter as telegrams	copies of the g	mendment: (b) By	#ckuchie	dging	receipt of this amendment	an anach eo	by of the Allen	1
ubmided; of (c) By separate letter of telegram who o BE RECEIVED AT THE PLACE DESIGNATES OUR OFFER. If by vidue of this amendment you		s ore paramiented of	M MILINIA	LIERLY L	rigidale, LVITTKI OE AC	UR ACKNO	W BOSEMI	NT
OUR Office. If by virtue of this general-serve	advantage of the control of the cont		A 1127.	1001	WALL DATE OF FOLLISH W	AY REGUL	T IN REJECT	tion of
		nd its resolved price	to the op	aning	hour and data specified.	i idrieil bre	AND SHIP GOOD	
2. Accounting and Appropriation N/A	I DATA (if required)			•				
4443								
12 7410 12	'EM ADDITES ANTAS	1	ET CHA	NGE	S: \$0.00			
	EM APPLIES ONLY THE CONTRAC	こさんりゅうしゅう かい	AC DE	1001	125 WINELLS			
A. THIS CHANGE ORDER IS ISSUED PURS ORDER NO. IN ITEM 10A.	UANT TO: (Specify auth	ONLY THE CHAN	SEO SET	FOR	HIN O'BM 14 ARE MADE	N THE CO	NTPACT	
							PATTE OF THE STATE	
					<u> </u>			
B. THE ABOVE NUMBERED CONTRACTION epigophalion date, etc.) SET FORTH IN 17	IDER IS MODIFIED TO R	EFLECT THE AC	Ministr/		CHANGES (Such as char			
B. THE ABOVE NUMBERED CONTRACTION epigophalion date, etc.) SET FORTH IN 17	IDER IS MODIFIED TO R	EFLECT THE AC	Ministr/		CHANGES (Such as char (b).			
B. THE ABOVE NUMBERED CONTRACTION eppropriation date, etc.) SET FORTH IN IT C. THIS SUPPLEMENTAL AGREEMENT IS E	OER IS MODIFIED YO'R 'EM 14, PURSUANT TO ' 'NTERED INTO PURSUA	EFLECT THE AC	Ministr/		CHANGES (Such as char (b).			
B. THE ABOVE NUMBERED CONTRACT/OF eppropriation date, etc.) SET FORTH IN 17 C. THIS SUFFLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and s	OER IS MODIFIED YO'R 'EM 14, PURSUANT TO ' 'NTERED INTO PURSUA	EFLECT THE AC	Ministr/		CHANGES (Such as char (b).			
B. THE ABOVE NUMBERED CONTRACTION eppropriation date, etc.) SET FORTH IN IT C. THIS SUPPLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and s Mutual agreement of both parties IMPORTANT: Contractor In part	IDER IS MODIFIED TO R YEM 14, PURSUANT TO T INTERED INTO PURSUA Witherity)	EFLECT THE AC THE AUTHORITY NY TO AUTHOR	MINISTRA OF FAR A TY OF:	AT(VE 49,10	eaples to hou	ngas In pay	ing cities.	
B. THE ABOVE NUMBERED CONTRACTION eppropriation date, etc.) SET FORTH IN IT C. THIS SUPPLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and s Mutual agreement of both parties IMPORTANT: Contractor In part	IDER IS MODIFIED TO R YEM 14, PURSUANT TO T INTERED INTO PURSUA Witherity)	EFLECT THE AC THE AUTHORITY NY TO AUTHOR	MINISTRA OF FAR A TY OF:	AT(VE 49,10	eaples to hou	ngas In pay	ing cities.	
B. THE ABOVE NUMBERED CONTRACT/OF eppropriation date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and a Musual agreement of both parties IMPORTANT: Contractor la pot DESCRIPTION OF AMENDMENT/MOD The purpose of this modif	COER IS MODIFIED TO R EM 14, PURSUANT TO T ENTERED INTO PURSUA Witherity) X Is required to sign IFICATION (Organized fication to se	EFLECT THE ACTHE AUTHORITY IN TO AUTHOR this document and by UCF eaction in	MINISTRA OF FAR A ITY OF: If return earlings, is	ATIVE	ooplee to beau	ngaa in pay	ing cities.	a.J
B. THE ABOVE NUMBERED CONTRACTION Expropriation date, etc.) SET FORTH IN IT. C. THIS SUPPLEMENTAL AGREEMENT IS E. D. OTHER (Specify type of modification and a Musual agreement of both parties. IMPORTANT: Contractor is not UESCRIPTION OF AMENDMENT/MOD. The purpose of this modifier.	COER IS MODIFIED TO R EM 14, PURSUANT TO T ENTERED INTO PURSUA Witherity) X Is required to sign IFICATION (Organized fication to se	EFLECT THE ACTHE AUTHORITY IN TO AUTHOR this document and by UCF eaction in	MINISTRA OF FAR A ITY OF: If return earlings, is	ATIVE	ooplee to beau	ngaa in pay	ing cities.	o.J
B. THE ABOVE NUMBERED CONTRACT/OF eppropriation date, etc.) SET FORTH IN IT C. THIS SUPPLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and a Mucual agreement of both parties IMPORTANT: Contrastor le not DESCRIPTION OF AMENDMENT/MOD The purpose of this modi contract # COW-3-A-0110,	COER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA Withority) K is required to sign IFICATION (Organized fication to s CALL 01 at n	EFLECT THE ACITY TO AUTHOR This document and by UCF section to extend the company to the compan	MINISTRA OF FAR A TY OF: 8 return 88870gs, ii Perii the	ndudl gov	oopice to bearing solicitationic orbital contract subject of performance eximent.	ngas in pay ing office. ear matter	ing allice.	a.J
B. THE ABOVE NUMBERED CONTRACTION eppropriation date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS ED. OTHER (Specify type of modification and a Musual agreement of both parties IMPORTANT: Contractor le not le not DESCRIPTION OF AMENDMENT/MOD The purpose of this modicontract # COW-3-A-0110,	COER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA withority) K is required to sign IFICATION (Organized fication to s CALL 01 at n Hance is hereb	EFLECT THE ACTHORITY WY TO AUTHOR this document and by UCF section in extend the	MINISTRA OF FAR A TY OF: B return eadings, i peri the	ndudl od gov	opies to bearing solidistication from Sent	ing effice.	ing allice, where feacible	
B. THE ABOVE NUMBERED CONTRACTION eppropriation date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS ED. OTHER (Specify type of modification and a Mucual agreement of both parties IMPORTANT: Contractor le not DESCRIPTION OF AMENDMENT/MOD The purpose of this modiciontract # COW-3-A-0110,	COER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA withority) K is required to sign IFICATION (Organized fication to s CALL 01 at n Hance is hereb	EFLECT THE ACTHORITY WY TO AUTHOR this document and by UCF section in extend the	MINISTRA OF FAR A TY OF: B return eadings, i peri the	ndudl od gov	opies to bearing solidistication from Sent	ing effice.	ing allice, where feacible	٠
B. THE ABOVE NUMBERED CONTRACTION epprophelion date, etc.) SET FORTH IN IT. C. THIS SUFFLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and a Musual agreement of both parties IMPORTANT: Contrador la pot DESCRIPTION OF AMENDMENT/MOD The purpose of this modicontract # COW-3-A-0110, 1. The period of perform 2004 through March 28, 2	COER IS MODIFIED TO REMAIN FOR THE PURSUANT TO THE PURSUANT TO THE PURSUANT TO THE PURSUANT FOR THE PURSUANT TO SERVICE THE PU	EFLECT THE ACTHE AUTHORITY WY TO AUTHOR this document and by UCF eedlon h extend the ACTHE ACTOR TO Y extende ractor's	MINISTR OF FAR ITY OF: S return seasings, i peri the d at	ndudlood gov	opice to beautog solicited and control subjects of performance extraont.	ing effice.	ing allice, where feacible	7
B. THE ABOVE NUMBERED CONTRACT/OF eppropriation date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and a Mucual agreement of both parties IMPORTANT: Contractor la not DESCRIPTION OF AMENDMENT/MOD The purpose of this modi dontract # COW-3-A-0110, 1. The period of perform 2004 through March 28, 2 Questions regarding this	COER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA witherity IX is required to sign IFICATION (Organized fication to s CALL 01 at n Hance is hereb 005. See cont modification	EFLECT THE ACTHE AUTHORITY WY TO AUTHOR this document and by UCF eedlon h extend the ACTHE ACTOR TO Y extende ractor's	MINISTR OF FAR ITY OF: S return seasings, i peri the d at	ndudlood gov	opice to beautog solicited and control subject of performance extraont.	ing effice.	ing allice, where feacible	e)
B. THE ABOVE NUMBERED CONTRACT/OF eppropriation date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and a Mucual agreement of both parties IMPORTANY: Contractor la not DESCRIPTION OF AMENDMENT/MOD The purpose of this modi contract # COW-3-A-0110, 1. The period of perform 2004 through March 28, 2 Questions regarding this COTR- Eric Peterson @ 20	COER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA Witherity) X is required to sign IFICATION (Organized fication to s CALL 01 at n sance is hereb 1005. See cont modification 2-616-	EFLECT THE ACTHE AUTHORITY WY TO AUTHOR this document and by UCF eedlon h extend the ACTHE ACTOR TO Y extende ractor's	MINISTR. OF FAR. ITY OF: Breturn esdings, is peri the d at concu	ndud od gov no- rre	opice to beautog solicited and control subject of performance extraont.	ing effice.	ing allice, where feacible	e)
B. THE ABOVE NUMBERED CONTRACT/OF epprophalion date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and a Mucual agreement of both parties IMPORTANT: Contractor la not DESCRIPTION OF AMENDMENT/MOD The purpose of this modi contract # COW-3-A-0110, 1. The period of perform 2004 through March 28, 2 Questions regarding this COTR- Eric Peterson @ 20 Procurement- Larry Goodi	COER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA Witherity) X is required to sign IFICATION (Organized fication to s CALL 01 at n SENCE is hereb 005. See cont modification 2-616- ing @ 202-353-	EFLECT THE ACTHE AUTHORITY WY TO AUTHOR this document and by UCF eedlon h extend the ACTHE ACTOR TO Y extende ractor's	MINISTR OF FAR ITY OF: S return seasings, i peri the d at	ndud od gov no- rre	opice to beautog solicited and control subject of performance extraont.	ing effice.	ing allice, where feacible	J.
B. THE ABOVE NUMBERED CONTRACTION eppropriation date, etc.) SET FORTH IN 17 C. THIS SUFFLEMENTAL AGREEMENT IS ED. OTHER (Specify type of modification and a Musual agreement of both parties. IMPORTANT: Contrastor le not DESCRIPTION OF AMENDMENT/MOD The purpose of this modi contract # COW-3-A-0110, 1. The period of perform 2004 through March 28, 2 Questions regarding this COTR- Eric Peterson & 20 Procurement- Larry Goodi Invoicing- Rosa Casil@ 2	CDER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA withority) K is required to sign IFICATION (Organized fication to a CALL 01 at n cance is hereb 005. See cont modification 2-616- ng @ 202-353- 02-353-	EFLECT THE ACTHE AUTHORITY WY TO AUTHOR this document and by UCF eschool the ACT HOLD THE ACT HOLD Should be should be	MINISTRA OF FARA ITY OF: Breturn essings, is peri the d at concu	ndudi od gov rre res	opice to beauting solicited and continues subject to the continues of performance exhiment. cost from Septings on attaching sed to:	ng office. ea matter for einber	ing office. where fourible	
B. THE ABOVE NUMBERED CONTRACTION epprophajion date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS ED. OTHER (Specify type of modification and a Musual agreement of both parties. IMPORTANT: Contractor	IDER IS MODIFIED TOR EM 14, PURBUANT TO: ENTERED INTO PURBUA withority) K is required to sign IFICATION (Organized fication to a CALL 01 at n Bance is hereb 005. See cont modification 2-616- mg w 202-353- the document referenced is	EFLECT THE ACTHE AUTHORITY WY TO AUTHOR this document and by VCF section howend the co-qoat to y extende ractor's should b	MINISTRA OF FARA ITY OF: Breturn Beatings, is peri the d at concus add (b)	ndudlod gov	opice to beauty of performance erhment. cost from Septings on attachmed to;	ng office. ea matter for ember ent A	where feasible	floct.
B. THE ABOVE NUMBERED CONTRACTION eppropriation date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS ED. OTHER (Specify type of modification and a Musual agreement of both parties IMPORTANT: Contrador	IDER IS MODIFIED TOR EM 14, PURBUANT TO: ENTERED INTO PURBUA withority) K is required to sign IFICATION (Organized fication to a CALL 01 at n Bance is hereb 005. See cont modification 2-616- mg w 202-353- the document referenced is	EFLECT THE ACTHORITY WY TO AUTHOR this document and by VCF exciton to extend the co-qoat to y extende ractor's should b	MINISTRA OF FARA ITY OF: Breturn Beatings, is peri the dat condu e add (b) Beatersloi BAME AME	ndudlod gov	opice to beauting solicited and continues subject to the continues of performance exhiment. cost from Septings on attaching sed to:	ng office. ea matter for ember ent A	where feasible	floct.
B. THE ABOVE NUMBERED CONTRACTION epprophalion date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS ED. OTHER (Specify type of modification and a Musual agreement of both parties. IMPORTANY: Contractor la port. The purpose of this modiculated the COW-3-A-0110, 1. The period of perform 2004 through March 28, 2 Questions regarding this COTR- Eric Peterson & 20 Procurement- Larry Goodi Invoiding- Rosa Casil@ 2 I se provided herein, all terms and conditions of the Course of	CDER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA Withority IN is required to sign FICATION (Organized FICATION 10 at n CALL 01 at n CALL 01 at n CALL 05. See cont modification 2-616- ing @ 202-353- the document referenced in or print)	EFLECT THE ACTHORITY WY TO AUTHOR this document and by VCF exciton to extend the co-qoat to y extende ractor's should b	MINISTRA OF FARA ITY OF: Breturn Beatings, is peri the d at concus add (b)	ndudlod gov	opice to beauty of performance erhment. cost from Septings on attachmed to;	ng office. ea matter for ember ent A	where feasible	floct.
B. THE ABOVE NUMBERED CONTRACT/OF epprophalion date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and a Mucual agreement of both parties IMPORTANT: Contractor la not DESCRIPTION OF AMENDMENT/MOD The purpose of this modi contract # COW-3-A-0110, 1. The period of perform 2004 through March 28, 2 Questions regarding this COTR- Eric Peterson @ 20 Procurement- Larry Goodi Invoiding- Rosa Casil@ 2 I seprovided herein, all terms and conditions of the NAME AND TITLE OF SIGNER (Type of the court of the conditions of the court of the conditions of the court of the conditions of the court of the court of the conditions of the court of th	COER IS MODIFIED TOR EM 14, PURSUANT TO: ENTERED INTO PURSUA withority) X is required to sign IFICATION (Organized fication to a CALL 01 at n ENCE is hereb 1005. See cont modification 2-616- ing @ 202-353- the document referenced in print) Exittive VP	EFLECT THE ACTHORITY WY TO AUTHOR this document in by UCF section in extend the io-cost to y extende ractor's should b	MINISTRA OF FAR ITY OF: B return B ret	ndudi gov no- res (2)	copies to beauting soliditelles/les/soliditelles/les/soliditelles/les/soliditelles/	ng office. ea matter for ember ent A	where feasible	floct.
B. THE ABOVE NUMBERED CONTRACT/OF epprophalion date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and a Mucual agreement of both parties IMPORTANT: Contractor la not DESCRIPTION OF AMENDMENT/MOD The purpose of this modi contract # COW-3-A-0110, 1. The period of perform 2004 through March 28, 2 Questions regarding this COTR- Eric Peterson @ 20 Procurement- Larry Goodi Invoiding- Rosa Casil@ 2 I seprovided herein, all terms and conditions of the NAME AND TITLE OF SIGNER (Type of the court of the conditions of the court of the conditions of the court of the conditions of the court of the court of the conditions of the court of th	COLTINE UP 150 DATE CONTINE COLTINE	EFLECT THE ACTHE AUTHORITY WY TO AUTHOR this document and by VCF section h extend the extend the extender y extender ractor's should b n flem 9A or 10A.	MINISTRA OF FAR ITY OF: B return B ret	ndudi gov no- res (2)	opice to beauty of performance erhment. cost from Septings on attachmed to;	ng office. ea matter for ember ent A	where feasible 28 , il farce and el ER (Type	tea. or print)
B. THE ABOVE NUMBERED CONTRACT/OF epocyfailon date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS E D. OTHER (Specify type of modification and a Musual agreement of both parties IMPORTANT: Contractor le not DESCRIPTION OF AMENDMENT/MOD The purpose of this modi dontract # COW-3-A-0110, I. The period of perform 2004 through March 28, 2 Questions regarding this COTR-Eric Peterson @ 20 Procurement-Larry Good: Invoicing-Rosa Casil@ 2 I as provided herein, all terms and conditions of the period of the period of the period of the procurement. NAME AND TITLE OF SIGNER (Type of the period of the perio	IDER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA withcrity) X is required to sign IFICATION (Organized fication to s CALL 01 at n EARCE is hereb 1005. See cont modification 2-616- mg w 202-353- ne document referenced in print) SCALL UP 15C. DATE SIGNET	this document and by VCF section to extend the extend the extend the extended and extend the extended and extend the extended and exten	MINISTRA OF FAR ITY OF: B return B ret	ndudi gov no- res (2)	copies to beauting soliditelles/les/soliditelles/les/soliditelles/les/soliditelles/	ng office. ea matter for ember ent A	where feasible 28 ,	tea. or print)
B. THE ABOVE NUMBERED CONTRACTION epprophalion date, etc.) SET FORTH IN IT C. THIS SUFFLEMENTAL AGREEMENT IS ED. OTHER (Specify type of modification and a Musual agreement of both parties. IMPORTANY: Contractor la port. The purpose of this modiculated the COW-3-A-0110, 1. The period of perform 2004 through March 28, 2 Questions regarding this COTR- Eric Peterson & 20 Procurement- Larry Goodi Invoiding- Rosa Casil@ 2 I se provided herein, all terms and conditions of the Course of	IDER IS MODIFIED TOR EM 14, PURSUANT TO ENTERED INTO PURSUA withcrity) X is required to sign IFICATION (Organized fication to s CALL 01 at n EARCE is hereb 1005. See cont modification 2-616- mg w 202-353- ne document referenced in print) SCALL UP 15C. DATE SIGNET	this document and by VCF section to extend the extend the extend the extended and extend the extended and extend the extended and exten	MINISTRA OF FAR ITY OF: dreturn esatings, is peri the dat concu e add (b) as herelo iAME AN an K. W	ndudi od gov no- res (2) fete e iD Ti	oopice to beauting societies and comment. cost from Septing on attachm sed to: named, compline unchange TLE OF CONTRACTIN	ng office. ea matter for einber ent A. d and in fu	where feasible 28 , il farce and el ER (Type	tect. or print)



2496 Old Ivy Road • Suite 300 Mailing Address: P.O. Box 5127 Charlottesville, Virginia 22905 (434) 295-4446 • Fax (434) 295-5535 Internet: www.tecinc.com

July 28, 2004

Mr. Eric Peterson Department of Homeland Security 425 I Street NW Washington, DC 20535

Mr. Peterson,

A no-cost modification, not exceeding 6 months in duration, will be acceptable to The Environmental Company, Inc. for work performed under Call 1 of Contract Number COW-3-A-0110.

The Environmental Company is looking forward to continuing support of logistical operations at ICE.

Singerely,

Richard Heiderstadt

Executive Vice President

The Environmental Company, Inc.

2496 Old Ivy Road, Suite 300 (P.O. Box 5127)

Charlottesville, Virginia 22905

(434) 295 4446 (phone)

(434) 295 5535 (FAX)

AMENDMENT OF SOLICIT	ATION/M	ODIFICATION OF (CONTRACT	1. CONTI	RACT ID CODE		PAGE OF	PAGES 2	
2. AMENDMENT/MODIFICAT	ION NO.	3. EFF. DATE 09/28/04	4. REQUIS		CHASE REQ. NO.	5. PROJEC	T NO. (If appl		
6. ISSUED BY	CODE		7. AD	MINISTERE	D BY (If other than	Item 6) CODE			
Immigration & Customs En HQPRO				-	t Customs Enforc W Room 2208	ment			
425 I Street NW Room 220)8								
Washington DC 20536		· 		ashington D	C 20536				
8. NAME AND ADDRESS OF	CONTRACT	OR (No., street, cour	ity, State and Z	ip Code)	9A. AMENDME	NT OF SOLICI	TATION NO.		
THE ENVIRONMENTAL	COMPAN	Y							
2496 Old Ivy Road Suite 30	00				9B. DATED (SEE ITEM 11)				
PO Box 5127			,		10A. MODIFIC	ATION OF CO	NTRACT/ORE	ER NO.	
Charlottesville	VA :			Х			CALL 01		
CODE		CILITY CODE	10B. DATED (SEE ITEM 13)				09/29/2003		
		HIS ITEM ONLY APP				NS			
The above numbered solicitation extended. Offers must acknowledge	n is amended receipt of this	as set forth in Item 14. I	The hour and date	specified for	receipt of Offers	is extend		is not	
(a) By completing Items 8 and 15, a									
submitted; or (c) By separate letter o	r telegram wh	iich includes a reference i	to the solicitation :	and amendme	ing receipt of this am int numbers. FAILUI	SE OF YOUR ACI	KNOWLEDGEM	!ENT	
TO BE RECEIVED AT THE PLACE YOUR OFFER. If by virtue of this ar	DESIGNATE	D FOR THE RECEIPT O	F OFFERS PRIO	R TO THE HO	UR AND DATE SPE	CIEIED MAY BE	SHILT IN DE IEC	TION OF	
elegram or letter makes reference to	the solicitation	on and this amendment, a	and is received pri	or to the open	ge may be made by t ing hour and date sp	elegram or letter, ecified.	provided each		
2. ACCOUNTING AND APPE	OPRIATIO	N DATA (If required)	· · · · · · · · ·						
Subje	ct to Availa	bility of Funds					-		
				NET CHAN					
	13. THIS I	TEM APPLIES ONLY	TO MODIFICA	TIONS OF	CONTRACTS/OR	DERS,			
A. THIS CHANGE ORDER IS I	SSUED PUR	DIFIES THE CONTRA	thority THE CHA	J. AS DESC NGES SET F	ORTHINITEM 14 AI	14. RE MADE IN THE	CONTRACT		
ORDER NO. IN ITEM 10A.									
B. THE ABOVE NUMBERED C appropriation date, etc.) SE	ONTRACT/O	RDER IS MODIFIED TO	REFLECT THE A	DMINISTRAT	IVE CHANGES (Su	ch as changes in	paying office,	-	
C. THIS SUPPLEMENTAL AGE	REEMENT IS	ENTERED INTO PURSU	JANT TO AUTHO	RITY OF:	. 103 (b),				
D. OTHER (Specify type of mo	dification and	authority)					_		
E. IMPORTANT: Contractor	X is not	is required to sig	in this document a	and return	cor	ies to issuing offi	ce.		
4. DESCRIPTION OF AMEND	MENT/MO				cludina solicitetionica	ntract subject ma	tter where feasit	ole i	
The purpose of t	his mod	ification to	provide i	ncremen	tal funding	for con	tract #		
COW-3-A-0110, CA	LL 01.					,			
· ·									
1. Funding is pro	ovided	Subject to Av	ailabilit	y of Fu	nds for te	chnical s	upport		
services for log	istics.	The period o	f perform	ance is	from Septe	ember 28,	2004		
through March 28	, 2005.								
Questions regard	ing thi	s modificatio	n should	nhha ad	essed to.				
COTR- Eric Peter			·						
Procurement- Lar			-	(b)(2)) .				
ept as provided herein, all terms and	conditions of	the document reference	d in Item 9A or 10	A, as heretofo	re changed, remains	unchanged and	in full force and	effect.	
A NAME AND TITLE OF SIG					TITLE OF CON				
				Jan K. Wi				. ,	
O CONTRACTOR									
5B. CONTRACTOR/OFFEROF	₹	15C. DATE SIGN	FD T	UNITEDS	TATES OF AMER	ICA	16C, DA	ATE SNED	
(9)			BY	<u> </u>	WWZ	1440	10/2	7/2//	
(Signature of person auth			/	/ (Sign	ature of Contracti		10/2	<u> 2109</u>	
Vendor Office Receiving G104	ial 4 Oblig.	Requestor Other				RD FORM 30 d by GSA FAR			

AME	NDMENT OF SOLICI	TATIONM	ODIFICATION OF	CONTRACT	1. CON	TRACT ID CODE	PAGE OF PAGES
Z. AF	MENDMENT/MODIFICAT 001	ION NO.	3, EFF. DATE 09/24/2004		TION/PUA	CHASE REQ. NO. 5. PRO	I 1 JECT NO. (If applicable)
	SVED BY	CODE	77.2 (12.2)			1	
I m	unigration & Customs Er	norcement		/· AD	MINISTER	ED BY (If other than Item 8) C	ODE
	QPRO			42	rigionis: S I Seess X	ই Customs Enforcement IW Room 2208	
943	S I Street NW Room 220	18		"	o v ostoer v	AA 160000 3308	
	ishingron DC 30536			j w	uhington I	DC 20536	
8, NAM	ME AND ADDRESS OF (CONTRACT	OR (No., street, cou	NV. State and Zi	o Codel		
442	MANAGONMENTAL	COMPANY	•	V		9A. AMENDMENT OF SOL	ICITATION NO.
249	6 Old Ivy Road Suits 30	0			L	98. DAYED (SEE ITEM 11))
	Box 5127 Clottesville	7/4 -	-A		Γ	10A. MODIFICATION OF	CONTRACT/ORDER NO.
CODE	TIGHTAN HIC	VA 2			X	COW-3-A-0110	/ CALL 01
CODE			CILITY CODE			10B, DATED (SEE ITEM 13	9) 09/29/2003
Tho	S SAUA PARENCE I - III-L-III	<u> </u>	IIS ITEM ONLY API	LIES TO AMEN	DMENTS (OF COLUMN THE STREET	
exterded	sbave numbered solicitation i. Offers must acknowledge						anded, le net
/a\ #u aa	umminting Hamada		emercelied if blick to file	uant and data abor	lified in the s	olicitation or as amended, by one c	of the following methods:
submitted	Cor (c) Su venuele levier es	u 1910i mig	Echies of the	umendmeni; (b) fiy	deknowledal	na tecalmi of this amondment	and a second
10 85 R	ECEIVED AT THE PLACE D	ESIGNATED					
	or letter makes relargings to t						REBULT IN REJECTION OF
12. AC	COUNTING AND APPRO	100i ANGA	DATA **	tua is laselyed prior	ineco entro	ne hour and data specified.	All braners offill
N/A		ALKIN I I UNI	DATA (IT required)			•	
					IPP ALIANA	DDS	
	1	3. THIS I'VE	M APPLIES ONLY	TO MODIFICAT	ET CHANG	GES: \$0.00 CONTRACTS/ORDERS,	
1							
A, 11	118 Ohange Order (8 198 RDER NO. IN ITEM 10A.	DOED FURSI	MAN I O: (Specify aut	howly) THE CHAN	BEO SET FO	RYH IN ITHM 14 ARE MADE IN T	HE CONTRACT
B. Th	45 ABOVÉ NUMBERED CO	NTRACT/ORE	DER IS MODIFIED TO	REFLECT THE AD	MINISTRATI	VE CHANGES (Such as changes	in norther office
C. Th	propriation date, etc.) SET I IIS SUPPLEMENTAL AGRE	FMENT IS EX	M 14, PURSUANT TO	THE AUTHORITY	OF FAR 45,	103 (b).	"" haling Auea!
1				MAI TO AUTHORI	IY OF:		
X D. 01	HER (Specify type of modifi	ication and au	thority)				
1 10	funtal agreement of both		[4.4		
44 DES	RTANT: Contrastor	lá mot	X to required to sign	this document and	return	oppies to issuing o	ffico.
m. u≡o/	CULTURE OF SWEWDW	ENT/MODIF	*ICATION (Omneiva	the HEC south		oppies in isaling o Iding soficilation(contract subject n	natter where fourible.
							or
-44	tract # COW-3-7	Z-OTTO	CALL 01 at 1	o-doat fo	the go	Wernment.	
1.	The period of r	arfarm-	una da bawat		٠.		
200	4 through March) 28. 20	We so were	y extende	on sa k	-cost from Saptem ence on attachmen	ber 28,
		. EG, 25	. See Coll	ractor.s	concurr	enda on attachmen	t A.
Que	stions regardin	g this	modification	should be	a addro	aaaA to.	
204	v- pric tattel	n @ 202	~616-		, www.c		
Pro	chieweur- Takkà	Goodin	g @ 20 <u>2-353</u> -		(b))(2)	
Inve	oiding- Rosa Ca	s110 20	2-353-				
ispi aa prov	(Ided herein, all terms and co	anditions of the	document referenced	in Kam 9A or 10A, A	a heratofere	whanged, remains unchanged and	d in full force and effect.
5a nami	E AND TITLE OF SIGNE	R (Type of	erint)	18A, N	AME AND	TITLE OF CONTRACTING O	FFICER /Type or prior)
	_1		1).	u K. Włso	d'	· · · · · · · · · · · · · · · · · · ·
ichard		it. Eyé	curive VP				
5B. CON	TRASTANOFEROR	- /7	150. DATE	16 <u>B</u> . U	VITEQ STA	TES OF AMERICA	16C. DAYE
-111			SIGNE	P BY	\mathcal{V}	1 . 1.	SIGNED
					~ ~		1
	mature of person authori	zed to eign)	9/23/		(Slansı	U/U^ ure of Contracting Officer	- 9/24/01
Vendor Receiv	Official		9/23/ Requestor Other		(Signal	ure of Contracting Officer) STANDARD FORM 30	- 9/24/04

AMENDMENT OF SOLICITATION/MOD	DIFICATION OF CONTRA	ACT - Continuation	1. CONTRACT ID CO	DE	
AMENDMENT/MODIFICATION NO. M002	3. EFF. DATE 09/28/2004	4. REQUISITION/PU LOG-5M-0007	JRCHASE REQ. NO.	PAGE OF	PAGES 2
14. DESCRIPTION OF AMENDMENT/MODIFIED TO THE TRANSPORT OF AMENDMENT OF		section headings, including $(b)(2)$	solicitation/contract subject m	atter where feas	ible.)

AMENDMENT OF SOLICITATION/MODI	FIC. N OF CONTRACT	_	1. CONTRACT ID COD		PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. RE	QUISITION/PURCHASE REQ.NO.	E DC	1 2 ROJECT NO. (If applicable)
P00002	See Block 16C	- 1	-5M-1015	3. FR	(OJECT NO. (II applicable)
6. ISSUED BY CO.			OMINISTERED BY (If other than Item 6)	CODI	Elron
U.S. Dept. Of Homeland Sec Immigration and Customs En 425 I Street, NW Rm 2208 Washington DC 20536	urity forcement	U.S Imm 425 Rm	Dept. Of Homeland Signation and Customs I Street, NW 2208	Securit	TCE
8. NAME AND ADDRESS OF CONTRACTOR (No., s	treet, county, State and ZIP Code)	() 9/	. AMENDMENT OF SOLICITATION NO.		
THE ENVIRONMENTAL COMPANY I PO BOX 5127 CHARLOTTESVILLE VA 22905512	INC		DATED (SEE ITEM 11)		
		C2	A. MODIFICATION OF CONTRACT/ORD! DW-3-A-0110 MLL01	ER NO.	
CODE 6116034570000	FACILITY CODE	—∤ !	B. DATED <i>(SEE ITEM 13)</i> 1/03/2005		
The above numbered solicitation is amended as sei	11. THIS ITEM ONLY APPLIES TO	AMENDM	ENTS OF SOLICITATIONS		
separate letter or telegram which includes a referen THE PLACE DESIGNATED FOR THE RECEIPT OF witue of this amendment you desire to change an or reference to the solicitation and this amendment, and 2. ACCOUNTING AND APPROPRIATION DATA (If the Schedule)	F OFFERS PRIOR TO THE HOUR AND ffer already submitted, such change may d is received prior to the opening hour ar equired.)	DATE SPE be made b id date spe	CIFIED MAY RESULT IN REJECTION OF	F YOUR OF	
	DIFICATIONS OF CONTRACTS/ORDER	S IT MO	DIFIES THE CONTRACT/ORDER NO. AS I	-	
A. THIS CHANGE ORDER IS ISSUED PUR ORDER NO. IN ITEM 10A. B. THE ABOVE NUMBERED CONTRACT/(appropriation date, etc.) SET FORTH IN	ORDER IS MODIFIED TO REEL SOT THE	ADMINIC	TDATIVE CHANCES (
C. THIS SUPPLEMENTAL AGREEMENT IS	ENTERED INTO PURSUANT TO THE	AUTHORIT	Y OF:		·
D. OTHER (Specify type of modification and	authority)	· · • · · ·			
IMPORTANT: Contractor 🗵 is not.	is required to sign this document ar	d return	copies to the issuit	na office	
. DESCRIPTION OF AMENDMENT/MODIFICATION			copies to the issui	asible)	
EA Contract #: GS-10F-0334 EX ID Number: 541524820 ENS Number: 611603457 The purpose of this modific	lM			·	
nding in the amount of \$1 siness improvement service	es. As results of t	his m	odification the tota	l obl	idated amount
increased from \$499,587	.36 to 631,146.36 f	or a	net increase of \$131	,559.0	00.
y questions regarding thi TR- Eric Peterson @ 202-6 ntinued	s modification show	ld be 0)(2)	address as follows:		
ept as provided herein, all terms and conditions of th NAME AND TITLE OF SIGNER (Type or print)	e accument reterenced in Item 9A or 10A	16A. NA	ME AND TITLE OF CONTRACTING OF	full force ar FICER (Typ	nd effect. e or print)
. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED		ITED STATES OF AMERICA (Signature of Contracting Officer)		16C. DATE SIGNED
7540-01-152-8070		/	7	STANDARI	D FORM 30 (REV. 10-83)
vious edition unusable	(Prescribed !	

CONT	NUATION SHEET REFERE O. OF DOCUMENT BEING CONTINUED			:	PAGE	OF
NAME OF OR	FEROR OR CONTRACTOR				2	2
	IRONMENTAL COMPANY INC					
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE]	AMOUNT
(A)	(B)	(C)	(D)	1		(F)
	Procurement- Larry Gooding @ 202-353 (b)(2))				
	FOB: Destination	ľ				•
	Discount Terms:					
	Period of Performance: $09/30/2004$ to $03/28/2005$					
0002	The purpose of this modification is to provide incremental funding.				131,5	59.00
	Accounting Info:					
•			(b)	(2), (b)(4)		
			(0)	(=), (=)(:)		
	Accounting Info:					
	·		(b)	(2), (b)(4)		
						•
	Accounting Info:				i.	
		1	(b)	2), (b)(4)		
				·		
	Accounting Info:					
		l	(b)	2), (b)(4)		
		Í		·		
				·		
.						
1		- 1				
				İ		
-		i				
				·		
		ľ		İ		
- 1						
			1			
					-	÷
1						•
1						

O. OF DOCUMENT BEING CONTINUED

REFERE

PAGE

Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT Activity Symbols ATTACHMENT A

REQUISITION NUMBER:

LOG-5M-1015

PROJECT TASK FUND PROGRAM ORGANIZATION OBJECT UDF AMOUNT

(b)(2), (b)(4)

KE	MOINGIUM:	— r	MATERIALS-SI	UPPLIES-	EQUIPMENT		2. DATE	6M-1015	····		
	SE	E INS	STRUCTIONS ON R	EVERSE			ļ	C-2004			
		<u>.</u>					11	tachment A			
TO: NAME AND ADDRI PROCUREMENT OF	FICE	MENT	SECTION (OR STORE	ROOM)	5. FROM: NAME AND ADDI		EQUISITION				~~
425 I STREET, NW, WASHINGTON, DC	ROOM 2208 20536		LARRY		HQLOGISTICS BRANC 425 I STREET, NW, RO WASHINGTON, DC 205	OM 2236				- Con	ارزير
			TARICI		ATTN: VERAL J, WRIG	HT (202) 514		(b)(2)		U	
					a sala a a	. ,		(0)(2)			
STOCK NUMBER		/14	DESCRIPTIO	N OF ARTICLE					COST		ACTION
6		(102	AKE, MODEL, TYPE, S		FGR., ETC)	QUANTITY	UNIT	UNIT PRICE	≛ A	MOUNT	CODE
	INCREASE FUURO					8	9	10		11	12
			OVER PERFORMANCI TO RESOLVE ANNU/ 4M, BPA#COW-3-A0110		04-12/31/04, PROVIDE ISSUES. REF; GSA	1	EA .	131,559	00	131,559 00)
	•									ĺ	
DE¢	16'04 PM1:	37									
							ĺ				
											!
								'		. } }	
ification:						I			.		
HS AGENCIES TI ARIOUS PROPE	RANSFERRING I	VTO.	ICE REQUIRE DA	TA CONVER	SION AND TRANSFER	BETWEEN					
	11 INGINIT 919	. AL	JUHONAL RESO		SION AND TRANSFER DED TO ADJUDICATE F DPERTY ANTICIPATED.	300 505					
ommended Ven	dor: 5418	5248	20		· · · · · · · · · · · · · · · · · · ·						
HEENVIRONMEN 496 OLDIVY RO	HALCOMPANY AD SUITE 300										
O BOX 5127											.
HARLOTTESVILL hone:	E, VA 22905										
ontact:	•					•					
- 10 1 1 m	G OFFICIAL	1	INTE	14. TITLE OF A	PPROVING OFFICIAL						ĺ
	<u>~ </u>	, ,	75/17	L061		CETOR					, .
TURE OF FUNDING	,			25. TITLE OF F	UNDING OFFICIAL			15.	. 11		
fren			TERSEN	MINNE	IGEM ENT	MALY	ST	TOTAL	131,5	59 00	
STITUTE ITEM	16. KEY TO AC	1	, — — —			PROCUREME	NT SECTION	V (OR STORER	оом)		
K ORDERED		3	CANCELLED-NOT STO		17. DATE RECEIV	/ED	1		HASE ORDI	ER	
CHASED FOR DIREC	TCUIDAGENT	a	OTHER - AS INDICATE		18 APPROVED			DATE		NUMBER	

CANCELLED-STOCK EXHAUSTED CERTIFY THAT THE ABOVE ARTICLES - COLUMNS 3, 9 AND 12 - HAVE BEEN RECEIVED. 20. LOCATION 21. DATE 22. SIGNATURE 23. TITLE

UNITED STATES DEPARTMENT OF JUSTICE IMMIGRATION AND NATURALIZATION SERVICE FORM G-514 (REV. 8-1-58)

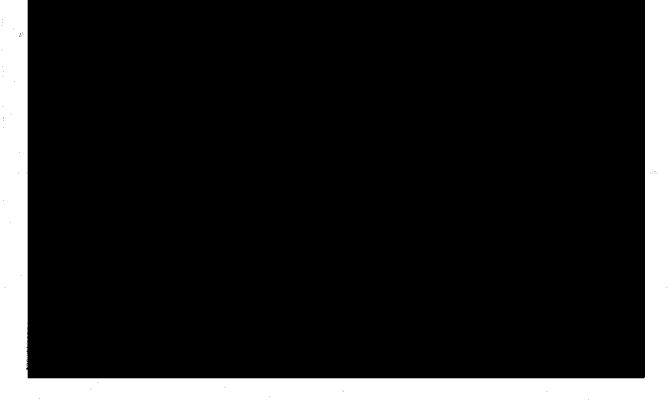
RER aw

BADE HI (100)

- 100

300

Page of 3



Required: Levels of Sensiti.	(check all that apply):		
□ Privacy Act□ Law Enforcement Sensitive	☐ Sensitive But Unclassified ≠Limited Official Use		
Notice: The information contain above. If the reader of this me	Other		
notify the above sender by telep	hone to determine disposition.		
•			
**************************************	FAX TRANSMITTAL		
DEPA	Sensitive But Unclassified Limited Official Use Other	FROM:	
Larry Gooding			
Contract Specialist, Office/Voice: (202)	HQPRO		
Fax: (202) 514-3353	(b)(2)		
E-mail:			
•			
To: Eric Peterser			
Fax: (202) 514-1867			
Phone:			
-			
Reference: COW-3-A-0	L10 CALL 01 Mod 02		
MESSAGE:			
Please find attached r -3-A-0110. If you hav	nodification to incremental funding CALL 1 of contract COW re any questions please call me. eipt of this facsimile and return this form by facsimile to (202)		
Thanks,			
Larry Gooding			
Please acknowledge rec 514-3353. Name	eipt of this facsimile and return this form by facsimile to (202)Signature		

Required: Levels of Sensition Privacy Act Law Enforcement Sensition Nation: The information	☐ Sensitive B ve	ut Unclassified	⇒Limited Officia □ Other	
distribution, or copying of t	ntained in this facsimile mes s message is not the intende his communication is strictly telephone to determine disp	ed recipient, you ai		individual or entity named any dissemination, mmunication in error, please
				·
•	FAX TI	RANSM	ITTAL	
DE	PARTMENT OF Immigration and Headquarters	d Customs En	ıforcement	Y
FROM:				
Larry Gooding Contract Specialis Office/Voice: (202 Fax: (202) 514-335 E-mail:	353-	(b)(2)		•
To: Bill Pavlick	·			
Fax: 434-295-553 Phone:	55			
Reference: COW-3-A	-0110 CALL 01 M	Iod 02		
MESSAGE:				
Please find attached -3-A-0110. If you h	d modification to i ave any questions	ncremental s please call	funding CALL :	1 of contract COW
Thanks,				
Larry Gooding				
Please acknowledge 1514-3353. Name	receipt of this facsi	mile and ret Signature_	urn this form by	facsimile to (202)
			-	
				1 of contract COW y facsimile to (202)
		·		

U. S. Department of Homeland Security Immigration and Customs Enforcement

Memorandum to the File

Contract Number:

GS-10F-0334M

Type:

T&M

Delivery Order Number: COW-3-A-0110, Call 1, Mod 2

Modification:

Date: January 3, 2005

Background:

Department of Homeland Security, Immigration & Customs Enforcement awarded a contract to The Environmental Company to provide Management, Organizational and Business Improvement Services. The scope of the existing contract with The Environmental Company relates to Management, Organizational and Business Improvement Services.

Description of Services: This call is within the scope of the Blanket Purchase Agreement (BPA) and General Services Administration (GSA) Schedule Contract, GS-10F-0334M. This call provides Management, Organizational and Business Improvement Services.

Purpose:

The purpose of this modification is to provide funding to COW-3-A-0110, CALL 1 for The Environmental Company contract. The previous modification was un-funded; this modification is to add funding to CALL 1.

Recommendation:

Based on the information presented in the paragraphs above, and to continue services provided under this contract it is in the best interest of the Government to add funding CALL 1 for \$131,559.00, as funds are available.

Determination:

It has been determined that it is in the best interest of the Government to add funding CALL 1. The period of performance is from September 9/28/2004 to March 28, 2005.

Larry Gooding

Contract Specialist

PROCUREMENT POLICY, PLANNING AND OVERSIGHT BRANCH REVIEW OF A PROPOSED CONTRACT ACTION

Larry Gooding, Contract Specialist at the ICE Office of Procurement has submitted the file being reviewed. A Blanket Purchase Agreement (COW-3-A-0110) is in place for management, organizational, and business improvement services. A previous call on this blanket purchase agreement requires the vendor to provide services to the ICE Office of Logistics for the six-month period commencing September 28, 2004.

This proposed contract modification seeks to add incremental funding in the amount of \$131,559 to the call. The content of the file is found to be in acceptable order.

The file is herewith sent to the Office of Principle Legal Advisor for their review.

Reviewed by: Sides

Procurement Policy, Planning and Oversight

CONTRACT ACTION REVIEW SHEET

Date: 1/04/05

Contract Specialist: Larry Gooding	
BPA No: COW-3-A-0110 Contra	actor: The Environmental Compan
TASK No:	
Modification No: P0003 –Incremental I	Funding
NOTE: Approved Approved subject to correction li Disapproved for the reasons lister	isted below are attached emailed below
Contract Officer	Date: <u> 17 0 ≤</u>
The major points must be correct	ted and re-submitted for approval
Approved subject to the correction	ons
Approved Sides Policy, Planning and Oversight	Date: 2/8 05
The major points must be corrected	7 7
Approved subject to the correction	ons
Approved Legal Office	Date: 10 Fich 05

Cont Offi	ry Gooding cract Specialist, HQ ce/Voice: (202) 353 (202) 514-3353	PRÓ -	(b)(2)	
To:	Eric Petersen			*
		-		
Fax:	(202) 514-1867			
Phon	ie: ————			
Refe	erence: COW-3-A-0110	CALL 01 Mod	1 02	
М	ESSAGE:			
PI -:	ease find attached mod 3-A-0110. If you have a	lification to inc ny questions p	remental fun lease call me	iding CALL 1 of contract COW
TI	hanks,		. •	
La	arry Gooding		·	
P1 5:	lease acknowledge receip 14-3353. Name	t of this facsim	ile and return Signature	this form by facsimile to (202
				<u> </u>
		•		

ECW 214MDARD 0K 00:00:28 41867 02/15 11:01

DATE, TIME FAX NO./NAME DURATION PAGE(S)

: BROA4J227074

TIME NAME FAX TEL TEL

70:11:002/11:05

FROM:

TRANSMISSION VERIFICATION REPORT

To:	Bill Pavlick			
Fax: Phone:	434-295-5535			
Refere	nce: COW-3-A-0110 CALL	, 01 M od 02		
MESS				
Pleas	se find attached modification	on to incremental funding estions please call me.	g CALL 1 of conti	ract COV
–3-A Thar Larr	i-0110. If you have any qui nks, y Gooding	estions please call me.		
-3-A Thar Larn Pleas	-0110. If you have any quanks,	estions please call me.		
-3-A Thar Larn Pleas	i-0110. If you have any quinks, y Gooding se acknowledge receipt of th	estions please call me.		
-3-A Thar Larn Pleas	i-0110. If you have any quinks, y Gooding se acknowledge receipt of th	estions please call me.		
-3-A Thar Larn Pleas	i-0110. If you have any quinks, y Gooding se acknowledge receipt of th	estions please call me.		

TIME VAME
TEL
TEL : BROAJIZZYØ74

: 05/12/5002 11:03

FROM:

Larry Gooding

ECW 2TYNDYKD 0K 00:00:37 314342328235 02/12 11:02

TRAUSMISSION VERIFICATION REPORT

DATE,TIME FAX NO:/NAME DURATION PAGE(S) RESULT



Advanced Search Information Search Again Print Record

Current Registration Status: Active in CCR; Registration valid until 12/09/2005.

611603457

DUNS PLUS4:

CAGE/NCAGE Code:

0L251

Legal Business Name:

THE ENVIRONMENTAL COMPANY INC

Doing Business As (DBA): Division Name:

Division Number Company URL:

Physical Street Address 1:2496 OLD IVY RD STE 300 Physical Street Address 2:

Physical City:

CHARLOTTESVILLE

Physical State:

Physical Zip/Postal Code: 22903-3489 Physical Country:

USA

Mailing Name:

Mailing Address:

THE ENVIRONMENTAL COMPANY, INC.

Mailing Address 2: Mailing City:

Mailing State:

CHARLOTTESVILLE

Mailing Zip/Postal Code: 22905-5127

USA

Business Start Date:

11/03/1989

Corporate Information -Type of Organization

Corporate Entity, Not Tax Exempt (State of Incorporation is VA)

Business Types/Grants

21 -77 -

Small Business

Service Provider

95 - Research and Development E6 - Architecture and Engineering

VN -

Contracts

XS -

S Corporation

-Goods / Services North American Industry Classification System (NAICS) 514210 DATA PROCESSING SERVICES 518210 DATA PROCESSING, HOSTING, AND RELATED SERVICES

)05

APIS

Excluded Parties List System

- Search Menu Current Exclusions
- Name
- Multiple Names
- **▶** DUNS
- Agency
- State/Country
- Action Dates
- > Termination Dates
- Exact Name and
- SSN/TIN
- CT Code
- Archive Menu Past Exclusions
- Name
- Multiple Names
- ★ View Agency Contacts
- Related Links
- Debar Maintenance
- Administration
- Upload Login

Search Results for Parties Excluded by SSN/TIN: 541524820

Exact Name : The Environmental Company

As of 03-Jan-2005

No records were found matching this criteria.

ŤFΔO

Reports Menu

- Lists Report
- Supplemental Report
- Agency Report
- Supplemental Agency
 Report
- ▶ State/Country Report
- > Lists Data Report
- Supplemental Data Report
- Cause and Treatment Code

★View Cause and Treatment Code Descriptions

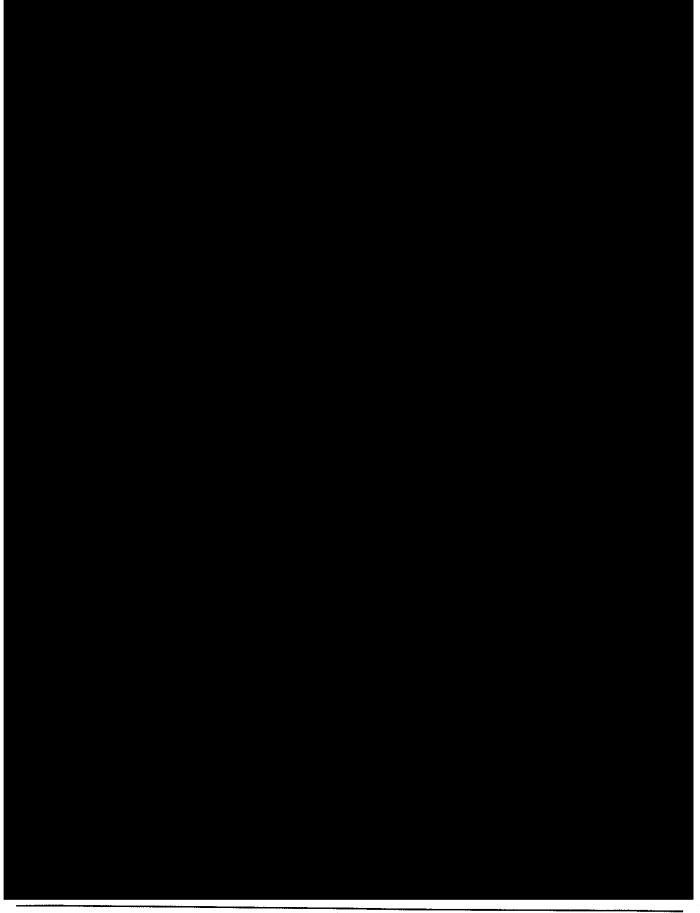
- ▶ Reciprocal Codes
- ▶ Procurement Codes
- Nonprocurement Codes

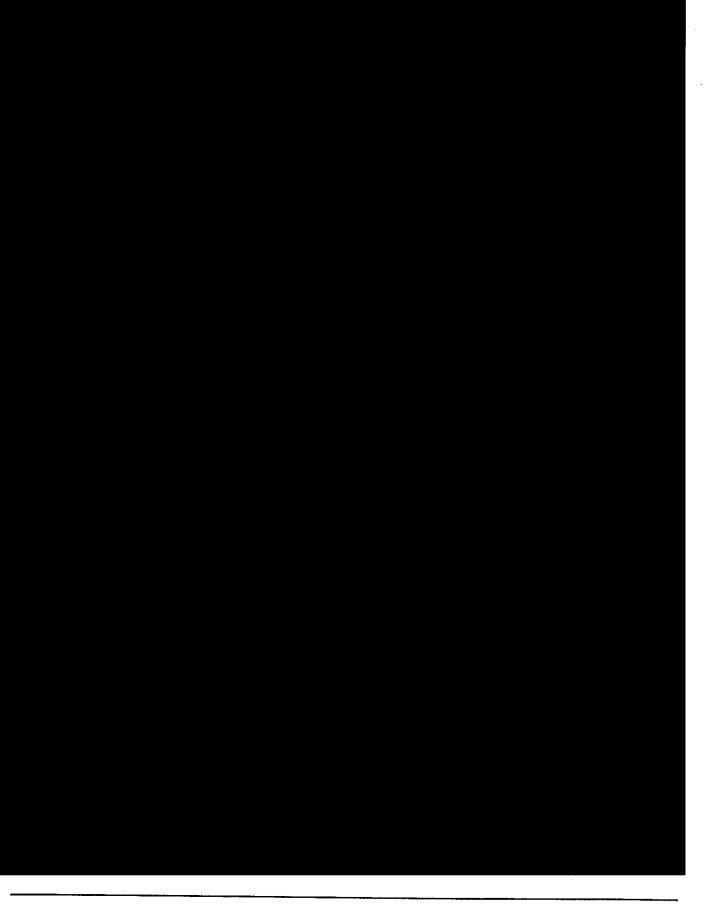
*Contact Information

- Email: support@epls.gov
- Phone: 1-866-GSA-EPLS

(1-866-472-3757)









(b)(2)

APR. 14. 2005 9:49AM	I E VIRFLT			ZENU. 00018671. ZP.MZ
AMENDMENT OF SOLICITATION/MODIFI	ON OF CONTRACT	1. CONTI	RACT ID CODE	1 1
2. AMENDMENT/MODIFICATION NO.	3, EFFECTIVE DATE	.,,	Purchase regino.	S. PROJECT NO. (If applicable)
P00003	See Block 16C	PRO-5-0000		
6, ISSUED BY CODE	ICE	 i	D BY (If other then Item 6)	CODE ICE
U.S. Dept. Of Homeland Secu Immigration and Customs Enf 425 I Street, NW Rm 2208 Washington DC 20536	ri ty orcement	Immigrati 425 I Str Fm 2208	., Of Homeland S on and Customs eat, NW on DC 20536	Security Enforcement
<u> </u>		lan ekitauraa	ENT OF SOLICITATION NO.	
8. NAME AND ADDRESS OF CONTRACTOR (No., SIM	el, county, State and ZIP Code)	(X) AW WWENTAN	SUL OL SOFICIAL VILLAGIAN	•
THE ENVIRONMENTAL COMPANY I PO BOX 5127 CHARLOTTESVILLE VA 22905512		SO. DATED (S	88 TEM 11)	
		X 10A MODIFIC	CATION OF CONTRACTIONS	ER NO.
		COW-3-A-	0110	
		CALLO1	(SEE ITEM 19)	
CODE 6116084570000	FACILITY CODE	01/03/	•	
6116034570000	17, THIS ITEM ONLY APPLIES	1 [
epparate riter or telegram which introdes a rester THE PLACE DESIGNATED FOR THE RECEIFT O virtuo of this emenatement you design to change an a reference to the adjustation and this emergement, at 12. ACCOUNTING AND APPROPRIATION DATA (III.	ffer sheady aubmillad, aven chango n <u>nd is racelvad orior to the ebedilla hou</u> requirad.)	ney be made by telegren	o or letter, provided each teleg	grant of letter thankes
N/A 13, This item applies only to M	ODIFICATIONS OF CONTRACTSION	DERS. IT MODIFIES TH	€ CONTRACT/ORDER NO. A	s described in ITEM 14.
A. THIS CHANGE ORDER IS ISSUED PU				
B. THE ABOVE NUMBERED CONTRACT	ACACO IS MODIFIED TO ACK FOR	THE ADMINISTRATIVE	CHANGES (such as change	a in poving office.
oppropriation data, sic.) SET FORTH	NITEM 14, PURBUANT TO THE AUT	THORITY OF FAR 43,10	3(b).	·
O. THIS SUPPLEMENTAL AGREEMENT	S ENTERED INTO PURSUANT TO T	HE AUTHORITY OF:		
D. OTHER (Specify type of modification on X mutual agreement betw	dewhody) een both parties			
E IMPORTANT: CONTIBORO L'is not.			O copies to the le	The state of the s
14 DESCRIPTION OF AMENDMENTAMODIFICATION OF	4M st modification is	to extend c	he period of p	
Any questions about this m		d be address	ed to:	
COTR - Eric Petersen @ 201 Procurement - Larry Goodia		(b)(2)		•
Except as provided herein, all terms and conditions of 15A, NAME AND TITLE OF SIGNER (Type or print)	f the document referenced in Item 9A	or 10A, as herelafore ch 16A, NAME, AN	nanged <u>, remains unchangod a</u> YD TITLE OF CONTRACTING	and in full force and ellegt. 3 OFF CER (Type or pilal)
Richard T Heiderstadt.	Executive VP 15C. DATE SIGN 4/14/0		NESOT STATES OF AMERICA (Bigoslury of Controlling Office	16G. DATE SIGNED
NSN 7540-01-152-8070 Previous addion unusable	77 2-11		- and a state of the state of t	STANDARD FORM 30 (REV. 10-83) Pressized by GSA RAR (48 CPR) 63.245

	ORDER FOR	SUPPLIES OF	SERV	ICES	;		PAGE	OF	PAGES
IMPORTA	ANT: Mark all packages and papers	with contract and/or c	order num	bers.			1		1
	OF ORDER 2. CONTRACT NO. (if any)				6. SHIP	TO:		
09/30 3. ORDE CALL 0		TION/REFERENCE NO			u of	CONSIGNEE Immigration & Custon ent	ns		
US De	NG OFFICE (Address correspondence epartment of Homeland Security Timmigr & Customs Enforcement	to)	t	Attn:	Eric	DDRESS Petersen et NW Rm 2236			,
	St. N.W. Room 2208		- 0	. CITY Wash	inata			TATE e	. ZIP CODE 20536
Washi	ngton	DC 20536	f	SHIP) i			20330
7. TO:	· · · · · · · · · · · · · · · · · · ·					8. TYPE OF	ORDER		
	ENVIRONMENTAL COMPANY		X	Plea: both	se fun sides	HASE - Reference You nish the following on the te of this order and on the att indicated.	rms and co		
PO BO	DLD IVY ROAD SUITE 300 DX 5127 LOTTESVILLE	VA 22905		delive this fo	ry ord rm an	RY - Except for billing inst er is subject to instructions d is issued subject to the to pered contract.	contained	on this sid	e only of
			1	0. REQ HQL		TIONING OFFICE			
SEE A	UNTING AND APPROPRIATION DATA	3			SM. DIS	S CLASSIFICATION (ALL X ADVANTAGED	OTH WOI		N SMALL
CONT	RACTOR TIN: 541524820	44 000/5500045				DINT DESTINATIO		2001917	TEDIAN
a. INSPEC	13. PLACE OF TION b. ACCEPTANCE	14. GOVERNME	-N I B/L N		N OR	ER TO F.O.B POINT BEFORE (Date) 01/31/2004	16. DR	SCOUNT	(b)(2)
		17. SCHEDULE (S	1		ectio	ns)			
ITEM NO. (a)	SUPPLIES OR SERVI (b)	DES	QUANTIT ORDERE (c)			UNIT PRICE (e)	. AM	OUNT (f)	QUANTITY ACCEPTED (g)
	3PA CALL 0002 IS DERIVED FROM CONTRACT NUMBER GS-10F-0334 THIS IS A FIRM FIXED PRICE ORD	M.				1			
1	ACTION PLAN ON-SITE AUDITS IN ACCORI	ANCE WITHII		00 L1					(b)
- -		ATTACHED TEC							
	18. SHIPPING POINT). GROSS SHIPPING V	WEIGHT	20. I	NVO	ICE NO.			17(h)
SEE BILLING	a. NAME Bur of Immigr & Customs Enforce	21. MAIL INVOICE	TO: DUNTS PA	VARI	Б			\$92,507	TOT. (Cont. 7.93 pages)
INSTRUCTION ON REVERSE		ox)	LOOR						17(i)
	c. CITY Washington		d. STAT	E (P CODE 536		\$198,679	GRAND TOTAL
22. UNIT	ED STATES OF AMERICA	1	T	AME (T		L			
BY (Sigi	nature) Jak. U	lon	J.	AN K. V	VISC		IG OFFIC	ER	
Vende	/ 	Requestor Other					ONAL FO	RM 347	(REV. 6/95) R 53.213 (e)

ORDER FOR SUPPLIES OR SERVICES Schedule - Continuation

PAGE OF PAGES
1 1

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/30/2003

2. CONTRACT NO. (if any)

3. ORDER NO. CALL 0002

	17. SCHEDULE (S	ee reverse fo	r Reject	tions)		
ITEM NO.	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0003	MONTHLY PROGRESS REPORTS	1.00	T			
0004	DRAFT AUDIT REPORT	1.00	LT			(b)(
0005	FINAL AUDIT REPORT	1.00	LT			(b)(
0006	ODC'S - TRAVEL (INCLUSIVE OF G&A	1.00	LT			
	RATE) SEE ATTACHED TEC PRICE	•				
	PROPOSAL FOR PRICE BREAKDOWN.					
:	PERIOD OF PERFORMANCE: FROM					
	SEPTEMBER 30, 2003 THROUGH JANUARY					
	31, 2004					
			Ì			·
	ACCOUNTING AND APPROPRIATION DATA:					
	SEE ATTACHMENT A					
	FOR QUESTIONS CONCERNING THIS					
	ORDER:					
	CUSTOMER: ERIC PETERSEN, 202-616-					
				4		
	FINANCE: MYRNA EGBUFOAMA, 202-353 (b)(2)				,	
	PROCUREMENT: PAULA YCONG,					
	202-305-					
	202 303					
`				:		
	,			·		
				·		
	•					1 .
				,		Ì
					Ì	
	,			,		
İ						,
			,		,	
İ						1
l						1
1						

ATTACHMENT A

REQUISITION NUMBER: LOG-3M-0090

PROJECT	TASK	FUND	PROGRAM	ORGANIZATION	OBJECT	UDF	AMOUNT

(b)(2), (b)(4)

DATE OF 09/30/200		CONTRACT NO. (if anv) COW-3-A-0110			Ī	ORDER NO. CALL 0002			PAGE 2	OF	PAGES 1	
SUPPLEMENTAL INVOICING INFORMATION												
NOTE - If desired, this order (or a copy thereof) may be used by the Contractor as the Contractor's invoice, instead of a separate invoice, provided the following statement (signed and dated), is on (or attached to) the order: "Payment is requested in the amount of \$ No other invoice will be submitted." However, if the Contractor wishes to submit an invoice, the following information must be provided: contract number (if any), order number, item number(s), description of supplies or services, sizes, quantities, unit prices, and extended totals. Prepaid shipping costs will be indicated as a separate item on the invoice. Where shipping costs exceed \$10 (except for parcel post), the billing must supported by a bill of lading or receipt. When several orders are invoiced to an ordering activity during the same billing period, consolidated periodic billings are encouraged.												
,	RECEIVING REPORT											
Quantity in the "Quantity Accepted" column on the face of this order has been: inspected, accepted, received, by me and conforms to contract. Items listed below have been rejected for the reasons iindicated.								ed,				
SHIPMEN	1 1	ntract. Items listed below	DATE RECEIVED			GNATURE OF		EDIIS GO	VT DED	DA	re	
NUMBER	FINAL		DATE RECEIVE		J.K	GNATONE OF	AUTHORIZ	ED 0.3. GO	VI.KLI.	DA	· L.,	
TOTAL CONTAINERS GROSS WEIGHT			RECEIVED AT TITLE									
			REPORT O	FR	EJ	ECTIONS	3					
ITEM NO.	ITEM NO. SUPPLIES OR SERVICES			s UNIT			QUANTITY REASON			N FOR REJECTED		
	÷.											
	<u> </u>											
			,									
	* 10 miles											
				-								
	** ***		:									
										,		
										-		

PRICING TABLE FOR CALL No. 1

Category	QTY	Unit	Total
6.1 Action Plan	1	LT	
6.2 On-Site Audits			
Phase 1	1	LT	
Phase 2	1	LT	
Phase 3	1	LT	
Phase 4	1	LT	
Phase 5	1	LT	
Phase 6	1	LT	
6.3 Monthly Progress Reports	1	LT	
6.4 Draft Audit Report	1	LT	
6.5 Final Audit Report	1	LT	
ODC's Travel (inclusive of		·	
G&A rate)			
Phase 1	1	LT	
Phase 2	1	LT	
Phase 3	1	LT	
Phase 4	1	LT	
Phase 5	1	LT	
Phase 6	1	LT	
TOTAL FFP AMOU	NT	\$198,6	79.88

(b)(4)

STATEMENT OF WORK DEPARTMENT OF HOMELAND SECURITY BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT INVENTORY AUDIT AND TECHNICAL SUPPORT SERVICES SEPTEMBER 12, 2003

1. Title of Project

Department of Homeland Security (DHS), Bureau of Immigration and Customs Enforcement (BICE), Inventory Audit and Technical Support Services, 6 pages.

2. Period of Performance

Date of award through 4 months.

3. Contracting Officer's Technical Representative (COTR)

Bureau of Immigration and Customs Enforcement Attn: Eric Petersen 425 I Street NW, Rm. 2236 Washington, DC 20536

4. Background

The DHS controls large quantities of installation (real) and personal property at numerous sites throughout the United States, its' Commonwealth, Territories, and overseas facilities. One means of monitoring property accountability and accuracy is through a mandatory annual physical inventory of all DHS organizations. In years past, property management decisions and enhancements have been instituted based on inventory certifications and the results of subsequent inventory audits. To improve inventory procedures throughout the DHS requires ongoing analysis to identify current shortfalls and deficiencies and recommend improvements. In addition, technical suppor services augmentation is required to ensure that results are properly identified, analyzed, and all corrective actions are accomplished in a timely manner.

5. Objectives/Scope

The purpose of this Call is to assist the government by providing property and policy assessment, property reconciliation, property control actions/audits and on-site technical support services to the Headquarters Director of Logistics.

6. Task Requirements

The audit effort will be divided as follows:

- Task 1. Action Planning
- Task 2. Audit of Selected DHS installations
- Task 3. Monthly Progress Reports
- Task 4. Delivery of draft and final Audit Reports

6.1 Action Plan

The Contractor shall develop an action plan for each Call, in coordination with the Director, Office of Logistics, for executing each task. The contractor shall attend and participate in action planning and coordination meetings to capture the essential elements of the project/task scheduling and other management issues. The contractor shall continuously update, modify, and revise all actions previously developed and keep the Logistics Director informed of all actions and adjusted milestones for each Call. The contractor shall be responsible for recording and documenting all items of discussion/decision at meetings, interviews, and telephone conference conversations.

Deliverable: Action plans and minutes or memoranda of record as required by the Government team.

6.2 Audit of Selected DHS installations

See Attachment 1.

6.3 Monthly Progress Reports

The Contractor shall submit two (2) copies, one electronic copy and one original hard copy of a monthly report to the COTR by the 15th working day following the end of each month for review, processing, and acceptance. The electronic copy shall be provided on 3.5 inch 1.44 MB media in Windows 98 or 2000 format. The monthly report shall contain, but is not limited to, the following:

- **6.3.1 Management Summary:** Documenting any major problems/issues and any significant progress of events.
- **6.3.2 Resource Expenditures:** Funds expended during the reporting period for each deliverable, cumulative total, and funds remaining on contract.
- **6.3.3 Narrative:** Description of work performed on the task during the reporting period and work anticipated to be performed during the next month, including discussions of any problems/issues and recommendations for correction by the 15th working day following the end of each month. The contractor shall report task status in accordance with the milestones and objectives identified in the approved project plan.
- **6.3.4 Task Report Headings:** The heading of all reports shall contain the following information:
 - Contract Number
 - Name of Contractor
 - Phone Number of Contractor
 - Period of Performance
 - Contract Program Manager
 - Total Dollar Value
 - Title of Task/Project
 - COTR's Name
 - Management Summary
 - Resource Expenditures
 - Narrative
 - Problems and Issues

Deliverable: Monthly progress reports are to be submitted in accordance with the Section 6.3 of the SOW.

6.4 Delivery of Draft and Final ask/Project Report

Deliverable: Draft and final audit reports are to be produced in accordance with the current Inventory Report format, to be provided at time of award. The final report shall incorporate all findings and a statistical review of the audited organizations.

7. Contractor Personnel

The labor categories defined below are deemed necessary for the proposed contract. The prerequisites are the minimum acceptable level. Resumes of personnel (indicating specific experiences relevant to the person's contribution to specific tasks) shall be submitted by the contractor. The contractor in response to each Call shall submit resumes of personnel indicating the specific experiences relevant to this SOW.

- **Key Personnel: The Project Manager** listed below is considered key personnel/essential to the work being performed hereunder. Prior to removing, replacing, or diverting any of the specified individuals, the Contractor shall notify the Contracting Officer via the Contracting Officer's Technical Representative reasonably in advance (but not less than 30 days) and shall submit written justification (including proposed substitutions resume) in sufficient detail to permit evaluation of the impact on this contract. The contractor without the written consent of the Contracting Officer shall make no diversion
- Skills. Educational Equivalency: A Masters degree is equivalent to a Bachelors degree with four year of additional work experience in the specified field. An equivalent of a Bachelors degree is three years of additional work experience in the specified field. An equivalent of an Associate degree is two years of additional work experience in the specified field. The degrees must be from accredited institutions.
- 7.1 Project Manager (1): This position requires expertise in managing audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of seven (7) years of recent and progressive management experience in multi-disciplined government contracts similar in size and complexity. The project manager must have experience developing and executing tasks, applying analytical methodologies, providing technical direction to project staff, and allocating project resources effectively. The project manager must also have experience working as an effective liaison with government personnel and other contracting staff.

7.2 Sr. Consultant: This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of six (6) years of recent audit experience. The Sr. Consultant must have experience conducting property audits, preparing audit reports, and providing advice and guidance of the phases of audit projects. Must have experience working to independently develop comprehensive and complex project plans and schedules and continually monitoring and updating plans and schedules to ensure that project goals are achieved.

7.3 Consultant: This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of four (4) years of recent audit experience. The Consultant must have experience conducting property audits and preparing audit reports. Must have experience in monitoring project progress and proposing changes in plans and schedules to senior managers when required to achieve project goals.

7.4 Sr. Technical Writer: This position requires expertise in writing and design layout.

Education: A Bachelor's degree from an accredited college or university in English or Journalism, or related field is required.

Experience: This position requires a minimum of four (4) years of recent experience in writing and design layout for technical manuals, manuscripts, and reports. Requires analytical ability to review documents, correctly typographical errors, and rewrite documents to increase clarity.

7.5 Sr. Administrative Support Specialist: This position requires expertise in general office support software and formal correspondence and document development.

Education: A High School diploma is required.

Experience: This position requires a minimum of six (6) years of recent experience in preparing technical correspondence and formal documentation. Utilizes automated word processing software to develop correspondence and documentation. Utilizes automated databases and spreadsheet software to maintain project manager contract status tracking information. Prepares milestone charts and scheduling worksheets.

8. Audit of Selected Installations

The contractor shall plan, organize, and execute a representative audit sampling of four categories of personal property, i.e., "Property Valued over \$5,000," "Firearms," "Laptops," and "Vehicles," at selected DHS Headquarters and field locations. Additionally, the contractor shall conduct a Floor-to-List (reverse sample) of randomly selected items comprising at least 10% of the sample audit population at each location. Upon completion of the audit, the Contractor shall prepare a draft and a final audit report, using the format provided after award of BPA, for each DHS organization audited. Compilation of a "draft" and the final Audit Report shall be accomplished at the contractor's office.

ATTENTION: On March 1, 2003, the Immigration and Naturalization Service (INS) was absorbed into the U.S. Department of Homeland Security. As a consequence of this reorganization, INS offices and functions have been realigned and assigned to one or more of the following departments or bureaus:

- (a) Department of Homeland Security (DHS);
- (b) Bureau of Immigration and Customs Enforcement (BICE);
- (c) Bureau of Customs and Border Protection (BCBP); and
- (d) Bureau of Citizenship and Immigration Services (BCIS).

Consequently, sites selected for audit may contain property belonging to one or more bureaus listed above. The auditor shall accurately identify all property inventoried by bureau on the audit report.

9. Deliverables

Deliverables due the Government are to be submitted in accordance with the following schedule unless otherwise directed by the Government's Contracting Officer.

Task	Description	Submittan Date
6.1	Action Plan	10 working days after award of
	(1 original and 1 electronic* copy)	Call
6.2	On-Site Audits	To be completed within 90
		working days following the
		award of Call
	Monthly Progress Report	15 th of each Month
6.3	(1 original and 1 electronic* copy)	
	Draft Audit Report	To be completed within 15
6.4	(1 original and 1 electronic* copy)	working days after completion
		of on-site audits
	Final Audit Report	105 days after approval of
6.4	(1 original, 1 copy and 1 electronic* copy)	the Contractor's Action Plan

^{*}Unless otherwise indicated, electronic copies of documents must be submitted in Microsoft Word 97 format.

The government will have <u>14</u> days to review and provide comments to the contractor prior to acceptance of all deliverables. The contractor must then respond within <u>14</u> days after receiving the government's comments with a final report.

10. Government Furnished Property/Information

The government will provide access to all necessary and available information and documentation required to accomplish each task including (at a minimum):

- 10.1 Contractor access building badges for contractor personnel working on-site and/or visiting DHS facilities.
- 10.2 Access (escorted if necessary) to DHS contractor or DHS operated maintenance facilities and access to all internal documentation pertaining to, but not limited to, the internal operational procedures of the facilities.
- 10.3 Access to telephone and fax machines and temporary use of office space as determined necessary by the Director of Logistics.
- 10.4 On-site computer equipment with access to DHS Internet and electronic mail for use by contractor personnel in the execution of each task as needed.

11. Travel

Allowable travel, as defined in the Federal Travel Regulations, is travel other than that required in commuting to and from the employee's place of employment. Other than local travel can only be claimed when specifically authorized in advance in writing by the Contracting Officer's Technical Representative (COTR) or Contracting Officer (CO) in his/her absence, and only up to the amount specified in any resultant BPA Call. All travel will be reimbursed in accordance with the provisions of the Federal Travel Regulations.

12. Hours Of Operation

Normal Government duty hour's range from 8:00 AM to 4:30 PM, Monday through Friday, excluding Government holidays. Modification to contractor personnel's duty hours may be required to accommodate DHS headquarters and field office staff alternate work schedules.

13. Special Considerations

- 1. All original materials, visual aids, software, and text developed in performance of the tasks listed herein will be the property of the Government and will not be used, distributed or published by the Contractor or any of its employees, direct or indirect, without specific permission of the Contracting Officer.
- or any of its employees, direct or indirect, without specific permission of the Contracting Officer.

 2. The Contractor or persons employed by or in any way responsible to the contractor with respect to accomplishment of this scope of work shall make themselves available to respond to technical issues. Technical issues are perceived to be any difficulty encountered in explaining results and methodology.
- 3. The Contractor shall make no public announcements or disclosures relative to information contained or developed under this contract.
- 4. The Contractor shall be required to provide a record, to the COTR, of requests for and/or receipt of government-furnished materials or data that, if not furnished in a timely manner, would significantly impair the normal progression of work under this contract.
- 5. The Contractor may be required to design, develop or operate as part of this analysis, a system of records on individuals, to accomplish any Agency function subject to the Privacy Act of 1974, Public Law 93-579, December 31, 1974 (5 U.S.C. 55a) and applicable Agency regulations. Violation of the Act may involve imposition of criminal penalties.
- 6. Final trim size of all delivered documents shall be 8.5 x 11 inches. Image size of standard text shall not exceed 7 x 10 inches. Wherever possible, avoid the use of oversized illustrations, charts, maps or artwork. Fold-Outs shall not exceed 11 x 17 inches with a maximum image size of 9.75 x 15.5 inches. Electronic submission formats shall be coordinated with the COTR.
- 7. It is possible that the Government will choose to use other support contractors in the pursuit of the goals of this program. If this occurs they may be invited to attend any meetings held in conjunction with a BPA Call. Their purpose will be to learn how the project is being developed and to provide any special insight they may have. The Contractor is expected to work with the support contractor as directed by the Government, providing and receiving information as required. Neither contractor shall be expected to review or be responsible for the data provided by the other party.

14. Security Requirements

14.1 General

The Department of Homeland Security (DHS) has determined that performance of this contract requires that the Contractor, subcontractor(s), vendor(s), etc. (herein known as Contractor), require access to sensitive DHS information, and that the Contractor will adhere to the following.

14.2 Suitability Determination

DHS shall have and exercise full control over granting, denying, withholding or terminating unescorted government facility and/or sensitive Government information access for Contractor employees, based upon the results of a background investigation. DHS may, as it deems appropriate, authorize and make a favorable entry on duty (EOD) decision based on preliminary security checks. The favorable EOD decision would allow the employees to commence work temporarily prior to the completion of the full investigation. The granting of a favorable EOD decision shall not be considered as assurance that a full employment suitability authorization will follow as a result thereof. The granting of a favorable EOD decision or a full employment suitability determination

shall in no way prevent, preclude, to bar the withdrawal or termination of any such access by DHS, at any time during the term of the contract. No employee of the Contractor shall be allowed unescorted access to a Government facility without a favorable EOD decision or suitability determination by the Security Office. Contract employees assigned to the contract not needing access to sensitive DHS information or recurring access to DHS, facilities will not be subject to security suitability screening.

14.3 Background Investigations

Contract employees (to include applicants, temporaries, part-time and replacement employees) under the contract, needing access to sensitive information, shall undergo a position sensitivity analysis based on the duties each individual will perform on the contract. The results of the position sensitivity analysis shall identify the appropriate background investigation to be conducted. All background investigations will be processed through the Security Office. Prospective Contractor employees shall submit the following completed forms to the Security Office through the COTR no less than 30 days before the starting date of the contract or 30 days prior to entry on duty of any employees, whether a replacement, addition, subcontractor employee, or vendor:

- 1. Standard Form 85P, "Questionnaire for Public Trust Positions"
- 2. FD Form 258, "Fingerprint Card" (2 copies)
- 3. Foreign National Relatives or Associates Statement
- 4. Form 555, "Disclosure and Authorization Pertaining to Consumer Reports Pursuant to the Fair Credit Reporting Act"

Required forms will be provided by DHS at the time of award of the contract. Only complete packages will be accepted by the Security Office. Specific instructions on submission of packages will be provided upon award of the contract.

Be advised that unless an applicant requiring access to sensitive information has resided in the US for three of the past five years, the Government may not be able to complete a satisfactory background investigation. In such cases, DHS retains the right to deem an applicant as ineligible due to insufficient background information.

The use of Non-U.S. citizens, including Lawful Permanent Residents (LPRs), is not permitted in the performance of this contract for any position that involves access to or development of any DHS IT system. DHS will consider only U.S. Citizens and LPRs for employment on this contract. DHS will not approve LPRs for employment on this contract in any position that requires the LPR to access or assist in the development, operation, management or maintenance of DHS IT systems. By signing this contract, the contractor agrees to this restriction. In those instances where other non-IT requirements contained in the contract can be met by using LPRs, those requirements shall be clearly described.

14.4 Continued Eligibility

If a prospective employee is found to be ineligible for access to Government facilities or information, the COTR will advise the Contractor that the employee shall not continue to work or to be assigned to work under the contract

The Security Office may require drug screening for probable cause at any time and/ or when the contractor independently identifies, circumstances where probable cause exists.

Contractors who fail to comply with Department security policy are subject to having their access to Department IT systems and facilities terminated, whether or not the failure results in criminal prosecution. Any person who improperly discloses sensitive information is subject to criminal and civil penalties and sanctions under a variety of laws (e.g., Privacy Act).

14.8 Information Technology Security Training and Oversight

All contractor employees using Department automated systems or processing Department sensitive data will be required to receive Security Awareness Training. This training will be provided by the appropriate component agency of DHS.

Contractors who are involved with management, use, or operation of any IT systems that handle sensitive information within or under the supervision of the Department, shall receive periodic training at least annually in security awareness and accepted security practices and systems rules of behavior. Department contractors, with significant security responsibilities, shall receive specialized training specific to their security responsibilities annually. The level of training shall be commensurate with the individual's duties and responsibilities and is intended to promote a consistent understanding of the principles and concepts of telecommunications and IT systems security.

All personnel who access Department information systems will be continually evaluated while performing these duties. Supervisors should be aware of any unusual or inappropriate behavior by personnel accessing systems. Any unauthorized access, sharing of passwords, or other questionable security procedures should be reported to the local Security Office or Information System Security Officer (ISSO).

15. Employment Of Illegal Aliens

Subject to existing law, regulations and other provisions of this contract, the Contractor shall not employ illegal or undocumented aliens to work on, or with this contract. The Contractor shall ensure that this provision is expressly incorporated into any and all subcontracts or subordinate agreements issued in support of this contract.

CALL 0001 PHASE 1 WESTERN REGION AUDIT LOCATIONS

Places of Performance: The Contractor shall perform inventory audits at the following DHS locations:

OFFICE	CODE	OVER \$5K	<u>VEHICLES</u>	<u>FIREARMS</u>	LAPTOPS
San Francisco Asylum Office 75 Hawthorne Street San Francisco, CA 94107	(ZSF)				
California Service Center 24000 Avila Road, 2 nd Floor Laguna Niguel, CA 92607	(WSC)				
Seattle District Office 815 Airport Way South Seattle, WA 98134	(SEA)				
Office of Deportation & ReOffice of InvestigationsOffice of Intelligence	moval				
San Francisco District Office 630 Sansome Street San Francisco, CA 94111	(SFR)				
 Office of Deportation & Re Office of Investigations Office of Intelligence 	moval				
Los Angeles District Office 300 North Los Angeles Street Los Angeles, CA 90012	(LOS)				
 Office of Deportation & Res Office of Investigations Office of Intelligence 	moval				
San Diego District Office US Federal Building 880 Front Street, Suite 1234 San Diego, CA 92101	(SND)				
 Office of Deportation & Ren Office of Investigations Office of Intelligence 	noval				

CALL 0001 PHASE 1 WESTERN REGION AUDIT LOCATIONS

(continued)

Places of Per	rformance: The C	ontractor shall perforn	n inventory audits	at the following	g DHS location	s :
OFFICE		<u>CODE</u>	•		<u>FIREARMS</u>	LAPTOP

(PHO)

Phoenix District Office 2035 North Central Avenue Phoenix, AZ 85004

- Office of Deportation & Removal
- Office of Investigations
- Office of Intelligence



COST OF INDIVIDUAL CALL 0001/PHASE 1

\$

BPA CALL 0001 PHASE 2 CENTRAL REGION AUDIT LOCATIONS

Places of Performance: The Contractor shall perform inventory audits at the following DHS locations:

 OFFICE	CODE	OVER \$5K	<u>VEHICLES</u>	<u>FIREARMS</u>	LAPTOPS
Nebraska Service Center 850 South Street Lincoln, NE 68501	(NSC)				
Texas Service Center 141 North St. Augustine Road Dallas, TX 75227	(SSC)				
Houston Asylum Office 16630 Imperial Valley Drive Houston, TX 77060	(ZHN)				
Dallas District Office 8101 North Stemmons Freeway Dallas, TX 75247	(DAL)				
 Office of Deportation & Remova Office of Investigations Office of Intelligence 	.1				
San Antonio District Office 8940 Fourwinds Drive San Antonio, TX 78239	(SNA)				
 Office of Deportation & Remova Office of Investigations Office of Intelligence 	1				
El Paso District Office 1545 Hawkins Boulevard, Suite 167 El Paso, TX 79925	(ELP)				
 Office of Deportation & Removal Office of Investigations Office of Intelligence 	1				
•					

(b)(2)

BPA CALL 0001 PHASE 2 CENTRAL REGION AUDIT LOCATIONS

(continued)

Places of Performance: The Contractor shall perform inventory audits at the following DHS locations:

(CHI)

OFFICE

CODE

OVER \$5K

VEHICLES

FIREARMS

LAPTOPS

Harlingen District Office

(HLG)

717 Zoy Street

Harlingen, TX 78552

— Office of Deportation & Removal

— Office of Investigations

— Office of Intelligence

Chicago District Office 10 West Jackson Boulevard Suite 600 Chicago, IL 60604

- Office of Deportation & RemovalOffice of Investigations
- Office of Intelligence



(b)(2)

COST OF INDIVIDUAL CALL 0001/PHASE 2

\$

BPA CALL 0001 PHASE 3 EASTERN REGION AUDIT LOCATIONS

OVER \$5K

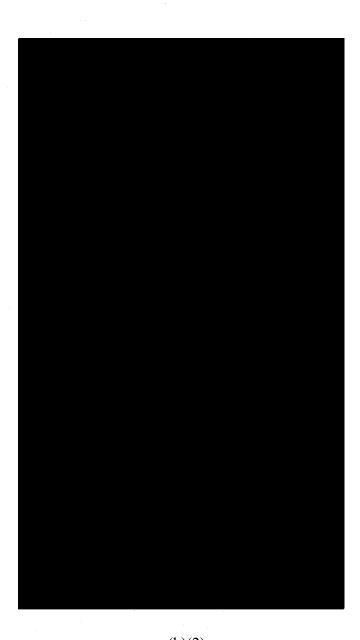
VEHICLES

FIREARMS

Places of Performance: The Contractor shall perform inventory audits at the following DHS locations:

OFFICE CODE New York District Office (NYC) 26 Federal Plaza New York, NY 10278 Office of Deportation & Removal — Office of Investigations — Office of Intelligence Newark District Office (NEW) 970 Broad Street, Room 136 New York, NY 10278 — Office of Deportation & Removal — Office of Investigations — Office of Intelligence **Buffalo District Office** (BUF) Federal Center 130 Delaware Avenue Buffalo, NY 14202 Office of Deportation & Removal — Office of Investigations — Office of Intelligence **Boston District Office** (BOS) JFK Federal Building Government Center Boston, MA 02203 Office of Deportation & Removal — Office of Investigations

— Office of Intelligence



(b)(2)

BPA CALL 0001 PHASE 3 EASTERN REGION AUDIT LOCATIONS

(continued)

Places of Performance: The Contractor shall perform inventory audits at the following DHS locations:

New Orleans District Office (NOL)
701 Loyola Avenue
Room T-8011
New Orleans, LA 70113

- Office of Deportation & Removal
- Office of Investigations
- Office of Intelligence

Atlanta District Office M.L.K. Federal Building 77 Forsyth Street, SW Atlanta, GA 30303 (ATL)

- Office of Deportation & Removal
- Office of Investigations
- Office of Intelligence



(b)(2)

COST OF INDIVIDUAL CALL 0001/PHASE 3

\$

BPA CALL 0001 PHASE 4 EASTERN REGION AUDIT LOCATIONS

OVER \$5K

Places of Performance: The Contractor shall perform inventory audits at the following DHS locations:

OFFICE	CODE
Administrative Center Burlington 70 Kimball Avenue S. Burlington, VT 05403	(ACB)
 Office of Deportation & Remov Office of Investigations Office of Intelligence 	al
Vermont Service Center 75 Lower Welden Street Saint Albans, VT 05479	(ESC)
 Office of Deportation & Remov Office of Investigations Office of Intelligence 	al
Law Enforcement Support Center 188 Harvest Lane Williston, VT 05495	(LSC)
 Office of Deportation & Remove Office of Investigations Office of Intelligence 	al
IMC Main Office 21 Gregory Williston, VT 05495	(COW33)
New York Asylum Office One Cross Island Plaza Rosedale, NY 11422	(ZNY)
Newark Asylum Office 1200 Wall Street West Lyndhurst, NJ 07071	(ZNK)



(b)(2)

BPA CALL 0001 PHASE 4 EASTERN REGION AUDIT LOCATIONS

(continued)

OFFICE	<u>CODE</u>	OVER \$5K	<u>VEHICLES</u>	<u>FIREARMS</u>	LAPTOP
Miami District Office 7880 Biscayne Blvd. Miami, FL 33138	(MIA)				
 Office of Deportation & F Office of Investigations Office of Intelligence 	Removal				
— Krome Processing Center Miami, FL	(KRO)	·	(b)	(2)	
COST	OF INDIVIDITAT	. CALL 0001/P	HASE 1	C	

BPA CALL 0001 PHASE 5 HEADQUARTERS (WASHINGTON, DC) AUDIT LOCATIONS

Places of Performance: The Contractor shall perform inventory audits at the following DHS locations:

		•	
OFFICE	CODE	OVER \$5K VEHICLES	FIREARMS LAPTOPS
Arlington Asylum Office 1525 Wilson Blvd., Suite 300 Arlington, VA 22209	(ZAR)		
HQ Investigations 425 I Street, NW Washington, DC 20536	(INV)		
HQ Training 800 K Street, NW Washington, DC 20536	(TRN)		
HQ International Affairs 111 Massachusetts Ave., NW Washington, DC 20001	(IAO)		
HQ Information & Resources Mgmt. 425 I Street, NW Washington, DC 20536	(IRM)		
Chester Arthur Building425 I Street, NWWashington, DC	(COW00)		
Veterans Affairs Building801 I Street, NWWashington, DC	(COW19)		
Tech World 2000800 K Street, NWWashington, DC	(COW09)		
ULLICO111 Massachusetts Ave.Washington, DC	(COW04)		
 IT Training Facility 1001 G Street Washington, DC 	(COW21)		

(b)(2)

BPA CALL 0001 PHASE 5

HEADQUARTERS (WASHINGTON, DC) AUDIT LOCATIONS (continued)

OFFICE	CODE	OVER \$5K	<u>VEHICLES</u>	FIREARMS	LAPTOPS
— SAIC1120 Vermont AvenueWashington, DC	(COW34)			1	
 Technical Maint. Facility 1200 Mercantile Lane Largo, MD 	(COW15)				
 East Coast Staging Facility 3636 Pennsy Drive Landover, MD 	(COW31)				
East Coast Staging Facility4501 Forbes Blvd.Lanham, MD	(COW16)				
 Rockville Data Center 1151-D Seven Locks Road Rockville, MD 	(COW23)				
Wang Gov. Services Bldg.7900 Westpark DriveMcLean, VA	(COW25)				
Newington Site7375 Boston Blvd.Springfield, VA	(COW05)				
			(b)(2)	
COST OF I	NDIVIDUAL (CALL 0001/PH	ASE 5	\$	

BPA CALL 0001

PHASE 6

HEADQUARTERS (WASHINGTON, DC) AUDIT LOCATIONS

(continued)

OFFICE CODE OVER \$5K **VEHICLES** HQ Training (continued) — Training (GLN) Federal Law Enforcement Center. Glynco, GA 31524 Training (ART) 1300 W. Richey Ave.. Artesia, NM 88210 — Training (PAC) 2000 Bainbridge Ave. Charleston, SC 29405 (b)(2)COST OF INDIVIDUAL CALL 0001/PHASE 6 TOTAL COST FOR ALL CALL 0001 PHASES

<u> </u>			UPPLIES OR SER	VICES			PAGE	OF PAGES
IMPORTAL	NT: Mark all packages and papers v		or order numbers				1	2
1. DATE OF	ORDER 2. CONTRACT NO. (If any, COW-3-A-0110)				6, SHIP TO:		
07/06/				a. NAME O	F CONSIGNEE			
3. ORDER N	10.	4. REQUISITION	VREFERENCE NO.	\neg				
COM-3-	A-0110/CALL03	LOG-5M-1	038	Immigr	ation & Custon	us Enforcem	ient	
5. ISSUING	OFFICE (Address correspondence to)			b. STREET		·		
	ept. Of Homeland Sécu ation and Customs Enf	_		HQLOGI				
	ation and customs Eni Street, NW	orcement		1	Street NW Eric Petersen			
Rm 220	·							
Washin	gton DC 20536			c CITY			d. STATE	e. ZIP CODE
				Washin	gton		DC	20536
7. TO:	CONTRACTOR			f. SHIP VIA				
	CONTRACTOR VIRONMENTAL COMPANY I	NC						
b. COMPAN						YPE OF ORDER		
c. STREET A	hopese			a. PURO] [b. DELIVERY	, .
PO BOX				KEPERENC	E TOUR.			instructions on the
					7		everse, this delive	ery order is ions contained on
					th the following on the terms	ti	his side only of th	is form and is
					ns specified on both sides o	. "	ssued subject to to conditions of the a	
d. CITY	TESVILLE	e. STATI	E f. ZIP CODE		d on the attached sheets, if g delivery as indicated.		ontract.	
		VA	229055127	017, 110.0011	y convery de maiodica.			
	ING AND APPROPRIATIONS DATA se Attachment A		•		TIONING OFFICE			
	S CLASSIFICATION (Check appropriate	6 11		Tumita	ration and Cus	stoms Enior	cement	
	SMALL	, r	THAN SMALL	Пс	. DISADVANTAGED	Γ	d WOME	N-OWNED
12. F.O.B. PO	NNT Destination		14. GOVERNMENT B/L/N			BOINT	16. DISCOUN	
12.17.0.0.7	13. PLACE OF		14. GOVERNINENT BIEN	10.	15. DELIVER TO F.O.E ON OR BEFORE (Da		IB. DISCOUR	11 JERMS
a. INSPECTIO		F				(b)(2)	2)	
Destina								
		-	17. SCHEDULE (S	ee reverse for Re	ejections)			
ITEM NO.	SUPPLIES	OR SERVICES		QUANTITY ORDERED U	UNIT	4440/		QUANTITY
(a)	33.7 2.20	(b)		1 1	PRICE (e)	AMOUI	NI	ACCEPTED (g)
	GSA Contract #: GS-1	0F-0334M					*	
	Tax ID Number: 5415; DUNS Number: 611603	24820 457						
	Period of Performance		05 to					
	06/28/2006				,			
	Continued							
	concinued					1		
	18. SHIPPING POINT		19. GROSS SHIPPING V	NE(C) IT	00 100/0/07 1/0			17(h).
	TOTAL THE TOTAL CHAIN		is. GROSS SAIPPING V	VEIGHT	20. INVOICE NO.			TOTAL
•								(Cont. pages)
	- 516542	2	1. MAIL INVOICE TO:					pagesy
	a. NAME Dal.	las Finance	e Center			\$129,5	44.00	
SEE BILLING INSTRUCTIONS		. Box 56156						
ON REVERSE	(or P.O. Box) Attr	n: Bolton/S	Sheffield					17(i).
•								GRAND
.*						4100 5	44.00	TOTAL
	Dallas			d. STATE	e. ZIP CODE	\$129,5	44.00	1
22	STATES OF AMERICA			TX	75356-1567			
BY (Sign		. 11 /	3 .		23. NAME (Typed)			200
		EK. U	Jun		Jan K. Wis		ER	
NSN 7540-01-1								ORM 347 (Rev. 6/95)
PREVIOUS ED	DITION NOT USABLE						Prescribed by GSA/FA	**

ORDEP SUPPLIES OR SERVICES S __JLE - CONTINUATION

PAGE OF PAGES 2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER CONTRACT NO.

07/06/2005 COW-3-A-0110

ORDER NO.

lenierie

COW-3-A-0110/CALL03

	005 COW-3-A-0110		,		-A-0110/CALL03	
ITEM NO.	SUPPLIES/SERVICES	QUANTITY ORDERED	1 1	UNIT PRICE	AMOUNT	QUANTITY ACCEPTED
(A)	(B)	(C)	(D)	(E)	(F)	(G)
001	Contractor support for property management services	1	EA	129,544.00	129,544.00	
	BPA CALL 003 is devised from GSA Contract #					
	GS-10F-0334M.					
	·					
	The purpose of CALL 03 under contract	•			į	
	COW-3-A-0110 is to provide on-site					
	technical support services. Tasks shall be					
	performed in accordance with the attached scope of work. Funds will be			·		
	incrementally funded as available. Funds			1		
	are hereby provided in the amount of					
	\$129,544.00.					
	Any questions about this CALL should be					
	addressed to:			1		
	COTR - Eric Petersen @ 202- 616- Procurement - Larry Gooding @ 202-353-	(b)	(2)			
	Frocurement - Larry Gooding @ 202-353-					
	Total amount of award: \$129,544.00. The					
	obligation for this award is shown in box					
r"	17(i).					
	·					
		!				
*	•					
					İ	
		ļ				
			İ		į	
					ĺ	
				-		
- 1		1				
						* .
					-	
						•
				ļ		
Ì						
			ı			

NSN 7540-01-152-8082

Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT Activity Symbols ATTACHMENT A

REQUISITION NUMBER:

LOG-5M-1038

PROJECT TASK FUND PROGRAM ORGANIZATION OBJECT UDF AMOUNT

(b)(2), (b)(4)

STATEMENT OF WORK DEPARTMENT OF HOMELAND SECURITY BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT ON-SITE TECHNICAL SUPPORT SERVICES CALL 0003

1. Title of Project

Department of Homeland Security, U.S. Immigration and Customs Enforcement, On-Site Technical Support Services, 3 pages.

2. Period of Performance

Date of award through 12 months.

3. Contracting Officer's Technical Representative (COTR)

U.S. Immigration and Customs Enforcement Attn: Eric Petersen 425 I Street NW, Rm. 1122 Washington, DC 20536

4. Background

Effective October 1, 2003, the Department of Homeland Security (DHS) will assume responsibility for large quantities of personal property previously controlled by the Immigration and Naturalization Service (INS). Due to the large amount of property being transferred and reallocated within DHS, the Office of Logistics finds itself inadequately staffed to perform this requirement, thus adversely affecting the smooth and timely transition of over \$1 Billion dollars worth of personal property from INS to the newly created DHS.

5. Objectives/Scope

The purpose of this call is to provide the Office of Logistics with five (5) on-site technical support contractor personnel to ensure the accurate and timely transfer of personal property assets from INS to the newly established DHS's Headquarters and its three subordinate Bureaus.

6. Task Requirements

6.1 The effort consists of, but is not limited to, reconciling current inventories for accuracy; assigning appropriate DHS Bureau IDs, i.e., CIS, ICE, CBP or DHS as required to ensure proper accountability; reviewing Servicewide Reports of Survey for completeness, drafting and sending correspondence to the originating office enumerating the correction(s) of specific deficiencies to complete the Report of Survey, and attendance at meetings held at 425 I Street, Washington, DC, and within the Washington Metropolitan Area, regarding new property accountability procedures, policies, or analysis of proposed revisions to the same.

6.2 Monthly Progress Reports

The Contractor shall submit two (2) copies, one electronic copy and one original hard copy of a monthly report to the COTR by the 15th working day following the end of each month for review, processing, and acceptance. The electronic copy shall be provided on 3.5 inch 1.44 MB media in Windows 98 or 2000 format or by electronic mail. The monthly report shall contain, but is not limited to, the following:

- **6.2.1 Management Summary:** Documenting any major problems/issues and any significant progress or events.
- **6.2.2 Resource Expenditures:** Funds expended during the reporting period for each deliverable, cumulative total, and funds remaining on contract.
- **6.2.3 Narrative:** Description of work performed on the task during the reporting period and work anticipated to be performed during the next month, including discussions of any problems/issues and recommendations for correction by the 15th working day following the end of each month.
- **6.2.4 Task Report Headings:** The heading of all reports shall contain the following information:
 - Contract Number
 - Name of Contractor
 - Phone Number of Contractor
 - Period of Performance
 - Contract Program Manager
 - Total Dollar Value
 - Title of Task
 - COTR's Name
 - Management Summary
 - Resource Expenditures
 - Narrative
 - Problems and Issues

Deliverable: Monthly progress reports are to be submitted in accordance with the Section 6.2 of the SOW.

7. Delivery of Final Task Report

A final report is to be produced in accordance with an agreed upon format, e.g., Excel spreadsheet, Word document, etc., TBD by the Office of Logistics at the start of each task. The final report shall incorporate the total number of hours worked by each Consultant, and a statistical analysis of all completed and any remaining incomplete assigned task(s).

8. Contractor Personnel

The labor categories defined below are deemed necessary for the proposed contract. The prerequisites are the minimum acceptable level. Resumes of personnel

(indicating specific experiences relevant to the person's contribution to specific tasks) shall be submitted by the contractor. The contractor in response to each Call shall submit resumes of personnel indicating the specific experiences relevant to this SOW.

8.1 Consultant: This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of four (4) years of recent audit experience. The Consultant must have experience conducting property audits and preparing audit reports. Must have experience in monitoring project progress and proposing changes in plans and schedules to senior managers when required to achieve project goals.

9. Place of Performance

Work shall primarily be performed at the government's facility, located at Chester Arthur Building, 425 I Street NW, WASHINGTON, DC 20536. Upon occasion, contractor personnel may be required to travel to off-site locations for performance of site inventory, audit reconciliation, or system review and evaluation.

10. Government Furnished Property/Information

The government will provide access to all necessary and available information and documentation required to accomplish the task including (at a minimum):

- 10.1 Contractor access building badges for personnel working on-site longer than 30 days.
- 10.2 Access to all internal documentation pertaining to the task to be performed.
- 10.3 Access to telephone and fax machines and temporary use of office space as determined necessary by the Director of Logistics.
- 10.4 On-site computer equipment with access to DHS Internet and electronic mail for use by contractor personnel in the execution of the task as needed.

11. Travel

Some travel expenses are anticipated and will be reimbursed by the government if official travel outside of the Washington Metropolitan Area is required by a specified task.

AMEN	DMENT OF SOLICITATION/MODIFIC	N OF CONTRACT		1. CONTRACT ID COD	PAGE	OF PAGES
2. AMEN	IDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. RE0	QUISITION/PURCHASE REQ.NO.	5. PROJECT	NO. (If applicable)
P0000	01	See Block 16C	i i	-5M-1064		
6. ISSUE			7. AD	MINISTERED BY (If other than Item 6)	CODE ICI	7
Immid 425 Rm 22	Dept. Of Homeland Secu gration and Customs Enfo I Street, NW 208 ington DC 20536	rity	Imm 425 Rm	. Dept. Of Homeland Sigration and Customs : I Street, NW 2208 hington DC 20536	ecurity	
8. NAME	AND ADDRESS OF CONTRACTOR (No., street	et, county, State and ZIP Code)	(v) 9A	AMENDMENT OF SOLICITATION NO.	<u> </u>	·
PO BO	NVIRONMENTAL COMPANY IN X 5127 OTTESVILLE VA 229055127			DATED (SEE ITEM 11)		
			^ cc	A. MODIFICATION OF CONTRACT/ORDE W-3-A-0110 W3A0110CALL03 B. DATED (SEE ITEM 13)	R NO.	
CODE	6116034570000	FACILITY CODE	_ o	7/06/2005		
	pove numbered solicitation is amended as set fi	11. THIS ITEM ONLY APPLIES TO				
referen 12. ACCC	LACE DESIGNATED FOR THE RECEIPT OF of this amendment you desire to change an offe too to the solicitation and this amendment, and DUNTING AND APPROPRIATION DATA (If rec attachment A 13. THIS ITEM APPLIES ONLY TO MOD A. THIS CHANGE ORDER IS ISSUED PURS ORDER NO. IN ITEM 10A.	r already submitted, such change mais received prior to the opening hour a juired.) Net Increa	y be made t and date spe a.s.e.: ERS. IT MOI	y telegram or letter, provided each telegram ciffied. \$86,356.00 DIFIES THE CONTRACT/ORDER NO. AS D	m or letter makes	
x	B. THE ABOVE NUMBERED CONTRACT/OF appropriation date, etc.) SET FORTH IN I	RDER IS MODIFIED TO REFLECT TH TEM 14, PURSUANT TO THE AUTHO	HE ADMINIS	STRATIVE CHANGES (such as changes in AR 43.103(b).	n paying office,	
	C. THIS SUPPLEMENTAL AGREEMENT IS E	ENTERED INTO PURSUANT TO THE	AUTHORI	TY OF:		
	D. OTHER (Specify type of modification and a	uthority)	r	THE STATE OF THE S		
E. IMPORT	TANT: Contractor ∑is not.	is required to sign this document :	and return _	copies to the issui	ng office.	
14. DESC	RIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings,	including so		_	
FOB: I	ontract #: GS10F0334M D Number: 541524820 Number: 611603457 Destination unt Terms:	·				
	(b)(2)				e.	
COW-3- Contin	urpose of this modificate. A-0110 for period of pued provided herein, all terms and conditions of the	performance 6/29/0	5 thro	ugh 6/28/06.		•
15A. NAME	E AND TITLE OF SIGNER (Type or print)			AME AND TITLE OF CONTRACTING OF K. Wisor	FICER (Type or pr	nt)
15B. CONT	TRACTOR/OFFEROR	15C. DATE SIGNED		NITED STATES OF AMERICA		GC. DATE SIGNED
NON 75 45	(Signature of person authorized to sign)		4/	(Signature of Contracting Officer)		W-1100
	01-152-8070 dition unusable				STANDARD FOR Prescribed by GS. FAR (48 CFR) 53.	

 CONTINUATION SHEET
 REFERE 10. OF DOCUMENT BEING CONTINUED COW-3-A-0110/COW3A0110CALL03/P00001
 PAGE OF COW-3-A-0110/COW3A0110CALL03/P00001
 PAGE OF COW-3-A-0110/COW3A0110CALL03/P00001

NAME OF OFFEROR OR CONTRACTOR

ITEM NO.	SUPPLIES/SERVICES	QUANTITY			AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	This modification increases the cumulative amount on the contract from \$129,000.00 by \$86,356.00 to \$215,900.00. Reference requisition # LOG-5M-1064 on attachment A. Invoices should be provided to the COTR - Eric Petersen @ 202-616- Procurement issues (b) contact Larry Gooding @ 202-353-	(2)			
				·	·
			Ì		
				;	
				;	
- 1			- 1		

Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT Activity Symbols ATTACHMENT A

REQUISITION NUMBER:

LOG-5M-1064

PROJECT TASK FUND PROGRAM ORGANIZATION OBJECT UDF AMOUNT

(b)(2), (b)(4)

	14			1,222	or Mages
AMENDMENT OF SOLICITATION/MODIFIC	ation of contract		1. Contract Id Code	1_	2
Z. AMENDMENT/MODIFICATION NO.	S. EFFECTIVE DATE	4.13	EQUISITION/PURCHASE RED,NO.	5. PROJECT N	IO. (If applicable)
P00002	11/29/2005	,·	0-06-00000		
e, issued by CODR		7.7	ADMINISTERED BY (if other than Itom 6)	CODE ICE	
U.S. Dept. Of Homeland Secus		٦٣.	S. Dept. Of Homeland S	ecurity	•
Immigration and Customs Enfe	proement	In	migration and Customs	Enforcemen	t
425 I Street, NW			5 I Street, NW		
Rm 2208		1	1 2208		
Washington DC 20536		Wé	shington DC 20536		
B. NAME AND ADDRESS OF CONTRACTOR (No. 1844)	at, equally, State and ZIF Gods)	(X)	BA. AMENDMENT OF SOLICITATION NO.		<u></u>
THE ENVIRONMENTAL COMPANY IN	ic				
PO BOX 5127			9B. DATED (SEE ITEM 11)		
CHARLOTTESVILLE VA 229055127	l •.				
			IDA. MODIFICATION OF CONTRACTIOND	er no.	
			COW-3~A-0110		
			COW3A0110CALL03	···	
	La - Cu Inv Anna	-	108, DATED (855 ITGM 19)		
CODE 6116034570000	PAQILITY CODE		07/06/2005		
	11. THIS ITEM CHLY APPLIES TO			extended. "Is no	e extended
Little above numbered solicitation at emanded as set in the amount of the solicitation and the solicitation and the solicitation and the solicitation and the solicitation and the solicitation and the solicitation and the solicitation and the solicitation and the solicitation and the solicitation are solicitation and the solicitation and the solicitation are solicitation and the solicitation and the solicitation are solicitation are solicitation and the solicitation are solicitation are solicitation and the solicitation are s			tration serve remanded, by one of the following	g moshoda: (a) By co	mpleting
	and the second community and a second community and property and a second community and a second community and	-ba 1	EAN LIDE OF YOUR ACKNOWLEDGEMENT	I O BE VECEUVED	n i
					rey
VITURE PLACE DESIGNATED FOR THE RELEASE CO- VITURE OF this part and the accordance is the accordance of the accordance and this accordance is the	faj siresov substilled. Such Change MBY	рфіпф	DO BA (SIRBITALL AT ISMAL! DINALACE AND LINES		
12. ACCOUNTING AND APPROPRIATION DAYA (I/ N	FO SABILES NIM IN MIC STATE OF THE	_ ====			
معرف المراجع المراجع المراجع المراجع المراجع المراجع					
13. This Item Applies only to Mo	DIFICATIONS OF CONTRACTS/ORDER	e. IT	MODIFIES THE CONTRACTIONDER NO. AL	s desoribed in its	<u>.m.</u> 14.
			es set forth in Item 14 are made in 1		
		- 15.	ALL HARROW AND THE MANAGE AND ADDRESS OF THE PARTY ADDRESS OF THE PARTY AND ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY ADDRESS OF THE PARTY A	to online office.	
B. THE ABOVE NUMBERED CONTRACTA **********************************	ORDER IS MODIFIED TO REFLECT TH I ITEM 44. PURSUANT TO THE AUTHO	KITY E AU	of far 43:103(b),	int behind auras.	
C. THIS SUPPLEMENTAL AGREEMENT IS	S EN TERED INTO PURSUANT TO THE	AUTF	(DRITY DF)		
D. OTHER (Specify type of medification are	d ou Yrodiy)				
X Mutual agreement	Adlan Donate Lorent	۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔	ium	guing office.	
E IMPORTANTS Contractor !] is not.	is technical to sign this document to	na re			
14, DESCRIPTION OF AMENDMENT/MODIFICATION	N (Cyganized by UCF section headings,	មានប្រ	NA BONGLOOM CONTROL WITHOUT WASSE	, , amende 174)	
GSA Contract #: GS10F0334M					
Tax ID Number: 541524820					
DUNS Number: 611603457					
FOB: Destination					
Discount Terms:					
(b)(2)					
(0)(2)					
4					
This purpose of this modif	there is makenis	.h +	ravel CLIN and transf	er funds	from labor to
	・アンストラング マン・カン・アン・アン・アン・アン・アン・アン・アン・アン・アン・アン・アン・アン・アン		economic administration control		
travel:	•				
Continued	B	ነለል ፡	ac kerelojota chanuco, temaina unchanced i	and in full force and t	enec.
Con Linued Except as provided herein, all terms and sonditions o	filhe desument relatenced in them SA of	1934.	16A. NAME AND TITLE OF CONTRACTIN	g OFFICER (Type o	r přínti
15A, NAME AND TITLE OF SIGNER (Type or print)		- 1	from totalist and the second of the second	• • •	
Donald E. Nelson, Chie	of Winancial Office	er	Jan K. Wisor		160, DATE SIGNED
DONALG E. NELSON, CHIE	15C. DATE SIGNE	5	GB. UNITED STATES OF AMERICA		1 1
188 JAMES IN I L		إ	& L. Was		12/2/25
WILLIAM CILAR	12/1/0	5	Talgradium of Contracting Office	4	
CHARLES IN COLUMN CHARLES IN STATE			7	STANDARD Prescribed by	FORM 30 (REV. 10-63)
N8N 7540-01-162-8070	· F		/	PERSONDER SY CAR LAR CER	

TEC

CONTINUATION SHEET

REFERENCIE NO. OF DOCUMENT BEING CONTINUED

COW-3-A-0110/COW3A0110CALL03/F000002

PAGE OF

COW-3-A-0110/COW3A0110CALL03/F000002

2 2

NAME OF OFFEROR OR CONTRACTOR THE ENVIRONMENTAL COMPANY INC AMOUNT TINU YTITMAUD UNIT PRICE SLIPPLIES/SERVICES ITEM NO. (F) (金) (C) (D) (B) (A) 1) The following CLIN 02 is added to the contract - It is anticipated that travel shall be required to field offices. Travel expenses shall be reimbursed-based on the Federal Travel Regulations and per diem rates (meal and incidental expenses) in the effect at the travel location, with lodging and transportation reimburged at actual costs. The COTR shall approve all travel in advance in writing. The Contractor shall not be reimbursed for transportation expense for assigned personnel for local commuting between their place of residence and their place of work, is hereby provided for 2) The amount of Clin # 2 for travel expense to Contract COW-3-A-0110 under CALL 03. The Labor CLIN # 1 is (b)(4)to рy reduced from at no additional cost to the Government. Invoices should be sent to COTR for verification, Eric Petersan 0 202-516-Procurement issues should be addressed by Larry (b)(2)Gooding @ 202-353-OPTIONAL FORM 386 (4-46)

NSN 7540-01-462-8067

Eponsored by GEA FAR (48 GFR) 63.110

AMENDMENT OF SOLICITATION	MODIFIC	— ATIO	CONTRACT		1. CONTRACT ID CODE		PAGE OF	PAGES
2. AMENDMENT/MODIFICATION NO.				14			1	2
		3. EFFECT		·	REQUISITION/PURCHASE REQ.NO.	5. PR	OJECT NO.	(If applicable)
P00003 6. ISSUED BY	CODE		Lock 16C	-	OG-6M-1006			
U.S. Dept. Of Homeland Immigration and Custom 425 I Street, NW Rm 2208	l Secur		-	U I 4	ADMINISTERED BY (If other than Item 6) .S. Dept. Of Homeland Seconomigration and Customs Endors In Street, NW m 2208		:A TCE	
Washington DC 20536			4	- 1	ashington DC 20536			
8. NAME AND ADDRESS OF CONTRACTO	R (No., street	, county, State	and ZIP Code)	(x)	9A. AMENDMENT OF SOLICITATION NO.			
THE ENVIRONMENTAL COMPA PO BOX 5127 CHARLOTTESVILLE VA 229		2			9B. DATED (SEE ITEM 11)			
				x	10A MODIFICATION OF CONTRACT/ORDER N COW-3-A-0110 COW3A0110CALL03 10B. DATED (SEE ITEM 13)	NO.		
CODE 6116034570000		FACILITY C			07/06/2005			
ttems 8 and 15, and returning separate letter or telegram which includes THE PLACE DESIGNATED FOR THE RE- virtue of this amendment you desire to cha reference to the solicitation and this amend	nendment pr copi a reference t CEIPT OF O nge an offer Iment, and is	ior to the hou ies of the am to the solicita FFERS PRIC already subr s received pri	ur and date specified in the tendment; (b) By acknown tion and amendment nur DR TO THE HOUR AND mitted, such change may	he solic riedging mber. I DATE r be ma	itation or as amended, by one of the following met receipt of this amendment on each copy of the of FAILURE OF YOUR ACKNOWLEDGEMENT TO the SPECIFIED MAY RESULT IN REJECTION OF You de by telegram or letter, provided each telegram or	thods: (a fer subn BE REC OUR OF	nitted; or (c) i EIVED AT FER. If by	ting
12. ACCOUNTING AND APPROPRIATION D See Attachment A	ATA (If requ	iired.)	N∈	et I	ncrease: \$	100,	768.00	
13. THIS ITEM APPLIES ON	Y TO MODI	FICATIONS (OF CONTRACTS/ORDE	RS. IT	MODIFIES THE CONTRACT/ORDER NO. AS DES	CRIBE	D IN ITEM 14.	•
(x) A. THIS CHANGE ORDER IS ISSI ORDER NO. IN ITEM 10A.	JED PURSL	JANT TO: (SA	pecify authority) THE CI	HANGE	S SET FORTH IN ITEM 14 ARE MADE IN THE C	ONTRA	CT	7.11
appropriation date, etc.) SET F	ORTH IN IT	EM 14, PURS	SUANT TO THE AUTHO	ORITY (ying offi	ice,	
C. THIS SUPPLEMENTAL AGREE	•		TO PURSUANT TO THE	AUTH	DRITY OF:			
D. OTHER (Specify type of modific	ation and au	thority)						
			d to sign this document a		The state of the s			
GSA Contract #: GS10F0	334M	Organized by	UCF section headings,	includir	g solicitation/contract subject matter where feasit	ole.)		.*
Tax ID Number: 541524 DUNS Number: 61160345								
OB: Destination			•					
Discount Terms: (b)(2)								
The purpose of this mo	difica	tion i	s to provide	e in	cremental funds:		•	
			સ		is hereby provided for	TEC	contr	act
Continued								
Except as provided herein, all terms and condi- ISA. NAME AND TITLE OF SIGNER (Type or		document ref	ferenced in Item 9A or 1		neretofore changed, remains unchanged and in fu A. NAME AND TITLE OF CONTRACTING OFFICE			
				Jā	n K. Wisor			,
5B. CONTRACTOR/OFFEROR		-	15C. DATE SIGNED	168	B. UNITED STATES OF AMERICA		16C.	DATE SIGNED
(Signature of person authorized to signature	Jn)			1	(Signature of Contracting Officer)			117/06
NSN 7540-01-152-8070								(REV. 10-83)
Previous edition unusable							d by GSA CFR) 53,243	

CONTINUATION SHEET

REFERENCE. DOCUMENT BEING CONTINUED

COW-3-A-0110/COW3A0110CALL03/P00003

PAGE 2

2

OF

NAME OF OFFEROR OR CONTRACTOR

THE ENVIRONMENTAL COMPANY INC

TEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	COW-3-A-0110, CALL 03 for DHS/ICE/Logistics				
	office. As a result of this modification the				
	total obligated amount increases from \$85,284.19	1			
	by \$100,768.00 to \$186,052.19.				
	mb	1			
	The contractor shall notify the COTR and	1			
	Contracting Officer in writing when 85% of the]	1		İ
	funding has been expended.	1			
	Invoices should be <u>provid</u> ed to the COTR Eric				
	D+1 0 000 #4 #	h.			
	contact Larry Gooding @ 202-353-	2)			
				-	
	·				,
					,
	•				
- 1			İ		
ļ					
1	1				
.]		1			
			İ		:
1					
- 1	·	Ì			
			1		•
1					
		- 1	ļ		
]		- 1	Ì	. 1	
- [İ	}			
	İ				
İ					
	·				
	1	- 1			
		ı			
	į		1		,
İ		ľ]	
	į		1	İ	
		1		ļ	
			- [ĺ	
		. [ļ	
		1	1		
	1	ļ			
	<u></u>		Ì	-	
-	:			ĺ	
1	•	ı			

Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT Activity Symbols ATTACHMENT A

REQUISITION NUMBER:

LOG-6M-1006

PROJECT	TASK	FUND	PROGRAM	ORGANIZATION	OBJECT	UDF	AMOUNT

(b)(2), (b)(4)

				4 201/70107/0 005/0		1-1	
AMENDMENT OF	SOLICITATION/MODIFIC	ATIC JF CONTRACT		1. CONTRACT ID CODE		PAGE O	PAGES 2
2. AMENDMENT/MOD	DIFICATION NO.	3. EFFECTIVE DATE	4.	REQUISITION/PURCHASE REQ.NO.	5. P	ROJECT NO). (If applicable)
P00004		See Block 16C	L	OG-6M-1010			
6. ISSUED BY	CODE	ICE	7.	ADMINISTERED BY (If other than Item 6)	COD	E ICE	
	,	ity	1 4 R	C.S. Dept. Of Homeland Semmigration and Customs F 25 I Street, NW m 2208 ashington DC 20536		ty	
8. NAME AND ADDRE	SS OF CONTRACTOR (No., street	County State and 7/D Code)		9A. AMENDMENT OF SOLICITATION NO.	·		
THE ENVIRONM PO BOX 5127	ENTAL COMPANY INC	,	(x)	9B. DATED (SEE ITEM 11)			
CODE			X	10A. MODIFICATION OF CONTRACT/ORDER COW-3-A-0110 COW3A0110CALL.03 10B. DATED (SEE ITEM 13)	R NO.		
CODE 611603	1570000	FACILITY CODE 11. THIS ITEM ONLY APPLIES TO		07/06/2005			
Offers must acknowle Items 8 and 15, and r separate letter or tele	edge receipt of this amendment pr eturning cop gram which includes a reference	th in Item 14. The hour and date spe- for to the hour and date specified in the ies of the amendment; (b) By acknow to the solicitation and amendment nur	cified for ne solic fedging mber. I		nethods: (offer sub	mitted; or (c)	eting .) By
virtue of this amendm reference to the solici	ent you desire to change an offer	afready submitted, such change may received prior to the opening hour a	be ma nd date	de by telegram or letter, provided each telegram specified.	n or letter	makes	
See Attachme	nt A	146				535.00	
13. THIS	S ITEM APPLIES ONLY TO MODI	FICATIONS OF CONTRACTS/ORDE	RS. IT	MODIFIES THE CONTRACT/ORDER NO. AS D	ESCRIBE	D IN ITEM 1	4.
B. THE ABOV	/E NUMBERED CONTRACT/ORI	DER IS MODIFIED TO REFLECT TH	F ADM	S SET FORTH IN ITEM 14 ARE MADE IN THE INISTRATIVE CHANGES (such as changes in			
X		EM 14, PURSUANT TO THE AUTHO					*****
	pecify type of modification and au						
b. Offici(o)	pecary type or mounication and ad	шолуу					
E. IMPORTANT: Con	etractor Xis not.	🔀 is required to sign this document a	nd retu	rn 1 copies to the issuin	g office.		
GSA Contract Cax ID Number: DUNS Number:	#: GS10F0334M r: 541524820 611603457	Organized by UCF section headings, i	ncludin	g solicitationIcontract ६०bject matter where fea	sible.)		
OB: Destinat				•			
iscount Tern	(b)(2)			·			
he purpose o	of this modifica	tion is to provide	in	cremental funds:			•
ncremental fontinued		mount of \$201,535	.00	is hereby provided for	r TEC	cont	ract
xcept as provided hereir	n, all terms and conditions of the o	document referenced in Item 9A or 10	A, as h	eretofore changed, remains unchanged and in	full force	and effect.	
5A. NAME AND TITLE C	OF SIGNER (Type or print)		16/	A. NAME AND TITLE OF CONTRACTING OFF			
58. CONTRACTOR/OFF	EROR	15C. DATE SIGNED	-	UNITED STATES OF AMERICA		16C	DATE SIGNED
	person authorized to sign)		1	(Signature of Contracting Officer)		4/	27/06
ISN 7540-01-152-8070 Previous edition unusable			ノ	•	Prescribe	RD FORM 3 d by GSA CFR) 53.243	0 (REV. 10-83)

REFERENC OF DOCUMENT BEING CONTINUED PAGE OF **CONTINUATION SHEET** COW-3-A-0110/COW3A0110CALL03/P00004 2 2

NAME OF OFFEROR OR CONTRACTOR

THE ENVIRONMENTAL COMPANY INC.

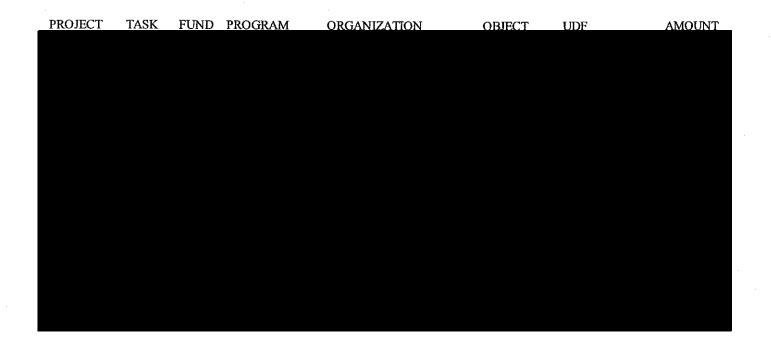
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	COW-3-A-0110, CALL 03 for DHS/ICE/Logistics office. As a result of this modification the total obligated amount increases from \$186,052.19				
	by \$201,535.00 to \$387,587.19.				
	The contractor shall notify the COTR and Contracting Officer in writing when 85% of the funding has been expended.				
	Invoices should be provided to the COTR -Eric Petersen @ 202-616-	2)			
	Procurement issues contact Larry Gooding (b)(-202-353	2)		. •	
:					
				•	
		,			
-					
i.					

Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT Activity Symbols ATTACHMENT A

REQUISITION NUMBER:

LOG-6M-1010



(b)(2), (b)(4)

Mendment of Solicitation/Mod	ific on of contract	1. CONTRACT ID CO	PAGE OF PAGES
AMENDMENTIMODIFICATION NO.	3. EFFECTIVE DATE		1 1
00005	1	4. REQUISITION/FUNCHASE REQ. NO.	8. PROJECT NO. (# uppitcable)
(SSUED BY	See Block 160	PRO-050000	j
.S. Dept. Of Homeland Se	ILCB .	Y. ADMINISTERED BY (If other than flore 6)	CODE ICE
mmigration and Customs R	curity	U.S. Dept, Of Homeland	Security
25 I Street, NW	niole office the second of the	Tumigration and Campon	e Enforcement
m 2208	- :	425 I Street, XW	
mehington DC 20536		Rm 2208	
	* ***	Washington DC 20536	
NAME AND ADDRESS OF CONTRACTOR (AL.	street, sounly, State and ZIP Code)	(X) PA AMENOMENT OF SOLICITATION NO	
E ENVIRONMENTAL COMPANY		(A)	u.
BOX 5127	INC	·	
ARLOTTESVILLE VA 2290551;	, ad	9B. DATED (SEE ITEM 11)	
	37	11	
		X TOA MODIFICATION OF CONTRACTION	ROSE WY
	. •		1001
		COW3A0110CALLOS	
DE 6116034570000	PAGELITY CODE	10B. DATED (SER (TOW 11)	
ATTACATE \(\OOD \OOD \OOD \OOD \OOD \OOD \OOD \		07/06/2003	
in Chrise premhared and beauty	11. THIS ITEM ONLY APPLIES TO	AMERIDMENTS OF SOLICITATIONS	
o giodra mumboled religiation is recorded by se fore must reknowled the receipt of this procedure	n water in staff 74. The hour and data spe	selfied for receipt of Offers The politicalon or set amonded, by and of the following defends when the following defends are the following defends and the following defends a	la axtended. Dis not extended.
COOUNTING AND APPROPRIATION DATA (IF)			
AN INIO HEW CHEL WARDER LOS			
***************************************		RE. IT MODIFIES THE CONTRACTIONDER NO. AS	
A THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM VOA.	FURSUANT TO: (Specify suthority) To	45 Changes bey forth in Item 14 are mad	E IN THE CONTRACT
A THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM VOA.	FURSUANT TO: (Specify suthority) To	45 Changes bey forth in Item 14 are mad	E IN THE CONTRACT
A THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM 10A. B. THE ABOYE NUMBERED CONTR ORDERADOR DELL SIG.) SET FOR	FURSUANT TO: (Specify suthority) To	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD TITHE ADMINISTRATIVE CHANGES (such as ch ITHORITY OF FAR 43, 103(b).	E IN THE CONTRACT
A. THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM 10A. B. THE ABOYE NUMBERED CONTR. ORDERORDER OF JEET FOR	D PURBUANT TO: (Specify suthority) TO ACT/ORDER IS MODIFIED TO FILE AC THIN ITEM 14, PURBUANT TO THE AL ENT IS ENTERED INTO PURBUANT TO	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD TITHE ADMINISTRATIVE CHANGES (such as ch ITHORITY OF FAR 43, 103(b).	E IN THE CONTRACT
A. THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM TOA B. THE ABOVE NUMBERED CONTR EXPORTAGE OF THE SET FOR C. THIS SUPPLIMENTAL AGREEME D. OTHER (Specify upg of medification)	D PURBUANT TO: (Specify outhority) THE ACT/ORDER IS MODIFIED TO REPLAC THIN ITEM 14, PURBUANT TO THE AL ENT IS ENTERED INTO PURBUANT TO TO GOLD OUTDORY)	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD TITHE ADMINISTRATIVE CHANGES (such as ch ITHORITY OF FAR 43, 103(b).	E IN THE CONTRACT
A THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM VIA. B. THE ABOVE NUMBERED CONTR ORDER OF MEMORY AND SET FOR C. THIS SUPPLEMENTAL AGREEME D. OTHER (Specify type of modification MILEUAL AGREEMENT De	Deureuant to: (Specify Guthority) to Actorder is modified to Ruipi so I'll in Item 14, pursuant to the Al Ent is entered into pursuant to I'm and Guthority) Tween both parties	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD TITHE ADMINISTRATIVE CHANGES (such as ch. THORITY OF FAR 48 103(b).	E IN THE CONTRACT
A THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM 10/A. B. THE ABOVE NUMBERED CONTR ORDER OF MANUAL AGREEME C. THIS SUPPLEMENTAL AGREEME D. OTHER (Specify upper of modification MILETIAL AGREEMENT De ORTANT: Contractor ("Is not.)	Deureuant to: (Specify Guthority) To Actorder is modified to ruples I'm item 14, pursuant to the Al Int is entered into pursuant to I'm and guilbory) Tween both parties I'm required so sign this document in	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD IT THE ACMINISTRATIVE CHANGES (such as ch. THORITY OF FAR 43, 103(b). AUTHORITY OF:	Ein the Contract Edges in Beying office,
A THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM TO, B. THE ABOVE NUMBERED CONTR ORDER OF THIS SUPPLEMENTAL AGREEME D. OTHER (Specify type of modification MILETIAL AGREEMENTAL AGREEME CONTANT: CONTROLOR Fig. no.	Deureuant to: (Specify Guthority) To Actorder is modified to ruples I'm item 14, pursuant to the Al Int is entered into pursuant to I'm and guilbory) Tween both parties I'm required so sign this document in	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD TITHE ADMINISTRATIVE CHANGES (such as ch. THORITY OF FAR 48 103(b).	E IN THE CONTRACT EDGOS In psyling office,
A THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM VIA. B. THE ABOVE NUMBERED CONTR EXPERIMENTAL AGREEME D. OTHER (Specify upg of medification MILETIAL AGREEMENT DE ORTANT: CONTRIBUTE TIE NOL ESCRIPTION OF AMENDMENTIMODIFICATION CONTRACT #: GS1070334M	Deureuant to: (Specify Guthority) To Actorder is modified to ruples I'm item 14, pursuant to the Al Int is entered into pursuant to I'm and guilbory) Tween both parties I'm required so sign this document in	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD IT THE ACMINISTRATIVE CHANGES (such as ch. THORITY OF FAR 43, 103(b). AUTHORITY OF:	Ein the Contract Edges in Beying office,
A THIS CHANGE ORDER IS ISSUED ORDER NO. IN ITEM TOA ORDER NO. IN ITEM TOA ORDER NO. IN ITEM TOA ORDER NO. IN ITEM TOA ORTER SUPPLEMENTAL AGREEME ORTER SUPPLEMENTAL AGREEME MULTUAL AGREEME ORTANT: CONTROL CONTANT: CONTROL CONTANT: CONTROL CONTARCT #: GS1070334M TO NUMBER: 54-1524620	Deureuant to: (Specify Guthority) To Actorder is modified to ruples I'm item 14, pursuant to the Al Int is entered into pursuant to I'm and guilbory) Tween both parties I'm required so sign this document in	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD IT THE ACMINISTRATIVE CHANGES (such as ch. THORITY OF FAR 43, 103(b). AUTHORITY OF:	Ein the Contract Edges in Beying office,
A THIS CHANGE ORDER IS ISSUED B. THE ABOVE NUMBERED CONTR EXPERIMENTAL AGREEME C. THE SUPPLEMENTAL AGREEME D. OTHER (Specify upg of medification MILEUAL AGREEMENT DE ORTANT: CONTROLO Tis not SECRIPTION OF AMENDMENTIMODIFICATION CONTRACT #: GS10F0334M TO Number: 54-1524620 Number: 611603457	O PURBUANT TO: (Specify suthority) TO ACT/ORDER IS MODIFIED TO RUPLEO THE IN ITEM 14, PURBUANT TO THE AL ENT IS ENTERED INTO PURBUANT TO IT and quilibrity) LW-2011 DOC'N DAILT LOS EX-1001804 to high this document in It (Omanized by UQF section headings, in	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD THE ADMINISTRATIVE CHANGES (such as ch. THORITY OF FAR 48 103(b). AUTHORITY OF: The copies to the less changes being selected and copies to the less copies to t	E IN THE CONTRACT abgos in psyling office, suing affice.
D. OTHER (Specify upg of medification of American Contract of Contract of American Contract of Contract of American Contract of Contract o	O PURBUANT TO: (Specify outhority) TO ACTORDER IS MODIFIED TO REPLECE THIN ITEM 14, PURBUANT TO THE AL INTIS ENTERED INTO PURBUANT TO IT WIS OUTHORITY) LWBER DOCK PRINTES L'E required to bign this document in A (Ornanized by UOF socilor headings, in	HE CHANGES SET FORTH IN ITEM 14 ARE MAD THE ADMINISTRATIVE CHANGES (such as charactery of Far 48 103(b). AUTHORITY OF: DISTRICT THE ADMINISTRATIVE CHANGES (such as charactery of Far 48 103(b).	E IN THE CONTRACT abgos in phyling office, suing affice, foreible.)
A THIS CHANGE ORDER IS ISSUED B. THE ABOVE NUMBERED CONTR SUPPLEMENTAL AGREEME D. OTHER (Specify upg of medification MILLUAL AGREEMENT DESCRIPTION OF AMENDMENTIMODIFICATION CONTRACT #: GS1070334M TO NUMBER: 54-1524620 MUMBER: 611603457 PUXPOSE OF This modification	O PURBUANT TO: (Specify outhority) TO ACTORDER IS MODIFIED TO REPLECE THIN ITEM 14, PURBUANT TO THE AL INTIS ENTERED INTO PURBUANT TO IT WIS QUIRDARY) LWBER DOCK PRINTES L'E required to bign this document in A (Ornanized by UOF socilor headings, in	HE CHANGES SEY FORTH IN ITEM 14 ARE MAD THE ADMINISTRATIVE CHANGES (such as ch. THORITY OF FAR 48 103(b). AUTHORITY OF: The copies to the less changes being selected and copies to the less copies to t	E IN THE CONTRACT abgos in phylog office, suing affice, foreible.)
A THIS CHANGE ORDER IS ISSUED B. THE ABOVE NUMBERED CONTR SUPPLEMENTAL AGREEME D. OTHER (Sport) upg of modification MILLUAL AGREEMENTAL AGREEME ORTANT: Contractor Fig. not. ECRIPTION OF AMENDMENTMODIFICATION CONTRACT #: GS10P0334M TD Number: 54-1524820 S. Number: 611603457 Purpose of this modific 28, 2006 to August 31,	PURBUANT TO: (Specify sutherity) TO ACTORDER IS MODIFIED TO PURP ACTORDER IS MODIFIED TO PURP ACTORDER IS PURBUANT TO THE AL INT IS ENTERED INTO PURBUANT TO IT and dutherity) EWBERD DOTA DESTRUCTION EWBERD DOTA DESTRUCTION [Extraplised to Eign this document as I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings, is I (Ornanized by UGF socition headings)	AS CHANGES SEY FORTH IN ITEM 14 ARE MAD IT THE ADMINISTRATIVE CHANGES (such as character) OF FAR 43 103(b). AUTHORITY OF: INDOMINISTRATIVE CHANGES (such as character) OF FAR 43 103(b). AUTHORITY OF: INDOMINISTRATIVE CHANGES (such as character) of FAR 43 103(b). AUTHORITY OF: INDOMINISTRATIVE CHANGES (such as character) of FAR 43 103(b).	E IN THE CONTRACT abgos in phyling office, suing affice, foreible.)
A THIS CHANGE ORDER IS ISSUED B. THE ABOVE NUMBERED CONTR SUPPLIMENTAL AGREEME D. OTHER (Sportly upg of medification MICURE) AGREEMENT Fig. no. 1 SCRIPTION OF AMENDMENT/MODIFICATION CONTRACT #: GS10P0334M TO Number: 54-1524820 S. Number: 611603457 Purpose of this modific 28, 2006 to August 11, Questions regarding this	PUREUANT TO: (Specify sutherity) TO ACTORDER IS MODIFIED TO PUPPLE OF THE INTERNATION THE AL ACTORDER IS MODIFIED TO PUPPLE OF THE INTERNATION THE AL ACTORDER IS MODIFIED TO PUPPLE OF THE INTERNATION THE INTERNATION TO PUPPLE OF THE INTERNATION TO	AS CHANGES SEY FORTH IN ITEM 14 ARE MAD IT THE ADMINISTRATIVE CHANGES (such as character) OF FAR 43 103(b). AUTHORITY OF: INDOMINISTRATIVE CHANGES (such as character) OF FAR 43 103(b). AUTHORITY OF: INDOMINISTRATIVE CHANGES (such as character) of FAR 43 103(b). AUTHORITY OF: INDOMINISTRATIVE CHANGES (such as character) of FAR 43 103(b).	E IN THE CONTRACT abgos in phyling office, suing affice, foreible.)
A THIS CHANGE ORDER IS ISSUED B. THE ABOVE NUMBERED CONTR EXPERITION OF MELLIN SET FOR C. THE SUPPLIMENTAL AGREEME D. OTHER (Specty ups of medification (MILLUAL AGREEMENT File not SECRIPTION OF AMENDMENT/MODIFICATION CONTRACT #: GS10F0334M TO Number: 54-1524620 Number: 611603457 Purpose of this modification 28, 2006 to August 31, Questions regarding th: - Erio Peterson - 202-	D PURBUANT TO: (Specify cuthority) TO ACT. ORDER IS MODIRIED TO REPLACE THIN TEM 14. PURBUANT TO THE AL ENT IS ENTERED INTO PURBUANT TO A conductority) LWBen both parties Extraquised to the this document at Committee by UCF scotten headings, is cattion is to extend 2006 at no addition a modification show	THE ADMINISTRATIVE CHANGES (such as changes). AUTHORITY OF: AUTHORITY OF: The end of the period of the indicate cost to the Governmental cost to the Governmental descriptions and the addressed to:	E IN THE CONTRACT abgos in phylog office, suing affice, foreible.)
A THIS CHANGE ORDER IS ISSUED B. THE ABOVE NUMBERED CONTR EXPERITION OF MELLIN SET FOR C. THE SUPPLIMENTAL AGREEME D. OTHER (Specty ups of medification (MILLUAL AGREEMENT File not SECRIPTION OF AMENDMENT/MODIFICATION CONTRACT #: GS10F0334M TO Number: 54-1524620 Number: 611603457 Purpose of this modification 28, 2006 to August 31, Questions regarding th: - Erio Peterson - 202-	D PURBUANT TO: (Specify cuthority) TO ACT. ORDER IS MODIRIED TO REPLACE THIN TEM 14. PURBUANT TO THE AL ENT IS ENTERED INTO PURBUANT TO A conductority) LWBen both parties Extraquised to the this document at Committee by UCF scotten headings, is cattion is to extend 2006 at no addition a modification show	THE ADMINISTRATIVE CHANGES (such as changes). AUTHORITY OF: AUTHORITY OF: The end of the period of the indicate cost to the Governmental cost to the Governmental descriptions and the addressed to:	E IN THE CONTRACT abgos in phylog office, suing affice, foreible.)
A THIS CHANGE ORDER IS ISSUED B. THE ABOVE NUMBERED CONTR SUPPLEMENTAL AGREEME D. OTHER (Specty ups of medification CHASSUPPLEMENTAL AGREEME MILEUAL AGREEMENT File not CONTANT: Confisher File not CONTANT: CONFISHER FS-24-1524-620 TO Number: 54-1524-620 Number: 6116034-57 Purpose of this modification 28, 2006 to August 31, Questions regarding th: - Erio Peterson - 202-	D PURBUANT TO: (Specify cuthority) TO ACT. ORDER IS MODIRIED TO REPLACE THIN TEM 14. PURBUANT TO THE AL ENT IS ENTERED INTO PURBUANT TO A conductority) LWBen both parties Extraquised to the this document at Committee by UCF scotten headings, is cattion is to extend 2006 at no addition a modification show	THE ADMINISTRATIVE CHANGES (such as changes). AUTHORITY OF: AUTHORITY OF: The end of the period of the indicate cost to the Governmental cost to the Governmental descriptions and the addressed to:	E IN THE CONTRACT abgos in phylog office, suing affice, foreible.)
A THIS CHANGE ORDER IS ISSUED B. THE ABOVE NUMBERED CONTR SUPPLEMENTAL AGREEME D. OTHER (Specty ups of medification CHASSUPPLEMENTAL AGREEME MILEUAL AGREEMENT File not CONTANT: Confisher File not CONTANT: CONFISHER FS-24-1524-620 TO Number: 54-1524-620 Number: 6116034-57 Purpose of this modification 28, 2006 to August 31, Questions regarding th: - Erio Peterson - 202-	D PURBUANT TO: (Specify cuthority) TO ACT. ORDER IS MODIRIED TO REPLACE THIN TEM 14. PURBUANT TO THE AL ENT IS ENTERED INTO PURBUANT TO A conductority) LWBen both parties Extraquised to the this document at Committee by UCF scotten headings, is cattion is to extend 2006 at no addition a modification show	THE ADMINISTRATIVE CHANGES (such as changes). AUTHORITY OF: AUTHORITY OF: The end of the period of the indicate cost to the Governmental cost to the Governmental descriptions and the addressed to:	E IN THE CONTRACT abgos in phylog office, suing affice, foreible.)
A THIS CHANGE ORDER IS ISSUED THE ABOVE NUMBERED CONTR CHANGE OF SET FOR C. THIS SUPPLIMENTAL AGREEME D. OTHER (Specify upg of medification MILTURAL AGREEME CONTANT: Confessor fisher. CONTANT: Confessor fisher. CONTRACT #: GS10F0334M TD Number: 54-1524820 S Number: 611603457 Purpose of this modification 28, 2006 to August 11, QUESTIONS regarding this QUESTIONS regarding this Left of Peterson - 202- Surpment issues contact	ACTORDER IS MODIFIED TO REPLACE THE IN TERM 14, PURSUANT TO THE ALL IN THE MEDIT IS ENTERED INTO PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATE	AS CHANGES SEY FORTH IN ITEM 14 ARE MAD IT THE ADMINISTRATIVE CHANGES (such as change). AUTHORITY OF: Indicate	E IN THE CONTRACT adgos in phylog office, suing office, foreible.) E performance from ant.
A THIS CHANGE ORDER IS ISSUED THE ABOVE NUMBERED CONTR C. THE SUPPLIMENTAL AGREEME D. OTHER (Specify upge of medification MULTUAL AGREEME CONTANT: Confessor ("Enol. ESCRIPTION OF AMENDMENT/MODIFICATION TO Number: 54-1524820 Number: 611603457 Purpose of this modification 22, 2006 to August 11, Questions regarding this Level of Petarson - 202- Euroment issues contact as provided torsin, all terms and endigons of in-	ACTORDER IS MODIFIED TO REPLACE THE IN TERM 14, PURSUANT TO THE ALL IN THE MEDIT IS ENTERED INTO PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATE	AS CHANGES SEY FORTH IN ITEM 14 ARE MAD IT THE ADMINISTRATIVE CHANGES (such as change). AUTHORITY OF: Indicate	E IN THE CONTRACT adgos in phylog office, suing office, foreible.) E performance from ant.
A THIS CHANGE ORDER IS ISSUED THE ABOVE NUMBERED CONTR C. THE SUPPLIMENTAL AGREEME D. OTHER (Specify upge of medification MULTUAL AGREEME CONTANT: Confessor ("Enol. ESCRIPTION OF AMENDMENT/MODIFICATION TO Number: 54-1524820 Number: 611603457 Purpose of this modification 22, 2006 to August 11, Questions regarding this Level of Petarson - 202- Euroment issues contact as provided torsin, all terms and endigons of in-	ACTORDER IS MODIFIED TO REPLACE THE IN TERM 14, PURSUANT TO THE ALL IN THE MEDIT IS ENTERED INTO PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTO THE ALL INTERMEDIATED PURSUANT TO THE ALL INTERMEDIATE	As the resisters changed, remains unsperiged and the resisters changed, remains unsperiged and the resisters control of the period of the peri	E IN THE CONTRACT abgos in phylog office. swing office. fossible.) E performance from ent.
A THIS CHANGE ORDER IS ISSUED B. THE ABOVE NUMBERED CONTR C. THE SUPPLIMENTAL AGREEME C. THE SUPPLIMENTAL AGREEME D. OTHER (Specify ups of medification MILEUAL SQUEETMENT [is not. FORTANT: CONTROL [is not. CONTRACT #: GS10F0334M TO Number: 54-1524620 S Number: 611603457 Purpose of this modification 28, 2006 to August 31, QUESTIONS regarding this Curement issues contact as provided notein, all terms and medicaps of the AME AND TITLE OF SIGNER (Type of print)	ACTORDER IS MODIFIED TO REPLECT THE INTERNATION OF THE ALL INTERNATI	A ST NEGISIATE CHONGES, FEMALE UNDER GOOD TO SEE THE ADMINISTRATIVE CHANGES (SUCH as changes). AUTHORITY OF: AUTHORITY OF: The end of the period of DREI cost to the Governmental dost to the Gov	E IN THE CONTRACT abgos in phylog office. swing office. fossible.) E performance from ent.
A THIS CHANGE CADER IS ISSUED B. THE ABOVE NUMBERED CONTR C. THIS SUPPLIMENTAL AGREEME D. OTHER (Specify type of modification MILEUAL AGREEME CONTRACT: CONTROLL File not. CONTRACT: CONTROLL File not. CONTRACT #: GS10F0334M TO Number: 54-1524820 S. Number: 611603457 PUXPOSE Of this modification 28, 2006 to August 31, QUESTIONS regarding this CUESTION FARENCE TO AUGUST 31, CUESTION EXERTISE CONTROL CUESTION FARENCE CONTROL CON	ACTORDER IS MODIFIED TO REPLACE THE IN TERM 14, PURSUANT TO THE ALL IN THE MEDIT IS ENTERED INTO PURSUANT TO THE ALL INTERM DOCTOR PURSUANT TO THE ALL INTERM DOCTOR PURSUANT TO THE ALL INTERM DOCTOR PURSUANT TO THE ALL INTERM DOCTOR PURSUANT TO THE MEDIT INTO PURSUANT TO THE MEDIT INTO PURSUANT TO PURSUANT DOCTOR PURSUANT PURSUANT PURSUANT PURSUANT PURSUANT PURSUANT PURSUANT PURS	A SE HEIGHBIEGE CHONGES, FEMALES AND TITLE OF CONTRACTING CONTRACTION CONTRACT	E IN THE CONTRACT abgos in phylog office. swing office. fossible.) E performance from ent.
A THIS CHANGE CAPER IS ISSUED B. THE ABOVE NUMBERED CONTR C. THIS SUPPLIMENTAL AGREEME D. OTHER (Specify upg of medification X MULTUAL AGREEME FORTANT: Contrains fix not. ESCRIPTION OF AMENOMENT/MODIFICATION TO Number: 54-1524820 S. Number: 611603457 Purpose of this modification 22, 2006 to August 11, QUESTIONS regarding this R. Erio Peterson - 202- EUTEMONIA TO PETERSON - 202- E	ACTORDER IS MODIFIED TO REPLACE THE IN TERM 14, PURSUANT TO THE ALL IN THE MET IN THE ME	A ST NEGISIATE CHONGES, FEMALE UNDER GOOD TO SEE THE ADMINISTRATIVE CHANGES (SUCH as changes). AUTHORITY OF: AUTHORITY OF: The end of the period of DREI cost to the Governmental dost to the Gov	E IN THE CONTRACT abgos in phylog office. swing office. fossible.) E performance from ent.
A THIS CHANGE CAPER IS ISSUED B. THE ABOVE NUMBERED CONTR epprepriation deta dr.) SET FOR C. THIS SUPPLEMENTAL AGREEME D. OTHER (Specify type of medification) X. MILLUAL AGREEME CONTANT: Contraint fix not ESCRIPTION OF AMENDMENT/MODIFICATION CONTACT #: GS10P0334M TO Number: 54-1524820 S. Number: 611603457 Purpose of this modification 22, 2006 to August 11, QUESTIONS regarding this QUESTIONS regarding this AME AND TITLE OF SIGNER (Type of print) ICHARD T. Heiderstadt; ONTRACTORIOFESTOR	ACTORDER IS MODIFIED TO REPLACE THE IN TERM 14, PURSUANT TO THE ALL IN THE MEDIT IS ENTERED INTO PURSUANT TO THE ALL INTERM DOCTOR PURSUANT TO THE ALL INTERM DOCTOR PURSUANT TO THE ALL INTERM DOCTOR PURSUANT TO THE ALL INTERM DOCTOR PURSUANT TO THE MEDIT INTO PURSUANT TO THE MEDIT INTO PURSUANT TO PURSUANT DOCTOR PURSUANT PURSUANT PURSUANT PURSUANT PURSUANT PURSUANT PURSUANT PURS	A SE HEIGHBIEGE CHONGES, FEMALES AND TITLE OF CONTRACTING CONTRACTION CONTRACT	E IN THE CONTRACT DEBOS In phylog office, Ling office. F performance from ent. In full force and affect. DEFICER (Type) or print) 18C. DATE SIGNED
A THIS CHANGE CADER IS ISSUED B. THE ABOVE NUMBERED CONTR C. THIS SUPPLIMENTAL AGREEME D. OTHER (Specify type of modification MILEUAL AGREEME CONTRACT: CONTROLL File not. CONTRACT: CONTROLL File not. CONTRACT #: GS10F0334M TO Number: 54-1524820 S. Number: 611603457 PUXPOSE Of this modification 28, 2006 to August 31, QUESTIONS regarding this CUESTION FARENCE TO AUGUST 31, CUESTION EXERTISE CONTROL CUESTION FARENCE CONTROL CON	ACTORDER IS MODIFIED TO REPLACE THE IN TERM 14, PURSUANT TO THE ALL IN THE MET IN THE ME	A SE HEIGHBIEGE CHONGES, FEMALES AND TITLE OF CONTRACTING CONTRACTION CONTRACT	E IN THE CONTRACT Engos in paying office, Engos in paying office, foreithe.) E performance from ent. Officer (Type of print)

AMENDMENT OF SOLICITATIONIMO	ATION OF CONTRACT	1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO.	3, EFRECTIVE DATE		
P00006	See Block 160	4. REQUISITION/PURCHASE REG. NO.	S, PROJECT NO. (If applicable)
	CODE	988 Schedule 7. Administered by (# other than 18 m 9)	
U.S. Dept. Of Homeland S	Octored have		CODE ICE
TOWNS AND CUSTOMS	Enforcement	U.S. Dept. of Homeland se	ecurity
ras I bereet, NM		Immigration and Customs a	inforcement
Rm 2208 Washingson by 2002	•	Rm 3208	
Washington be 20536		Washington DC 20536	
8, NAME AND ADDRESS OF CONTRACTOR (NE	a Mirot, county Stella and Stella and	<u></u>	
		(3) PA AMENDMENT OF SOLICITATION NO.	
THE ENVIRONMENTAL COMPANY	INC		
PO BOX 5127		98. DATED (SAE ITEM 11)	
HARLOTTESVILLE VA 229055	127		
		10A MODIFICATION OF COLUMN	
		X 10A MODIFICATION OF CONTRACTIONDER COW-3-A-011,0	NO.
		COMBAGIIOCALLOS	
CODE 6116034570000	FACILITY CODE	108. DATED (SEE ITEM 11)	
011111111111111111111111111111111111111		07/06/2005	•
The above numbered policifories to		AMENDMENTS OF SOLICITATIONS	
an oebneme et notaliellea beredmun ereda en T. Offere girl to teleper appelmenten teum erem			erxlog. [] is not extended.
Hems & and 15, and returning	ALM AND IN AND INCOME WAS CHEEN WOODS AND IN A	he solicitation or as amonded, by prince the following ma	checisi (a) By complaring
THE PLACE DESIGNATED FOR THE PLACE DESIGNATED	aun Inemitherne bas nettellokes oit et send	There. FAILURE OF YOUR ACKNOWN ECONY OF THE	(fer submilled; or (c) By
			PRE RECRIVED AT
		DATE SPECIFIED MAY RESULT IN REJECTION OF Y be made by lelegrein or letter, provided anon telegrein of date appoint	of lines makes
ACCOUNTING AND APPROPRIATION DATA (i required)	- Case of the life	· · · · · · · · · · · · · · · · · · ·
12. THIS ITEM AND A SECOND	Not Ingrease:	<u>\$2,624.00</u>	- 111 - 111
TO THE THE ONLY APPLIES TO	modification of contracto/order	\$2,624.00 s. It modifies the contract/order no. as des	GRIBGO IN MEM **
HEVERNE A THIS CHANGE ORDER IS ISSUE	TO CLINE HAND TO M	THE MEDITION OF THE PROPERTY O	
ORDER NO, IN HEM 10A. 1880E	· v r unacrem TO: (Specify pullbodly) TH	e changes set forth in Item 14 are made in t	HE CONTRACT
. B. THE ABOVE NUMBERED CONTR	RACTIONISO IN MANUELES		
X appropriation date, etc.) SET FOI	RTN IN THEM IN PURSUANT TO THE AU	THE ADMINISTRATIVE CHANGES (SUCH 83 Changes HORITY OF FAR 48,103(b).	in psylno office,
C. THIS SUPPLEMENTAL AGREEM	ENT IS ENTERED INTO PURGUANT TO A	nghor-tail	•
		HINORI Y DE	
D, OTHER (Spesity type of misdifical)	on and pulhority)		<u> </u>
	_	· · · · · · · · · · · · · · · · · · ·	
MADRIANT: Contrador (ille not	fx is required to sign this document are	I set	· · · · · · · · · · · · · · · · · · ·
DESCRIPTION OF AMENDMENT/MODIFICATIO	N (Companyor) but Look was to the com-	il return <u>I</u> copias to the issuing a sluding zallottationicontract subject matter where teasible	flice.
A Contract #: G810F0334M	- · · · -yч овышл павалда, то	errong zakellalienicontract aubjent mallur where feesibl	d)
K ID Number: 54-1524820		•	
W Number: 611603457		•	
s modification include	Podenska da da da da da da da da da da da da da		·
The purpose of this	CEL manual		
624,00.	rereation is to provi	de additional funding in t	he amoutes as
	•		we entrewe of
Total funda	•	ı	•
	역 Irom \$387,587,19 b	y \$2,624.00 to \$390,211,19.	
Cupations were re			•
regarding thi	s modification, pleas	Se contact United	<u></u>
A DE DENIGHE DE LE LE LE LE LE LE LE LE LE LE LE LE LE	, 4 Marin	se contact Valerie Proctor,	· (202) B14-
AMB AND THE COMPANY and conditions of the	n document referenced in Hem 9A or 10A .	ee hareroland changed, ramajoe-thathanged and in Aill Id	
Type or print)		GA, NAME AND TITE THE POLICE AND IN A HE IS	order and effort
chard To Wilderstade		TO CONTRACTING DEFICER	(Type or pfini)
OVTRACTONOFREEDR	/ <u> </u>	VICES CRACKE)
UN (B `! /	150, DATE RIGNED	ISB, UNI ED STALES OF AMERICA	18C. DATE SIRNED
(Signature of person authorized to sign)	- 10,000	- Heffin 17 Min I	A SHIP SHANED
140-01-182-8070	8/9/06	Amounts of Contracting Criticals	- 8-3-OL
eddeeunu naliibe a			DARD FORM 80 (REV, 10-83)
		Pras	fibad by GCA
			48 CPR) 53,243

AMENDMENT OF SOLICITATION/MODIFIC	ON OF CONTRACT	1. CONTRACT ID COD	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
P00007	08/18/2006	LOG-6M-1028	
6. ISSUED BY CODE	ICE	7. ADMINISTERED BY (if other than Item 6)	CODE ICE
U.S. Dept. Of Homeland Secur Immigration and Customs Enfo 425 I Street, NW Rm 2208 Washington DC 20536	ity	U.S. Dept. Of Homeland S Immigration and Customs 425 I Street, NW Rm 2208 Washington DC 20536	Security
8 NAME AND ADDRESS OF CONTRACTOR (No., street	, county, State and ZIP Code)	9A. AMENDMENT OF SOLICITATION NO.	
THE ENVIRONMENTAL COMPANY INC PO BOX 5127 CHARLOTTESVILLE VA 229055127		9B. DATED (SEE ITEM 11)	
		x 10A MODIFICATION OF CONTRACT/ORDS COW-3-A-0110 COW3A0110CALL03 10B DATED (SEE ITEM 11)	ER NO.
CODE 6116034570000	FACILITY CODE	07/06/2005	
The above numbered solicitation is amended as set fo	11. THIS ITEM ONLY APPLIES TO A		extended. is not extended.
	raiready submitted, such change may b s received prior to the opening hour and utired) Net Incr DIFICATION OF CONTRACTS/ORDERS	e made by telegram or letter, provided each telegra	am or letter makes DESCRIBED IN ITEM 14.
B. THE ABOVE NUMBERED CONTRAC appropriation date, etc.) SET FORTH C. THIS SUPPLEMENTAL AGREEMENT		THE ADMINISTRATIVE CHANGES (such as char HORITY OF FAR 43.103(b). UTHORITY OF:	nges in paying office,
D. OTHER (Specify type of modification a	and authority)		
X FAR 52-217-8 Option	to Extend Services		
E. IMPORTANT: Contractor 🗵 is not.	is required to sign this document and	return copies to the issu	uing office.
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, inc	cluding solicitation/contract subject matter where for	easible.)
GSA Contract #: GS10F0334M Tax ID Number: 54-1524820 DUNS Number: 611603457 This purpose of this modification the following:	cation is to reflec	t	
1. Extend the period of peri	formance from 01 Sep	otember 2006 -30 Septemb	er 2006.
2. Total funds are increase	ed from \$390,211.19	by \$215,897.00 to \$606,	108.19.
Continued	•	•	
Except as provided herein, all terms and conditions of the	document referenced in Item 9A or 10A	, as heretofore changed, remains unchanged and	in full force and effect.
15A. NAME AND TITLE OF SIGNER (Type or print)	·	16A NAME AND TITLE OF CONTRACTING O	FFICER (Type or print)
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	ELIZABETH C. HEITZ 16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)	<u> </u>	(Signature of Contracting Officer)	
NSN 7540-01-152-8070 Previous edition unusable			STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

				
CONTINUATION SHEET	REFERENCE N	DOCUMENT BEING CONTINUED	PAGE	OF
	COW-3-A-01.	0/COW3A0110CALL03/P00007	2	2

NAME OF OFFEROR OR CONTRACTOR
THE ENVIRONMENTAL COMPANY INC

ITEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT	
(A)	(B)	(C)	(D)	(E)	(F)	
	Any questions regarding this modification, please contact Valerie Proctor, (202) 514 Period of Performance: 09/01/2006 to 09/30/2006	(b)(2)			
				·		
	·					
		·				
				•		
		-				
				•		
			į			
				•		

				FOR SU	PPLIES OR SER	VICES				PAGE	OF PAGES
		packages and papers		ract and/or	order numbers.					1	6
1. DATE OF C		2. CONTRACT NO. (If an COW-3-A-0110	y)			a NAME	05.0	ONSIGNEE	6. SHIP TO);	
09/29/2	8006					a. IVAIVIE	OF C	ONSIGNEE			
3. ORDER NO	D.		į		REFERENCE NO.	DHS/I	CE				
CALL04		···		-7M-10	03			****			
U.S. De	ept. Of	ess <i>correspondence to)</i> Homeland Secund Customs Ent	_				St	DRESS reet, NW, R Barnes	oom 1122		
425 I S		· ·	rorcem	enc		AIIN.	۵,	Ballies	n 2 2 2 2 2 2 2		
Rm 2208	·-·	2111									
Washington DC 20536						c.CITY Washi	.ngt	ion		d. STATE	e. ZIP CODE
7. TO :		1		×1		f. SHIP VI	A			<u>{</u>	1-1-1-1
a. NAME OF C		R NTAL COMPANY 1	INC						TARE OF ORDER		
b. COMPANY	NAME	· · · · · · · · · · · · · · · · · · ·				a. PUI	DCH4		TYPE OF ORDER	X b. DELIVER	
c. STREET AD	ODRESS	****			**********	REFERE				A DELIVER	(Y
PO BOX											instructions on the
										reverse, this deli	ivery order is ctions contained on
							-1-6-6			this side only of	this form and is
								he following on the tern specified on both sides		issued subject to	the terms and above-numbered
d. CITY				e. STATE	f. ZIP CODE			n the attached sheet, if		contract.	above Hamberes
CHARLOTT				VA	229055127	arry, arreluc	INIU U	elivery as indicated.			
		ROPRIATION DATA				4		NING OFFICE			
See Atta		ATION (Check appropriate	- hey(es))			Immigi	rat.	ion and Cust			
X a. SMA		b. OTHER		ALL	c. DISADVANTAGE	ED [g. SI	ERVICE-	12. F.O.B. POIN		
d. Wot	MEN-OWNED			•	f. EMERGING SMA		VI	ISABLED ETERAN- WNED	Destinat	ion	
		13. PLACE OF		-	14. GOVERNMENT B/L	VO.	<u>U</u>	15. DELIVER TO F.O		16. DISCOL	JNT TERMS
INSPECTION Destinat		b. ACCEPTANG Destinat				•		09/30/2007	•)(2)	
					17. SCHEDULE (S	See reverse for	Rejec	ctions)	(U	/(
ITEM NO. (a)		SUPPLIES	S OR SERV	ICES.		1	UNIT	711102	I	DUNT	QUANTITY ACCEPTED
	Tax ID DUNS Ni		10F-03 152482 3457	0	06 to	(c)		(e)		(1)	(g)
	18. SHIPPI	NG POINT			19. GROSS SHIPPING	L WEIGHT		20. INVOICE NO			17(h)
				İ					·		TOTAI (Cont.
		****			. MAIL INVOICE TO:						pages
-	a. NAME	U.:	S. Dep		Homeland Sec	uritv		·	\$0.00)	
SEE BILLING NSTRUCTIONS ON REVERSE	b. STREET ADDRESS Immigration and Customs Enf (or P.O. Box) 425 I Street, NW Rm 1122					forcemer	nt			· · · · · · · · · · · · · · · · · · ·	17(i)
									j		GRAN TOTA
	c CITY Wash	nington				d STAT	- 1.	e. ZIP CODE 20536	\$0.00)	1
22. UNITED S	Wasł			} //		. j	A	20536	\$0.00)	•
22. UNITED S BY (Signa	Wast			de		. j	A	-	GRANAT		

ORDER R SUPPLIES OR SERVICES SCALDULE - CONTINUATION

PAGE OF PAGES

IMPORTANT: Mark all packages and papers with contract and/or order numbers DATE OF ORDER CONTRACT NO. ORDER NO. 09/29/2006 COW-3-A-0110 CALL04 ITEM NO. SUPPLIES/SERVICES QUANTITY UNIT AMOUNT UNIT QUANTITY ORDERED (C) PRICE (E) ACCEPTED (A) (G) 0001 Contractor support for property management LO 560,600.00 0.00 services. BPA Call 04 is derived from GSA Contract # GS-10F-0334M. Tasks shall be performed in accordance with the attached Statement of Work. Any questions regarding this Call, please Procurement - Valerie Proctor, (202) 514-(b)(2)COTR - Bernadette Barnes, (202) 616-Invoicing Instructions - Send one original invoice to the Program Office POC. The Program Office Official must determine if goods/services have been received and accepted before the Dallas Finance Office can process the invoice for payment. Please include the Delivery Order/Call number on all invoices. Accounting Info: SEE ATTACHMENT A \$560,600.00 (Subject to Availability of Funds) The total amount of award: \$560,600.00. The obligation for this award is shown in box 17(i).

NSN 7540-01-152-8082

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))
503-48-101

OPTIONAL FORM 348 (Rev. 6/95)
Prescribed by GSA
FAR (48 CFR) 53:213(c)

STATEMENT OF WORK DEPARTMENT OF HOMELAND SECURITY UNITED STATES IMMIGRATION AND CUSTOMS ENFORCEMENT ON-SITE TECHNICAL SUPPORT SERVICES CALL 0004

1. Title of Project

Department of Homeland Security, U.S. Immigration and Customs Enforcement, On-Site Technical Support Services, 4 pages.

2. Period of Performance

October 1, 2006 thru September 30, 2007

3. Contracting Officer's Technical Representative (COTR)

U.S. Immigration and Customs Enforcement Attn: Bernadette Barnes 425 I Street N.W., Rm. 1122 Washington, DC 20536

4. Background

The Department of Homeland Security (DHS) assumed responsibility for large quantities of personal property previously controlled by the former Immigration and Naturalization Service (INS). Due to the large amount of property transferred and reallocated within DHS, the former Office of Logistics found itself inadequately staffed to perform this requirement, thus adversely affecting the smooth and timely transition of over \$1 Billion dollars worth of personal property to the newly created DHS.

5. Objectives/Scope

The purpose of this call is to provide the newly formed Office of Asset Management with five (5) on-site technical support contractor personnel to ensure the accurate and timely transfer of personal property assets to the newly established DHS's Headquarters and its subordinate Components.

6. Task Requirements

6.1 The effort consists of, but is not limited to reconciling current inventories for accuracy; assigning appropriate DHS Component ID's, i.e. CIS, ICE, CBP or DHS as required to ensure proper accountability; reviewing servicewide Reports of Survey for completeness; drafting and sending correspondence to the originating office enumerating the correction(s) of specific deficiencies to complete the Report of

Survey, and attendance at meetings held at 425 I Street, Washington, DC, and within the Washington Metropolitan Area, regarding new property accountability procedures, policies, or analysis of proposed revisions of the same.

6.2 Monthly Progress Reports

The Contractor shall submit two (2) copies, one electronic copy and one original hard copy of a monthly report to the COTR by the 15th working day following the end of each month for review, processing and acceptance. The electronic copy shall be provided on 3.5 inch 1.44 MB media in Windows 98 or 2000 format or by electronic mail. The monthly report shall contain, but is not limited to the following:

- 6.2.1 **Management Summary:** Documenting any major problems/issues and any significant progress or events.
- 6.2.2 **Resources Expenditures:** Funds expended during the reporting period for each deliverable, cumulative total, and funds remaining on contract.
- 6.2.3 **Narrative:** Description of work performed on the task during the reporting period and work anticipated to be performed during the next month, including discussions of any problems/issues and recommendations for correction by the 15th working day following the end of each month.
- 6.2.4 **Task Report Headings:** The heading of all reports shall contain the following information:
- Contract Number
- Name of Contractor
- Phone Number of Contractor
- Period of Performance
- Contract Program Manager
- Total Dollar Value
- Title of Task
- COTR's Name
- Management Summary
- Resource Expenditures
- Narrative
- Problems and Issues

Deliverable: Monthly progress reports are to be submitted in accordance with Section 6.2 of the SOW

7 Delivery of Final Task Report

A final report is to be produced in accordance with an agreed upon format, e.g. Excel spreadsheet, Word document, etc., TBD by the Office of Asset Management at the start of each task. The final report shall incorporate the total number of hours worked by each Consultant, and a statistical analysis of all completed and any remaining incomplete assigned task(s).

8 Contractor Personnel

The labor categories defined below are deemed necessary for the contract. The prerequisites are the minimum acceptable level. Resumes of personnel (indicating specific experiences relevant to the person's contribution to specific tasks) shall be submitted by the contractor. The Contractor in response to each Call shall submit resumes of personnel indicating the specific experiences relevant to this SOW.

8.2 **Project Manager (1):** This position requires expertise in managing audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of seven (7) years of recent and progressive management experience in multi-disciplined government contracts similar in size and complexity. The Project Manager must have experience developing and executing tasks, applying analytical methodologies, providing technical direction to project staff, and allocating project resources effectively. The Project Manager must also have experience working as an effective liaison with government personnel and other contracting staff.

8.3 Consultant (5): This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of four (4) years of recent audit experience. The Consultant must have experience conducting property audits and preparing audit reports. Must have experience in monitoring project progress and proposing changes in plans and schedules to senior managers when required to achieve project goals.

9 Place of Performance

Work shall primarily be performed at the government's facility located at Chester Arthur Building, 425 I Street, NW, Washington, DC 20536. Upon occasion, contractor personnel may be required to travel to off-site locations for performance of site inventory, audit reconciliation, or system review and evaluation.

10 Travel

Travel to other DHS locations in the continental United States shall be required. Travel shall not be performed in connection with this Call without prior approval of the COTR. The Contractor's travel shall be reimbursed at cost in accordance with Federal Travel Regulations. Upon completion of travel, all documentation associated with the respective travel shall be submitted with the invoices.

Local travel under this Call is not authorized. Actual travel time incurred by the Contractor shall not be subject to reimbursement. Indirect costs, such as G&A or overhead costs, applied to travel shall only be allowed in accordance with the Contractor's applicable GSA schedule contract.

11 Government Furnished Property/Information

The government will provide access to all necessary and available information and documentation required to accomplish the task including (at a minimum)

- 11.1 Contractor access building badges for personnel working on-site longer than 30 days.
- 11.2 Access to all internal documentation pertaining to the task to be performed.
- 11.3 Access to telephone and fax machines and temporary use of office space as determined necessary by the Director, Office of Asset Management.
- 11.4 On-site computer equipment with access to DHS Internet and electronic mail for use by contractor personnel in the execution of the task as needed.

AMENDMENT OF SOLICITATION/MODIFIC	ATION OF CONTRACT		1. CONTRACT ID CODE	PAGE	OF PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4 REC	UISITION/PURCHASE REQ. NO.	1 Is project	NO. (If applicable)
P00001	01/30/2007	1	7M-1003.1	JO. PROJECT	140. (II applicable)
6. ISSUED BY CODE	ICE	1	MINISTERED BY (If other than Item 6)	CODE ICI	
U.S. Dept. Of Homeland Secur Immigration and Customs Enfo 425 I Street, NW Rm 2208 Washington DC 20536	ity	U.S Imm: 425 Rm	Dept. Of Homeland Sec igration and Customs En I Street, NW 2208 nington DC 20536	urity	
8. NAME AND ADDRESS OF CONTRACTOR (No., street	, county, State and ZIP Code)	(x) 9A.	AMENDMENT OF SOLICITATION NO.		
THE ENVIRONMENTAL COMPANY INC PO BOX 5127 CHARLOTTESVILLE VA 229055127		9B. x 10A CO CA	DATED (SEE ITEM 11) MODIFICATION OF CONTRACT/ORDER N W-3-A-0110 LL04	Ю.	-
CODE 6116034570000	FACILITY CODE	1	DATED (SEE ITEM 11)		
6116034570000	11. THIS ITEM ONLY APPLIES TO A	; I	9/29/2006		
separate letter or telegram which includes a reference to THE PLACE DESIGNATED FOR THE RECEIPT OF O virtue of this amendment you desire to change an offer reference to the solicitation and this amendment, and is 12. ACCOUNTING AND APPROPRIATION DATA (If required See Attachment A	les of the amendment; (b) By acknowler to the solicitation and amendment numb FFFERS PRIOR TO THE HOUR AND D. already submitted, such change may be received prior to the opening hour and lired) Net Incre	dging rece ers. FAIL ATE SPE e made by date spec	ipt of this amendment on each copy of the off URE OF YOUR ACKNOWLEDGEMENT TO CIFIED MAY RESULT IN REJECTION OF YO telegram or letter, provided each telegram o bified.	fer submitted; or BE RECEIVED DUR OFFER. If r letter makes	(c) By AT by
13. THIS ITEM ONLY APPLIES TO MOD	IFICATION OF CONTRACTS/ORDERS.	IT MODI	FIES THE CONTRACT/ORDER NO. AS DESC	CRIBED IN ITEM	14.
	T/ORDER IS MODIFIED TO REFLECT IN ITEM 14, PURSUANT TO THE AUTI	THE ADM TORITY (S SET FORTH IN ITEM 14 ARE MADE IN T INISTRATIVE CHANGES (such as changes IF FAR 43,103(b).		
D. OTHER (Specify type of modification as	nd authority)				
X FAR 52.232-18 Avail	ability of Funds		•	•	
	is required to sign this document and	return	copies to the issuing o	ffice	
14 DESCRIPTION OF AMENDMENT MODIFICATION (OF SA Contract #: GS-10F-0334M Fax ID Number: 54-1524820 DUNS Number: 611603457 The purpose of this modifical of the purpose of this modifical of the purpose of the purpose of the purpose of this modifical of the purpose of the purpose of this modifical of the purpose of the purpose of this modifical of the purpose of the	tion is as follows: 2.232-18 "Availabil	ity (of Funds" April 1984.	the Con	tracting
fficer hereby notifies the vailable.	contractor that fun	ds i	n the amount of \$560,6	500.00 a	re now
. This modification change: ncrease of \$560,600.00. Ontinued Except as provided herein, all terms and conditions of the december of the conditions of the december of the					
5A. NAME AND TITLE OF SIGNER (Type or print)		16A. NA	ME AND TITLE OF CONTRACTING OFFICE	ER (Type or prin	if)
•			ABETH C. HEITZ		7
5B. CONTRACTOR/OFFEROR ·	15C. DATE SIGNED		TED STATES OF AMERICA	16	6C. DATE SIGNED
(Signature of person authorized to sign) SN 7540-01-152-8070			(Signature of Contracting Officer)	$\widetilde{\mathcal{D}}$	1/00/007
revious edition unusable		744	Pre	ANDARD FORM scribed by GSA R (48 CFR) 53.2	

REFERENCE NO. OF DO JUMENT BEING CONTINUED CONTINUATION SHEET

COW-3-A-0110/CALL04/P00001

PAGE 2

OF 2

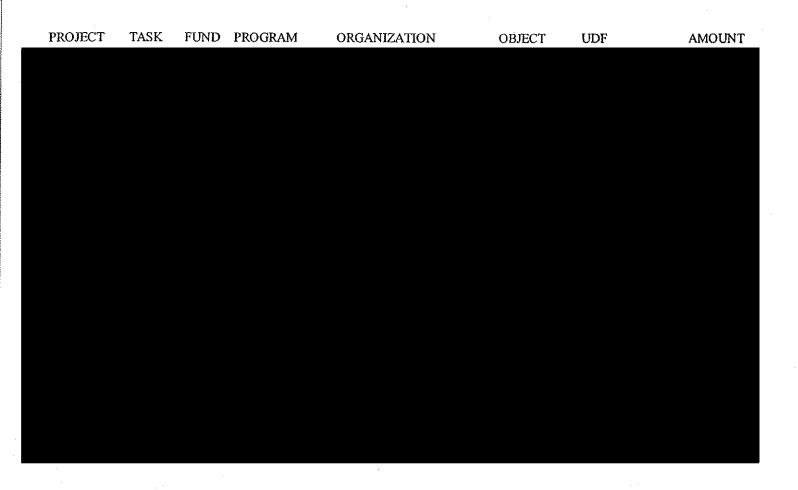
NAME OF OFFEROR OR CONTRACTOR THE ENVIRONMENTAL COMPANY INC

ITEM NO.	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	All other terms and conditions remain unchanged.			••••	
: **	Questions regarding this modification contact Valerie Proctor, Contract Specialist, (202) 514	(1)/(2			
	Program POC: Veral Wright, (202) 514-Period of Performance: 10/01/2006 to 09/30/2007	(b)(2)		
-					
:				·	
	-				
		:		·	
V 7540-01-152-8067					

ATTACHMENT A

REQUISITION NUMBER:

LOG-7M-1003.1



(b)(2), (b)(4)

STATEMENT OF WORK DEPARTMENT OF HOMELAND SECURITY UNITED STATES IMMIGRATION AND CUSTOMS ENFORCEMENT ON-SITE TECHNICAL SUPPORT SERVICES CALL 0004

1. Title of Project

Department of Homeland Security, U.S. Immigration and Customs Enforcement, On-Site Technical Support Services, 4 pages.

2. Period of Performance

October 1, 2006 thru September 30, 2007

3. Contracting Officer's Technical Representative (COTR)

U.S. Immigration and Customs Enforcement Attn: Bernadette Barnes 425 I Street N.W., Rm. 1122 Washington, DC 20536

4. Background

The Department of Homeland Security (DHS) assumed responsibility for large quantities of personal property previously controlled by the former Immigration and Naturalization Service (INS). Due to the large amount of property transferred and reallocated within DHS, the former Office of Logistics found itself inadequately staffed to perform this requirement, thus adversely affecting the smooth and timely transition of over \$1 Billion dollars worth of personal property to the newly created DHS.

5. Objectives/Scope

The purpose of this call is to provide the newly formed Office of Asset Management with five (5) on-site technical support contractor personnel to ensure the accurate and timely transfer of personal property assets to the newly established DHS's Headquarters and its subordinate Components.

6. Task Requirements

6.1 The effort consists of, but is not limited to reconciling current inventories for accuracy; assigning appropriate DHS Component ID's, i.e. CIS, ICE, CBP or DHS as required to ensure proper accountability; reviewing servicewide Reports of Survey for completeness; drafting and sending correspondence to the originating office enumerating the correction(s) of specific deficiencies to complete the Report of

Survey, and attendance at meetings held at 425 I Street, Washington, DC, and within the Washington Metropolitan Area, regarding new property accountability procedures, policies, or analysis of proposed revisions of the same.

6.2 Monthly Progress Reports

The Contractor shall submit two (2) copies, one electronic copy and one original hard copy of a monthly report to the COTR by the 15th working day following the end of each month for review, processing and acceptance. The electronic copy shall be provided on 3.5 inch 1.44 MB media in Windows 98 or 2000 format or by electronic mail. The monthly report shall contain, but is not limited to the following:

- 6.2.1 Management Summary: Documenting any major problems/issues and any significant progress or events.
- 6.2.2 **Resources Expenditures:** Funds expended during the reporting period for each deliverable, cumulative total, and funds remaining on contract.
- 6.2.3 Narrative: Description of work performed on the task during the reporting period and work anticipated to be performed during the next month, including discussions of any problems/issues and recommendations for correction by the 15th working day following the end of each month.
- 6.2.4 **Task Report Headings:** The heading of all reports shall contain the following information:
- Contract Number
- Name of Contractor
- Phone Number of Contractor
- Period of Performance
- Contract Program Manager
- Total Dollar Value
- Title of Task
- COTR's Name
- Management Summary
- Resource Expenditures
- Narrative
- Problems and Issues

Deliverable: Monthly progress reports are to be submitted in accordance with Section 6.2 of the SOW

7 Delivery of Final Task Report

A final report is to be produced in accordance with an agreed upon format, e.g. Excel spreadsheet, Word document, etc., TBD by the Office of Asset Management at the start of each task. The final report shall incorporate the total number of hours worked by each Consultant, and a statistical analysis of all completed and any remaining incomplete assigned task(s).

8. Contractor Personnel

The labor categories defined below are deemed necessary for the contract. The prerequisites are the minimum acceptable level. Resumes of personnel (indicating specific experiences relevant to the person's contribution to specific tasks) shall be submitted by the contractor. The Contractor in response to each Call shall submit resumes of personnel indicating the specific experiences relevant to this SOW.

8.2 **Project Manager (1):** This position requires expertise in managing audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of seven (7) years of recent and progressive management experience in multi-disciplined government contracts similar in size and complexity. The Project Manager must have experience developing and executing tasks, applying analytical methodologies, providing technical direction to project staff, and allocating project resources effectively. The Project Manager must also have experience working as an effective liaison with government personnel and other contracting staff.

8.3 **Consultant (5):** This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of four (4) years of recent audit experience. The Consultant must have experience conducting property audits and preparing audit reports. Must have experience in monitoring project progress and proposing changes in plans and schedules to senior managers when required to achieve project goals.

9 Place of Performance

Work shall primarily be performed at the government's facility located at Chester Arthur Building, 425 I Street, NW, Washington, DC 20536. Upon occasion, contractor personnel may be required to travel to off-site locations for performance of site inventory, audit reconciliation, or system review and evaluation.

10 Travel

Travel to other DHS locations in the continental United States shall be required. Travel shall not be performed in connection with this Call without prior approval of the COTR. The Contractor's travel shall be reimbursed at cost in accordance with Federal Travel Regulations. Upon completion of travel, all documentation associated with the respective travel shall be submitted with the invoices.

Local travel under this Call is not authorized. Actual travel time incurred by the Contractor shall not be subject to reimbursement. Indirect costs, such as G&A or overhead costs, applied to travel shall only be allowed in accordance with the Contractor's applicable GSA schedule contract.

11 Government Furnished Property/Information

The government will provide access to all necessary and available information and documentation required to accomplish the task including (at a minimum)

- 11.1 Contractor access building badges for personnel working on-site longer than 30 days.
- 11.2 Access to all internal documentation pertaining to the task to be performed.
- 11.3 Access to telephone and fax machines and temporary use of office space as determined necessary by the Director, Office of Asset Management.
- 11.4 On-site computer equipment with access to DHS Internet and electronic mail for use by contractor personnel in the execution of the task as needed.

AMENDMENT OF SOLICITATION/MODIFIC	CATION OF CONTRACT	1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	1 14
P00002		LOG-7M-1057.1	5. PROJECT NO. (If applicable)
6. ISSUED BY CODE	07/31/2007 ICE/MS/ASST SEC	7. ADMINISTERED BY (If other than Item 6)	CODE TOP /MC / A COM ONG
ICE/Mission Support/Asst. Se Immigration and Customs Enfo Office of Acquisition Manage 425 I Street NW, Suite 2208 Washington DC 20536	ecretary	ICE/Mission Support/Asst Immigration and Customs Office of Acquisition Ma 425 I Street NW, Suite 2 Attn: Valerie Proctor	:. Secretary Enforcement anagement
		Washington DC 20536	
8. NAME AND ADDRESS OF CONTRACTOR (No., street	t, county, State and ZIP Code)	(x) 9A. AMENDMENT OF SOLICITATION NO.	
THE ENVIRONMENTAL COMPANY INC PO BOX 5127 CHARLOTTESVILLE VA 229055127	C	9B. DATED (SEE ITEM 11) x 10A. MODIFICATION OF CONTRACT/ORDE COW-3-A-0110	ER NO.
	•	CALLO4	
·		108. DATED (SEE ITEM 11)	
CODE 6116034570000	FACILITY CODE	09/29/2006	
	11. THIS ITEM ONLY APPLIES TO A	1 1	
separate letter or telegram which includes a reference to THE PLACE DESIGNATED FOR THE RECEIPT OF O virtue of this amendment you desire to change an offer reference to the solicitation and this amendment, and is 12. ACCOUNTING AND APPROPRIATION DATA (If requise E. ATTACHMENT A.)	FFERS PRIOR TO THE HOUR AND D already submitted, such change may b received prior to the opening hour and	PATE SPECIFIED MAY RESULT IN REJECTION OF	C VOUD OCCUP. IV
	IFICATION OF CONTRACTS/ORDERS	. IT MODIFIES THE CONTRACT/ORDER NO. AS D	DESCRIBED IN ITEM 44
B. THE ABOVE NUMBERED CONTRACT appropriation date, etc.) SET FORTH I	T/ORDER IS MODIFIED TO REFLECT IN ITEM 14, PURSUANT TO THE AUT	CHANGES SET FORTH IN ITEM 14 ARE MADE I THE ADMINISTRATIVE CHANGES (such as changed) HORITY OF FAR 43 103(b).	•
C. THIS SUPPLEMENTAL AGREEMENT	IS ENTERED INTO PURSUANT TO A	UTHORITY OF:	
D. OTHER (Specify type of modification ar	nd authority)		
IMPORTANT: Contractor X is not.	is required to sign this document and	return copies to the issuit	on office
4. DESCRIPTION OF AMENDMENT/MODIFICATION (O	_	Sopied to the loadil	ig office.
SA Contract #: GS-10F-0334M ax ID Number: 54-1524820 JNS Number: 611603457		•	35iute.)
ne purpose of this modificate purpose of this modificate Provide additional funding		_	ed Statement of Work.
This modification has inc 32,495.76 to \$593,095.76.	creased the total o	obligated amount from \$56	0,600.00 by
ntact Information:			
cept as provided herein, all terms and conditions of the d	ocument referenced in Item 9A or 10A		
A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OF	
CONTRACTORIOTECTOR	·	ELIZABETH C. HEITZ	
3. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B UNITED STATES OF AMERICA	16C DATE SIGNED
		Chroboth C Www	4 7/21/2m
(Signature of person authorized to sign) N 7540-01-152-8070		(Signature of Contracting Officer)	3 1/3/1800
vious edition unusable			STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

REFERENCE NO. OF DOCUMENT BEING CONTINUED COW-3-A-0110/CALL04/P00002

PAGE 2

OF 14

NAME OF OFFEROR OR CONTRACTOR
THE ENVIRONMENTAL COMPANY INC

ITEM NO. (A)	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(21)	(B) Procurement POC: Valerie Proctor, Contract	(C)	(D)	(E)	(F)
-	Specialist, (202) 514				e e e e e e e e e e e e e e e e e e e
	Program POC: Bernadette Barnes, (202) 616- Discount Terms:	(h	(2)		
		(0			
	Delivery Location Code: ICE/CFO/ADMIN SRVS ICE CFO Administrative Services				·
	Immigration and Customs Enforcement				·
	FOB: Destination Period of Performance: 10/01/2006 to 09/30/2007				
İ	Personal property inventory audit of selected installations	1	EA	32,495.76	32,495.76
					·
		·			
	· · · · · · · · · · · · · · · · · · ·				
]					
[
				.:	
Ì				1	
ļ				,	
		. [·
					,
N 7540-01-152-806	7				OPTIONAL FORM 336 (4-86)

ATTACHMENT A ACCOUNTING AND APPROPRIATION INFORMATION

REQUISITION NUMBER: LOG-7M-1057.1

PROJECT TASK FUND PROGRAM ORGANIZATION OBJECT UDF AMOUNT

(b)(2), (b)(4)

STATEMENT OF WORK DEPARTMENT OF HOMELAND SECURITY UNITED STATES IMMIGRATION AND CUSTOMS ENFORCEMENT INVENTORY AUDIT AND TECHNICAL SUPPORT SERVICES

1. Title of Project

Department of Homeland Security (DHS), U.S. Immigration and Customs Enforcement (ICE), Inventory Audit and Technical Support Services.

2. Period of Performance

Date of award through 21 August 2007.

3. Contracting Officer's Technical Representative (COTR)

U.S. Immigration and Customs Enforcement Attn: Bernadette Barnes 425 I Street NW, Rm. 2236 Washington, DC 20536

4. Background

The DHS controls large quantities of installation (real) and personal property at numerous sites throughout the United States, its' Commonwealth, Territories, and overseas facilities. One means of monitoring property accountability and accuracy is through a mandatory annual physical inventory of all DHS organizations. In years past, property management decisions and enhancements have been instituted based on inventory certifications and the results of subsequent inventory audits. To improve inventory procedures throughout the DHS requires ongoing analysis to identify current shortfalls and deficiencies and recommend improvements. In addition, technical support services augmentation is required to ensure that results are properly identified, analyzed, and all corrective actions are accomplished in a timely manner.

5. Objectives/Scope

The purpose of this Call is to assist the government by providing property and policy assessment, property reconciliation, property control actions/audits and on-site technical support services to the Office of Asset Management.

6. Task Requirements

The audit effort will be divided as follows:

- Task 1. Action Planning
- Task 2. Audit of Selected DHS installations
- Task 3. Monthly Progress Reports
- Task 4. Delivery of draft and final Audit Reports

6.1 Action Plan

The Contractor shall develop an action plan, in coordination with the Office of Asset Management, Chief Property Branch for executing each task. The contractor shall attend and participate in action planning and coordination meetings to capture the essential elements of the project/task scheduling and other management issues. The contractor shall continuously update, modify, and revise all actions previously developed and keep the Chief, Property Branch informed of all actions and adjusted milestones for each Call. The contractor shall be responsible for recording and documenting all items of discussion/decision at meetings, interviews, and telephone conference conversations.

Deliverable: Action plan and minutes or memoranda of record as required by the Government team.

6.2 Audit of Selected DHS installations

See Attachment 1. All three facilities require to be completed by August 20, 2007. TEC will coordinate dates with Chief, Property Branch

6.3 Monthly Progress Reports

The Contractor shall submit two (2) copies, one electronic copy and one original hard copy of a monthly report to the COTR by the 15th working day following the end of each month for review, processing, and acceptance. The monthly report shall contain, but is not limited to, the following:

- **6.3.1 Management Summary:** Documenting any major problems/issues and any significant progress or events.
- **6.3.2 Resource Expenditures:** Funds expended during the reporting period for each deliverable, cumulative total, and funds remaining on contract.
- **6.3.3 Narrative:** Description of work performed on the task during the reporting period and work anticipated to be performed during the next month, including discussions of any problems/issues and recommendations for correction by the 15th working day following the end of each month. The contractor shall report task status in accordance with the milestones and objectives identified in the approved project plan.
- 6.3.4 Task Report Headings: The heading of all reports shall contain the following information:
 - Contract Number
 - Name of Contractor
 - Phone Number of Contractor
 - Period of Performance
 - Contract Program Manager
 - Total Dollar Value
 - Title of Task/Project
 - COTR's Name
 - Management Summary

- Resource Expenditures
- Narrative
- Problems and Issues

Deliverable: Contractor shall perform audits in three locations during the month of August 2007 as outlined in the Statement of Work. 100% Inventory review of laptops shall be made at the five locations. Monthly progress reports are to be submitted in accordance with the Section 6.3 of the SOW.

6.4 Delivery of Draft Task/Project Report

Deliverable: Draft audit reports are to be produced in accordance with the current Inventory Report format, to be provided at time of award.

6.5 Delivery of Final Task/Project Report

Deliverable: Final audit reports are to be produced in accordance with the current Inventory Report format, to be provided at time of award. The final report shall incorporate all findings and a statistical review of the audited organizations.

7. Contractor Personnel

The labor categories defined below are deemed necessary for the proposed contract. The prerequisites are the

Minimum acceptable level. Resumes of personnel (indicating specific experiences relevant to the person's

contribution to specific tasks) shall be submitted by the contractor as required by the Director, Office of Asset Management. The contractor in response to each Call shall submit resumes of personnel indicating the specific experiences relevant to this SOW.

- **Key Personnel: The Project Manager** listed below is considered key personnel/essential to the work being performed hereunder. Prior to removing, replacing, or diverting any of the specified individuals, the Contractor shall notify the Contracting Officer via the Contracting Officer's Technical Representative reasonably in advance (but not less than 30 days) and shall submit written justification (including proposed substitutions resume) in sufficient detail to permit evaluation of the impact on this contract. The contractor without the written consent of the Contracting Officer shall make no diversion.
- Skills. Educational Equivalency: A Masters degree is equivalent to a Bachelors degree with four years of additional work experience in the specified field. An equivalent of a Bachelors degree is three years of additional work experience in the specified field. An equivalent of an Associate degree is two years of additional work experience in the specified field. The degrees must be from accredited institutions.
- 7.1 Project Manager (1): This position requires expertise in managing audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of seven (7) years of recent and progressive management experience in multi-disciplined government contracts similar in size and complexity. The project manager must have experience developing and executing tasks, applying analytical methodologies, providing technical direction to project staff, and allocating project resources effectively. The project manager must also have experience working as an effective liaison with government personnel and other contracting staff.

7.2 Sr. Consultant: This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of six (6) years of recent audit experience. The Sr. Consultant must have experience conducting property audits, preparing audit reports, and providing advice and guidance on the phases of audit projects. Must have experience working to independently develop comprehensive and complex project plans and schedules and continually monitoring and updating plans and schedules to ensure that project goals are achieved.

7.3 Consultant: This position requires expertise in audit and program evaluation projects.

Education: A Bachelor's degree from an accredited college or university in education, public administration, business administration, or related field is required.

Experience: This position requires a minimum of four (4) years of recent audit experience. The Consultant must have experience conducting property audits and preparing audit reports. Must have experience in monitoring project progress and proposing changes in plans and schedules to senior managers when required to achieve project goals.

7.4 Sr. Technical Writer: This position requires expertise in writing and design layout.

Education: A Bachelor's degree from an accredited college or university in English or Journalism, or related field is required.

Experience: This position requires a minimum of four (4) years of recent experience in writing and design layout for technical manuals, manuscripts, and reports. Requires analytical ability to review documents, correct typographical errors, and rewrite documents to increase clarity.

7.5 Sr. Administrative Support Specialist: This position requires expertise in general office support software and formal correspondence and document development.

Education: A High School diploma is required.

Experience: This position requires a minimum of six (6) years of recent experience in preparing technical correspondence and formal documentation. Utilizes automated word processing software to develop correspondence and documentation. Utilizes automated databases and spreadsheet

software to maintain project manager contract status tracking information. Prepares milestone charts and scheduling worksheets.

8. Audit of Selected Installations

The contractor shall plan, organize, and execute a representative audit sampling of four categories of personal property, i.e., "Property Valued over \$5,000," "Firearms," "Laptops," and "Vehicles," at selected DHS Headquarters and field locations. Additionally, the contractor shall conduct a Floor-to-List (reverse sample) of randomly selected items comprising at least 10% of the sample audit population at each location. Upon completion of the audit, the Contractor shall prepare a draft and a final audit report, using the format provided after award of BPA, for each DHS organization audited. Compilation of a "draft" and the final Audit Report shall be accomplished at the contractor's office. See Attachment 1 for the list of DHS installations to be audited.

ATTENTION: On March 1, 2003, the Immigration and Naturalization Service (INS) was absorbed into the U.S. Department of Homeland Security. As a consequence of this reorganization, INS offices and functions have been realigned and assigned to one or more of the following departments or offices:

- (a) Department of Homeland Security (DHS);
- (b) U.S. Immigration and Customs Enforcement (ICE);
- (c) U.S. Customs and Border Protection (CBP); and
- (d) U.S. Citizenship and Immigration Services (CIS).

Consequently, sites selected for audit may contain property belonging to one or more offices listed above. The auditor shall accurately identify all property inventoried by office on the audit report.

9. Deliverables

Deliverables due the Government are to be submitted in accordance with the following schedule unless otherwise directed by the Government's Contracting Officer.

Task	Description	Submittal Date
6.1	Action Plan (1 original and 1 electronic copy)	10 working days after award of Call
6.2	On-Site Audits	To be completed during the month of July 2007 working days following the award of Call
6.3	Monthly Progress Report (1 original and 1 electronic copy)	15 th of each Month
6.4	Draft Audit Report (1 original and 1 electronic copy)	To be completed within 15 working days after completion of on-site audits
6.4	Final Audit Report (1 original, 1 copy and 1 electronic copy)	105 days after approval of the Contractor's Action Plan

The government will have <u>14</u> days to review and provide comments to the contractor prior to acceptance of all deliverables. The contractor must then respond within <u>14</u> days after receiving the government's comments with a final report.

10. Government Furnished Property/Information

The government will provide access to all necessary and available information and documentation required to accomplish each task including (at a minimum):

- 10.1 Contractor access building badges for contractor personnel working on-site and/or visiting DHS facilities.
- 10.2 Access (escorted if necessary) to DHS contractor or DHS operated maintenance facilities and access to all internal documentation pertaining to, but not limited to, the internal operational procedures of the facilities.
- 10.3 Access to telephone and fax machines and temporary use of office space as determined necessary by the Director, Office of Asset Management.
- 10.4 On-site computer equipment with access to DHS Internet and electronic mail for use by contractor personnel in the execution of each task as needed.
- 10.5 Access to the inventory information contained in the Sunflower database so that it can be used in Microsoft Access format.

11. Travel

Allowable travel, as defined in the Federal Travel Regulations, is travel other than that required in commuting to and from the employee's place of employment. Other than local travel can only be claimed when specifically authorized in advance in writing by the Contracting Officer's Technical Representative (COTR) or Contracting Officer (CO) in his/her absence, and only up to the amount specified in any resultant BPA Call. All travel will be reimbursed in accordance with the provisions of the Federal Travel Regulations.

12. Hours Of Operation

Government duty hours is from 8:00 AM to 4:30 PM, Monday through Friday, excluding Government holidays. Modification to contractor personnel's duty hours may be required to accommodate DHS headquarters and field office staff alternate work schedules.

13. Special Considerations

- 1. All original materials, visual aids, software, and text developed in performance of the tasks listed herein will be the property of the Government and will not be used, distributed or published by the Contractor or any of its employees, direct or indirect, without specific permission of the Contracting Officer.
- 2. The Contractor or persons employed by or in any way responsible to the contractor with respect to accomplishment of this scope of work shall make themselves available to respond

- to technical issues. Technical issues are perceived to be any difficulty encountered in explaining results and methodology.
- 3. The Contractor shall make no public announcements or disclosures relative to information contained or developed under this contract.
- 4. The Contractor shall be required to provide a record, to the COTR, of requests for and/or receipt of government-furnished materials or data that, if not furnished in a timely manner, would significantly impair the normal progression of work under this contract.
- 5. The Contractor may be required to design, develop or operate as part of this analysis, a system of records on individuals, to accomplish any Agency function subject to the Privacy Act of 1974, Public Law 93-579, December 31, 1974 (5 U.S.C. 55a) and applicable Agency regulations. Violation of the Act may involve imposition of criminal penalties.
- 6. Final trim size of all delivered documents shall be 8.5 x 11 inches. Image size of standard text shall not exceed 7 x 10 inches. Wherever possible, avoid the use of oversized illustrations, charts, maps or artwork. Fold-Outs shall not exceed 11 x 17 inches with a maximum image size of 9.75 x 15.5 inches. Electronic submission formats shall be coordinated with the COTR.
- 7. It is possible that the Government will choose to use other support contractors in the pursuit of the goals of this program. If this occurs they may be invited to attend any meetings held in conjunction with a BPA Call. Their purpose will be to learn how the project is being developed and to provide any special insight they may have. The Contractor is expected to work with the support contractor as directed by the Government, providing and receiving information as required. Neither contractor shall be expected to review or be responsible for the data provided by the other party.

14. Security Requirements

14.1 General

The Department of Homeland Security (DHS) has determined that performance of this contract requires that the Contractor, subcontractor(s), vendor(s), etc. (herein known as Contractor), require access to sensitive DHS information, and that the Contractor will adhere to the following.

14.2 Suitability Determination

DHS shall have and exercise full control over granting, denying, withholding or terminating unescorted government facility and/or sensitive Government information access for Contractor employees, based upon the results of a background investigation. DHS may, as it deems appropriate, authorize and make a favorable entry on duty (EOD) decision based on preliminary security checks. The favorable EOD decision would allow the employees to commence work temporarily prior to the completion of the full investigation. The granting of a favorable EOD decision shall not be considered as assurance that a full employment suitability authorization will follow as a result thereof. The granting of a favorable EOD decision or a full employment suitability determination shall in no way prevent, preclude, or bar the withdrawal or termination of any such access by DHS, at any time during the term of the contract. No

employee of the Contractor shall be allowed unescorted access to a Government facility without a favorable EOD decision or suitability determination by the Security Office. Contract employees assigned to the contract not needing access to sensitive DHS information or recurring access to DHS' facilities will not be subject to security suitability screening.

14.3 Background Investigations

Contract employees (to include applicants, temporaries, part-time and replacement employees) under the contract, needing access to sensitive information, shall undergo a position sensitivity analysis based on the duties each individual will perform on the contract. The results of the position sensitivity analysis shall identify the appropriate background investigation to be conducted. All background investigations will be processed through the Security Office. Prospective Contractor employees shall submit the following completed forms to the Security Office through the COTR no less than 30 days before the starting date of the contract or 30 days prior to entry on duty of any employees, whether a replacement, addition, subcontractor employee, or vendor:

- 1. Standard Form 85P, "Questionnaire for Public Trust Positions"
- 2. FD Form 258, "Fingerprint Card" (2 copies)
- 3. Foreign National Relatives or Associates Statement
- 4. Form 555, "Disclosure and Authorization Pertaining to Consumer Reports Pursuant to the Fair Credit Reporting Act"

Required forms will be provided by DHS at the time of award of the contract. Only complete packages will be accepted by the Security Office. Specific instructions on submission of packages will be provided upon award of the contract.

Be advised that unless an applicant requiring access to sensitive information has resided in the US for three of the past five years, the Government may not be able to complete a satisfactory background investigation. In such cases, DHS retains the right to deem an applicant as ineligible due to insufficient background information.

The use of Non-U.S. citizens, including Lawful Permanent Residents (LPRs), is not permitted in the performance of this contract for any position that involves access to or development of any DHS IT system. DHS will consider only U.S. Citizens and LPRs for employment on this contract. DHS will not approve LPRs for employment on this contract in any position that requires the LPR to access or assist in the development, operation, management or maintenance of DHS IT systems. By signing this contract, the contractor agrees to this restriction. In those instances where other non-IT requirements contained in the contract can be met by using LPRs, those requirements shall be clearly described.

14.4 Continued Eligibility

If a prospective employee is found to be ineligible for access to Government facilities or information, the COTR will advise the Contractor that the employee shall not continue to work or to be assigned to work under the contract.

The Security Office may require drug screening for probable cause at any time and/ or when the contractor independently identifies, circumstances where probable cause exists.

DHS reserves the right and prerogative to deny and/ or restrict the facility and information access of any Contractor employee whose actions are in conflict with the standards of conduct, 5 CFR 2635 and 5 CFR 3801, or whom DHS determines to present a risk of compromising sensitive Government information to which he or she would have access under this contract.

The Contractor will report any adverse information coming to their attention concerning contract employees under the contract to DHS' Security Office. Reports based on rumor or innuendo should not be made. The subsequent termination of employment of an employee does not obviate the requirement to submit this report. The report shall include the employees' name and social security number, along with the adverse information being reported.

The Security Office must be notified of all terminations/ resignations within five days of occurrence. The Contractor will return any expired DHS issued identification cards and building passes, or those of terminated employees to the COTR. If an identification card or building pass is not available to be returned, a report must be submitted to the COTR, referencing the pass or card number, name of individual to whom issued, the last known location and disposition of the pass or card.

14.5 Employment Eligibility

The Contractor must agree that each employee working on this contract will have a Social Security Card issued and approved by the Social Security Administration. The Contractor shall be responsible to the Government for acts and omissions of his own employees and for any Subcontractor(s) and their employees.

Subject to existing law, regulations and/ or other provisions of this contract, illegal or undocumented aliens will not be employed by the Contractor, or with this contract. The Contractor will ensure that this provision is expressly incorporated into any and all Subcontracts or subordinate agreements issued in support of this contract.

14.6 Security Management

The Contractor shall appoint a senior official to act as the Corporate Security Officer. The individual will interface with the Security Office through the COTR on all security matters, to include physical, personnel, and protection of all Government information and data accessed by the Contractor.

The COTR and the Security Office shall have the right to inspect the procedures, methods, and facilities utilized by the Contractor in complying with the security requirements under this contract. Should the COTR determine that the Contractor is not complying with the security requirements of this contract; the Contractor will be informed in writing by the Contracting Officer of the proper action to be taken in order to effect compliance with such requirements.

The following computer security requirements apply to both Department of Homeland Security (DHS) operations and to the former Immigration and Naturalization Service operations (FINS). These entities are hereafter referred to as the Department.

14.7 Information Technology Security Clearance

When sensitive government information is processed on Department telecommunications and automated information systems, the Contractor agrees to provide for the administrative control of sensitive data being processed and to adhere to the procedures governing such data as outlined in DHS IT Security Program Publication DHS MD 4300.Pub. Contractor personnel must have favorably adjudicated background investigations commensurate with the defined sensitivity level.

Contractors who fail to comply with Department security policy are subject to having their access to Department IT systems and facilities terminated, whether or not the failure results in criminal prosecution. Any person who improperly discloses sensitive information is subject to criminal and civil penalties and sanctions under a variety of laws (e.g., Privacy Act).

14.8 Information Technology Security Training and Oversight

All contractor employees using Department automated systems or processing Department sensitive data will be required to receive Security Awareness Training. If required for this Call, this training will be provided by the appropriate component agency of DHS.

Contractors, who are involved with management, use, or operation of any IT systems that handle sensitive information within or under the supervision of the Department, shall receive periodic training at least annually in security awareness and accepted security practices and systems rules of behavior. Department contractors, with significant security responsibilities, shall receive specialized training specific to their security responsibilities annually. The level of training shall be commensurate with the individual's duties and responsibilities and is intended to promote a consistent understanding of the principles and concepts of telecommunications and IT systems security.

All personnel who access Department information systems will be continually evaluated while performing these duties. Supervisors should be aware of any unusual or inappropriate behavior by personnel accessing systems. Any unauthorized access, sharing of passwords, or other questionable security procedures should be reported to the local Security Office or Information System Security Officer (ISSO).

15. Employment of Illegal Aliens

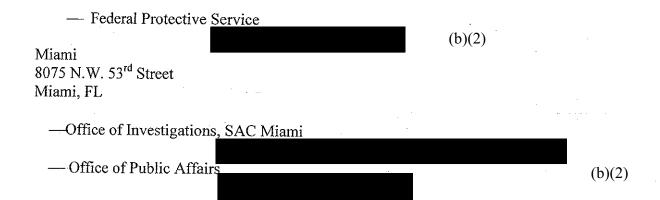
Subject to existing law, regulations and other provisions of this contract, the Contractor shall not employ illegal or undocumented aliens to work on, or with this contract. The Contractor shall ensure that this provision is expressly incorporated into any and all subcontracts or subordinate agreements issued in support of this contract.

ATTACHMENT 1

AUDIT LOCATIONS

Places of Performance: The Contractor shall perform inventory audits at the following DHS locations:

<u>OFFICE</u>	CODE	
Dallas 8101 North Stemmons Freeway Dallas, TX 75247		
— Office of Detention & Remov	val	
— Chief Counsel Office		(b)(2)
— Chief Information Officer	· .	_
— Federal Protective Service	(b)(2)	
Atlanta 77Forsyth Street Atlanta, Georgia		
— Office of Detention & Remov	val	_
- Office of Investigations		(b)(2)
— Federal Protective Service BB-19-64	-0000-00-00-00	
— Chief Counsel Atlanta		(b)(2)
Miami 909 S.E. First Ave Miami, FL		
— Office of Intelligence		(b)(2)



AMENDMENT	TOF SOLICITATION/MODIFIC	ATION OF CONTRACT		1. CONTRACT ID CODE	-	PAGE OF PAGES
	MODIFICATION NO.	3. EFFECTIVE DATE	4, RFC	UISITION/PURCHASE REG. NO.	5 DD	1 2 OJECT NO. (If applicable)
P00003		08/20/2007	- 1	-7M-1064	10.11	over the (in applicable)
6. ISSUED BY	CODE	ICE/MS/ASST SEC		MINISTERED BY (If other than Item 6)	CODE	TOP /MO / NOCT OF T
Immigrati Office of 425 I Str	on Support/Asst. Se on and Customs Enfo Acquisition Manage eet NW, Suite 2208 on DC 20536	ecretary proement	ICE Imm Off 425 Att	/Mission Support/Assigration and Customs ice of Acquisition Ma I Street NW, Suite 2 n: Valerie Proctor	t. Secr Enford anageme	retary cement
8. NAME AND AD	DRESS OF CONTRACTOR (No., street	t, county, State and ZIP Code)	1 04	nington DC 20536 AMENDMENT OF SOLICITATION NO.		
THE ENVIRO	ONMENTAL COMPANY INC		9B.	DATED (SEE ITEM 11) A MODIFICATION OF CONTRACT/ORD W-3-A-0110	ER NO	
			CA	ALLO4 B: DATED (SEE ITEM 11)	·	
CODE 6116	034570000	FACILITY CODE	- 1 lo	9/29/2006		
		11. THIS ITEM ONLY APPLIES TO	1 1			
reterence to the second	solicitation and this amendment, and is AND APPROPRIATION DATA (If required to the second sec	received prior to the opening hour ar iired) IFICATION OF CONTRACTS/ORDER JRSUANT TO: (Specify authority) TH	nd date spe RS. IT MODE HE CHANGE	y telegram or letter, provided each telegra- cified. IFIES THE CONTRACT/ORDER NO. AS I ES SET FORTH IN ITEM 14 ARE MADE AINISTRATIVE CHANGES (such as character)	DESCRIBED	IN ITEM 14.
	THIS SUPPLEMENTAL AGREEMENT		AUTHORIT	Y OF		
D. C.	OTHER (Specify type of modification ar	nd authority)				
. IMPORTANT:	Contractor X ¹ is not.	is required to sign this document ar	nd ratum			<u>. </u>
				copies to the issulficitation/contract subject matter where fe	ing office.	
SSA Contra 'ax ID Num DUNS Numbe	ct #: GS-10F-0334M ber: 54-1524820 r: 611603457				easible.)	
he purpos	e of this modifica	tion is to reflect	the	following:		
. Please	reprogram funding	in the amount		from (CLIN 0003) to	CLIN	0006 (Travel).
				(b)(4)		
ontact In	formation:					
ontact in ontinued .						
		locument referenced in Item 9A or 10.	A, as heret	; ofore changed, remains unchanged and i	in full force o	nd offect
A NAME AND TIT	LE OF SIGNER (Type or print)	The state of the s		ME AND TITLE OF CONTRACTING OF		
				ABETH C. HEITZ	, ,,-	
5B. CONTRACTOR/	OFFEROR	15C. DATE SIGNED		ITED STATES OF AMERICA		16C DATE SIGNED
			1	undows of the:	<u>a</u>	Black
	ire of person authorized to sign)	<u> </u>		(Signature of Contracting Officer)	\supset	0
SN 7540-01-152-80 revious edition unus					STANDAR Prescribed FAR (48 C	•

REFERENCE NO. OF DOCUMENT BEING CONTINUED **CONTINUATION SHEET** COW-3-A-0110/CALL04/P00003

NAME OF OFFEROR OR CONTRACTOR
THE ENVIRONMENTAL COMPANY INC

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	דואט	UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	Procurement POC: Valerie Proctor, Contract Specialist, (202) 514- Program POC: Bernadette Barnes, (202) 616- Delivery: 30 Days After Award	(b)(2)		
	Discount Terms: (b)(2) Delivery Location Code: ICE/CFO/OAM ICE CFO Ofc of Asset Management				
	Immigration and Customs Enforcement				
	Accounting Info:	2)		·	
	FOB: Destination Period of Performance: 10/01/2006 to 09/30/2007				
0004	FUNDS AVAILABLE IN CLIN 0003 OF CALL #4 ARE TO BE REPROGRAMMED TO CLIN 0006 TO PROVIDE FUNDING FOR ODC TRAVEL	- 1	EA	0.00	0.00
ļ					
			,		
					,
		<i>:</i>			
ľ		-			
		ĺ			•

PAGE

2

OF

2