

## FOREST SERVICE HANDBOOK NATIONAL HEADQUARTERS (WO) WASHINGTON, DC

### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK

### **CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION**

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Approved: ROBIN L. THOMPSON Associate Deputy Chief **Date Approved:** 05/20/2005

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### **Digest:**

Makes minor edits throughout the chapter. Clarifies that the minimum standards are established by the National Wildfire Coordinating Group (NWCG) and that the Forest Service supplements those with additional requirements. Provides information on the NWCG Position Naming Board, who establishes and approves position job codes.

<u>21</u> - Changes the caption from "Qualification for Incident Command System Positions" to "Qualification for Incident and Prescribed Fire Positions". Removes the NWCG standard in this section, which repeats information contained in the PMS 310-1. Establishes that the Forest Service hiring unit or hiring official shall evaluate knowledge, skills, and abilities for contract fallers and equipment operators.

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### **Digest--Continued:**

<u>22</u> - Changes caption from "Certification for Incident Command System Positions" to "Certification". Emphasizes responsibility of Certifying Official to annually review employee's eligibility for certification, recertification, and decertification. Clarifies the Forest Qualifications and Review Committee's (FQRC) role to review and recommend, rather then certify an employee's qualifications. Establishes that the decisions of the FQRC shall be documented as appropriate. Adds information related to new courses not being retroactive for qualified employees. Establishes 12 months as the currency period for Incident Qualifications Card.

<u>22.04</u> - Adds authority for District Rangers to sign Job Corps employees Incident Qualifications Cards for Advanced Firefighter, Squad Bosses (FFT1), and Firefighters (FFT2).

<u>22.1</u> - Changes caption from "Certification and Record Keeping" to "Record Keeping". Provides alternatives for missing training documents and position task book verification pages. Clarifies Work Capacity Test (WCT) documentation that must be kept on file.

22.2 - Increases number of initiated task books allowed for each employee from four to six. Adds FFT2 task book information, related to timing of initiation of task book.

<u>22.4</u> - Adds Time Pressure Simulation Assessment (TPSA) for ICT3s that have lost currency.

23.2 - Identifies the Work Capacity Test as the sole physical fitness measurement.

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This chapter sets out the interagency requirements outlined by the National Wildfire Coordinating Group (NWCG) in the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, additional interagency requirements outlined in Guides referenced in Chapter Zero Code of this Handbook, and additional Forest Service requirements for incident and prescribed fire management positions.

In addition, standards established for technical specialist positions are included in this Handbook.

The complete list of 4-letter position job code identifiers, which are approved by the NWCG Position Naming Board, are maintained on the Incident Qualifications and Certification System website: <u>http://iqcs.nwcg.gov/</u>

Direction related to training courses, delivery, equivalency, and instructor qualifications can be found in chapter 30 of this Handbook.

The National Fire and Aviation Executive Board (previously known as the Federal Fire and Aviation Leadership Council) developed the Interagency Fire Program Management Qualifications Standards and Guide (FSM 5108), which contains minimum qualification standards for fire and aviation management positions. Direction related to competencies for fire and aviation management positions is contained in chapter 40. Additional information can be found at <u>http://www.ifpm.nifc.gov/</u>.

### **21 - QUALIFICATION FOR INCIDENT AND PRESCRIBED FIRE POSITIONS**

This section sets out the additional requirements for skills, training, and prerequisites for Forest Service employees for the incident and prescribed fire management positions. Qualifications for each position include the minimum acceptable levels of training, experience, physical fitness, and/or currency requirements (ch. 20) except where noted in this Handbook.

Job descriptions and duties for these positions are listed in the NWCG Fireline Handbook, PMS 410-1 (FSH 5109.32a), or in the interagency guides and agency directives listed in chapter Zero Code of this Handbook.

The Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, defines a performance-based qualification system. In this system, the primary criterion for qualification is individual performance as observed by an evaluator using approved standards identified in a position task book for the position (sec. 22.2). Qualification is based on performance on the job, physical fitness, and classroom training identified in section 25.

The Forest Service has determined that additional classroom training is more effective and efficient to prepare Forest Service employees for a position performance or evaluation assignment and has therefore developed this Handbook (FSH 5109.17) to supplement the requirements in the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1.

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1. The successful completion of a position task book during an appropriate number of evaluation assignments is the indicator of qualification. For positions that do not have a position task book, the Forest Qualification Review Committee shall review and recommend to the Certifying Official an individual's certification and qualification, based on objective factors such as performance evaluations and visual observation of performance of duties of the positions.

2. Personnel who have learned skills from sources outside the wildland fire management curriculum may not be required to complete specific NWCG courses in order to qualify in an incident and prescribed fire management position (sec. 32 - Course Equivalency).

3. Personnel currently employed by State agencies or other non-Federal cooperators (such as rural, county, and city fire departments) and hired as Administratively Determined (AD) personnel participating in cooperative fire management efforts, must be compliant with the minimum position requirements specified in the NWCG Wildland and Prescribed Fire Qualifications Systems Guide, PMS 310-1. Additional training requirements contained within this Handbook do not apply to these individuals when they are hired, since the Forest Service is hiring these individuals on a temporary basis to perform in positions where their agency has already certified them.

4. For contract fallers and equipment operators designated for fireline operations, the hiring unit or hiring official is authorized to evaluate their knowledge, skills, abilities and associated certifications or past performance records. Individuals who serve in these positions and have existing contracts which outline specific knowledge, skills, and abilities may utilize these documents as evidence. If determined sufficient, these individuals may be utilized as a resource on local incidents, when they can be supervised by Falling Bosses, Dozer Bosses, or other similar certified supervisors.

When employed specifically for their occupational skills, physical fitness testing and course requirements for these Technical Specialist positions do not apply (FSM 5134.2). Pursuant to section C of PMS 310-1, "Agencies shall not certify private contractors except where formal agreements are in place". The Forest Service obligation is to monitor and evaluate the performance and safety of these Technical Specialists.

### 21.1 - Incident Complexity

The line officer or designated official shall determine the complexity of an incident and assign qualified personnel as needed. More than 95 percent of all wildland fires fall within the low complexity range and are controlled with initial attack and limited reinforcements. These fires are referred to as Type 3, 4, and 5 incidents.

The remaining 5 percent of fires, which fall into high complexity, are referred to as Type 1 and 2. Qualifications for Incident Commanders and General Staff have been established for Type 1 and 2 incidents (including Area Command) because they are normally more complex and can require resources from outside the local area.

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### 21.2 - Guidelines for Determining Incident Complexity

The following guidelines assist the line officer or designated official in determining incident complexity. The guidelines are presented in order of ascending complexity and describe the fire response with the appropriate fire organization (FSM 5130). A Type 5 incident is the lowest level and Type 1 is the highest level of complexity. The Type 1 incident combines the multi-Division and multi-Branch classifications as described in the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1.

1. Type 5 Incident. Characteristics are:

a. Command and General Staff positions are not activated. An experienced and qualified Advanced Firefighter (FFT1) may be designated as Incident Commander. Multiple Type 5 incidents may be managed by a Type 3 or Type 4 Incident Commander.

b. Resources may vary from one to five firefighters.

c. The incident is normally contained rapidly during initial attack in the first operational period.

- d. A written action plan is not required.
- 2. Type 4 Incident. Characteristics are:

a. Command and General Staff positions are not activated. Multiple Type 4 incidents may be managed by a Type 3 Incident Commander.

b. Resources on individual incidents may vary from a single firefighter to several single resources or a single Task Force or Strike Team.

c. The incident is limited to one operational period in the control phase. Mop-up may extend into multiple periods.

d. A written action plan is not required.

3. Type 3 Incident. Characteristics are:

a. Some of the Command and General Staff positions may be activated, as well as the Division/Group Supervisor and Unit Leader levels.

b. Resources may vary from several single resources to several Task Forces/Strike Teams.

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c. The incident may be separated into divisions, but usually does not meet the Division/Group Supervisor position for complexity or span-of-control.

d. The incident may involve multiple operational periods prior to control, which requires a written action plan.

- e. Staging areas and a base camp may be utilized.
- 4. Type 2 Incident. Characteristics are:
  - a. Most or all of the Command and General Staff positions are activated.
  - b. Base camp(s) is (are) established.
  - c. The incident extends into multiple operational periods.
  - d. A written action plan is required.
  - e. Many of the functional units are staffed.

f. Operations personnel generally do not exceed 200 per operational shift, and total incident personnel do not exceed 499 (numbers are guidelines only).

g. Divisions are usually established to facilitate work assignments in different locations. A Division/Group Supervisor is required on all active divisions.

5. <u>Type 1 Incident</u>. A Type 1 incident meets all the characteristics of a Type 2 incident, plus the following:

a. All Command and General Staff positions are activated.

b. Operations personnel often exceed 500 per operational shift, and total personnel usually exceed 1,000 (numbers are guidelines only).

- c. All active divisions require a Division/Group Supervisor.
- d. The implementation of branches may be required.

### 22 - CERTIFICATION

1. All regular Forest Service personnel and cooperators employed by the Forest Service under the Pay Plan for Emergency Workers (Interagency Incident Business Management Handbook, PMS 902-1, FSH 5109.34) and assigned Incident Command System (ICS) positions must be judged to be technically and physically qualified to fill their positions.

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2. Qualification for a position in the NIIMS/ICS organization depends on proven ability (sec. 21). Training, experience, and physical fitness are prerequisites for qualification. However, certification to hold an ICS or prescribed fire position is determined through evaluation of performance as a trainee in the target position (if required), or in a prerequisite assignment.

Once certified in a position, a Forest Service employee must successfully perform in a minimum of two incident assignments in that position. After completing these assignments, the employee may then attend Level 1 and 2 training for the next higher position.

3. Each employee's incident and prescribed fire position qualifications (including physical fitness and experience) must be re-evaluated annually by the Certifying Official to determine certification, recertification or decertification and a new Incident Qualification Card must be issued. This includes all National Forest employees as well as Administratively Determined (AD) employees certified by the Forest Fire Program Management Staff Officer.

4. The Forest Fire Program Management Staff Officer on the unit should ensure that a system is in place to establish priorities for training and currency assignments.

5. A Forest Qualification Review Committee shall be established on each unit to review and recommend certification of personnel to the Certifying Official. At a minimum, the committee shall include the Fire Management Staff Officer, a line officer representative, Incident Qualifications and Certification System (IQCS) Administrator, and a representative from the National Federation of Federal Employees (NFFE) or other appropriate Forest Service union official, as well as representatives knowledgeable of the unit's personnel. Deliberations, rationale and decisions must be documented as appropriate to establish criteria and provide background for employee performance enhancement planning.

a. Regional Qualification Review Committees (RQRCs) shall review all individuals possessing Area Command and Type 1 Command and General Staff position qualifications.

b. Forest Qualification Review Committees (FQRCs) shall review all individuals possessing Type 2, or lower, position qualifications.

6. If an individual is serving in the designated 3-year Task Book completion period, and a revision to FSH 5109.17 identifying additional Level 1 or 2 training for the positions is issued, the individual shall be required to complete the training prior to certification for the position.

7. If future amendments to FSH 5109.17 identify additional Level 1 or 2 training for a position, for individuals who are qualified and current for that position, those courses are not retroactive.

8. Incident Qualification Cards have a 12-month currency period, from the date of issuance.

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### 22.04 - Responsibility for Signing Form PMS 310-3, Incident Qualification Card

Certification and documentation requirements must be met prior to signature of Form PMS 310-3, Incident Qualification Card.

1. The Regional Forester may delegate authority to sign Form PMS 310-3, Incident Qualification Card, to the Director of Fire and Aviation Management for all Area Command and Type 1 Command and General Staff positions.

2. The Forest Supervisor may delegate signing authority to Forest Fire Program Management Staff Officers for Type 2 Command and General Staff positions. Cards for other positions shall be signed by the Forest Fire Management Program Staff Officer on the unit.

3. The District Ranger may sign Form PMS 310-1, Qualification Card Incident Command System, for temporary employees qualified as Firefighter 1 and 2, including Job Corps employees.

These delegations are consistent with requirements contained in FSM 1200. For further direction on delegations of authority and responsibility for positions in the Fire and Aviation Management Program, see FSM 1230 and FSM 5100.

### 22.1 - Record Keeping

Beginning with the March 26, 1990, amendment to FSH 5109.17, the Forest Service requires that certification records supporting qualifications on the employee's Incident Qualifications Card be maintained. The Forest Fire Program Management Staff Officer on each unit shall ensure that certification records are maintained.

1. A file folder in paper copy format must be maintained for each employee for records related to certification in fire and aviation management positions. These records must be centrally located on the unit and readily accessible to the Fire Program Manager. The Fire Program Manager shall determine the centralized location of the records and provide direction to the units.

2. The contents of these folders shall include:

a. <u>All relevant evidence of course completion related to position qualifications</u>. Relevant evidence may consist of training certificates, copies of course completion rosters and/or completed Request for Training (SF-182) forms, or other third party validation that the training has been completed. Documents from the course Lead Instructor or Course Coordinator, certifying that the employee successfully completed the training, are acceptable.

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b. <u>Individual Performance Rating, Form ICS 226</u>. Prior to the implementation of Position Task Books in February 1994, the Individual Performance Rating, Form ICS 226, served as evidence that the employee satisfactorily performed in a position.

If an Individual Performance Rating recommending the individual for certification cannot be located for the periods from March 1990 through February 1994, verification can be accomplished with a letter or e-mail from the final evaluator validating:

(1) A recommendation that the individual be considered for certification.

(2) A list of the incident(s) and date(s) when the final evaluation and previously recommended certification was completed.

c. <u>Position task book verification (the inside front cover of task book, showing recommending final evaluator and Certifying Official's signatures and dates)</u>. If no copy of a qualifying position task book verification page can be located, verification can be accomplished with a letter or e-mail from the final evaluator validating:

(1) Satisfactory completion of all tasks,

(2) A recommendation that the individual be considered for certification.

(3) A list of the incident(s) and date(s) when the final evaluation and previously recommended certification was completed.

d. <u>Other Documented Evidence of Continued Certification</u>. When course completion and position task book verification evidence is missing, the Certifying Officials must also document that the employee was eligible for certification and their decision to continue to certify the employee in the position. In each case, the Certifying Officials must document their rationale to retain the employee's qualification.

e. <u>Current Work capacity test (WCT) Administration Reports on file</u>. See <u>http://www.fs.fed.us/fire/safety/wct/wct\_index.html</u> for forms and details on administration requirements for the work capacity test.

f. <u>Yearly updated Incident Qualifications and Certification System Responder Master</u> <u>Record (RPTC028) from IQCS</u>.

3. Decertification records shall be maintained within the employee development file (EDF), which is maintained by employee's unit (usually by the servicing Human Resources Management Staff Officer).

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### 22.2 - Position Task Books

Position task books identify all critical tasks required to perform the job for most standard incident management and prescribed fire positions. These task books are designed in a format that allows documentation of a trainee's performance of given tasks. Ensure that a position task book is provided for each position included in the qualifications system (PMS 310-1), with few exceptions (for example, Agency Representative, Interagency Resource Representative, Air Tanker/Fixed Wing Coordinator, and so on).

Successful completion of all tasks required of the position as determined by an Evaluator (Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, Appendix A, Position Task Book Administration) shall be the basis for recommending certification. For positions that do not have a position task book, the Forest Qualification Review Committee shall review and recommend to the Certifying Official an individual's certification and qualification, based on objective factors such as performance evaluations and visual observation of performance of duties of the positions.

1. An individual may not have more than six active position task books at one time. No more than two of the six allowed position task books may be in a single functional area, including prescribed fire. (For example, an individual may be issued a task book for Facilities Unit Leader and a task book for Food Unit Leader in the Logistics functional area; or the individual may be issued task books for Helicopter Crewmember and Strike Team Leader in the Operations functional area). The functional areas include:

- a. Command and General Staff.
- b. Finance.
- c. Logistics.
- d. Operations (which includes aviation position task books).
- e. Planning.
- f. Prescribed fire.
- g. Support (which includes Expanded Dispatch or Cache Demobilization Specialist).

2. Individuals serving as trainer/coach/evaluator must be currently qualified in the position being observed and must have successfully performed in a minimum of two incident assignments in the position for which they are training and evaluating others.

3. Trainee requirements include completion of all required training courses (Level 1 and Level 2) and prerequisite experience prior to obtaining a position task book.

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a. Exceptions are those Command and General Staff positions that include S-420, S-520, and S-620 as required training. Position task books and the qualification process should be initiated for those positions prior to attendance and prior to completion of these three courses. This procedure allows trainees to gain experience that prepares them for passing these advanced courses.

b. In addition, the FFT2 task book should be initiated prior to attendance of the four required training courses for that position. This allows the student to work on completing the 35 tasks within the firefighter (FFT2) task book while in the classroom or field. The 35 tasks contained in the FFT2 task book are identified with an "O" which means that the "task can be completed in any situation (classroom, simulation, prescribed fire, daily job)". Position performance on a wildland or prescribed fire is not required for final evaluation in this position.

4. Trainees are responsible for ensuring that they are ready to perform the tasks of the position prior to undertaking a position performance assignment (see definitions in sec. 05). This includes acquisition of the knowledge and skills needed to perform the job tasks. On-the-job training assignments may assist in acquiring the necessary knowledge and skills (PMS 310-1, Appendix A).

5. The trainee shall complete the position task book within a 3-year time limit, which is calculated as 3 years from the time the first task is evaluated ("position performance assignment") until the task book is completed. If the trainee does not complete the task book within this timeframe, the trainee must begin the process anew (PMS 310-1, Appendix A). See section 22.4 of this Handbook for direction about recertification.

### 22.3 - Currency Requirements

1. Currency requirements are contained within PMS 310-1, section D, referenced in FSM 5108. Requirements for currency of experience are 3 years for air operations and expanded dispatch positions and 5 years for other positions. In many cases, currency requirements can be met by performing in a similar position. Other positions which meet currency requirements, in addition to those listed in PMS 310-1, are identified for each position in exhibit 01, section 25.1, through exhibit 01, section 25.36, of this Handbook.

Currency requirements for air operations positions may also be met by performing on a day-today basis or on special projects, such as aerial spraying, search and rescue, and aerial ignition on prescribed burns.

2. Position experience is considered as qualifying only if the individual has previously met all training and prerequisite requirements for the position assignment.

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3. Annual Fireline Safety Refresher Training is required for all personnel participating in fire suppression or prescribed fire activities that may be subject to assignments on the fireline, for example, technical specialists, bus drivers, and ground support personnel delivering resources to the fireline. The Forest Fire Management Staff Officer shall assess the potential for risk and determine which additional non-operations personnel may benefit from the Fire Safety Refresher training. All others, without Fireline Safety Refresher Training, need to be accompanied by a qualified individual when on the fireline.

a. At a minimum, refresher training shall consist of fire shelter purpose and use, practice deployments, entrapment avoidance, and deployment survival, and any pertinent fire safety related topics, such as: Standard Firefighting Orders and Watchout Situations; Look-outs, Communications, Escape Routes, and Safety Zones (LCES); Look Up, Look Down, and Look Around; and Wildland Fire Safety and Health Reporting Network (SAFENET) use.

b. The Incident Qualification Card, Form PMS 310-3 shall not be issued until supervisors certify that individuals have completed annual Fire Safety Refresher Training.

### 22.4 - Recertification

Management evaluation of an individual's competency is key to recertification where qualifications have expired.

1. If currency has lapsed, the individual shall revert to the trainee level in the position for which currency has lapsed and shall be issued a position task book for the position, complete on-the-job-training if needed, complete any additional required training courses for the position for which they are attempting to recertify and requalify in the related position performance assignment. By returning to the trainee level in the position for which currency has lapsed, the person re-certifying is introduced to new technology that assists with recalling position duties and responsibilities.

2. Incident Commanders, Type 3s, who have lapsed currency shall complete an approved Time Pressure Simulation Assessment (TPSA) prior to being recertified.

3. Individuals who elected to retire under Forest Service buyout opportunities and are now pursuing reinstatement into previous qualifications shall be required to follow the recertification process.

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### 22.5 - Decertification

The decertification procedures in this section are intended to ensure safe and effective individual performance in assigned ICS, Wildland Fire Skill, Technical Specialist, and Fire Use Skill positions. These procedures are also intended to provide supervisors and managers with another mechanism to ensure employee safety.

Decertification is the process of removing or reducing an individual's fire suppression, fire use, and/or prescribed fire management position(s) qualifications. Decertification is not an adverse action; an employee may be recertified according to the procedures set out in section 22.5.

1. <u>Performance Issues Outside Fire Suppression, Fire Use, and Prescribed Fire</u> <u>Management</u>. Different procedures are utilized to address individual performance issues in areas other than fire suppression, fire use, and prescribed fire management. If applicable, refer to the following:

a. Misconduct is covered by procedures in Title 5, Code of Federal Regulations, part 752.

b. Regular performance issues are covered according to procedures in 5 CFR part 430.

c. Suspensions and other adverse actions shall follow established agency procedures.

d. Certification and decertification procedures for aviation personnel are found in FSM 5700.

2. <u>Interagency Policy on Certification and Decertification</u>. According to the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, "Agency certification and documentation is the responsibility of the employing agency certifying that the individual is qualified to perform in a specific position" (page 4, Agency Certification). Decertification of an individual's ability to perform is the responsibility of the employing line officer at the Washington Office, Region, Forest, or District level.

Additionally, according to PMS 310-1, "A key component in the certification or recertification process is the subjective evaluation by the appropriate agency official of an individual's capability to perform in a position" (page 7, Certification and Recertification). Judgment must be used in both the certification and decertification process.

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3. <u>Causes for Decertification</u>. There are three causes for losing certification (decertification):

a. An employee who currently holds a certification does not meet the currency requirements as specified by this Handbook (FSH 5109.17). An index to currency requirements for each ICS position is in exhibit 01, section 25.

b. An employee voluntarily surrenders the employee's certification of qualifications or requests to be qualified at a lower level of responsibility.

c. As an individual or a member of a crew, incident management team, or fire use team, an employee performs actions that violate recognized standard operational procedures or identified safety procedures that are determined to have been instrumental in the endangerment of fire management personnel or the public.

Examples of instances that may warrant decertification include:

(1) Deliberately disregarding identified safe practices.

(2) Taking insubordinate actions that lead to unsafe conditions.

(3) Intentionally misrepresenting fire qualifications.

(4) Ignoring prescriptive parameters identified in approved burn plans.

4. <u>Performance Evaluation and Documentation</u>. Performance of personnel shall be evaluated on each incident. Performance evaluation should be measured against the 10 Standard Firefighting Orders and 18 Situations that Shout "Watch Out." The Forest Service shall utilize the adopted interagency team and individual performance rating forms (or recognized equivalent) when evaluating the performance of individuals in ICS, Wildland Fire Skill, Technical Specialist, and Fire Use Skill positions.

All actions that violate established safety procedures shall be documented; associated deficient performance evaluations must also be completed. Performance reviews, especially those that trigger consideration of decertification, shall be coordinated and tracked.

5. <u>Responsibility for Performance Evaluation and Decertification</u>.

a. <u>Incident Commander</u>. The Incident Commander and local unit manager are responsible for providing oversight of the initial performance review process. Inherent within the authority delegated to all Incident Commanders is the responsibility to relieve from assignment and demobilize any personnel for safety violations. Incident Commanders, however, do not have the authority to decertify

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individuals. Incident Commanders are responsible for providing documented reasons for relieving an individual, forwarding the information to the individual's home unit, and including a copy of the individual's performance rating in the documentation package.

b. <u>Forest Fire Program Management Staff Officer</u>. The Forest Fire Program Management Staff Officer at the home unit is responsible for initiating an administrative review to determine if decertification is appropriate.

Any decision to decertify an individual should include a determination of whether remedial actions are appropriate to recertify the individual and a description of the recommended remedial actions.

During an evaluation of decertification, individual qualifications may be temporarily suspended. Judgments about qualifications can be made through expert mentoring, independent assessment, or the line officer's judgment relating to the individual's performance capabilities.

c. <u>Regional and Forest Qualification Review Committee</u>. Qualification review committees are a key component in the certification and decertification of individuals. Qualification review committees should operate according to procedures delineated in other sections of this Handbook and in FSM 5120.

Regional or Forest Qualification Review Committees shall review individual qualifications and certification and shall address and recommend to the Certifying Official decertification for anyone they have reviewed for certification. If the review occurs at the Forest level, the individual reviewed shall have appeal rights with the Regional Qualification Review Committee.

6. <u>Individuals Relieved from Fire Assignment</u>. Individuals who have been relieved from an assignment shall not be reassigned to any incident until the certifying official approves the suitability of the individual to perform the duties associated with the qualifications for the position.

7. <u>Interagency Teams</u>. Interagency teams or groups fall outside Forest Service authority. These teams or groups function and operate at the sole discretion of the chartering group. Teams or groups may be formed, disbanded, held in abeyance, or re-formed at the discretion of the appropriate level of the chartering interagency group, according to applicable standards for each team. Examples of these interagency teams or groups are:

a. Area Command teams chartered and formed by the National Multi-Agency Coordinating Group.

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b. National Type 1 teams chartered by geographic area coordinating groups.

c. Type 2 teams chartered by geographic area coordinating groups or by an individual sub-geographic area group.

8. <u>Type 1 and Type 2 Crews</u>. Type 1 crews are decertified according to procedures developed nationally. Type 2 crews are decertified on a geographic or sub-geographic area basis.

### 23 - PHYSICAL FITNESS STANDARDS AND DEFINITIONS

In addition to training and experience, physical fitness standards, when applicable, must be met for Incident Command System (ICS) position certification.

Non-operations personnel who have the need to be on the fireline for non-suppression tasks must have the knowledge and skills found in fire safety refresher training, or must be accompanied by someone qualified to be on the fireline.

### 23.1 - Physical Fitness Requirements

Requirements for physical fitness are identified as arduous, moderate, light, and none.

1. <u>Arduous</u>. Arduous duties require field work performance by individuals with aboveaverage endurance and superior physical conditioning. Occasional demand for extraordinarily strenuous activities in emergencies over extended periods of time may be necessary. Requirements include running, walking, climbing, jumping, twisting, bending, and lifting more than 50 pounds. The work pace is set by the emergency situation and may be over irregular terrain. Examples of arduous duty positions are Strike Team Leaders, Single Resource Bosses, and Incident Commander Type 5.

2. <u>Moderate</u>. Moderate duties require field work performance by individuals with average endurance and physical conditioning. Individuals usually set their own pace. Emergencies occasionally demand moderately strenuous activities over long time periods. Activities include considerable walking over irregular ground, climbing, bending, stooping, squatting, twisting, reaching, and lifting 25 to 50 pounds. Examples of moderate duty positions are Operations Section Chiefs and Fire Behavior Analysts.

3. <u>Light</u>. Light duties mainly involve office-type work with occasional field activity characterized by light physical exertion requiring individuals to be in basic good health. Individuals almost always govern the extent and pace of their physical activity. The activities may include climbing (such as stairs), standing, operating a vehicle, and some bending, stooping, or light lifting. Long hours of work may be necessary. Examples of positions requiring a light physical fitness requirement are Staging Area Manager and Helibase Manager.

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4. <u>None</u>. The duties requiring no physical fitness requirements normally are performed in a controlled environment, such as an incident or base camp. Testing is not required for individuals filling those positions because there are no physical fitness standards. Examples of positions requiring no physical fitness level are Planning Section Chief and Support Dispatcher.

### 23.2 - Physical Fitness Measurement

Field units are not authorized to supplement the direction in section 23. Physical fitness measurement methods are established only by the Chief of the Forest Service.

The work capacity test is the sole physical fitness measurement recognized by the Forest Service.

### 23.3 - Fitness Development

Fire personnel required to meet the arduous level for their assigned wildland fire positions shall be provided official time for rigorous exercise to prepare for and maintain the arduous qualification:

1. Fire funded employees (assigned to fire crews and identified in the Fire Management Action Plan) shall be allowed up to 5 hours per week of physical training when not engaged in wildland fire operations.

2. Employees not funded by fire shall be allowed up to 3 hours per week of physical training, consistent with wellness programs, by the employees' request and based on supervisors' approval. The applicable time is up to 6 months prior to scheduled testing and after passing the test, until the end of the proclaimed fire season. Fire program funds may be used for approved physical training time based on guaranteed availability for fire-related assignments.

The employees and their supervisors shall discuss and schedule opportunities during the work week for fitness activities.

### **24 - POSITION CATEGORIES**

The Forest Service has established training and experience requirements for the four categories of positions utilized in wildland fire management and prescribed fire use in addition to the duties and prerequisites outlined in the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1. The four categories are identified as Incident Command System positions, Wildland Fire Skill Positions, Fire Use Skill Positions, and Technical Specialists.

1. <u>Incident Command System Positions</u>. Any position found on the ICS organizational chart (ex. 01 through 09, sec. 11.1).

2. <u>Wildland Fire Suppression Skill Positions</u>. Positions identified as unique to wildland fire suppression because they require a level of knowledge and skills to perform wildland fire suppression duties (FSM 5143).

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3. <u>Fire Use Skill Positions</u>. Positions identified as needed to administer successful use of wildland and prescribed fire to achieve land management objectives.

4. <u>Technical Specialists</u>. Personnel with unique skills needed to support incident operations. These specialists may be utilized within any functional area of the incident organization. Each agency is responsible for establishing position requirements guided by agency directives or interagency guides.

Many Technical Specialists are certified in their field or profession. If the position is specifically identified in section 25 of this Handbook, then specialists must meet all requirements listed. The Forest Qualification Review Committee shall review the specialist's technical and physical abilities to determine qualifications. This review may include checking licenses, evaluating previous training and work experience, and observing on-the-job performance.

### **25 - POSITION QUALIFICATIONS**

Exhibit 01 in this section provides an index to positions and the exhibits containing qualifications for the positions. The exhibits in sections 25.1 through 25.36 show training requirements, experience, physical requirements, and other positions meeting currency requirements for the four position categories utilized in wildland and prescribed fire and aviation management. Training requirements for these positions are defined by a tiered three-level nomenclature. The three levels of training are defined as follows:

- <u>Level 1</u> Must complete the specific training.
- <u>Level 2</u> Must complete the specific training or an approved equivalent course. Approved equivalent training is identified in the specific position qualifications found in section 25. A list of the approved equivalent courses is contained in chapter 30.
- Level 3 May complete recommended training. This includes additional training which supports development of knowledge and skills.

Included in this category are several geographic area developed courses, which may enhance the capabilities of the individual to perform the job. Many of these courses may not be available in all geographic areas (for example, Intermediate Air Operations, previously known as S-370, is not available in all geographic areas; hence it is placed in the Level 3 category). These courses are generally not available through the National Publications Cache.

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### <u>25 - Exhibit 01</u>

### INDEX TO POSITIONS AND QUALIFICATIONS

Position (Acronym)

Accounting Technician (ACCT)	25.32 - Exhibit 01
Advanced Firefighter/Squad Boss (FFT1)	25.12 - Exhibit 01
Aerial Observer (AOBS)	25.31 - Exhibit 01
Agency Aviation Military Liaison (AAML)	25.34 - Exhibit 01
Agency Representative (AREP)	25.11 - Exhibit 01
Air Operations Branch Director (AOBD)	25.13 - Exhibit 01
Air Support Group Supervisor (ASGS)	25.13 - Exhibit 01
Air Tactical Group Supervisor (ATGS)	25.13 - Exhibit 01
Air Tanker Base Manager (ATBM)	25.31 - Exhibit 01
Air Tanker/Fixed Wing Coordinator (ATCO)	25.13 - Exhibit 01
Aircraft Base Radio Operator (ABRO)	25.13 - Exhibit 01
Area Command Aviation Coordinator (ACAC)	25.11 - Exhibit 01
Area Commander (ACDR)	25.11 - Exhibit 01
Assistant Area Commander, Logistics (ACLC)	25.11 - Exhibit 01
Assistant Area Commander, Planning (ACPC)	25.11 - Exhibit 01
Assistant Cache Manager (ACMR)	25.31 - Exhibit 01
Base Camp Manager (BCMG)	25.15 - Exhibit 01
Battalion Military Liaison (BNML)	25.34 - Exhibit 01
Burned Area Emergency Response Team Leader (BAEL)	25.36 - Exhibit 01
Buying Team Leader (BUYL)	25.32 - Exhibit 01
Buying Team Member (BUYM)	25.32 - Exhibit 01
Cache (Supply) Clerk (CASC)	25.31 - Exhibit 01
Cache (Supply) Clerk, Supervisory (CAST)	25.31 - Exhibit 01
Cache Demobilization Specialist (CDSP)	25.31 - Exhibit 01
Camp Crew Boss (CACB)	25.33 - Exhibit 01
Claims Specialist (CLMS)	25.16 - Exhibit 01
Commissary Manager (CMSY)	25.16 - Exhibit 01
Communications Coordinator (COMC)	25.31 - Exhibit 01
Communications Unit Leader (COML)	25.15 - Exhibit 01
Compensation for Injury Specialist (INJR)	25.16 - Exhibit 01
Compensation/Claims Unit Leader (COMP)	25.16 - Exhibit 01
Computer Coordinator (COCO)	25.36 - Exhibit 01
Computer Data Entry Recorder (CDER)	25.36 - Exhibit 01
Computer Specialist (CTSP)	25.36 - Exhibit 01

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### INDEX TO POSITIONS AND QUALIFICATIONS

Position (Acronym)

Contracting Officer (CONO)	25.32 - Exhibit 01
Contracting Officer's Technical Representative (COTR)	25.33 - Exhibit 01
Coordinator, Expanded Dispatch (CORD)	25.17 - Exhibit 01
Cost Unit Leader (COST)	25.16 - Exhibit 01
Crew Boss (Single Resource) (CRWB)	25.12 - Exhibit 01
Crew Representative (CREP)	25.12 - Exhibit 01
Cultural Specialist (CULS)	25.35 - Exhibit 01
Deck Coordinator (DECK)	25.13 - Exhibit 01
Demobilization Unit Leader (DMOB)	25.14 - Exhibit 01
Dispatch Recorder, Expanded Dispatch (EDRC)	25.17 - Exhibit 01
Display Processor (DPRO)	25.14 - Exhibit 01
Division/Group Supervisor (DIVS)	25.12 - Exhibit 01
Documentation Unit Leader (DOCL)	25.14 - Exhibit 01
Dozer Boss (Single Resource) (DOZB)	25.12 - Exhibit 01
Dozer Operator (DZOP)	25.34 - Exhibit 01
Dozer Operator Initial Attack (DZIA)	25.34 - Exhibit 01
Engine Boss (Single Resource) (ENGB)	25.12 - Exhibit 01
Engine Operator (ENOP)	25.34 - Exhibit 01
Emergency Medical Technician Basic (EMTB)	25.33 - Exhibit 01
Emergency Medical Technician Intermediate (EMTI)	25.33 - Exhibit 01
Emergency Medical Technician Paramedic (EMTP)	25.33 - Exhibit 01
Equipment Inspector (EQPI)	25.33 - Exhibit 01
Equipment Manager (EQPM)	25.15 - Exhibit 01
Equipment Time Recorder (EQTR)	25.16 - Exhibit 01
Facilities Unit Leader (FACL)	25.15 - Exhibit 01
Faller Class A (FALA)	25.34 - Exhibit 01
Faller Class B (FALB)	25.34 - Exhibit 01
Faller Class C (FALC)	25.34 - Exhibit 01
Felling Boss (Single Resource) (FELB)	25.12 - Exhibit 01
Field Observer (FOBS)	25.14 - Exhibit 01
Finance/Administration Section Chief Type 1 (FSC1)	25.16 - Exhibit 01
Finance/Administration Section Chief Type 2 (FSC2)	25.16 - Exhibit 01
Fire Behavior Analyst (FBAN)	25.14 - Exhibit 01

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25 - Exhibit 01--Continued

### INDEX TO POSITIONS AND QUALIFICATIONS

Position (Acronym)

Cross-reference to Exhibit in FSH 5109.17, Chapter 20 for Position Qualification

Fire Cache Manager (FCMG)
Fire Effects Monitor (FEMO)
Fire Investigator (FINV)
Fire Prevention Education Team Leader (PETL)
Fire Prevention Education Team Member (PETM)
Fire Use Manager 1 (FUM1)
Fire Use Manager 2 (FUM2)
Firefighter Type 2 (FFT2)
Firing Boss (Single Resource) (FIRB)
Fireline Explosives Blaster (FLEB)
Fireline Explosives Advisor (FLEA)
Fireline Explosives Crewmember (FLEC)
Fixed Wing Base Manager (FWBM)
Fixed Wing Parking Tender (FWPT)
Food Unit Leader (FDUL)
Forward Looking Infrared Operator (FLIR)
GIS Technical Specialist (GIST)
Ground Support Unit Leader (GSUL)
Helibase Manager (4 or more Helicopters) (HEB1)
Helibase Manager (1 to 3 Helicopters) (HEB2)
Helicopter Coordinator (HLCO)
Helicopter Boss Single Resource (HELB)
Helicopter Crewmember (HECM)
Helicopter Long Line/Remote Hook Specialist (HELR)
Helicopter Manager (HELM)
Helicopter Rappel Spotter (HERS)
Helicopter Rappeller (HRAP)
Helispot Manager (HESM)
Helitorch Manager (HTMG)
Helitorch Mixmaster (HTMM)
Helitorch Parking Tender (HTPT)
Human Resource Specialist (HRSP)
Ignition Specialist Type 1 (RXI1)
Ignition Specialist Type 2 (RXI2)
Incident Business Advisor Type 1 (IBA1)
Incident Business Advisor Type 2 (IBA2)
Incident Business Advisor Type 3 (IBA3)
Incident Commander Type 1 (ICT1)

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### 25 - Exhibit 01--Continued

### INDEX TO POSITIONS AND QUALIFICATIONS

Position (Acronym)

Incident Commander Type 2 (ICT2) Incident Commander Type 3 (ICT3)
Incident Commander Type 4 (ICT4)
Incident Commander Type 5 (ICT5)
Incident Communications Center Manager (INCM) Incident Communications Technician (COMT)
Incident Medical Assistant (IMSA)
Incident Medical Manager (IMSM)
Incident Medical Technician (IMST)
Incident Meteorologist (IMET)
Information Officer Type 1 (IOF1)
Information Officer Type 2 (IOF2)
Information Officer Type 3 (IOF3)
Infrared Downlink Operator (IRDL)
Infrared Field Specialist (IRFS)
Infrared Interpreter (IRIN)
Infrared Regional Coordinator (IRCR)
Initial Attack Dispatcher (IADP)
Interagency Resource Representative (IARR)
Liaison Officer (LOFR)
Line Scout (LSCT)
Loadmaster (LOAD)
Logistics Section Chief Type 1 (LSC1)
Logistics Section Chief Type 2 (LSC2)
Long Term Fire Analyst (LTAN)
MAC Group Coordinator (MCCO)
MAC Group Information Officer (MCIF)
MAFFS Clerk (MAFC)
MAFFS Liaison Officer (MAFF)
Medical Unit Leader (MEDL)
Military Air Operations Coordinator (MAOC)
Military Crew Liaison Advisor (MCAD)
Military Helicopter Crewmember (MHEC)

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### 25 - Exhibit 01--Continued

### INDEX TO POSITIONS AND QUALIFICATIONS

Position (Acronym)

Military Helicopter Manager (MHEM)	25.34 - Exhibit 01
Military Helicopter Manager Supervisor (MHMS)	25.34 - Exhibit 01
Mixmaster (MXMS)	25.31 - Exhibit 01
Operations Branch Director (OPBD)	25.12 - Exhibit 01
Operations Section Chief Type 1 (OSC1)	25.12 - Exhibit 01
Operations Section Chief Type 2 (OSC2)	25.12 - Exhibit 01
Ordering Manager (ORDM)	25.15 - Exhibit 01
Orthophoto Analyst (ORPA)	25.35 - Exhibit 01
Personnel Time Recorder (PTRC)	25.16 - Exhibit 01
Planning Section Chief Type 1 (PSC1)	25.14 - Exhibit 01
Planning Section Chief Type 2 (PSC2)	25.14 - Exhibit 01
Plastic Sphere Dispenser Operator (PLDO)	25.34 - Exhibit 01
Prescribed Fire Burn Boss Type 1 (RXB1)	25.2 - Exhibit 01
Prescribed Fire Burn Boss Type 2 (RXB2)	25.2 - Exhibit 01
Prescribed Fire Burn Boss Type 3 (RXB3)	25.2 - Exhibit 01
Prescribed Fire Crewmember (RXCM)	25.2 - Exhibit 01
Prescribed Fire Manager Type 1 (RXM1)	25.2 - Exhibit 01
Prescribed Fire Manager Type 2 (RXM2)	25.2 - Exhibit 01
Probeye Operator (PBOP)	25.35 - Exhibit 01
Procurement Unit Leader (PROC)	25.16 - Exhibit 01
Purchasing Agent, Fifty Thousand (PA50)	25.32 - Exhibit 01
Purchasing Agent, Five Thousand (PA05)	25.32 - Exhibit 01
Purchasing Agent, Ten Thousand (PA10)	25.32 - Exhibit 01
Purchasing Agent, Twenty-Five Thousand (PA25)	25.32 - Exhibit 01
Radio Operator (RADO)	25.15 - Exhibit 01
Ramp Manager (RAMP)	25.34 - Exhibit 01
Receiving/Distribution Manager (RCDM)	25.15 - Exhibit 01
Remote Automated Weather Station Technician (RAWS)	25.33 - Exhibit 01
Resource Unit Leader (RESL)	25.14 - Exhibit 01
Safety Officer Type 1 (SOF1)	25.11 - Exhibit 01
Safety Officer Type 2 (SOF2)	25.11 - Exhibit 01
Safety Officer Type 3 (SOF3)	25.11 - Exhibit 01
Scuba Diver (SCUB)	25.36 - Exhibit 01
Security Manager (SECM)	25.15 - Exhibit 01
Security Specialist Level 1 (SEC1)	25.33 - Exhibit 01

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### 25 - Exhibit 01--Continued

### INDEX TO POSITIONS AND QUALIFICATIONS

Position (Acronym)

Security Specialist Level 2 (SEC2)	25.33 - Exhibit 01
Security Guard, not Law Enforcement (SECG)	25.33 - Exhibit 01
Service Branch Director (SVBD)	25.15 - Exhibit 01
Single Engine Air Tanker Manager (SEMG)	25.31 - Exhibit 01
Situation Unit Leader (SITL)	25.14 - Exhibit 01
Staging Area Manager (STAM)	25.12 - Exhibit 01
Status/Check-in Recorder (SCKN)	25.14 - Exhibit 01
Strike Team Leader Crew (STCR)	25.12 - Exhibit 01
Strike Team Leader Dozer (STDZ)	25.12 - Exhibit 01
Strike Team Leader Engine (STEN)	25.12 - Exhibit 01
Strike Team Leader Military (STLM)	25.34 - Exhibit 01
Strike Team Leader Tractor/Plow (STPL)	25.12 - Exhibit 01
Supervisory Dispatcher, Expanded Dispatch (EDSP)	25.17 - Exhibit 01
Support Dispatcher, Expanded Dispatch (EDSD)	25.17 - Exhibit 01
Supply Unit Leader (SPUL)	25.15 - Exhibit 01
Support Branch Director (SUBD)	25.15 - Exhibit 01
Takeoff and Landing Coordinator (TOLC)	25.13 - Exhibit 01
Task Force Leader (TFLD)	25.12 - Exhibit 01
Time Unit Leader (TIME)	25.16 - Exhibit 01
Tool Specialist (TESP)	25.33 - Exhibit 01
Tractor/Plow Boss (Single Resource) (TRPB)	25.12 - Exhibit 01
Tractor/Plow Operator Initial Attack (TPIA)	25.34 - Exhibit 01
Tractor/Plow Operator (TPOP)	25.34 - Exhibit 01
Training Specialist (TNSP)	25.14 - Exhibit 01
Warehouse Materials Handler (WHHR)	25.31 - Exhibit 01
Warehouse Materials Handler Leader (WHLR)	25.31 - Exhibit 01
Weather Observer (WOBS)	25.35 - Exhibit 01

### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.1 - Incident Command System, Skills and Expanded Dispatch Position Qualifications

### **25.11 - Command and General Staff Positions**

### 25.11 - Exhibit 01

### **Command and General Staff Position Qualifications**

AREA COMMANDER (ACDR)		
TRAINING:	None, S-620 is required for prerequisite positions.	
PREREQUISITE EXPERIENCE:	Satisfactory performance as an Assistant Area Commander Planning or Logistics AND	
	Satisfactory position performance as an Area Commander on a wildland fire incident	
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Assistant Area Commander Planning Assistant Area Commander Logistics	
The Task Book for this position is available on the NWCG website at:		
	pms/taskbook/command/acdr.pdf	
AREA COMMAND AVIATION COORDINATOR (ACAC)		
TRAINING:	LEVEL 1 S-620 Area Command	
PREREQUISITE EXPERIENCE:	Air Operations Branch Director on a Type 1 Incident Management Team AND	
	Satisfactory position performance as an Area Command Aviation Coordinator on a wildfire incident	
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Air Operations Branch Director	
The Task Book for this position is available on the NWCG website at:		

http://www.nwcg.gov/pms/taskbook/air/aobd.pdf

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#### 25.11 - Exhibit 01--Continued

#### **Command and General Staff Position Qualifications**

### ASSISTANT AREA COMMANDER, PLANNING (ACPC)

TRAINING:

LEVEL 1 S-620 Area Command

PREREQUISITE EXPERIENCE:

Incident Commander Type 1 OR Planning Section Chief Type 1 OR Logistics Section Chief Type 1 OR Operations Section Chief Type 1 AND Satisfactory position performance as an Assistant Area Commander, Planning

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS

 THAT WILL MAINTAIN CURRENCY:
 Assistant Area Command, Logistics

 The Task Book for this position is available on the NWCG website at:
 http://www.nwcg.gov/pms/taskbook/planning/acpc.pdf

 ASSISTANT AREA COMMANDER LOGISTICS (ACLC)

ASSISTANT AREA COMMANDER, LOGISTICS (ACLC)

TRAINING:

PREREQUISITE EXPERIENCE:

LEVEL 1 S-620 Area Command

Incident Commander Type 1 OR Logistics Section Chief Type 1 OR Planning Section Chief Type 1 OR Operations Section Chief Type 1 AND Satisfactory position performance as an Assistant Area Commander, Logistics

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS

<u>THAT WILL MAINTAIN CURRENCY</u>: Assistant Area Commander, Planning The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/air/aobd.pdf

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#### 25.11 - Exhibit 01--Continued

### **Command and General Staff Position Qualifications**

### **INCIDENT COMMANDER TYPE 1 (ICT1)**

S-520 Advanced Incident Management TRAINING: LEVEL 1 Incident Commander Type 2 PREREQUISITE EXPERIENCE: AND Satisfactory position performance as an Incident Commander Type 1 **PHYSICAL FITNESS:** None OTHER POSITION ASSIGNMENTS Incident Commander Type 2 THAT WILL MAINTAIN CURRENCY: **Operations Section Chief Type 1** Planning Section Chief Type 1 Logistics Section Chief Type 1 Finance/Administrative Section Chief Type 1

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/command/ict1-2.pdf

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### 25.11 - Exhibit 01--Continued

### **Command and General Staff Position Qualifications**

### INCIDENT COMMANDER TYPE 2 (ICT2)

<u>TRAINING</u> :	LEVEL 1 S-400 Incident Commander
PREREQUISITE EXPERIENCE:	Incident Commander Type 3 AND
	Operations Section Chief Type 2
	AND
	Satisfactory position performance as an Incident
	Commander Type 2;
	OR
	Incident Commander Type 3
	AND EITHER
	Planning Section Chief Type 2
	OR
	Logistics Section Chief Type 2
	OR
	Finance/Administrative Section Chief Type 2 AND
	Satisfactory position performance as an Incident Commander Type 2
PHYSICAL FITNESS:	None
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Finance/Administrative Section Chief Type 2 Operations Section Chief Type 2 Planning Section Chief Type 2 Logistics Section Chief Type 2

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/command/ict1-2.pdf

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### 25.11 - Exhibit 01--Continued

### **Command and General Staff Position Qualifications**

INCIDENT COMMANDER TYPE 3 (ICT3)		
<u>TRAINING</u> :	LEVEL 1 S-300 Incident Commander Extended Attack Time Pressure Simulation Assessment (TPSA)	
PREREQUISITE EXPERIENCE:	Incident Commander Type 4 AND Task Force Leader AND Satisfactory position performance as an Incident Commander Type 3 OR Incident Commander Type 4 AND Strike Team Leader (any) AND Two Single Resource Boss positions (One must be Crew or Engine) AND Satisfactory position performance as an Incident Commander Type 3	
PHYSICAL FITNESS:	Arduous	
ANNUAL REVIEW CONSIDERATIONS:	<ul> <li>Any ICT3 that is determined by their Certifying Official or Forest Qualification Review Committee (FQRC) as:</li> <li>1. "Inactive" or lacking quality assignments may be directed to successfully complete a TPSA.</li> <li>2. Experiencing performance problems may be directed to successfully complete a TPSA.</li> </ul>	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Prescribed Fire Burn Boss Type 1 Strike Team Leader (any) Task Force Leader Division/Group Supervisor	
The Task Book for this position	n is available on the NWCG website at:	

http://www.nwcg.gov/pms/taskbook/command/ict3.pdf

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### 25.11 - Exhibit 01--Continued

### **Command and General Staff Position Qualifications**

### INCIDENT COMMANDER TYPE 4 (ICT4)

<u>TRAINING</u> :	<ul> <li>LEVEL 1 L-280 Followership to Leadership (if not obtained as a Single Resource Boss)</li> <li>S-200 Initial Attack Incident Commander S-215 Fire Operations in the Urban Interface</li> </ul>		
PREREQUISITE EXPERIENCE:	Single Resource Boss (Crew, Dozer, Engine, Tractor Plow, or Helicopter) AND		
	Satisfactory position performance as an Incident Commander Type 4		
PHYSICAL FITNESS:	Arduous		
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Single Resource Boss (any) Prescribed Fire Burn Boss Type 2		
·	on is available on the NWCG website at:		
	pms/taskbook/command/ict4.pdf		
INCIDENT COMMANDER TYPE 5 (ICT5)			
TRAINING:	LEVEL 1 S-133 Look Up, Look Down, Look Around		
	S-290 Intermediate Fire Behavior		
PREREQUISITE EXPERIENCE:	Advanced Firefighter/Squad Boss AND		
	Satisfactory position performance as an Incident Commander Type 5		
PHYSICAL FITNESS:	Arduous		
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Advanced Firefighter/Squad Boss		
The Task Book for this position is available on the NWCG website at:			
http://www.nwcg.gov/pms/taskbook/command/ict5.pdf			

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

#### 25.11 - Exhibit 01--Continued

### **Command and General Staff Position Qualifications**

### SAFETY OFFICER TYPE 1 (SOF1)

LEVEL 1 S-520 Advanced Incident Management TRAINING: PREREQUISITE EXPERIENCE: Safety Officer Type 2 AND Satisfactory position performance as a Safety Officer Type 1 Moderate PHYSICAL FITNESS: OTHER POSITION ASSIGNMENTS Safety Officer Type 2 THAT WILL MAINTAIN CURRENCY: **Operations Section Chief Type 2** The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/command/sof12.pdf SAFETY OFFICER TYPE 2 (SOF2) TRAINING: LEVEL 1 S-404 Safety Officer S-420 Command and General Staff LEVEL 3 I-400 Advanced Incident Command System PREREQUISITE EXPERIENCE: Division/Group Supervisor AND Satisfactory position performance as a Safety Officer Type 2 PHYSICAL FITNESS: Moderate **OTHER POSITION ASSIGNMENTS Division/Group Supervisor** THAT WILL MAINTAIN CURRENCY: Safety Officer Type 3

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/command/sof12.pdf

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK **CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION**

### 25.11 - Exhibit 01--Continued

### **Command and General Staff Position Qualifications**

### SAFETY OFFICER TYPE 3 (SOF3)

<u>TRAINING</u> :	LEVEL 1	S-404 Safety Officer*
	LEVEL 3	I-300 Intermediate Incident Command System
<u>PREREQUISITE EXPERIENCE</u> :	Tractor Plo Incident Co	OR ommander Type 4 AND y position performance as a Safety
PHYSICAL FITNESS:	Moderate	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:		n Leader (any) ommander Type 4 9 Leader

\*The prerequisite field experience for students attending S-404 is Division/Group Supervisor. Course Coordinators are encouraged to accept Forest Service Strike Team Leaders or Incident Commander Type 4s who are attempting to gain the Safety Officer Type 3 qualification into S-404 presentations, as no other incident safety training exists at this time.

> The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/command/sof3.pdf LIAISON OFFICER (LOFR)

TRAINING:

PREREQUISITE EXPERIENCE:

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

I-400 Advanced Incident Command LEVEL 1 System Satisfactory position performance as a Liaison Officer None

Agency Representative

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/command/lofr.pdf

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.11 - Exhibit 01--Continued

### **Command and General Staff Position Qualifications**

### INFORMATION OFFICER TYPE 1 (IOF1)

TRAINING:

LEVEL 1 S-520 Advanced Incident Management

PREREQUISITE EXPERIENCE:

Information Officer Type 2 AND Satisfactory position performance as an Information Officer Type 1 None\*

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Information Officer Type 2

\*Light is required if fireline work is to be performed.

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/command/iof1-2.pdf

INFORMATION OFFICER TYPE 2 (IOF2)

TRAINING:

LEVEL 1 S-403 Information Officer S-420 Command and General Staff

LEVEL 3 I-300 Intermediate Incident Command System I-400 Advanced Incident Command System L-180 Human Factors S-260 Interagency Incident Business Management

PREREQUISITE EXPERIENCE:

Information Officer Type 3 AND

Satisfactory position performance as an Information Officer Type 2 None\*

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

None

\*Light is required if fireline work is to be performed.

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/command/iof1-2.pdf

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.11 - Exhibit 01--Continued

### **Command and General Staff Position Qualifications**

### INFORMATION OFFICER TYPE 3 (IOF3)

<u>TRAINING</u> :	Level 1	I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation *S-130 Basic Firefighter Training S-190 Introduction to Wildland Fire Behavior S-203 Introduction to Information Officer
	LEVEL 3	I-200 Basic Incident Command System
PREREQUISITE EXPERIENCE:	Desirable skills include organizational ability and external communication skills AND	
		ory position performance as an ation Officer Type 3
PHYSICAL FITNESS:	None*	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None	
* Light is required if fireline work is to be performed, along with completion of S-130. The Task Book for this position is available on the NWCG website at:		

http://www.nwcg.gov/pms/taskbook/command/iof1-2.pdf

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### 25.11 - Exhibit 01--Continued

### **Command and General Staff Position Qualifications**

### AGENCY REPRESENTATIVE (AREP)

<u>TRAINING</u> :	<ul> <li>LEVEL 1 I-100 Introduction to Incident Command System</li> <li>I-200 Basic Incident Command System</li> <li>S-110 Basic Wildland Fire Suppression Orientation</li> <li>S-260 Interagency Incident Business Management</li> </ul>		
PREREQUISITE EXPERIENCE:	Desirable skills include a thorough orientation to applicable cooperative agreements and knowledge of Forest Service policies and procedures		
PHYSICAL FITNESS:	None		
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Interagency Resource Representative Liaison Officer		
INTERAGENCY RESOURCE REPRESENTATIVE (IARR)			
TRAINING:	LEVEL 3 Geographic Area, National or Regional training that may be or is developed		
PREREQUISITE EXPERIENCE:	Satisfactory position performance as a Single Resource Boss (Crew or Engine) AND Satisfactory position performance as an Interagency Resource Representative		
PHYSICAL FITNESS:	None		
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Crew Representative		

## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# **25.12 - Operations Position Qualifications**

# 25.12 - Exhibit 01

## **Operations Position Qualifications**

# OPERATIONS SECTION CHIEF TYPE 1 (OSC1)

TRAINING:

LEVEL 1 S-520 Advanced Incident Management

PREREQUISITE EXPERIENCE:

Operations Section Chief Type 2 AND Satisfactory position performance as an

**Operations Section Chief Type 1** 

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Operations Section Chief Type 2 Operations Branch Director

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/operatio/osc1-2.pdf</u>

Moderate

# OPERATIONS SECTION CHIEF TYPE 2 (OSC2)

TRAINING:

LEVEL 1 S-420 Command and General Staff S-430 Operations Section Chief

LEVEL 3 I-400 Advanced Incident Command System

Division/Group Supervisor AND Satisfactory position performance as an Operations Section Chief Type 2

PHYSICAL FITNESS:

PREREQUISITE EXPERIENCE:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Operations Branch Director Division/Group Supervisor

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/osc1-3.pdf

Moderate

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK **CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION**

## 25.12 - Exhibit 01--Continued

### **Operations Position Qualifications**

### **OPERATIONS BRANCH DIRECTOR (OPBD)**

TRAINING:

None

PREREQUISITE EXPERIENCE:

**PHYSICAL FITNESS:** 

**PHYSICAL FITNESS:** 

**OTHER POSITION ASSIGNMENTS** THAT WILL MAINTAIN CURRENCY: Moderate

LEVEL 1

**Operations Section Chief Type 2** Division/Group Supervisor

S-339 Division/Group Supervisor

Satisfactory position performance as an **Operations Section Chief Type 2** 

## DIVISION/GROUP SUPERVISOR (DIVS)

TRAINING:

PREREQUISITE EXPERIENCE:

Task Force Leader AND Satisfactory position performance as a Division/Group Supervisor; OR Incident Commander Type 3 AND Satisfactory position performance as a Division/Group Supervisor; OR \*A combination of two strike team leader qualifications which must include either Strike Team Leader, Engine or Strike Team Leader, Crews AND Satisfactory position performance as a Division/Group Supervisor Arduous **OTHER POSITION ASSIGNMENTS** Task Force Leader THAT WILL MAINTAIN CURRENCY: Incident Commander Type 3 Air Tactical Group Supervisor

\*Forest Service deviates from 310-1 by adding STEN and STCR pathway to DIVS. The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/divs.pdf

## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.12 - Exhibit 01--Continued

## **Operations Position Qualifications**

## TASK FORCE LEADER (TFLD)

<u>TRAINING</u> :	LEVEL 1	S-330 Task Force/Strike Team Leader S-390 Introduction to Wildland Fire Behavior Calculations I-300 Intermediate Incident Command System (if prerequisite experience has been attained by * below)
	LEVEL 2	S-336 Fire Suppression Tactics or equivalent training (if prerequisite experience has been attained by * below)
PREREQUISITE EXPERIENCE:		m Leader (Crew, Engine, Dozer or
	Tractor Ple	,
	Satisfacto	AND ry position performance as a Task
	Force L	
		OR
		ory position performance in any two
	U	esource boss positions (one must be
	Crew of	· Engine) AND
	Incident C	Commander Type 4
		AND
	Satisfacto Force L	ry position performance as a Task
	Force L	eader
PHYSICAL FITNESS:	Arduous	
OTHER POSITION ASSIGNMENTS	Incident C	Commander Type 3
THAT WILL MAINTAIN CURRENCY:		am Leader (any)
The Task Book for this position	is available on	the NWCG website at:

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/operatio/tfld.pdf</u>

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## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# STRIKE TEAM LEADER TRACTOR/PLOW (STPL)

<u>TRAINING</u> :	Level 1	I-300 Intermediate Incident Command System S-330 Task Force/Strike Team Leader S-390 Introduction to Wildland Fire Behavior Calculations S-215 Fire Operations in the Urban Interface
	LEVEL 2	S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook)
	LEVEL 3	Geographic Area Intermediate Air Operations L-380 Fireline Leadership
PREREQUISITE EXPERIENCE:	Satisfacto	source Boss Tractor/Plow AND ory position performance as a Strike leader Tractor/Plow
PHYSICAL FITNESS:	Arduous	
<u>OTHER POSITION ASSIGNMENTS</u> <u>THAT WILL MAINTAIN CURRENCY</u> :	Strike Tea	am Leader (Crew, Dozer, Engine)

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/stcr.pdf

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## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# STRIKE TEAM LEADER DOZER (STDZ)

<u>TRAINING</u> :	Level 1	I-300 Intermediate Incident Command System S-330 Task Force/Strike Team Leader S-390 Introduction to Wildland Fire Behavior Calculations S-215 Fire Operations in the Urban Interface
	LEVEL 2	S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook)
	LEVEL 3	Geographic Area Intermediate Air Operations L-380 Fireline Leadership
PREREQUISITE EXPERIENCE:	Single Re	source Boss Dozer AND
		bry position performance as a Strike Leader Dozer
PHYSICAL FITNESS:	Arduous	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Strike Tea Tractor	am Leader (Crew, Engine, /Plow)

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/stcr.pdf

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## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# STRIKE TEAM LEADER ENGINE (STEN)

<u>TRAINING</u> :	Level 1	<ul> <li>I-300 Intermediate Incident Command System</li> <li>S-330 Task Force/Strike Team Leader</li> <li>S-390 Introduction to Wildland Fire Behavior Calculations</li> <li>S-215 Fire Operations in the Urban Interface</li> </ul>
	LEVEL 2	S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook)
	LEVEL 3	Geographic Area Intermediate Air Operations L-380 Fireline Leadership
PREREQUISITE EXPERIENCE:	Satisfacto	esource Boss Engine AND ory position performance as a Strike leader Engine
PHYSICAL FITNESS:	Arduous	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Strike Tea Tractor	am Leader (Crew, Dozer, /Plow)

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/stcr.pdf

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## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# STRIKE TEAM LEADER CREW (STCR)

<u>TRAINING</u> :	LEVEL 1	<ul> <li>I-300 Intermediate Incident Command System</li> <li>S-330 Task Force/Strike Team Leader</li> <li>S-390 Introduction to Wildland Fire Behavior Calculations</li> <li>S-215 Fire Operations in the Urban Interface</li> </ul>
	LEVEL 2	S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook)
	LEVEL 3	Geographic Area Intermediate Air Operations L-380 Fireline Leadership
PREREQUISITE EXPERIENCE:	Satisfacto	source Boss Crew AND ry position performance as a Strike eader Crew
PHYSICAL FITNESS:	Arduous	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Tractor/ Military C	am Leader (Dozer, Engine, /Plow) Crew Advisor am Leader Military

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/stcr.pdf

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## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK **CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION**

# 25.12 - Exhibit 01--Continued

## **Operations Position Qualifications**

# CREW REPRESENTATIVE (CREP)

**LEVEL 3** Geographic Area Crew **Representative Training** Single Resource Boss Crew PREREQUISITE EXPERIENCE: AND Satisfactory position performance as a Crew Representative Arduous **PHYSICAL FITNESS: OTHER POSITION ASSIGNMENTS** Interagency Resource Representative THAT WILL MAINTAIN CURRENCY: Single Resource Boss Crew The Task Book for this position is available on the NWCG website at:

http://www.nwcg.gov/pms/taskbook/operatio/crep.pdf

TRAINING:

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### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.12 - Exhibit 01--Continued

## **Operations Position Qualifications**

# CREW BOSS (SINGLE RESOURCE) (CRWB)\*

TRAINING:

LEVEL 1 I-200 Basic Incident Command System L-280 Followership to Leadership S-230 Crew Boss S-234 Ignition Operations S-260 Interagency Incident Business Management S-270 Basic Air Operations S-290 Intermediate Fire Behavior Advanced Firefighter/Squad Boss

PREREQUISITE EXPERIENCE:

AND

Satisfactory position performance as a Single Resource Boss Crew on a wildland or prescribed fire incident

PHYSICAL FITNESS:

Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Single Resource Boss (Dozer, Engine, Felling, Firing, Tractor/Plow) Incident Commander Type 4

\* The Position Task Book (PTB) for the Single Resource Boss positions differs from other PTBs. The first sets of tasks, common to all the Single Resource Boss positions, are the same as those required for the Crew Boss position. Additional specific tasks are required for the other types of Single Resource Boss positions (Engine, Dozer, Tractor/Plow, Felling, and Firing). When the PTB is issued to a trainee, the appropriate position(s) should be identified by crossing out the inappropriate positions on the cover. The trainee then needs to be signed off for all of the common tasks as well as those additional tasks that apply to the specific resource. Whether or not a qualified Single Resource Boss must re-complete the tasks common to all Single Resource Boss positions to become qualified as a Single Resource Boss for another resource is up to the discretion of the home unit (310-1, Appendix A-13).

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf

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## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# DOZER BOSS (SINGLE RESOURCE) (DOZB)

<u>TRAINING</u> :	LEVEL 1 I-200 Basic Incident Command System L-280 Followership to Leadership S-230 Crew Boss S-232 Dozer Boss S-234 Ignition Operations S-260 Interagency Incident Business Management S-270 Basic Air Operations S-290 Intermediate Fire Behavior
PREREQUISITE EXPERIENCE:	Advanced Firefighter/Squad Boss AND Satisfactory position performance as a Single Resource Boss Dozer on a wildland or prescribed fire incident
PHYSICAL FITNESS:	Arduous
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Single Resource Boss (Crew, Engine, Felling, Firing, Tractor/Plow) Incident Commander Type 4
-	available on the NWCG website at:

http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf

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## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# FELLING BOSS (SINGLE RESOURCE) (FELB)

<u>TRAINING</u> :	LEVEL 1	I-200 Basic Incident Command System L-280 Followership to Leadership S-230 Crew Boss S-234 Ignition Operations S-260 Interagency Incident Business Management S-270 Basic Air Operations S-290 Intermediate Fire Behavior
	LEVEL 3	Geographic Area Chainsaw Training
PREREQUISITE EXPERIENCE:	Advanced Satisfacto Resourc	ic Area Chainsaw Certification AND Firefighter/Squad Boss AND ry position performance as a Single be Boss Felling on a wildland or ed fire incident.
PHYSICAL FITNESS:	Arduous	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	0	source Boss (Crew, Dozer, Engine, Fractor/Plow)
The Task Book for this position is	available or	the NWCG website at:

http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf

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### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# FIRING BOSS (SINGLE RESOURCE) (FIRB)

TRAINING:

LEVEL 1 I-200 Basic Incident Command System L-280 Followership to Leadership S-230 Crew Boss S-234 Ignition Operations S-260 Interagency Incident Business Management S-270 Basic Air Operations S-290 Intermediate Fire Behavior Advanced Firefighter/Squad Boss

PREREQUISITE EXPERIENCE:

# AND

Satisfactory position performance as a Single Resource Boss Firing on a wildland or prescribed fire incident

PHYSICAL FITNESS:

Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Single Resource Boss (Crew, Dozer, Engine, Felling, Tractor/Plow)

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf</u>

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## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# ENGINE BOSS (SINGLE RESOURCE) (ENGB)

<u>TRAINING</u> :	LEVEL 1	<ul> <li>I-200 Basic Incident Command System</li> <li>L-280 Followership to Leadership</li> <li>S-211 Portable Pumps and Water Use</li> <li>S-230 Crew Boss</li> <li>S-230 Crew Boss</li> <li>S-234 Ignition Operations</li> <li>S-260 Interagency Incident Business Management</li> <li>S-270 Basic Air Operations</li> <li>S-290 Intermediate Fire Behavior</li> </ul>
	LEVEL 2	S-231 Engine Boss or Geographic Area Engine Academy
PREREQUISITE EXPERIENCE:	Satisfacto Resourc	l Firefighter/Squad Boss AND ory position performance as a Single ce Boss Engine on a wildland or bed fire incident
PHYSICAL FITNESS:	Arduous	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Firing, '	esource Boss (Crew, Dozer, Felling, Tractor/Plow) Commander Type 4

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf</u>

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# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# TRACTOR/PLOW BOSS (SINGLE RESOURCE) (TRPB)

<u>TRAINING</u> :	LEVEL 1	I-200 Basic Incident Command
		System
		L-280 Followership to Leadership
		S-230 Crew Boss
		S-233 Tractor/Plow Boss
		S-234 Ignition Operations
		S-260 Interagency Incident
		<b>Business Management</b>
		S-270 Basic Air Operations
		S-290 Intermediate Fire Behavior
PREREQUISITE EXPERIENCE:	Advanced	l Firefighter/Squad Boss AND
	Resource	bry position performance as a Single ce Boss Tractor/Plow on a wildland cribed fire incident
PHYSICAL FITNESS:	Arduous	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Single Re Felling,	esource Boss (Crew, Dozer, Engine, Firing)
	Incident (	Commander Type 4
The Task Book for this position is	available or	n the NWCG website at:

http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf

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### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

## **Operations Position Qualifications**

# HELICOPTER BOSS (SINGLE RESOURCE BOSS) (HELB)

# TRAINING:

LEVEL 1 I-200 Basic Incident Command System

> L-280 Followership to Leadership S-215 Fire Operations in the Urban Interface S-230 Crew Boss S-234 Ignition Operations S-260 Interagency Incident Business Management S-270 Basic Air Operations S-290 Intermediate Fire Behavior \*S-372 Interagency Helicopter Manager

PREREQUISITE EXPERIENCE:

## Advanced Firefighter/Squad Boss AND

Satisfactory performance as a Helicopter Crewmember

### AND

Satisfactory position performance as a Single Resource Boss Helicopter on a wildland or prescribed fire incident

**PHYSICAL FITNESS:** 

Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

None

\*S-372 Interagency Helicopter Manager is in course development. Anticipated release of the course materials will be in 2006.

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf</u>

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### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# STAGING AREA MANAGER (STAM)

TRAINING:

LEVEL 1 I-100 Introduction to Incident Command System I-200 Basic Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management

Desirable skills include record keeping, organizational abilities and communication skills

## AND

Satisfactory position performance as a Staging Area Manager

PHYSICAL FITNESS:

PREREQUISITE EXPERIENCE:

Light

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Advanced Firefighter/Squad Boss

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/operatio/stam.pdf</u>

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.12 - Exhibit 01--Continued

## **Operations Position Qualifications**

# ADVANCED FIREFIGHTER/SQUAD BOSS (FFT1)

TRAINING:

LEVEL 1 S-131 Advanced Firefighter S-212 Wildfire Power Saws

LEVEL 3 S-211 Portable Pumps and Water Use S-216 Driving for the Fire Service or Agency Equivalent (Defensive Driving) S-260 Interagency Incident Business Management

PREREQUISITE EXPERIENCE:

Firefighter Type 2 AND Satisfactory position performance as an Advanced Firefighter/Squad Boss

PHYSICAL FITNESS:

Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Incident Commander Type 5 Prescribed Fire Burn Boss, Type 3 Ignition Specialist, Type 2

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/fft1.pdf

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### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.12 - Exhibit 01--Continued

# **Operations Position Qualifications**

# FIREFIGHTER TYPE 2 (FFT2)

TRAINING:

LEVEL 1 I-100 Introduction to Incident Command System L-180 Human Factors on the Fireline S-130 Firefighter Training

S-190 Introduction to Wildland Fire Behavior

PREREQUISITE EXPERIENCE:

None

PHYSICAL FITNESS:

Arduous

<u>OTHER POSITION ASSIGNMENTS</u> THAT WILL MAINTAIN CURRENCY:

None

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/fft2.pdf

## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# **25.13 - Air Operations Position Qualifications**

# 25.13 - Exhibit 01

# **Air Operations Position Qualifications**

# AIR OPERATIONS BRANCH DIRECTOR (AOBD)

TRAINING: LEVEL	<b>1</b> S-470	Air Operations Branch Director
Level	S-378 A-101 A-103 A-105 A-106 A-107 A-107 A-107 A-107 A-107 A-113 A-113 A-201 A-202 A-203	Advanced Incident Command System Air Tactical Group Supervisor Aviation Safety FAA NOTAM Administration Aviation Life Support Equipment Aviation Mishap Reporting Aviation Mishap Reporting Aviation Policy and Regulations 1 Aviation Radio Use Flight Payment Document Mission Planning and Flight Request Process Crash Survival Overview of Safety and Accident Prevention Interagency Aviation Organizations Airspace Management and Coordination Aircraft Capabilities and Limitations

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# 25.13 - Exhibit 01--Continued

# **Air Operations Position Qualifications**

# AIR OPERATIONS BRANCH DIRECTOR (AOBD)--CONTINUED

LEVEL 3 A-301 Implementing Aviation Safety and Accident Prevention A-302 Personal Responsibility and Liability A-303 Human Factors in Aviation A-305 Risk Management A-307 Aviation Policy and Regulations II

PREREQUISITE EXPERIENCE:

Air Support Group Supervisor AND Satisfactory position performance as an Air Operations Branch Director

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Air Support Group Supervisor

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/air/aobd.pdf

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.13 - Exhibit 01--Continued

# **Air Operations Position Qualifications**

# AIR SUPPORT GROUP SUPERVISOR (ASGS)

## TRAINING:

LEVEL 3 Geographic Area Intermediate Air Operations I-300 Intermediate Incident **Command System** A-101 Aviation Safety A-103 FAA NOTAM System A-105 Aviation Life Support Equipment A-106 Aviation Mishap Reporting A-107 Aviation Policy and **Regulations** 1 A-109 Aviation Radio Use A-111 Flight Payment Document A-112 Mission Planning and Flight Request Process A-113 Crash Survival A-201 Overview of Safety and **Accident Prevention** A-202 Interagency Aviation Organizations A-203 Airspace Management and Coordination A-204 Aircraft Capabilities and Limitations

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### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.13 - Exhibit 01--Continued

# **Air Operations Position Qualifications**

# AIR SUPPORT GROUP SUPERVISOR (ASGS)--CONTINUED

PREREQUISITE EXPERIENCE:

Helibase Manager Type 1 AND Satisfactory position performance as an Air Support Group Supervisor

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Helibase Manager Type 1

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/air/asgs.pdf</u> HELIBASE MANAGER (4 or more Helicopters) (HEB1)

TRAINING:

None

Light

PREREQUISITE EXPERIENCE:

Helibase Manager Type 2 AND Satisfactory position performance as a Helibase Manager Type 1

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Helibase Manager Type 2

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/air/heb1-2.pdf</u>

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.13 - Exhibit 01--Continued

# **<u>Air Operations Position Qualifications</u>**

# HELIBASE MANAGER (1 to 3 Helicopters) (HEB2)

TRAINING:

**LEVEL 1** S-371 Helibase Manager

LEVEL 3 I-300 Intermediate Incident Command System L-380 Fireline Leadership

PREREQUISITE EXPERIENCE:

Helicopter Manager OR Helicopter Boss (Single Resource) AND Satisfactory position performance as a Helibase Manager Type 2

PHYSICAL FITNESS:

Light

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Helicopter Manager

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/air/heb1-2.pdf

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# 25.13 - Exhibit 01--Continued

# **<u>Air Operations Position Qualifications</u>**

HELICOPTER MA	NAGER - (	(HELM)
TRAINING:	LEVEL 1	*S-372 Interagency Helicopter Manager
	LEVEL 3	I-200 Basic Incident Command System S-234 Ignition Operations S-260 Interagency Incident Business Management S-270 Basic Air Operations
CERTIFICATION:		nd Regional Helicopter Managers op every other year (RT-372)
<u>PREREQUISITE EXPERIENCE</u> :	Resource Satisfactor Helicopt Satisfactor	ry performance as a Single te Boss Crew or Engine <b>AND</b> ry position performance as a ter Crewmember <b>AND</b> ry position performance as a ter Manager on a wildland fire
	incident Experienc Adminis	e in Aviation Contract
PHYSICAL FITNESS:	Moderate	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None	
* S 272 Intergraphy Halizantar Managaria in a	ourse daval	Commont Antiginated relages of the

\* S-372 Interagency Helicopter Manager is in course development. Anticipated release of the course materials will be in 2006.

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# 25.13 - Exhibit 01--Continued

# **Air Operations Position Qualifications**

# HELICOPTER CREWMEMBER (HECM)

TRAINING:

Level 1 L-180 Human Factors on the

Fireline (if not obtained in S-130 2003 revision) \*S-271 Interagency Helicopter Crewmember

PREREQUISITE EXPERIENCE:

Firefighter Type 2 AND

Satisfactory position performance as a Helicopter Crewmember

PHYSICAL FITNESS:

Arduous

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

> The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/air/hecm.pdf

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## 25.13 - Exhibit 01--Continued

# **Air Operations Position Qualifications**

# AIR TACTICAL GROUP SUPERVISOR (ATGS)

TRAINING:

LEVEL 1 S-378 Air Tactical Group Supervisor

LEVEL 3 Aerial Retardant Application and Use A-101 Aviation Safety (All Aircraft) A-103 FAA NOTAM System A-105 Aviation Life Support Equipment A-106 Aviation Mishap Reporting A-107 Aviation Policy and **Regulations** 1 A-109 Aviation Radio Use A-111 Flight Payment Document A-112 Mission Planning and Flight Request Process A-113 Crash Survival A-201 Overview of Safetv and Accident Prevention Programs A-202 Interagency Aviation Organizations A-203 Airspace Management and Coordination A-204 Aircraft Capabilities and Limitations A-206 Aviation Acquisition and Procurement A-211 Aviation Planning A-301 Implementing Aviation Safety and Accident Prevention

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# 25.13 - Exhibit 01--Continued

# **Air Operations Position Qualifications**

# AIR TACTICAL GROUP SUPERVISOR (ATGS)--CONTINUED

LEVEL 3 A-302 Personal Responsibility and Liability A-303 Human Factors in Aviation A-305 Risk Management A-307 Aviation Policy and Regulations II

PREREQUISITE EXPERIENCE:

Division/Group Supervisor AND Satisfactory position performance as an Air Tactical Group Supervisor

PHYSICAL FITNESS:

None

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Requirements for this position are contained in the Interagency Air Tactical Group Supervisor Guide (NFES 1393).

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/air/atgs.pdf

### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.13 - Exhibit 01--Continued

# **Air Operations Position Qualifications**

# AIR TANKER/FIXED WING COORDINATOR (ATCO)

TRAINING:

LEVEL 1 I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-190 Introduction to Wildland Fire Behavior S-270 Basic Air Operations S-290 Intermediate Fire Behavior S-378 Air Tactical Group Supervisor LEVEL 2 S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook) Geographic Area Intermediate Air LEVEL 3 Operations I-200 Basic Incident Command System A-101 Aviation Safety (All Aircraft) A-103 FAA NOTAM System A-105 Aviation Life Support Equipment A-106 Aviation Mishap Reporting A-107 Aviation Policy and Regulations A-111 Flight Payment Document

A-112 Mission Planning and

Flight Request Process

A-113 Crash Survival

## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.13 - Exhibit 01--Continued

## **<u>Air Operations Position Qualifications</u>**

## AIR TANKER/FIXED WING COORDINATOR (ATCO)--CONTINUED

	<ul> <li>LEVEL 3 A-201 Overview of Safety and Accident Prevention Programs</li> <li>A-202 Interagency Aviation Organizations</li> <li>A-203 Airspace Management and Coordination</li> <li>A-204 Aircraft Capabilities and Limitations</li> <li>A-206 Aviation Acquisition and Procurement</li> <li>A-201 Aviation Planning</li> <li>A-301 Implementing Aviation Safety and Accident Prevention</li> <li>A-302 Personal Responsibility and Liability</li> <li>A-303 Human Factors in Aviation</li> <li>A-305 Risk Management</li> <li>A-307 Aviation Policy and</li> </ul>
CERTIFICATION:	Regulations II Lead Plane Pilot or Air Tactical Supervision Module (ASM) (reference FSM 5714.11, exhibit 01)
LICENSE:	Pilot's License
PREREQUISITE EXPERIENCE:	Pilot AND Satisfactory position performance as an Air Tanker/Fixed Wing Coordinator
PHYSICAL FITNESS:	None
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.13 - Exhibit 01--Continued

## **<u>Air Operations Position Qualifications</u>**

## HELICOPTER COORDINATOR (HLCO)

## <u>TRAINING</u>: <u>PREREQUISITE EXPERIENCE</u>:

LEVEL 1 S-378 Air Tactical Group Supervisor Task Force Leader OR Strike Team Leader (Crew, Dozer, Engine, Tractor/Plow) AND Satisfactory position performance as a Helicopter Manager OR Helicopter Boss (Single Resource Boss) AND Satisfactory position performance as a Helicopter Coordinator Moderate

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS

<u>THAT WILL MAINTAIN CURRENCY</u>: None Forest Service deviates from 310-1, by providing alternative prerequisite experience of Strike Team Leader.

The Task Book for this position is available on the NWCG website at:				
http://www.nwcg.gov/pms/taskbook/air/hlco.pdf				
DECK COORDINATOR (DECK)				
TRAINING:	None			
PREREQUISITE EXPERIENCE:	Parking Tender (Helicopter)			
	AND			
	Loadmaster			
	OR			
	Helicopter Crewmember			
	AND			
	Satisfactory position performance as a Deck			
	Coordinator			
PHYSICAL FITNESS:	Moderate			
OTHER POSITION ASSIGNMENTS				
THAT WILL MAINTAIN CURRENCY:	Takeoff and Landing Coordinator			
	-			
Forest Service deviates from 310.1, which requires Takeoff and Landing Coordinator as prerequisite				

Forest Service deviates from 310-1, which requires Takeoff and Landing Coordinator as prerequisite experience.

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### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.13 - Exhibit 01--Continued

# **Air Operations Position Qualifications**

# TAKEOFF AND LANDING COORDINATOR (TOLC)

TRAINING:

None

PREREQUISITE EXPERIENCE:

Helicopter Crewmember AND Aircraft Base Radio Operator AND Satisfactory position performance as a Takeoff and Landing Coordinator

Desirable experience as an Aircraft Time Keeper

PHYSICAL FITNESS:

Light

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Aircraft Base Radio Operator

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/air/tolc.pdf

## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.13 - Exhibit 01--Continued

# **<u>Air Operations Position Qualifications</u>**

# AIRCRAFT BASE RADIO OPERATOR (ABRO)

<u>TRAINING</u> :	LEVEL 1	If prerequisite experience is as a Helicopter Crewmember: I-100 Introduction to Incident Command System		
		If prerequisite experience is as a Radio Operator. A-101 Aviation Safety (All Aircraft) A-109 Aviation Radio Use S-270 Basic Air Operations		
		*S-271 Interagency Helicopter Crewmember		
	LEVEL 3	Geographic Area Aircraft Base Radio Operator Course		
PREREQUISITE EXPERIENCE:	Satisfactory performance as a Helicopter Crewmember OR			
	Radio Op	erator AND		
	Satisfacto	bry position performance as an t Base Radio Operator		
PHYSICAL FITNESS:	Light	Ĩ		
OTHER POSITION ASSIGNMENTS	-	er Crewmember		
THAT WILL MAINTAIN CURRENCY:	Radio Op	perator		
Forest Service deviates from 310-1, which requires Helicopter Crewmember as prerequisite				

Forest Service deviates from 310-1, which requires Helicopter Crewmember as prerequisite experience. Forest Service provides alternative prerequisite experience as a Radio Operator.

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/air/abro.pdf

## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.14 - Planning Position Qualifications

# 25.14 - Exhibit 01

## **Planning Position Qualifications**

PLANNING SECTION	CHIEF TY	PE 1 (PSC1)		
<u>TRAINING</u> :	LEVEL 1	S-520 Advanced Incident Management		
PREREQUESITE EXPERIENCE:	Planning S	Section Chief Type 2 AND		
		y position performance as a Planning Chief Type 1		
PHYSICAL FITNESS:	None			
<u>OTHER POSITION ASSIGNMENTS</u> THAT WILL MAINTAIN CURRENCY:	Planning S	Section Chief Type 2		
The Task Book for this position is				
http://www.nwcg.gov/pms/t				
PLANNING SECTION				
<u>TRAINING</u> :	LEVEL 1	S-420 Command and General Staff Planning Section Chief S-440 Planning Section Chief		
	LEVEL 3	I-400 Advanced Incident Command System		
PREREQUISITE EXPERIENCE:	Situation Unit Leader AND			
	Resource U	Unit Leader AND		
		y position performance as a Planning Chief Type 2		
PHYSICAL FITNESS:	None			
OTHER POSITION ASSIGNMENTS	Situation Unit Leader			
THAT WILL MAINTAIN CURRENCY:		Unit Leader		
The Task Book for this position is available on the	NWCG web	osite at:		

http://www.nwcg.gov/pms/taskbook/planning/psc12.pdf

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.14 - Exhibit 01--Continued

# **Planning Position Qualifications**

# SITUATION UNIT LEADER (SITL)

**LEVEL 1** S-346 Situation Unit Leader TRAINING: LEVEL 3 S-244 Field Observer PREREQUISITE EXPERIENCE: Incident Commander Type 4 AND Strike Team Leader (any) AND Satisfactory position performance as a Situation Unit Leader Moderate PHYSICAL FITNESS: OTHER POSITION ASSIGNMENTS Fire Behavior Analyst THAT WILL MAINTAIN CURRENCY: Field Observer The Task Book for this position is available on the NWCG website at:

http://www.nwcg.gov/pms/taskbook/planning/sitl.pdf

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### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.14 - Exhibit 01--Continued

## **Planning Position Qualifications**

## **RESOURCE UNIT LEADER (RESL)**

TRAINING:

LEVEL 1 S-260 Interagency Incident Business Management S-347 Demobilization Unit Leader S-348 Resource Unit Leader

LEVEL 3 I-200 Basic Incident Command System I-300 Intermediate Incident Command System

PREREQUISITE EXPERIENCE:

Status/Check In Recorder AND Satisfactory position performance as a Resource Unit Leader

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Status Check In Recorder Demobilization Unit Leader

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/planning/resl.pdf

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## FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.14 - Exhibit 01--Continued

# **Planning Position Qualifications**

# STATUS/CHECK-IN RECORDER (SCKN)

<u>TRAINING</u> :	Level 1	I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation I-SUITE Incident Base Automation		
	LEVEL 3	S-248 Status Check In Recorder L-180 Human Factors on the Fireline		
PREREQUISITE EXPERIENCE:	Desirable skills include record keeping, organizational ability and communication skills AND			
		ry position performance as a Check-in Recorder		
PHYSICAL FITNESS:	None			
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None			
The Task Book for this position is available on the NWCG website at:				

http://www.nwcg.gov/pms/taskbook/planning/sckn.pdf

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.14 - Exhibit 01--Continued

## **Planning Position Qualifications**

# DOCUMENTATION UNIT LEADER (DOCL)

<u>TRAINING</u> :		<ul> <li>I-100 Introduction to Incident Command System</li> <li>S-110 Basic Wildland Fire Suppression Orientation</li> <li>S-260 Interagency Incident Business Management</li> <li>J-342 Documentation Unit Leader</li> <li>I-200 Basic Incident Command System</li> <li>I-300 Intermediate Incident Command System</li> <li>L-180 Human Factors on the</li> </ul>
<u>PREREQUISITE EXPERIENCE</u> :	organiz skills Satisfacto	Fireline skills include record keeping, cational ability and communication <b>AND</b> ory position performance as a entation Unit Leader
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None	
The Task Book for this position is available on the NWCG website at:		

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/planning/docl.pdf</u>

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.14 - Exhibit 01--Continued

### **Planning Position Qualifications**

### DEMOBILIZATION UNIT LEADER (DMOB)

TRAINING:

None

PREREQUISITE EXPERIENCE:

Resource Unit Leader AND Satisfactory position performance as a Demobilization Unit Leader

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Resource Unit Leader Support Dispatcher

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/planning/dmob.pdf</u>

## FIRE BEHAVIOR ANALYST (FBAN)

TRAINING:

LEVEL 1 S-490 Advanced Wildland Fire Behavior Calculations S-590 Fire Behavior Analyst

LEVEL 3 S-491 National Fire Danger Rating System S-492 Long Term Fire Risk Assessment S-493 Far site, Fire Growth Simulation

PREREQUISITE EXPERIENCE:

## Division/Group Supervisor AND

Satisfactory position performance as a Fire Behavior Analyst

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

None

Moderate

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/planning/fban.pdf</u>

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.14 - Exhibit 01--Continued

### **Planning Position Qualifications**

#### FIELD OBSERVER (FOBS)

TRAINING:

**LEVEL 1** S-244 Field Observer

PREREQUISITE EXPERIENCE:

Single Resource Boss (any) AND

Satisfactory position performance as a Field Observer

PHYSICAL FITNESS:

Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Single Resource Boss (any)

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/planning/fobs.pdf</u>

TRAINING SPECIALIST (TNSP)

TRAINING:

LEVEL 1 I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-445 Incident Training Specialist

Desirable skills are record keeping, organization ability and communication skills

### AND

Satisfactory position performance as a Training Specialist

PHYSICAL FITNESS:

PREREQUISITE EXPERIENCE:

None

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

> The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/planning/tnsp.pdf

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## 25.14 - Exhibit 01--Continued

## **Planning Position Qualifications**

# HUMAN RESOURCE SPECIALIST (HRSP)

LEVEL 1 Human Resource Specialist Training (to be certified by NWCG in 2004) I-100 Introduction to Incident Command System S-110 Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management
Attendance at Geographic Area Human Resource Specialist Refresher Workshop every two years.
Experience and/or training that equipped the individual with a general knowledge of civil rights, equal employment opportunity and personnel programs; conflict resolution; facilitation, fact finding and effective communication skills; and administrative and management advisor skills <b>AND</b> Satisfactory position performance as a Human Resource Specialist
None
None

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/planning/hrsp.pdf

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.14 - Exhibit 01--Continued

### **Planning Position Qualifications**

### DISPLAY PROCESSOR (DPRO)

TRAINING:

LEVEL 1 I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-245 Display Processor

PREREQUISITE EXPERIENCE:

Proven ability to read and interpret topographic maps, orthophoto maps, and aerial photos

AND

Satisfactory position performance as a Display Processor None

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

None

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/planning/dpro.pdf</u> INFRARED INTERPRETER (IRIN)

<u>TRAINING</u> :	LEVEL 1 I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-443 Infrared Interpreter	
PREREQUISITE EXPERIENCE:	Satisfactory position performance as an Infrared Interpreter	
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None	

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# **25.15 - Logistics Position Qualifications**

# 25.15 - Exhibit 01

**Logistics Position Qualifications** 

# LOGISTICS SECTION CHIEF TYPE I (LSC1)

TRAINING:

LEVEL 1 S-520 Advanced Incident Management

PREREQUISITE EXPERIENCE:

Logistics Section Chief Type 2 AND Satisfactory position performance as a Logistics Section Chief Type 1

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Logistics Section Chief Type 2 Service Branch Director Support Branch Director

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/logistics/lsc12.pdf</u>

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.15 - Exhibit 01--Continued

### **Logistics Position Qualifications**

### LOGISTICS SECTION CHIEF TYPE 2 (LSC2)

TRAINING:

LEVEL 1 S-420 Command and General Staff S-450 Logistics Section Chief

LEVEL 3 Contracting Officer's Technical Representative (COTR) I-400 Advanced Incident Command System

PREREQUISITE EXPERIENCE:

Facilities Unit Leader AND EITHER

Ground Support Unit Leader **OR** 

Supply Unit Leader

AND

Satisfactory position performance as a Logistics Section Chief Type 2

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Support Branch Director Service Branch Director Supply Unit Leader Facilities Unit Leader Ground Support Unit Leader

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/logistics/lsc12.pdf</u>

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

#### 25.15 - Exhibit 01--Continued

### **Logistics Position Qualifications**

### SERVICE BRANCH DIRECTOR (SVBD)

TRAINING:

None

PREREQUISITE EXPERIENCE:

Logistics Section Chief Type 2 AND Satisfactory position performance as a Service Branch Director

#### PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: None

Logistics Section Chief Type 2 Support Branch Director Medical Unit Leader Communications Unit Leader Food Unit Leader

### SUPPORT BRANCH DIRECTOR (SUBD)

TRAINING:

None

None

<u>PREREQUISITE EXPERIENCE</u>:

Logistics Section Chief Type 2 AND Satisfactory position performance as a Support Branch Director

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Logistics Section Chief Type 2 Service Branch Director Supply Unit Leader Facilities Unit Leader Ground Support Unit Leader

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.15 - Exhibit 01--Continued

## **Logistics Position Qualifications**

# MEDICAL UNIT LEADER (MEDL)

<u>TRAINING</u> :	LEVEL 1	I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management S-359 Medical Unit Leader
	LEVEL 3	I-200 Basic Incident Command System I-300 Intermediate Incident Command System L-180 Human Factors on the Fireline
CERTIFICATION:	Emergence	cy Medical Technician (any)
LICENSE:	State Lice	ense
PREREQUISITE EXPERIENCE:	Medica Satisfacto	ertification as an Emergency Il Technician <b>AND</b> ory position performance as a Il Unit Leader
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:		Medical Manager Medical Technician
The Task Book for this position is	available o	n the NWCG website at:

http://www.nwcg.gov/pms/taskbook/logistics/medl.pdf

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.15 - Exhibit 01--Continued

### **Logistics Position Qualifications**

## COMMUNICATIONS UNIT LEADER (COML)

TRAINING:

LEVEL 1 S-358 Communications Unit Leader

LEVEL 3 I-300 Intermediate Incident Command System L-180 Human Factors on the Fireline

PREREQUISITE EXPERIENCE:

Incident Communications Center Manager AND Incident Communications Technician AND Satisfactory position performance as a Communications Unit Leader

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Incident Communications Center Manager Incident Communications Technician

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/logistics/coml.pdf

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## 25.15 - Exhibit 01--Continued

## **Logistics Position Qualifications**

# INCIDENT COMMUNICATIONS TECHNICIAN (COMT)

<u>TRAINING</u> :	Level 1	I-100 Introduction to Incident Command System S-130 Basic Firefighter S-190 Basic Fire Behavior S-258 Communications Technician
	LEVEL 3	I-200 Basic Incident Command System L-180 Human Factors on the Fireline (if not obtained in the S-130 2003 revision)
<u>PREREQUISITE EXPERIENCE</u> :	commun radio, sa Satisfacto	skills are experience with nications equipment (for example; atellite, etc.) <b>AND</b> ry position performance as an t Communications Technician
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None	
The Task Book for this position is http://www.nwcg.gov/pms/		

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.15 - Exhibit 01--Continued

#### **Logistics Position Qualifications**

### INCIDENT COMMUNICATIONS CENTER MANAGER (INCM)

TRAINING:

LEVEL 1 S-260 Interagency Incident Business Management

LEVEL 3 I-200 Basic Incident Command System L-180 Human Factors on the Fireline

PREREQUISITE EXPERIENCE:

Radio Operator AND

Satisfactory position performance as an Incident Communications Center Manager None

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

None

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/logistics/incm.pdf</u>

RADIO OPERATOR (RADO)

TRAINING:

- Level 1 I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation
- LEVEL 3 S-130 Firefighter Training S-190 Introduction to Fire Behavior

Satisfactory position performance as a Radio Operator

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

PREREQUISITE EXPERIENCE:

Aircraft Base Radio Operator

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/logistics/rado.pdf

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.15 - Exhibit 01--Continued

## **Logistics Position Qualifications**

# FOOD UNIT LEADER (FDUL)

<u>TRAINING</u> :	Level 1	I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management S-357 Food Unit Leader
	LEVEL 3	Contracting Officer's Technical Representative (COTR) for the National Catering Contracts I-200 Basic Incident Command System I-300 Intermediate Incident Command System L-380 Fireline Leadership
PREREQUISITE EXPERIENCE:	Satisfactor Unit Lea	ry position performance as a Food ader
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None	

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/logistics/fdul.pdf

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

## 25.15 - Exhibit 01--Continued

## **Logistics Position Qualifications**

# SECURITY MANAGER (SECM)

<u>TRAINING</u> :	Level 1	I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management
	LEVEL 3	I-200 Basic Incident Command System
<u>AUTHORITY</u> :	of SEC1, S	ired. May not exercise authorities SEC2, or SECG positions unless ications for these are met.
PREREQUISITE EXPERIENCE:		ry position performance as a Manager
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None	

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/logistics/secm.pdf

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#### 25.15 - Exhibit 01--Continued

### **Logistics Position Qualifications**

### SUPPLY UNIT LEADER (SPUL)

TRAINING:

**LEVEL 1** S-356 Supply Unit Leader

LEVEL 3 I-300 Intermediate Incident Command System L-180 Human Factors on the Fireline

PREREQUISITE EXPERIENCE:

Ordering Manager AND Receiving and Distribution Manager AND Satisfactory position performance as a Supply Unit Leader

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Ordering Manager Receiving and Distribution Manager

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/logistics/spul.pdf

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

#### 25.15 - Exhibit 01--Continued

### **Logistics Position Qualifications**

#### ORDERING MANAGER (ORDM)

TRAINING:

LEVEL 1 S-260 Interagency Incident Business Management

LEVEL 3 I-200 Basic Incident Command System

PREREQUISITE EXPERIENCE:

Dispatch Recorder AND Satisfactory position performance as an Ordering Manager

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Receiving and Distribution Manager Base Camp Manager Equipment Manager Dispatch Recorder, Expanded Dispatch

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/logistics/ordm.pdf</u>

None

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK **CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION**

### 25.15 - Exhibit 01--Continued

### **Logistics Position Qualifications**

## RECEIVING/DISTRIBUTION MANAGER (RCDM)

**LEVEL 1** I-100 Introduction to Incident Command System S-110 Basic Wildland Fire **Suppression Orientation** S-260 Interagency Incident **Business Management** LEVEL 3 I-200 Basic Incident Command System L-180 Human Factors on the Fireline PREREQUISITE EXPERIENCE: Desirable skills include receiving, accounting for, and distributing supplies AND Satisfactory position performance as a Receiving and Distribution Manager PHYSICAL FITNESS: None **OTHER POSITION ASSIGNMENTS** Ordering Manager THAT WILL MAINTAIN CURRENCY:

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/logistics/rcdm.pdf

## **TRAINING:**

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### 25.15 - Exhibit 01--Continued

### **Logistics Position Qualifications**

## FACILITIES UNIT LEADER (FACL)

TRAINING:

**LEVEL 1** S-354 Facilities Unit Leader

LEVEL 3 Contracting Officer's Technical Representative (COTR) I-300 Intermediate Incident Command System L-180 Human Factors on the Fireline

PREREQUISITE EXPERIENCE:

Base Camp Manager AND Satisfactory position performance as a Facilities Unit Leader

PHYSICAL FITNESS:

#### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Supply Unit Leader Ordering Manager Receiving and Distribution Manager Base Camp Manager Ground Support Unit Leader Equipment Manager Security Manager

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/logistics/facl.pdf

None

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## 25.15 - Exhibit 01--Continued

## **Logistics Position Qualifications**

# BASE CAMP MANAGER (BCMG)

Level 1	I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management
Level 3	I-200 Basic Incident Command System L-180 Human Factors on the Fireline (if not obtained in the S-130 2003 revision) S-130 Basic Firefighter S-190 Introduction to Wildland Fire Behavior
organiz skills Satisfacto	e skills include record keeping, zational ability and communication <b>AND</b> ory position performance as a Base Manager
None	
Equipmer	g and Distribution Manager nt Manager
	LEVEL 3 Desirable organiz skills Satisfacto Camp I None Ordering Receiving

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/logistics/bcmg.pdf

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### 25.15 - Exhibit 01--Continued

### **Logistics Position Qualifications**

## GROUND SUPPORT UNIT LEADER (GSUL)

TRAINING:

LEVEL 1 S-355 Ground Support Unit Leader

LEVEL 3 I-300 Intermediate Incident Command System

PREREQUISITE EXPERIENCE:

Equipment Manager AND Satisfactory position performance as a Ground Support Unit Leader

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Facilities Unit Leader Supply Unit Leader Equipment Manager Base/Camp Manager Ordering Manager Receiving/Distribution Manager

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/logistics/gsul.pdf</u>

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## 25.15 - Exhibit 01--Continued

## **Logistics Position Qualifications**

# EQUIPMENT MANAGER (EQPM)

<u>TRAINING</u> :	Level 1	I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management
	LEVEL 3	I-200 Basic Incident Command System L-180 Human Factors on the Fireline
PREREQUISITE EXPERIENCE:	organiz skills Satisfacto	skills include record keeping, ational ability and communication <b>AND</b> ry position performance as an tent Manager
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	-	Manager g and Distribution Manager ap Manager
The Task Book for this position is	available o	n the NWCG website at:

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/logistics/eqpm.pdf

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# **25.16 - Finance/Administration Position Qualifications**

## 25.16 - Exhibit 01

## **Finance/Administration Position Qualifications**

# FINANCE/ADMINISTRATION SECTION CHIEF TYPE 1 (FSC1)

TRAINING:

LEVEL 1 S-520 Advanced Incident Management

PREREQUISITE EXPERIENCE:

Finance/Administration Section Chief Type 2 AND

Satisfactory position performance as a Finance/Administration Section Chief Type 1

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Finance/Administration Section Chief Type 2 Incident Business Management Advisor Type 1 Incident Business Management Advisor Type 2

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/finance/fsc1-2.pdf</u>

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

#### 25.16 - Exhibit 01--Continued

### **Finance/Administration Position Qualifications**

### FINANCE/ADMINISTRATION SECTION CHIEF TYPE 2 (FSC2)

### TRAINING:

LEVEL 1 S-420 Command and General Staff S-460 Finance/Administration Section Chief

LEVEL 3 Incident Cost Accounting Reporting System (ICARS) I-400 Advanced Incident Command System

PREREQUISITE EXPERIENCE:

Time Unit Leader AND EITHER Cost Unit Leader OR

Procurement Unit Leader

AND

Satisfactory position performance as a Finance/Administration Section Chief Type 2

PHYSICAL FITNESS:

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Time Unit Leader Cost Unit Leader Procurement Unit Leader Comp/Claims Unit Leader Incident Business Management Advisor Type 2

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/finance/fsc1-2.pdf

None

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.16 - Exhibit 01--Continued

### **Finance/Administration Position Qualifications**

### TIME UNIT LEADER (TIME)

**LEVEL 1** S-360 Finance/Administrative TRAINING: Unit Leader **LEVEL 3** I-200 Basic Incident Command System I-300 Intermediate Incident **Command System** L-180 Human Factors on the Fireline PREREQUISITE EXPERIENCE: Personnel Time Recorder AND Satisfactory position performance as a Time Unit Leader PHYSICAL FITNESS: None OTHER POSITION ASSIGNMENTS Personnel Time Recorder THAT WILL MAINTAIN CURRENCY: Equipment Time Recorder Incident Business Management Advisor Type 1 Incident Business Management Advisor Type 2 The Task Book for this position is available on the NWCG website at:

http://www.nwcg.gov/pms/taskbook/finance/time.pdf

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### 25.16 - Exhibit 01--Continued

### **Finance/Administration Position Qualifications**

## PERSONNEL TIME RECORDER (PTRC)

TRAINING:

LEVEL 1 I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management S-261 Applied Interagency Incident Business Management I-SUITE Incident Base Automation

PREREQUISITE EXPERIENCE:

Desirable skills include payroll experience or day-to-day time keeping duties

AND

Satisfactory position performance as a Personnel Time Recorder

**PHYSICAL FITNESS**:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

None

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/finance/ptrc.pdf

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# 25.16 - Exhibit 01--Continued

## **Finance/Administration Position Qualifications**

# COST UNIT LEADER (COST)

<u>TRAINING</u> :	Level 1	<ul> <li>I-100 Introduction to Incident Command System</li> <li>S-110 Basic Wildland Fire Suppression Orientation</li> <li>S-260 Interagency Incident Business Management</li> <li>S-261 Applied Interagency Incident Business Management</li> <li>S-360 Finance/Administration Unit Leader</li> <li>I-SUITE Incident Base Automation</li> </ul>
	LEVEL 3	I-200 Basic Incident Command System I-300 Intermediate Incident Command System
PREREQUISITE EXPERIENCE:	processi	AND
	Unit Le	ry position performance as a Cost ader
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None	
The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/finance/cost.pdf</u>		

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## 25.16 - Exhibit 01--Continued

## **Finance/Administration Position Qualifications**

# COMMISSARY MANAGER (CMSY)

<u>TRAINING</u> :	Level 1	I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management S-261 Applied Interagency Incident Business Management
	LEVEL 3	Contracting Officer's Technical Representative (COTR) for the National Commissary Contract
PREREQUISITE EXPERIENCE:		skills include record keeping, ational ability and communication
	Satisfactor	ry position performance as a
	Commis	ssary Manager
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None	
The Task Book for this position is available on the NWCG website at:		

http://www.nwcg.gov/pms/taskbook/finance/cmsy.pdf

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## 25.16 - Exhibit 01--Continued

## **Finance/Administration Position Qualifications**

COMPENSATION/CLAIM	S UNIT LE	EADER (COMP)
TRAINING:	LEVEL 1	S-360 Finance/Administration Unit Leader
	LEVEL 3	I-200 Basic Incident Command System I-300 Intermediate Incident Command System
PREREQUISITE EXPERIENCE:	for Injur Satisfacto Speciali Satisfactor Comper Agency ex Satisfactor	ry performance as a Compensation ry Specialist <b>AND</b> ry performance as a Claims est <b>AND</b> ry position performance as a mation/Claims Unit Leader <b>OR</b> sperience in both specialties <b>AND</b> ry position performance as a mation/Claims Unit Leader
PHYSICAL FITNESS:	None	
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Claims Sp	
$T_{1} = T_{2} = 1 = D_{2} = 1 = f_{2} = 41 + 2 = 1 = 12$		ALL NUVCC

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/finance/comp.pdf

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### 25.16 - Exhibit 01--Continued

### **Finance/Administration Position Qualifications**

## COMPENSATION FOR INJURY SPECIALIST (INJR)

TRAINING:

LEVEL 1 I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management S-261 Applied Interagency Incident Business Management

PREREQUISITE EXPERIENCE:

Agency experience in compensation duties **AND** Satisfactory position performance as a Compensation for Injury Specialist

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

**Claims Specialist** 

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/finance/injr.pdf

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### 25.16 - Exhibit 01--Continued

### **Finance/Administration Position Qualifications**

## CLAIMS SPECIALIST (CLMS)

TRAINING:

LEVEL 1 I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management S-261 Applied Interagency Incident Business Management

PREREQUISITE EXPERIENCE:

Agency experience in claims **AND** Satisfactory position performance as a Claims Specialist

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Compensation for Injury Specialist

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/finance/clms.pdf

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

### 25.16 - Exhibit 01--Continued

### **Finance/Administration Position Qualifications**

## PROCUREMENT UNIT LEADER (PROC)

<u>TRAINING</u> :	Level 1	I-100 Introduction to Incident Command System S-260 Interagency Incident Business Management S-261 Applied Interagency Incident Business Management S-360 Finance/Administrative Unit Leader	
	LEVEL 3	I-200 Basic Incident Command System I-300 Intermediate Incident Command System Basic Incident Procurement	
<u>AUTHORITY</u> :		Course elegated acquisition authority to Government funds of \$100,000 or	
PREREQUISITE EXPERIENCE:	*Satisfactory position performance as a Procurement Unit Leader		
PHYSICAL FITNESS:	None		
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None		
*Forest Service deviates from the 310-1 by not requiring prerequisite experience of			

\*Forest Service deviates from the 310-1 by not requiring prerequisite experience of Equipment Time recorder. Forest Service Procurement Unit Leaders must be qualified Contracting Officers (FSH 6309.32) and, by policy, they shall not be mobilized into positions other then Procurement Unit Leader.

> The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/finance/proc.pdf

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# 25.16 - Exhibit 01--Continued

# **Finance/Administration Position Qualifications**

# EQUIPMENT TIME RECORDER (EQTR)

<u>TRAINING</u> :	Level 1	I-100 Introduction to Incident Command System S-110 Basic Wildland Fire Suppression Orientation S-260 Interagency Incident Business Management S-261 Applied Interagency Incident Business Management	
PREREQUISITE EXPERIENCE:	organiza skills Satisfactor	skills include record keeping, ational ability and communication <b>AND</b> ry position performance as an ent Time Recorder	
PHYSICAL FITNESS:	None		
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	None		
The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/finance/eqtr.pdf			

#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# **25.17 - Expanded Dispatch Position Qualifications**

# 25.17 - Exhibit 01

### **Expanded Dispatch Position Qualifications**

# COORDINATOR, EXPANDED DISPATCH (CORD)

TRAINING:

LEVEL 1 I-401 Multi-agency Coordination M-480 Multi-agency Coordinating Group LEVEL 3 I-400 Advanced Incident Command Supervisory Dispatcher

PREREQUISITE EXPERIENCE:

AND

Satisfactory position performance as a Coordinator, Expanded Dispatch

PHYSICAL FITNESS:

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Supervisory Dispatcher

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/dispatch/cord.pdf</u>

None

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#### FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION

# 25.17 - Exhibit 01--Continued

## **Expanded Dispatch Position Qualifications**

## SUPERVISORY DISPATCHER, EXPANDED DISPATCH (EDSP)

<u>TRAINING</u> :	LEVEL 1	A-207 Aviation Dispatching D-510 Supervisory Dispatcher S-190 Introduction to Wildland Fire Behavior
	LEVEL 3	I-300 Intermediate Incident Command System M-480 Multi-Agency Coordinating Group L-380 Fireline Leadership
<u>PREREQUISITE EXPERIENCE</u> :	<u>TE EXPERIENCE</u> : Satisfactor Dispatch four func Crews, E Intelliger	
		ry position performance as a sory Dispatcher, Expanded h
PHYSICAL FITNESS:	None	
<u>OTHER POSITION ASSIGNMENTS</u> <u>THAT WILL MAINTAIN CURRENCY</u> :	Support D	Dispatcher, Expanded Dispatch
The Task Book for this position	is available or	n the NWCG website at:

http://www.nwcg.gov/pms/taskbook/dispatch/edsp.pdf

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# 25.17 - Exhibit 01--Continued

## **Expanded Dispatch Position Qualifications**

## SUPPORT DISPATCHER, EXPANDED DISPATCH (EDSD)

<u>TRAINING</u> :	Level 1	D-310 Support Dispatcher I-200 Basic Incident Command System S-260 Interagency Incident Business Management S-270 Basic Air Operations	
	LEVEL 3	L-180 Human Factors on the Fireline	
<u>PREREQUISITE EXPERIENCE</u> :	Satisfactor	Recorder, Expanded Dispatch AND ry position performance as a Dispatcher, Expanded Dispatch	
PHYSICAL FITNESS:	None		
OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:	Dispatch Recorder, Expanded Dispatch Supply Unit Leader Ordering Manager		
The Teels Deels for this position is	available on	the NWCC website etc	

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/dispatch/edsd.pdf</u>

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## 25.17 - Exhibit 01--Continued

# **Expanded Dispatch Position Qualifications**

# DISPATCH RECORDER, EXPANDED DISPATCH (EDRC)

TRAINING:	LEVEL 1	D-110 Dispatch Recorder		
		I-100 Introduction to Incident		
		Command System		
		S-110 Basic Wildland Fire		
		Suppression Orientation		
	LEVEL 3	S-130 Basic Firefighter		
		S-260 Interagency Incident		
		<b>Business Management</b>		
<u>PREREQUISITE EXPERIENCE</u> :	Desirable skills include documentation and organizational ability; and communication skills			
		AND		
	Satisfacto	Satisfactory position performance as a		
	Dispate	h Recorder, Expanded Dispatch		
PHYSICAL FITNESS:	None			
OTHER POSITION ASSIGNMENTS	Ordering	Manager		
THAT WILL MAINTAIN CURRENCY:	Supply U	nit Leader		
The Teels Deels for this position	a available of	a the NWCC website at		

The Task Book for this position is available on the NWCG website at: <u>http://www.nwcg.gov/pms/taskbook/dispatch/edrc.pdf</u>