

# Utah.gov

## Billing Option Change Form

Please mail or fax form to:



30 E Broadway, Ste 300  
Salt Lake City, UT 84111  
FAX: 1-877-823-3586

### Account Information

Organization Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Contact / Admin Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

### New

Please Select Only One Option:

### Billing

☐ Credit Card

☐ Auto Check Option

### Information

☐ Visa ☐ MasterCard ☐ Discover ☐ AMEX

Bank Name: \_\_\_\_\_

Card #: \_\_\_\_\_

Routing #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Account #: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Payment Type: ☐ Checking ☐ Savings

*(Monthly usage fees are charged to credit card and statement is **not** sent via U.S. mail)*

Account Type: ☐ Business ☐ Personal

*(Monthly usage fees are deducted from checking account and statement is **not** sent via U.S. mail)*

☐ Monthly Statement Option  
*(Monthly statement sent via U.S. mail)*

☐ Pay as you go

☐ E-Mail \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Upon receipt, your account information will be updated within 3 business days.  
Please contact Utah.gov if you have any questions