U.S. DEPARTMENT OF EDUCATION NATIONAL CENTER FOR EDUCATION STATISTICS Conducted by: U.S. DEPARTMENT OF COMMERCE U.S. CENSUS BUREAU

INDIAN SCHOOL PRINCIPAL QUESTIONNAIRE SCHOOLS AND STAFFING SURVEY 1999-2000



(Please correct any errors in name, address, and ZIP Code.)

THIS SURVEY HAS BEEN ENDORSED BY:

American Association of School Administrators

American Counseling Association Association of Community Tribal Schools American Federation of Teachers

Bureau of Indian Affairs, Office of Indian Education Programs Council of Chief State School Officers Council of Great City Schools

Department of Middle Level Services, National Association of Secondary School Principals National Association of Elementary School Principals

National Association of Secondary School Principals

National Center for Improving Science Education

National Council of Teachers of Mathematics

National Education Association National Indian Education Association National Middle School Association

NOTICE

This report is authorized by law (20 U.S. Code 1221e). Results of this survey will appear in summary or statistical form only.

FORM **SASS-2C** (8-17-99)

DEAR PRINCIPAL:

WHO IS CONDUCTING THIS SURVEY?

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in this survey. The U.S. Census Bureau is conducting this survey by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 USC 1221e).

WHAT IS THE PURPOSE OF THIS SURVEY?

The purpose of this survey is to obtain information about the training, experience, professional background and characteristics of school principals. We will report the data only in statistical summaries.

WHY SHOULD YOU PARTICIPATE IN THIS SURVEY?

We are conducting this survey with only a sample of school principals. Therefore, the value of your individual contribution is greatly increased because it represents many other school principals. We encourage you to participate in this voluntary survey.

WHERE SHOULD YOU MAIL YOUR COMPLETED QUESTIONNAIRE?

Please return your completed questionnaire in the enclosed envelope. If you do not have the return envelope, call 1-800-221-1204, or mail your questionnaire to:

U.S. Census Bureau Current Projects Branch 1201 E. 10th Street Jeffersonville, IN 47132-0001

THANK YOU FOR YOUR COOPERATION IN THIS IMPORTANT EFFORT.

SINCERELY,

GARY W. PHILLIPS ACTING COMMISSIONER OF EDUCATION STATISTICS

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0598. The time required to complete this information collection is estimated to average 30 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns about the contents of this questionnaire, write directly to: Schools and Staffing Survey, National Center for Education Statistics, 555 New Jersey Avenue, N.W., Washington, D.C. 20208.

	INSTRUCTIONS
1a.	It is important that this questionnaire be completed by the school PRINCIPAL, not by anyone else.
b.	We suggest using a pencil or ball point pen to answer this questionnaire.
	If you have any questions, please call the Census Bureau at 1-800-221-1204. Someone will be available to take your call Monday through Friday, between 8:30 a.m. and 5:00 p.m. (Eastern Time).
d.	
2a.	
50	•1 Ves
	2 No \rightarrow (Please enter the year when the school closed, and then GO TO item 3.)
	0051
¥	
b.	Does this school have a principal?
0052	1 Yes
	2 🛄 No
3.	If you marked "No" for either item 2a or 2b above, do not complete this ques- tionnaire. Return it in the enclosed envelope. If you do not have the return enve lope, call 1-800-221-1204, or mail the questionnaire to:
	U.S. Census Bureau Current Projects Branch 1201 E. 10th Street Jeffersonville, IN 47132-0001
	If you did NOT mark "No" for either item 2a or 2b above, continue with item 4.
4.	At the end of this questionnaire, you are asked to record the amount of time required to complete this form, not counting interruptions. Please record the time you begin.
OUR (COMMENTS

5.	have held, and training you have had for your principalship. PRIOR to this school year, how many years were you employed in each of the
	following positions?
а	 Count part of a year as 1 year. If none, mark (X) the box. As the principal of THIS school
a.	
53	Year(s)
b.	As the principal of other schools
54	Year(s)
<u>6</u> 2	PRIOR to becoming a principal, how many years of elementary or secondary
ou.	teaching experience did you have?
	Count part of a year as 1 year. If none, mark (X) the box.
	• Count part of a year as T year. If none, mark (λ) the box.
55	Year(s) of teaching
55	
	Year(s) of teaching
55 b .	 Year(s) of teaching None SINCE becoming a principal, how many years of elementary or secondary teaching
	 Year(s) of teaching None SINCE becoming a principal, how many years of elementary or secondary teaching experience have you had?
b.	 Year(s) of teaching None SINCE becoming a principal, how many years of elementary or secondary teaching experience have you had? Count part of a year as 1 year. If none, mark (X) the box.
b . ₅6 ∫	 Year(s) of teaching None SINCE becoming a principal, how many years of elementary or secondary teaching experience have you had? Count part of a year as 1 year. If none, mark (X) the box. Year(s) of teaching
b . ₅6 ∫	 Year(s) of teaching None SINCE becoming a principal, how many years of elementary or secondary teaching experience have you had? Count part of a year as 1 year. If none, mark (X) the box. Year(s) of teaching None → GO TO item 6d on page 5. Are you currently teaching in this school in which you are now serving

	(1)	Department head
)58		1 Ves
	(2)	2 No
	(2)	Curriculum specialist or coordinator
)59		1 Ves
		2 🛄 No
	(3)	Assistant principal or program director
60		1 Ves
		2 🗌 No
	(4)	Guidance counselor
61		1 Ves
		2 🗌 No
	(5)	Library media specialist/Librarian
62		1 Ves
		2 🗌 No
	(6)	Athletic coach/Athletic director
63		1 Ves
		2 🗌 No
	(7)	Sponsor for student clubs, debate teams
64		1 🗌 Yes
		2 🗌 No
	Pric	
65	1	Yes
	2] No
b.	Hav	e you ever participated in a training program for Indian education administration
66	_] Yes
	_] No
	2	

	ATTITUDES AND OPINIONS ABOUT EDUC. This section asks for your views about education information about school governance.					
8.	We are interested in the importance you place the following eight goals, which do you cons most important, and the third most importan	ider the m	us educ lost imp	cational portant,	goals. I the sec	From cond
	1 - Building basic literacy skills (reading, mat	h, writing	, speak	ing)		
	2 - Encouraging academic excellence					
	3 - Promoting occupational or vocational skil	ls				
	4 - Promoting good work habits and self-disc	ipline				
	5 - Promoting personal growth (self-esteem, s	self-know	ledge, e	etc.)		
	6 - Promoting human relations skills					
	7 - Promoting specific moral values					
	8 - Promoting multi-cultural awareness or un	derstandiı	ng			
0067	Most important					
0068	Second most important					
0069	Third most important					
9.	Please indicate how far along you think your	M	1	ne box on		<u>.</u>
	school is in -	Just beginning	Long way to go	Almost there	We've reached our goal	Not applicable
a.	Implementing educational goals. 0070	1	2	3	4	5
b.	Implementing organizational/governance goals. 0071	1	2	3	4	5
C.	Establishing a secure financial base. 0072	1	2	3	4	5
d.	Attracting and retaining students. 0073	1	2	3	4	5
e.	Developing a student assessment system. 0074	1	2	3	4	5
f.	Involving parents in the school. 0075	1	2	3	4	5

10.	Using the scale 1-5, where 1 is "No influence how much ACTUAL influence do you think concerning the following activities?	ce" and each g	l 5 is "A Jroup or	great o person	leal of i has or	influen 1 decisi	ce," ons
			Mai	rk (X) or	ne box c	n each	line.
a.	SETTING PERFORMANCE STANDARDS		No	←			A great deal of
	FOR STUDENTS OF THIS SCHOOL		influenc 1	e 2	3	i 4	nfluence 5
			•	2	<u> </u>	-	
	(1) Local school board	0077	1	2	3	4	5
	(2) Principal	0079	1	2	3	4	5
	(3) Curriculum specialists	0080	1	2	3	4	5
	(4) Teachers	0081	1	2	3	4	5
	(5) School site council	0082	1	2	3	4	5
	(6) Parent association	0083	1	2	3	4	5
b.	ESTABLISHING CURRICULUM AT THIS SCH	IOOL					
	(1) Local school board	0085	1	2	3	4	5
	(2) Principal	0087	1	2	3	4	5
	(3) Curriculum specialists	0088	1	2	3	4	5
	(4) Teachers	0089	1	2	3	4	5
	(5) School site council	0090	1	2	3	4	5
	(6) Parent association	0091	1	2	3	4	5

10.	Continued -	
	Using the scale 1-5, where 1 is "No influence" a how much ACTUAL influence do you think each concerning the following activities?	nd 5 is "A great deal of influence," n group or person has on decisions
		Mark (X) one box on each line.
c.	DETERMINING THE CONTENT OF IN-SERVICE PROFESSIONAL DEVELOPMENT PROGRAMS	No A great deal of
	FOR TEACHERS IN THIS SCHOOL	influence
		1 2 3 4 5
	(1) Local school board 0093	
	(2) Principal 0095	
	(3) Curriculum specialists 0096	
	(4) Teachers 0097	
	(5) College and university partners	
	(6) School site council 0099	
	(7) Parent association 0100	
d.	EVALUATING TEACHERS IN THIS SCHOOL	
	(1) Local school board 0102	
	(2) Principal 0104	
	(3) Teachers 0105	
	(4) School site council 0106	
	(5) Parent association 0107	

10.	Continued -						
	Using the scale 1-5, where 1 is "No influence" ar	nd	Mark	(X) on	e box o	n each l	line.
	5 is "A great deal of influence," how much ACTL influence do you think each group or person has	JAL	No	~~		A → d	great eal of
	on decisions concerning the following activities	?	1	2	3	inf 4	fluence 5
e.	HIRING NEW FULL-TIME TEACHERS AT THIS SCH	IOOL					
	(1) Local school board	0109	1	2	3	4	5
	(2) Principal	0111	1	2	3	4	5
	(3) Teachers	0112	1	2	3	4	5
	(4) School site council	0113	1	2	3	4	5
	(5) Parent association	0114	1	2	3	4	5
f.	SETTING DISCIPLINE POLICY AT THIS SCHOOL						
	(1) Local school board	0116	1	2	3	4	5
	(2) Principal	0118	1	2	3	4	5
	(3) Teachers	0119	1	2	3	4	5
	(4) School site council	0120	1	2	3	4	5
	(5) Parent association	0121	1	2	3	4	5
g.	DECIDING HOW YOUR SCHOOL BUDGET WILL BE S	PENT					
	(1) Local school board	0123	1	2	3	4	5
	(2) Principal	0125	1	2	3	4	5
	(3) Curriculum specialists	0126	1	2	3	4	5
	(4) Teachers	0127	1	2	3	4	5
	(5) School site council	0128	1	2	3	4	5
	(6) Parent association	0129	1	2	3	4	5

11.	To what extent is each of the following matters a problem in this school? Indicat	e	Ма	rk (X) one bo.	x on each li	ine.
	whether each is a SERIOUS problem, a MODERATE problem, a MINOR problem, or NOT a problem in this school.		SERIOUS problem in this school	MODERATE problem in this school	MINOR problem in this school	NOT a problem in this school
a.	Student tardiness	0130	1	2	3	4
b.	Student absenteeism	0131	1	2	3	4
C.	Teacher absenteeism	0132	1	2	3	4
d.	Students cutting class	0133	1	2	3	4
e.	Physical conflicts among students	0134	1	2	3	4
f.	Robbery or theft	0135	1	2	3	4
g.	Vandalism of school property	0136	1	2	3	4
h.	Student pregnancy	0137	1	2	3	4
i.	Student use of alcohol	0138	1	2	3	4
j.	Student drug abuse	0139	1	2	3	4
k.	Student possession of weapons	0140	1	2	3	4
I.	Student disrespect for teachers	0141	1	2	3	4
m.	Students dropping out	0142	1	2	3	4
n.	Student apathy	0143	1	2	3	4
о.	Lack of parent involvement	0144	1	2	3	4
p.	Poverty	0145	1	2	3	4
q.	Students coming to school unprepared to learn	0146	1	2	3	4
r.	Poor student health	0147	1	2	3	4

	TEACHER PROFESSIONAL DEVELOP This section asks about professional dev teachers.				and act	ivities fo	r
12.	Using the scale 1-5, where 1 is "Not		Ma	rk (X) or	ne box o	n each li	ne.
	important at all" and 5 is "Very important," how important is each of the following in determining the in-service professional		Not importa at all	nt			Very portant
	development activities of teachers in this school?		1	2	3	4	5
a.	School improvement plan	0150	1	2	3	4	5
b.	Implementation of ACADEMIC standards	0151	1	2	3	4	5
c.	Implementation of SKILLS standards	0152	1	2	3	4	5
d.	Teacher preferences	0153	1	2	3	4	5
13.	How often is professional development		Ma	rk (X) or	ne box ol	n each lii	ne.
13.	How often is professional development for teachers at this school -		Never	Rarely	Some- times	Fre- quently	, Always
а.	Designed or chosen to support the school's improvement goals?	0154	1	2	3	4	5
b.	Designed or chosen to support the implementation of local standards?	0156	1	2	3	4	5
C.	Evaluated for evidence of improvement in teacher classroom practice?	0157	1	2	3	4	5
d.	Evaluated for evidence of effects on student achievement?	0158	1	2	3	4	5
e.	Considered part of teachers' regular work?	0159	1	2	3	4	5
f.	Planned by teachers in this school?	0160	1	2	3	4	5
g.	Presented by teachers in this school?	0161	1	2	3	4	5
h.	Accompanied by the resources that teachers need (e.g., time and materials) to make changes in the classroom?	0162	1	2	3	4	5

14.	In the last 12 months, how often have you participated in professional developme activities with teachers from YOUR school?
	Mark (X) only one box.
0163	1 Never
	2 Once or twice
	3 🛄 3-5 times
	4 6 or more times
15a.	Does this school provide teachers with time for professional development during regular contract hours?
0164	-1 Yes
↓	$_2$ No \rightarrow GO TO item 16 below.
b.	Are the following used to provide teachers in this school with time for professional development during regular contract hours?
	(1) Substitute teachers to cover teachers' classes
0165	1 Yes
	2 No
	(2) Early dismissal or late start for students
0166	1 🗌 Yes
	2 🗌 No
	(3) Professional days built in before the beginning of the school year
0167	1 🗌 Yes
	2 🗌 No
	(4) Professional days built in during the school year
0168	1 Ves
	2 🗌 No
	(5) Professional days built in after the school year
169	1 Ves
	2 🗌 No
	(6) Common planning time for teachers
0170	1 Ves
	2 🗌 No
	(7) Reduced teacher work loads (less time in the classroom with students or less time on assigned non-instructional duties)
)171	1 🗌 Yes
	2 🗌 No
16.	 Does your school have its own budget for professional development, that is, an amount of money that YOU control?
0172	1 Ves
5172	

In your opinion, what percentage of your faculty are presently teaching to high academic standards?
Percent Percent
Are the following considerations barriers to the dismissal of poor or incompetent teachers in this school?
Personnel policies
1 🗌 Yes
2 🗌 No
Termination decisions not upheld by third party adjudicators
1 🗌 Yes
2 🗌 No
Inadequate teacher assessment documentation
1 🗌 Yes
2 🗌 No
Tenure
1 🗌 Yes
2 🗌 No
Teacher associations and organizations
1 🗌 Yes
2 🗌 No
Dismissal is too stressful and uncomfortable for those involved
1 🗌 Yes

	University course(s) related to your role as principal
	1 Ves
	2 🗌 No
b.	Visits to other schools designed to improve your own work as principal
	1 🗌 Yes
	2 🗌 No
c.	Individual or collaborative research on a topic of interest to you professionally
2	1 Ves
	2 🗌 No
d.	Mentoring and/or peer observation and coaching of principals, as part of a formal arrangement that is recognized or supported by the school
33	1 🗌 Yes
	2 🗌 No
e.	Participating in a principal network (e.g., organized by an outside agency or through the Internet)
4	1 🗌 Yes
	2 🗌 No
f.	Workshops or conferences related to your role as principal
5	1 🗌 Yes
	2 🗌 No
g.	Workshops or training in which you were the presenter
6	1 🗌 Yes
	2 🗌 No
h	Attending professional association meetings
11. 7	1 Ves

	deve plan	chool site council is a school-based committee with the authority to assist in the elopment of, or to approve, school improvement, budget and other educational s. Such councils are generally composed of teachers, school administrators and ents.)
3	1] Yes
	2	No \rightarrow GO TO item 21 on page 16.
∳_ b.	۵ro	the following persons part of this decision-making body?
D.	è If	this school has more than one such body, respond for the one that has the most afluence in decision-making.
	(1)	School principal
89		1 Ves
		2 🗌 No
	(2)	School vice principal or assistant principal
90		1 Yes
70		2 🗌 No
	(3)	Teachers
91		1 Ves
		2 🗌 No
	(4)	Department heads
92		1 Ves
		2 🗌 No
	(5)	Students
93		1 Yes
		2 🗌 No
	(6)	Parents
94		1 Ves
		2 🗌 No
	(7)	Community representatives
95		1 🗌 Yes
		2 🗌 No

21.	IN THE LAST MONTH, approximately how often did you engage in the following activities in your	Mark (X) one box on each line.				
	role as principal of this school?	Never	Once or twice a month	Once or twice a week	Every day	
а.	Facilitate achievement of the school's mission through such activities as consensus building, planning, obtaining resources, monitoring progress, etc.	0197	1	2		4
b.	Supervise and evaluate faculty and other staff	0198	1	2	3	4
c.	Guide the development and evaluation of curriculum and instruction	0199	1	2	3	4
d.	Facilitate student learning (e.g., eliminate barriers to student learning, establish high expectations for students)	0200	1	2	3	4
e.	Provide and engage staff in professional development activities	0201	1	2	3	4
f.	Build professional community among faculty and other staff	0202	1	2	3	4
g.	Develop public relations (e.g., relationships with parents, community leaders, and the larger community)	0203	1	2	3	4
h.	Maintain the physical security of students, faculty, and other staff	0204	1	2	3	4
i.	Manage school facilities, resources, procedures (e.g., maintenance, budget, schedule)	0205	1	2	3	4
YOUR	COMMENTS					

	No → <i>GO TO Section V on page 18.</i> you use any of the following to assess your school's progress on this plan
(1)	State or national tests
	1 🗌 Yes
	2 🗌 No
(2)	Parent or student surveys
	1 Yes
	2 🗌 No
(3)	Portfolio products
	1 🗌 Yes
	2 🗌 No

23.	What is the highest degree you have earned?		
	Mark (X) only one box. I □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □		
0225	¹ Associate degree		
	2 Bachelor's degree (B.A., B.S., B.E., etc.)		
	3 Master's degree (M.A., M.A.T., M.B.A., M.Ed., M.S., etc.)		
	4 Education specialist or professional diploma (at least one year beyond master's level)		
	5 Doctorate or first professional degree (Ph.D., Ed.D., M.D., L.L.B., J.D., D.D.S.)		
	6 Do not have a degree		
24.	What is your current ANNUAL salary for your position in this school before taxes and deductions?		
0226	\$		
25.	Are you male or female?		
0227	1 🔲 Male		
	2 Female		
26a.	What is your race?		
	• Mark (X) only one box.		
0228	 American Indian or Alaska Native (Aleut, Alaska Indian, Yupik, Inupiat) 		
	Asian or Pacific Islander (Japanese, Chinese, Filipino, Korean, Asian Indian, Vietnamese, Hawaiian, Guamanian, Samoan, other Asian)		
	3 Black		
	4 White		
v b.	Are you enrolled in a state or federally recognized tribe?		
0229	1 Yes		
	2 🗌 No		
27.	Are you of Hispanic origin?		
0230	1 🗌 Yes		
	2 🗌 No		
28.	What is your year of birth?		
0231	19 Year of birth		
29.	How much time did it take you to complete this form, not counting interruptions?		
0232	Minutes		

Month Day Year
Thank you very much for your participation
in this survey.
Please return this survey in the enclosed envelope. If you do not have the return envelope, call 1-800-221-1204, or mail your questionnaire to:
U.S. Census Bureau Current Projects Branch 1201 E. 10th Street Jeffersonville, IN 47132-0001
Find out more about the Schools and Staffing Survey (SASS) and information about Bureau of Indian Affairs (BIA) schools
that was collected in the last survey. See SASS on the World Wide Web at:
http://nces.ed.gov/surveys/sass
Look for the report "Characteristics of
American Indian and Alaska Native
Education" under Publications (NCES 98-451).
Additional data collected by the National Center for Education Statistics (NCES) on a variety of topics in
elementary, secondary, postsecondary,
and international education are available from NCES's Web site at:
http://nces.ed.gov
For additional data collected by various Federal agencies, including the Department
of Education, visit the FedStats site at: