

Advanced Nurse Practitioner

JOB SUMMARY

Under limited supervision, performs a variety of advanced patient care services in the examination and treatment of clients in in-patient and out-patient or clinic settings.

REPRESENTATIVE DUTIES

Performs advanced nurse practitioner procedures, including dispensing and injecting medications and providing medical treatments. Reads and evaluates written information such as admission reports, physicians' evaluation and diagnosis, and laboratory tests; evaluates problems and develops treatment plans. Observes patients' conditions and behavior; records nursing notes on patient chart. Interviews patient and takes thorough patient history; reviews health records; performs physical exam; orders appropriate laboratory tests and other evaluation tools. Formulates diagnosis, prescribes appropriate treatment, and develops a plan of care. Prescribes medications; monitors medication symptom-management efficacy; evaluates and approves medication refill requests.

Assists in surgical procedures and in-patient and out-patient consultation under direction of surgeons.

Supports and enhances the patients' physical and emotional stability; explains nature of illness, plan of care, procedures and treatments to patients and family. Initiates nursing actions and provides comprehensive nursing care to meet the physical, emotional, social, and cultural needs of the patient. Evaluates nursing care and revises plan of care to meet the individual patient needs. Confers and consults with supervising physician and Health Aides as needed; collaborates with other professionals to provide continued care outside the limitations of the clinic. Develops and implements patient and family teaching program based on identified health care goals. Performs outreach services to educate residents on healthcare issues.

Updates and maintains a variety of files, records, charts and other documents. Maintains accurate patient records; charts documentation for administrative purposes and reimbursement of services; records orders and progress notes in patient charts and maintains records in accordance with ANMC standards. Gathers data for program management purposes; prepares reports as required. Provides technical guidance to other ANMC personnel; attends meetings as requested. Maintains a clean work environment including adequate supplies and upkeep of service unit and equipment. Provides feedback to the providers on quality of patient care delivered.

Performs other duties as assigned or required.

Required Skills

Knowledge of modern nursing principles, techniques, and procedures for the care of patients.

Knowledge of medical terminology, anatomy, physiology and concepts of disease.

Knowledge of professional protocols and practices in healthcare and patient treatment, case management, and physical and mental hygiene.

Knowledge of the principles and practices of medical file and records management, and patient file documentation procedures.

Knowledge of the general culture and needs of Alaska Natives and American Indians.

Skill in evaluating health problems, and making recommendations based on observations.

Skill in providing effective nursing services, administering injections, assessing difficult situations and taking effective courses of action.

Skill in establishing and maintaining cooperative working relationships with other ANMC employees.

Skill in operating a personal computer utilizing a variety of software applications.

Required Experience

MINIMUM QUALIFICATIONS

A Master's Degree in Nursing; AND eight (8) years of clinical care experience; OR an equivalent combination of education and experience. Advance certification(s) in area of specialty.

ADDITIONAL REQUIREMENTS

Must be licensed as a Nurse Practitioner by the State of Alaska, and remain active with all annual licensing requirements. Depending on the needs of the organization, some incumbents in this job class may be required to obtain additional certifications or training in one or more specialty areas. Work involves the potential for exposure to infectious diseases. Some non-standard work hours are required.

MINIMUM PHYSICAL REQUIREMENTS

ANMC is not a latex free environment. Therefore, some latex exposure can be expected.

Job Location

Anchorage, AK, US.

Position Type

Full-Time/Regular