

Memorandum of Agreement
Between
The U.S. Army Small Computer Program and the National Institutes of Health,
NITAAC Program

I. Purpose and Scope:

This Memorandum of Agreement (MOA) establishes a working relationship between the U.S. Army Small Computer Program (SCP) and the National Institutes of Health (NIH), NITAAC (NIH Information Technology Acquisition and Assessment Center) program. This agreement establishes minimum levels of management duty and responsibility for SCP and NITAAC. This MOA refers only to NIH contracts administered through the NITAAC program, specifically the Electronic Computer Store2 (ECS2), Image World2 (IW2), and Chief Information Officers–Solutions & Partners (CIO-SP2), and upcoming Electronic Computer Store 3 (ECS3) contract vehicle.

Period of the Agreement:

The effective date of this agreement is 1 August 2001 and shall continue unless terminated by either (or both) party. Notice of Termination of this MOA shall be by written memorandum only.

III. Duties and Responsibilities:

A. The U.S. Army Small Computer Program will:

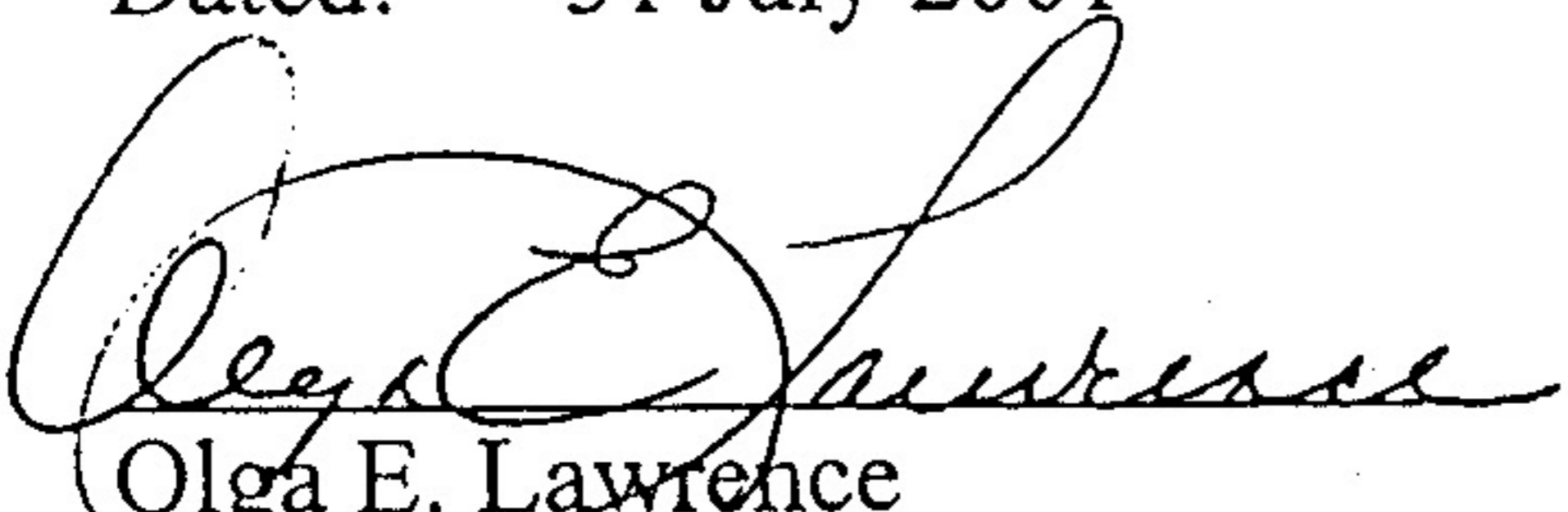
- (1) Actively promote, publicize, and feature the NIH NITAAC contracts in its marketing media and through its biannual Army Information Technology (AIT) conferences.
- (2) Offer NITAAC booth space at AIT conferences.
- (3) Be accessible and responsive to any problems or concerns Army customers may encounter when utilizing the NITAAC contract vehicles.
- (4) Upon request of Army customer, serve as a consultant to that customer in unique circumstances such as the negotiation of fees on large dollar value orders.

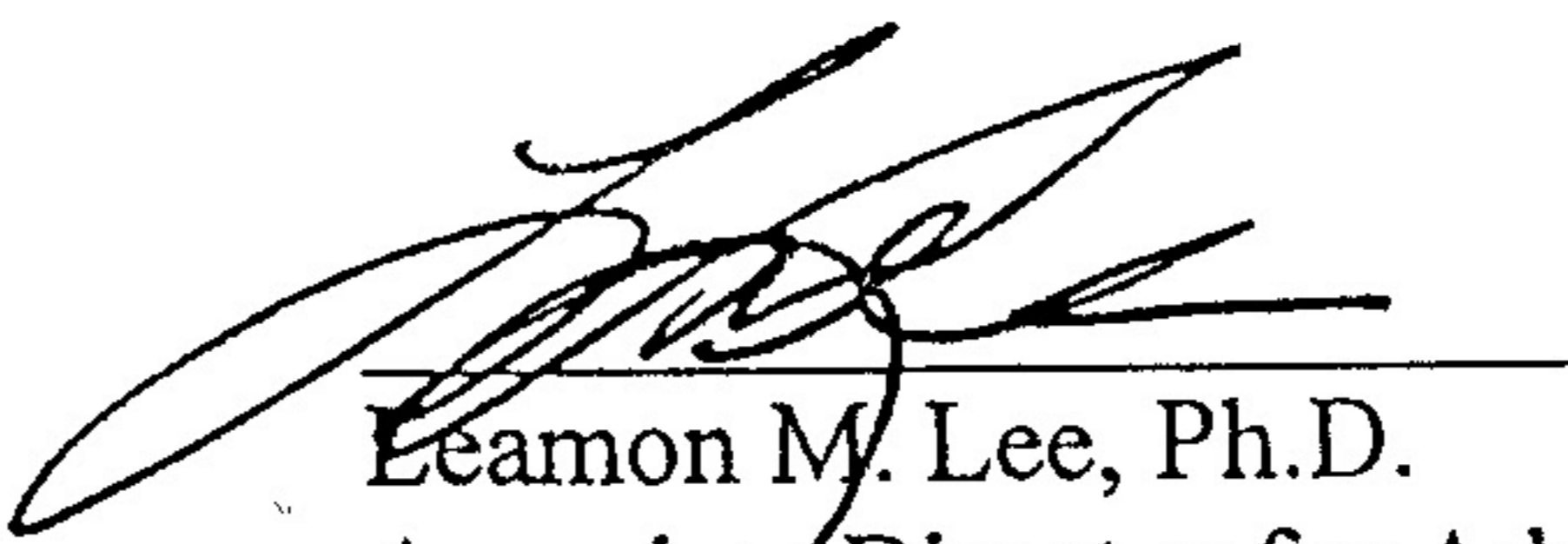
B. The National Institutes of Health will:

- (1) Provide SCP with a single POC for any issues or problems across all four NITAAC contracts (ECS2/IW2/CIO-SP2/ECS3). This person will be knowledgeable in contract administration and have the ability to gather pertinent information quickly and help solve any problems or requests.
- (2) Respond in a timely manner when SCP sends out notifications for booth availability at AIT conferences. (Understanding that SCP cannot guarantee any space that is not registered and paid for by the documented deadline for each AIT or conference).

We, the undersigned, agree with the terms of this Memorandum of Agreement.

Dated: 31 July 2001


Olga E. Lawrence
Chief,
U.S. Army Small Computer Program


Leamon M. Lee, Ph.D.
Associate Director for Administration
National Institutes of Health