

U.S. DEPARTMENT OF EDUCATION NATIONAL CENTER FOR EDUCATION STATISTICS

Conducted by: U.S. DEPARTMENT OF COMMERCE U.S. CENSUS BUREAU

TEACHER LISTING FORM FOR PUBLIC AND PRIVATE SCHOOLS

SCHOOLS AND STAFFING SURVEY 1999-2000 SCHOOL YEAR



(Please correct any errors in name, address, and ZIP Code.)

SCHOOL

GRADE RANGE



Please return this form within 2 weeks in the enclosed envelope and enter on page 3, item 7, the time it takes to complete this form.

This report is authorized by law (20 U.S. Code 1221e). Your answers will be kept confidential and will be used only for statistical purposes.

FORM **SASS-16** (6-14-99)

DEAR PRINCIPAL:

- Why does the National Center for Education Statistics (NCES) conduct the Schools and Staffing Survey (SASS)?
 - The SASS is designed to measure critical aspects of schooling and teaching, the composition of the principal and teacher work force, and conditions in schools.
- What do you need from my school?
 - A list of all of the full-time and part-time teachers who teach at this school.
 - Please see the reference card on page 4 for important information about the listing form.

A removable reference card is printed on the last page of this questionnaire.

- What happens to the information I report?
 - A sample of teachers will be selected for the Teacher Survey component of SASS. The selected teachers will receive survey questionnaires which ask for information on their educational background, work experience, and attitudes toward teaching.
- Why is my participation important?
 - Only a small number of schools is selected to participate in SASS. Therefore, your school represents many other schools.
- How does NCES protect the confidentiality of the information I provide?
 - All survey information collected will be presented as aggregated figures only, with no individually-identifying information.

THANK YOU FOR YOUR COOPERATION.

SINCERELY,

GARY W. PHILLIPS

ACTING COMMISSIONER OF EDUCATION STATISTICS

To assure that we have administrative unit wi	e sent this form to a ithin a school district	school, rather than to a school district or an , please read and answer the questions below.
Is the institution name	ed on the cover page	a school?
If you answere Bureau toll free	d "No," it is very imp e at 1-800-579-8520.	portant that you call the U.S. Census
Does the school name grade 12 (or comparate	d on the cover page i ole ungraded classes)	include any grades from kindergarten through 1?
If you answere Bureau toll free	d "No," it is very imp e at 1–800–579–8520.	portant that you call the U.S. Census
Is the grade range list	ed on the cover page	correct?
	d "No," it is very imp e at 1–800–579–8520.	portant that you call the U.S. Census
What month and date school year?	will this school close	e for students at the end of the 1999-2000
		2000
Month	 Date	Year
In case we have quest title, and work telepho YOUR NAME:	ions about any of you one number on the li	ur responses, please print your name, ines below.
TITLE:		
WORK TELEPHONE NUM	IBER	
	_	
How much time did it	take to complete this	s form, not counting interruptions?
Minutes		
Please turn to the nex	t page. See the back	of this page for important information.

FORM SASS-16 (6-14-99) Page 3

REFERENCE CARD

Please read this reference card before continuing.

A removable reference card is printed on the last page of this booklet.

INCLUDE ON THE TEACHER LIST

- Special Education Teachers
 - Teach special education classes to students with disabilities.
- General Elementary Teachers
 - Teach self-contained classes in grades K-8, i.e., teach the same class of students all or most of the day, unless they teach special education students, in which case see the category above.
 - Include kindergarten teachers.
- Vocational/Technical Education Teachers
 - Teach typing, business, agriculture, home economics as well as any other vocational or technical classes.
- Teaching principals, teaching guidance counselors, teaching librarians, teaching speech therapists, teaching psychologists, teaching school nurses.
 - Include any staff members who teach at least one class per week.

For example:

If a librarian teaches a class in math once a week, include her in the "math" category, but if she only teaches groups of students library skills or how to use the library, do NOT include her on the form.

- Teachers of Ungraded Students
- Itinerant, Co-op, Traveling, and Satellite Teachers
 - Teach at more than one school and may OR may not be supervised by someone at your school
- Current Long-Term Substitute Teachers
 - Currently filling the role of a regular teacher for 4 or more continuous weeks.
- Other teachers who teach students in grades K-12
 - If a teacher teaches pre-kindergarten and other grades between K-12, answer the questions ONLY for the time the teacher spends teaching grades K-12.

OMIT FROM THE TEACHER LIST

- Prekindergarten teachers who teach ONLY prekindergarten students
- Adult Education and Postsecondary Teachers
 - If they teach ONLY adult education or students beyond grade 12.
- Short-term Substitute Teachers
 - Fill the role of a regular teacher for less than 4 continuous weeks.
- Student Teachers
- Day Care Aides
- Teacher Aides
- Library teachers who teach ONLY library skills or how to use the library

PLEASE READ THE REFERENCE CARD BEFORE CONTINUING. (A removable reference card is printed on the last page of this booklet.)

	Teacher's Name	Grade Range Taught			Subio	ct Ma	attor T	auah			Teaching Status	Teacher's	3 Years	Teachers of Students with
	Please list all of the full-time and part-time teachers who TEACH at THIS SCHOOL. List each teacher only once. Please see the reference card for important information about itinerant teachers, substitute teachers, librarians, principals, and other staff that may teach at your school.	Mark (X) the box to indicate whether the teacher teaches mostly students in grades K-6 or mostly students in grades 7-12. If the teacher teaches two or more grade ranges equally, mark (X) both boxes.	Subject Matter Taught Mark (X) the box which corresponds to the subject taught most by the teacher. If the teacher teaches two or more subjects equally, mark (X) all of the boxes that apply. Mark the "Other" subject matter box for teachers who teach art, foreign language, music, physical education, English as a Second Language and any other remaining subjects. (c)						Is to the lects that x for guage as a	,	at This School Mark (X) the box to indicate whether the teacher teaches full time or part time at this school. Include as part-time: Itinerant teachers who teach full-time in this or other school districts but part-time in your school.	Race/Ethnicity Enter the number which corresponds to each teacher's race/ethnicity. 1 - White (non-Hispanic) 2 - Black (non-Hispanic)	or Less of Teaching Experience Teacher in his or her 1st, 2nd, or 3rd year of teaching at this or any other	Limited-English Proficiency Mark (X) the box if the teacher teaches classes designed for students with Limited-English Proficiency (LEP), using approaches such as bilingual education, English as a Second Language (ESL), Content ESL, or English for Speakers of Other Languages (ESOL). NOTE: Do not mark this column for
oer .	(a)	If the teacher teaches ungraded students, mark (X) the box which corresponds to the graded equivalent for children of that age.	Special education	ତ General elementary	© Math	® Science	_ஞ English/Language arts	© Social studies	S Vocational/Technical	® Other	Teachers who perform other functions in this school in addition to part-time teaching. For example, a teaching guidance counselor should be counted as a part-time teacher.	3 - Hispanic (can be of any race) 4 - Asian or Pacific Islander 5 - American Indian or Alaska Native	school. Mark (X) the box if applicable.	Foreign Language teachers unless they teach bilingual, ESL, or ESOL classes (as defined above).
numk	*Line ex is an example of a full-time art	(6)	(.)	(=)	(0)	(.)	(0)	(0)	(1)	(0)	(4)	(c)	(,)	(9)
Line number	teacher who teaches students in grades 9 and 10 and is in his first year of teaching.													
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PLEASE LIFT HERE AND CONTINUE

Page 5

	Teacher's Name Please list all of the full-time and part-time teachers who TEACH at THIS SCHOOL. List each teacher only once. Please see the reference card for important information about itinerant teachers, substitute teachers, librarians, principals, and other staff that may teach at your school.	Grade Range Taught Mark (X) the box to indicate whether the teacher teaches mostly students in grades K-6 or mostly students in grades 7-12. If the teacher teaches two or more grade ranges equally, mark (X) both boxes. If the teacher teaches ungraded students,	subjeteach equa appl Mark teach musi Seco subjete	teacher teaches two or more subjects equally, mark (X) all of the boxes that apply. Mark the "Other" subject matter box for teachers who teach art, foreign language, music, physical education, English as a Second Language and any other remaining subjects. (c)							Teaching Status at This School Mark (X) the box to indicate whether the teacher teaches full time or part time at this school. Include as part-time: Itinerant teachers who teach full-time in this or other school districts but part-time in your school. Teachers who perform other functions in this school in	Teacher's Race/Ethnicity Enter the number which corresponds to each teacher's race/ethnicity. 1 - White (non-Hispanic) 2 - Black (non-Hispanic) 3 - Hispanic (can be of any	3 Years or Less of Teaching Experience Teacher in his or her 1st, 2nd, or 3rd year of teaching at this or any other school. Mark (X)	Teachers of Students with Limited-English Proficiency Mark (X) the box if the teacher teaches classes designed for students with Limited-English Proficiency (LEP), using approaches such as bilingual education, English as a Second Language (ESL), Content ESL, or English for Speakers of Other Languages (ESOL). NOTE: Do not mark this column for Foreign Language teachers unless they teach bilingual, ESL, or ESOL classes (as defined above).
Line number	(a)	mark (X) the box which corresponds to the graded equivalent for children of that age.	3 Special education	ତି General elementary	© Math	© Science	⊕ English/Language arts	© Social studies	S Vocational/Technical	® Other	addition to part-time teaching. For example, a teaching guidance counselor should be counted as a part-time teacher.	race) 4 - Asian or Pacific Islander 5 - American Indian or Alaska Native	the box if applicable.	(g)
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Page 6 FORM SASS-16 (6-14-99)

Line number	Teacher's Name Please list all of the full-time and part-time teachers who TEACH at THIS SCHOOL. List each teacher only once. Please see the reference card for important information about itinerant teachers, substitute teachers, librarians, principals, and other staff that may teach at your school.	Grade Range Taught Mark (X) the box to indicate whether the teacher teaches mostly students in grades K-6 or mostly students in grades 7-12. If the teacher teaches two or more grade ranges equally, mark (X) both boxes. If the teacher teaches ungraded students, mark (X) the box which corresponds to the graded equivalent for children of that age.	subjeteach equa appl Mark teach musi Seco	Subject Matter Taught Mark (X) the box which corresponds to the subject taught most by the teacher. If the teacher teaches two or more subjects equally, mark (X) all of the boxes that apply. Mark the "Other" subject matter box for teachers who teach art, foreign language, music, physical education, English as a Second Language and any other remaining subjects. (c) Value V							Teaching Status at This School Mark (X) the box to indicate whether the teacher teaches full time or part time at this school. Include as part-time: Itinerant teachers who teach full-time in this or other school districts but part-time in your school. Teachers who perform other functions in this school in addition to part-time teaching. For example, a teaching guidance counselor should be counted as a part-time teacher.	Teacher's Race/Ethnicity Enter the number which corresponds to each teacher's race/ethnicity. 1 - White (non-Hispanic) 2 - Black (non-Hispanic) 3 - Hispanic (can be of any race) 4 - Asian or Pacific Islander 5 - American Indian or Alaska Native	3 Years or Less of Teaching Experience Teacher in his or her 1st, 2nd, or 3rd year of teaching at this or any other school. Mark (X) the box if applicable.	Teachers of Students with Limited-English Proficiency Mark (X) the box if the teacher teaches classes designed for students with Limited-English Proficiency (LEP), using approaches such as bilinqual education, English as a Second Language (ESL), Content ESL, or English for Speakers of Other Languages (ESOL). NOTE: Do not mark this column for Foreign Language teachers unless they teach bilingual, ESL, or ESOL classes (as defined above).
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FORM SASS	-16 (6-14-99)										-	PLEASE L	IFT HERE A	ND CONTINUE Page 7

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Line number		children of that age.	Special education	General e	Math	Science	English/Language arts	Social studies	Vocationa	Other	should be counted as a part-time teacher.	Islander 5 - American Indian or Alaska Native		
	(a) Last First	(b) Mostly Mostly	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(d)	(e)	(f)	(g)
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Page 8 FORM SASS-16 (6-14-99)

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Line number	(a)	If the teacher teaches ungraded students, mark (X) the box which corresponds to the graded equivalent for children of that age.	3 Special education	© General elementary	© Math	(F) Science	_த English/Language arts	© Social studies	S Vocational/Technical	® Other	Teachers who perform other functions in this school in addition to part-time teaching. For example, a teaching guidance counselor should be counted as a part-time teacher.	3 - Hispanic (can be of any race) 4 - Asian or Pacific Islander 5 - American Indian or Alaska Native	school. Mark (X) the box if applicable.	Foreign Language unless they teach bilingual, ESL, or ESOL classes (as defined above).
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Je.	Teacher's Name Please list all of the full-time and part-time teachers who TEACH at THIS SCHOOL. List each teacher only once. Please see the reference card for important information about itinerant teachers, substitute teachers, librarians, principals, and other staff that may teach at your school.	Grade Range Taught Mark (X) the box to indicate whether the teacher teaches mostly students in grades K-6 or mostly students in grades 7-12. If the teacher teaches two or more grade ranges equally, mark (X) both boxes. If the teacher teaches ungraded students, mark (X) the box which corresponds to the graded equivalent for children of that age.	subje teach equa apply Mark teach music Secon subje	Subject Matter Taught Mark (X) the box which corresponds to the subject taught most by the teacher. If the teacher teaches two or more subjects equally, mark (X) all of the boxes that apply. Mark the "Other" subject matter box for teachers who teach art, foreign language, music, physical education, English as a Second Language and any other remaining subjects. (c) Los Taught Matter Taught Wath Mark (X) the box which corresponds to the teacher. If the teacher subjects are the subjects and the subject subject in the subject subject in the subject in th							Teaching Status at This School Mark (X) the box to indicate whether the teacher teaches full time or part time at this school. Include as part-time: Itinerant teachers who teach full-time in this or other school districts but part-time in your school. Teachers who perform other functions in this school in addition to part-time teaching. For example, a teaching guidance counselor should be counted as a	Teacher's Race/Ethnicity Enter the number which corresponds to each teacher's race/ethnicity. 1 - White (non-Hispanic) 2 - Black (non-Hispanic) 3 - Hispanic (can be of any race) 4 - Asian or Pacific Islander	3 Years or Less of Teaching Experience Teacher in his or her 1st, 2nd, or 3rd year of teaching at this or any other school. Mark (X) the box if applicable.	Teachers of Students with Limited-English Proficiency Mark (X) the box if the teacher teaches classes designed for students with Limited-English Proficiency (LEP), using approaches such as bilingual education, English as a Second Language (ESL), Content ESL, or English for Speakers of Other Languages (ESOL). NOTE: Do not mark this column for Foreign Language teachers unless they teach bilingual, ESL, or ESOL classes (as defined above).
Line number			Special	General	Math	Science	English arts	Social s	Vocatic	Other	part-time teacher.	5 - American Indian or Alaska Native		
=	(a) Last First	(b)	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(d)	(e)	(f)	(g)
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97		Mostly K-6 1 Mostly 7-12 2									1 Part-time 2 Full-time		1	1
98		Mostly									1 Part-time 2 Full-time		1	1
99		Mostly									1 Part-time 2 Full-time		1	1
100		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
101		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
102		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
103		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
104		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
105		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
106		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
107		Mostly									1 Part-time 2 Full-time		1	1
108		Mostly									1 Part-time 2 Full-time		1	1
109		Mostly									1 Part-time 2 Full-time		1	1
110		Mostly									1 Part-time 2 Full-time		1	1
111		Mostly									1 Part-time 2 Full-time		1	1
112		Mostly									1 Part-time 2 Full-time		1	1
113		Mostly K-6 1 Mostly 7-12 2									1 Part-time 2 Full-time		1	1
114		Mostly									1 Part-time 2 Full-time		1	1
115		Mostly K-6 1 Mostly 7-12 2									1 Part-time 2 Full-time		1	1

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	Teacher's Name Please list all of the full-time and part-time teachers who TEACH at THIS SCHOOL. List each teacher only once. Please see the reference card for important information about itinerant teachers, substitute teachers, librarians, principals, and other staff that may teach at your school.	Grade Range Taught Mark (X) the box to indicate whether the teacher teaches mostly students in grades K-6 or mostly students in grades 7-12. If the teacher teaches two or more grade ranges equally, mark (X) both boxes. If the teacher teaches ungraded students, mark (X) the box which	subjeteach equa appl Mark teach musi Seco subje	Subject Matter Taught Mark (X) the box which corresponds to the subject taught most by the teacher. If the teacher teaches two or more subjects equally, mark (X) all of the boxes that apply. Mark the "Other" subject matter box for teachers who teach art, foreign language, music, physical education, English as a Second Language and any other remaining subjects. (c)							Teaching Status at This School Mark (X) the box to indicate whether the teacher teaches full time or part time at this school. Include as part-time: Itinerant teachers who teach full-time in this or other school districts but part-time in your school. Teachers who perform other functions in this school in	Teacher's Race/Ethnicity Enter the number which corresponds to each teacher's race/ethnicity. 1 - White (non-Hispanic) 2 - Black (non-Hispanic) 3 - Hispanic (can be of any race)	3 Years or Less of Teaching Experience Teacher in his or her 1st, 2nd, or 3rd year of teaching at this or any other school. Mark (X)	Teachers of Students with Limited-English Proficiency Mark (X) the box if the teacher teaches classes designed for students with Limited-English Proficiency (LEP), using approaches such as bilingual education, English as a Second Language (ESL), Content ESL, or English for Speakers of Other Languages (ESOL). NOTE: Do not mark this column for Foreign Language teachers unless they teach bilingual, ESL, or ESOL
Line number	(2)	corresponds to the graded equivalent for children of that age.	Special education	ତି General elementary	© Math	(F) Science	_த English/Language arts	© Social studies	S Vocational/Technical	® Other	addition to part-time teaching. For example, a teaching guidance counselor should be counted as a part-time teacher.	4 - Asian or Pacific Islander 5 - American Indian or Alaska Native	the box if applicable.	classes (as defined above).
	(a) Last First	(b) Mostly Mostly 7-12 2	(1)	(2)	(3)	(4)	(5)	(0)	(7)	(6)		(e)	(f)	(g)
116		Mostly Mostly												
117		K-6 1 7-12 2 Mostly Mostly									1 Part-time 2 Full-time		1 -	1
118		K-6 1 □ 7-12 2 □									1 Part-time 2 Full-time		1	1
119		Mostly - Mostly -									1 Part-time 2 Full-time		1	1
120		K-6 1 7-12 2 Mostly Mostly									1 Part-time 2 Full-time		1	1
121		K-6 1 □ 7-12 2 □									1 Part-time 2 Full-time		1	1
122		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
123		Mostly									1 Part-time 2 Full-time		1	1
124		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
125		Mostly									1 Part-time 2 Full-time		1	1
126		Mostly									1 Part-time 2 Full-time		1	1
127		Mostly									1 Part-time 2 Full-time		1	1
128		Mostly									1 Part-time 2 Full-time		1	1
129		Mostly									1 Part-time 2 Full-time		1	1
130		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
131		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1	1
132		Mostly									1 Part-time 2 Full-time		1	1
133		Mostly Mostly 7-12 2 7-12 2 7-12 3									1 Part-time 2 Full-time		1	1
134		Mostly Mostly 7-12 2 7-12 2 7-12 2 7-12 2 7-12 2 7-12 2 7-12 1 7-									1 Part-time 2 Full-time		1	1
135		Mostly Mostly 7-12 2 7-12 1									1 Part-time 2 Full-time		1	1 1
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	Teacher's Name	Grade Range Taught		;	Subje	ct Ma	tter T	aught	t		Teaching Status	Teacher's	3 Years	Teachers of Students with
	Please list all of the full-time and part-time teachers who TEACH at THIS SCHOOL.	Mark (X) the box to indicate whether the	subje	ct fau	ght m e	ost by	corre the to	eacher	. If the		at This School Mark (X) the box to indicate	Race/Ethnicity Enter the number	or Less of Teaching Experience	Limited-English Proficiency Mark (X) the box if the teacher
	List each teacher only once.	teacher teaches mostly students in grades K-6	equa	Ily, m			r more of the				whether the teacher teaches full time or part time at this	which corresponds to	Teacher in	teaches classes designed for students with Limited-English Proficiency
	Please see the reference card for important information about itinerant teachers,	or mostly students in grades 7-12.	apply Mark	the "C	Other"	subje	ct mat	ter bo	x for		school. Include as part-time:	each teacher's race/ethnicity	his or her 1st, 2nd, or 3rd	(LEP), using approaches such as bilingual education, English as a
	substitute teachers, librarians, principals, and other staff that may teach at your	If the teacher teaches two or more grade ranges equally, mark	musi	c, phy	sical e	ducat	, foreiq ion, Er any ot	glish	as a		Itinerant teachers who teach full-time in this or other	1 - White (non-Hispanic)	year of teaching	Second Language (ESL), Content ESL, or English for Speakers of Other Languages (ESOL).
	school.	(X) both boxes. If the teacher teaches	subje		iguag		c)	ner re		19	school districts but part-time in your school.	2 - Black (non-Hispanic) 3 - Hispanic (can	at this or any other school.	NOTE: Do not mark this column for Foreign Language teachers unless
		ungraded students, mark (X) the box which	l u	ıtary			ge		ınical		Teachers who perform other functions in this school in addition to part-time	be of any race)	Mark (X)	they teach bilingual, ESL, or ESOL classes (as defined above).
		corresponds to the graded equivalent for	education	elementary			ngnai	ies	/Tech		teaching. For example, a teaching guidance counselor	4 - Asian or Pacific	the box if applicable.	,
mber		children of that age.	al ed	ral el		e ce	sh/Laı	l stud	tiona	_	should be counted as a time teacher.	Islander 5 - American		
Line number			Special	General	Math	Science	English/Language arts	Social studies	Vocational/Technical	Other		Indian or Alaska Native		
=	(a) Last First	(b) Mostly Mostly	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(d)	(e)	(f)	(g)
136		K-6 1 7-12 2 Mostly Mostly Mostly									Part-time 2 Full-time		1	1
137		K-6 1 7-12 2 Mostly Mostly Mostly									1 Part-time 2 Full-time		1	1
138		K-6 1 7-12 2 Mostly Mostly Mostly									1 Part-time 2 Full-time		1 🗌	1
139		K-6 1 7-12 2									1 Part-time 2 Full-time		1	1
140		Mostly									1 Part-time 2 Full-time		1	1
141		Mostly									1 Part-time 2 Full-time		1 🗌	1
142		Mostly									1 Part-time 2 Full-time		1 🗌	1
143		Mostly									1 Part-time 2 Full-time		1 🗌	1
144		Mostly									1 Part-time 2 Full-time		1 🗌	1
145		Mostly									1 Part-time 2 Full-time		1 🗌	1
146		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
147		Mostly									1 Part-time 2 Full-time		1 🗌	1
148		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
149		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
150		Mostly									1 Part-time 2 Full-time		1	1
151		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
152		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
153		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
154		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
155		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1□

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	Teacher's Name Please list all of the full-time and part-time teachers who TEACH at THIS SCHOOL. List each teacher only once. Please see the reference card for important information about itinerant teachers, substitute teachers, librarians, principals, and other staff that may teach at your school.	Grade Range Taught Mark (X) the box to indicate whether the teacher teaches mostly students in grades K-6 or mostly students in grades 7-12. If the teacher teaches two or more grade ranges equally, mark (X) both boxes. If the teacher teaches	subje teach equa appl Mark teach musi Seco	Subject Matter Taught Mark (X) the box which corresponds to the subject taught most by the teacher. If the teacher teaches two or more subjects equally, mark (X) all of the boxes that apply. Mark the "Other" subject matter box for teachers who teach art, foreign language, music, physical education, English as a Second Language and any other remaining subjects.							Teaching Status at This School Mark (X) the box to indicate whether the teacher teaches full time or part time at this school. Include as part-time: Itinerant teachers who teach full-time in this or other school districts but part-time in your school. Teachers who perform other	Teacher's Race/Ethnicity Enter the number which corresponds to each teacher's race/ethnicity. 1 - White	3 Years or Less of Teaching Experience Teacher in his or her 1st, 2nd, or 3rd year of teaching at this or any other school.	Teachers of Students with Limited-English Proficiency Mark (X) the box if the teacher teaches classes designed for students with Limited-English Proficiency (LEP), using approaches such as bilingual education, English as a Second Language (ESL), Content ESL, or English for Speakers of Other Languages (ESOL). NOTE: Do not mark this column for Foreign Language teachers unless
Line number	(a)	ungraded students, mark (X) the box which corresponds to the graded equivalent for children of that age.	Special education	© General elementary	© Math	© Science	_த English/Language arts	© Social studies	S Vocational/Technical	® Other	functions in this school in addition to part-time teaching. For example, a teaching guidance counselor should be counted as a part-time teacher.	be of any race) 4 - Asian or Pacific Islander 5 - American Indian or Alaska Native	Mark (X) the box if applicable.	they teach bilingual, ESL, or ESOL classes (as defined above).
156	Last First	Mostly									1 Part-time 2 Full-time		1	1
157		Mostly									1 Part-time 2 Full-time		1 🗆	1
158		Mostly									1 Part-time 2 Full-time		1	1
159		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
160		Mostly									1 Part-time 2 Full-time		1 🗌	1
161		Mostly									1 Part-time 2 Full-time		1	1
162		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
163		Mostly K-6 1 7-12 2									1 Part-time 2 Full-time		1 🗌	1
164		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
165		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
166		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
167		Mostly									1 Part-time 2 Full-time		1 🗌	1
168		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
169		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
170		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
171		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
172		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
173		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
174		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1
175		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗌	1 🗆
FORM SASS	-16 (6-14-99)											PLEASE L	IFT HERE A	ND CONTINUE Page 13

			<u> </u>										I	
	Teacher's Name Please list all of the full-time and part-time teachers who TEACH at THIS SCHOOL. List each teacher only once. Please see the reference card for important information about itinerant teachers, substitute teachers, librarians, principals, and other staff that may teach at your school.	Grade Range Taught Mark (X) the box to indicate whether the teacher teaches mostly students in grades K-6 or mostly students in grades 7-12. If the teacher teaches two or more grade ranges equally, mark (X) both boxes. If the teacher teaches ungraded students,	Subject Matter Taught Mark (X) the box which corresponds to the subject taught most by the teacher. If the teacher teaches two or more subjects equally, mark (X) all of the boxes that apply. Mark the "Other" subject matter box for teachers who teach art, foreign language, music, physical education, English as a Second Language and any other remaining subjects.							,	Teaching Status at This School Mark (X) the box to indicate whether the teacher teaches full time or part time at this school. Include as part-time: Itinerant teachers who teach full-time in this or other school districts but part-time in your school. Teachers who perform other functions in this school in	Teacher's Race/Ethnicity Enter the number which corresponds to each teacher's race/ethnicity. 1 - White (non-Hispanic) 2 - Black (non-Hispanic) 3 - Hispanic (can be of any	3 Years or Less of Teaching Experience Teacher in his or her 1st, 2nd, or 3rd year of teaching at this or any other school. Mark (X)	Teachers of Students with Limited-English Proficiency Mark (X) the box if the teacher teaches classes designed for students with Limited-English Proficiency (LEP), using approaches such as bilingual education, English as a Second Language (ESL), Content ESL, or English for Speakers of Other Languages (ESOL). NOTE: Do not mark this column for Foreign Language teachers unless they teach bilingual, ESL, or ESOL
Line number	(a)	mark (X) the box which corresponds to the graded equivalent for children of that age.	ි Special education	ତି General elementary	© Math	© Science	© English/Language arts	© Social studies	S Vocational/Technical	® Other	addition to part-time teaching. For example, a teaching guidance counselor should be counted as a part-time teacher.	race) 4 - Asian or Pacific Islander 5 - American Indian or Alaska Native	the box if applicable.	classes (as defined above).
176	Last First	Mostly									¹ Part-time ² Full-time		1 🗌	1
177		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗆	1
178		Mostly									1 Part-time 2 Full-time		1 🗆	1
179		Mostly									1 Part-time 2 Full-time		1 🗆	1
180		Mostly									1 Part-time 2 Full-time		1	1
181		Mostly									1 Part-time 2 Full-time		1 🗆	1
182		Mostly									1 Part-time 2 Full-time		1 🗆	1
183		Mostly									1 Part-time 2 Full-time		1 🗆	1
184		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗆	1
185		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗆	1
186		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗆	1
187		Mostly									1 Part-time 2 Full-time		1 🗆	1
188		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗆	1
189		Mostly									1 Part-time 2 Full-time		1 🗆	1
190		Mostly									1 Part-time 2 Full-time		1 🗆	1
191		Mostly									1 Part-time 2 Full-time		1 🗆	1
192		Mostly									1 Part-time 2 Full-time		1 🗆	1
193		Mostly									1 Part-time 2 Full-time		1 🗆	1
194		Mostly									1 Part-time 2 Full-time		1 🗆	1
195		Mostly Mostly 7-12 2									1 Part-time 2 Full-time		1 🗆	1□

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REFERENCE CARD

Please read this reference card before continuing. This card can be removed.

INCLUDE ON THE LIST

- Special Education Teachers
 - Meaning those who teach special education classes to students with disabilities.
- General Elementary Teachers
 - Teach self-contained classes in grades K-8, i.e., teach the same class of students all or most of the day, unless they teach special education students, in which case see the category above.
 - Include kindergarten teachers.
- Vocational/Technical Education Teachers
 - Teach typing, business, agriculture, home economics as well as any other vocational or technical classes.
- Teaching principals, teaching guidance counselors, teaching librarians, teaching speech therapists, teaching psychologists, teaching school nurses.
 - Include any staff members who teach at least one class per week. For example:
 - If a librarian teaches a class in math once a week, include her in the "math" category, but if she only teaches groups of students library skills or how to use the library, do NOT include her on the form.
- Teachers of Ungraded Students
- Itinerant, Co-op, Traveling, and Satellite Teachers
 - Teach at more than one school and may or may not be supervised by someone at your school
- Current Long-Term Substitute Teachers
 - Currently filling the role of a regular teacher for 4 or more continuous weeks.
- All other teachers who teach students in grades K-12
- If a teacher teaches pre-kindergarten and other grades between K-12, answer the questions ONLY for the time the teacher spends teaching grades K-12.

OMIT FROM THE LIST

- Prekindergarten teachers who teach ONLY prekindergarten students
- Adult Education and Postsecondary Teachers
 - If they teach ONLY adult education or students beyond grade 12.
- Short-term Substitute Teachers
 - Fill the role of a regular teacher for less than 4 continuous weeks.
- Student Teachers
- Day Care Aides
- Teacher Aides
- Library teachers who teach ONLY library skills or how to use the library

Public reporting burden for this collection of information is estimated to average 30 minutes, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Associate Director for Administration/ Controller, Attn: Paperwork Reduction Project 0607-0725, Room 3104, Federal Building 3, Bureau of the Census, Washington, D.C. 20233-3600.

REFERENCE CARD

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 - Teach self-contained classes in grades K-8, i.e., teach the same class of students all or most of the day, unless they teach special education students, in which case see the category above.
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 - Teach typing, business, agriculture, home economics as well as any other vocational or technical classes.
- Teaching principals, teaching guidance counselors, teaching librarians, teaching speech therapists, teaching psychologists, teaching school nurses.
 - Include any staff members who teach at least one class per week. For example:
 - If a librarian teaches a class in math once a week, include her in the "math" category, but if she only teaches groups of students library skills or how to use the library, do NOT include her on the form.
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- All other teachers who teach students in grades K-12
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OMIT FROM THE LIST

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- Adult Education and Postsecondary Teachers
 - If they teach ONLY adult education or students beyond grade 12.
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 - Fill the role of a regular teacher for less than 4 continuous weeks.
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- Library teachers who teach ONLY library skills or how to use the library

