

UNICEF DRAFT BUDGET

PRESIDENT'S MALARIA INITIATIVE - TANZANIA **(2006)**

1. Background

USAID and UNICEF/HQ and SD have agreed to enter into joint procurement arrangements for malaria commodities that will support prevention and treatment programs in both PMI focus countries and other USAID assisted country programs. UNICEF will act as the procurement agent for malaria commodities on behalf of USAID in accordance with the terms set forth below.

Under the Malaria Commodities Program USAID and UNICEF will have distinct responsibilities:

USAID will have the following responsibilities:

- Provide a scope of need, including estimated budget and quantities for specific commodity orders based on the specific country programs;
- Designate consignees (in consultation with partners)
- Approve final country budgets, quantities, and delivery schedules;
- Provide camera ready, soft files and written specifications of corresponding USAID branding requirements in a timely manner
- Provide documentation on host government acceptability of commodities in the event that the UNICEF country office is not involved in the transaction.

UNICEF will have the following responsibilities:

- Provide detailed country budgets based on budget levels provided by USAID
- Advise USAID and provide documentation, as appropriate, on issues such as availability of commodities, timing of deliveries, and/or relevant in-country logistics (e.g. storage, inventory, and stock management) and transportation capacity.
- Confirm that the specific product being requested is acceptable to the recipient country government and conforms to the host countries requirements.
- Processing and management of USAID commodity orders according to UNICEF Supply Division's norms and standard procedures, including identification of pre-qualified and approved products and vendors, placing timely and firm orders with suppliers, transferring USAID funds to supplier, arranging shipments, freight transport, insurance; quality assurance and quality control support; customs clearance, storage, and final distribution and consignment.
- Provide technical assistance, guidance and payment of costs related to customs clearance, consignment, delivery, pre-acceptance quality testing, logistics and management of commodity orders in the different countries, as requested and budgeted on a case by case basis. Any such additional charges will be budgeted and approved by USAID
- Liaise with UNICEF country offices and other partners, as needed, to facilitate consignments, customs, in-country technical assistance, etc.

- When UNICEF is not the Consignee, specific roles and responsibilities will be reviewed and specified in the country proposals.
- Provide documentation certifying consignment of commodities in country to designated consignee.

2. Program Description

Within the framework of the President's Malaria Initiative, USAID will be supporting the scaling-up of malaria interventions in Zanzibar, Tanzania in 2006. USAID has approached UNICEF for the potential supply of **RTDs**. \$64,713 is allocated for this specific procurement.

In addition, funding in the amount of \$785,287 will be available for the procurement of pharmaceuticals, additional RDTs, or other malaria-related commodities. A line item budget and updated proposal for these commodities will be finalized and provided to USAID by September 30, 2006. The allocation of these funds will be based upon exact requirements and agreement with the host country, UNICEF and USAID. Commodities procured under this funding would be limited to distribution in Zanzibar and mainland Tanzania.

3. Reporting requirements

By the end of the quarter following delivery of the commodities, UNICEF/Supply Division will provide USAID/Tanzania and USAID/Washington with the following:

- Details on purchases, packaging, transportation tracking and delivery.
- A short narrative summary (less than one page) on the overall progress of the project including barriers and constraints and plans for improvement (if necessary).
- Documentation certifying consignment of shipment in country, upon request
- Any additional and supporting documentation that may help clarify the report