



Memorandum

Date June 21, 2004

From Executive Secretary, Advisory Board on Radiation and Worker Health (ABRWH) (R45)

Subject Establishment of a Subcommittee for ABRWH

To Joe Salter
Acting Committee Management Officer (E72)

Through: HHS/OGC 

The following subcommittee to the ABRWH has been established:

Name: Subcommittee for Dose Reconstruction and Site Profile Reviews

Purpose:

This subcommittee will serve to facilitate the work of the Advisory Board on Radiation and Worker Health in advising the Secretary of Health and Human Services by assisting in the performance of the Board's statutory requirement to "verify a reasonable sample" of estimated radiation doses for "scientific validity and quality" by advising, and reporting to, the Board according to the requirements of HHS and this memo.

Membership:

The Subcommittee for Dose Reconstruction and Site Profile Reviews (hereinafter referred to as the "subcommittee") will consist of a minimum of a chair, plus three members and the Designated Federal Official (DFO) of the ABRWH (hereinafter referred to as the "Board"). The DFO will appoint an Executive Secretary to serve in his place at subcommittee meetings, as needed. The membership shall be selected from the attached roster of Board members and reflect an appropriate balance of Board perspectives. Members will be appointed or replaced from time to time as deemed necessary by the Board Chair. Conflict of interest requirements shall apply to all Board members in conducting subcommittee activities.

Function:

The subcommittee is charged to perform the following tasks related to dose reconstruction and site profile reviews.

- 1) Serve as a point of contact between the Board's audit contractor and the Board.
- 2) Track audit contractor performance with respect to Board initiatives and scheduled deliverables.
- 3) Review, and recommended for Board action, audit contractor procedures (including revisions) related to dose reconstruction and site profile reviews as appropriate.
- 4) Clarify Board intent regarding technical scope of tasks assigned to the audit contractor.
- 5) Select cases for individual dose reconstruction review consistent with Board procedures, taking into consideration conflict of interest matters.
- 6) Assign cases for individual reviews to Board "review panels" (taking into account Board members' conflict of interest standing, and ensuring a balance of scientific, medical and worker perspectives).
- 7) Compile the review panels' recommendations/findings (including dose reconstruction review summary reports, and site profile review reports) for submission to the Board.
- 8) Review correspondence to the Board related to site profiles and dose reconstruction reviews and prepare responses for the Board Chair's signature in accordance with Board procedures.

Structure:

The subcommittee is subject to FACA requirements, including open meetings and appropriate announcements in the Federal Register. The subcommittee may meet in closed session, in accordance with the same FACA procedures that apply to the Board itself. The subcommittee will take direction from, and will report back to, the full Board for consideration and appropriate action on all matters.

Changes in Subcommittee Responsibilities:

The Board may at any time add to, limit, or remove any of the charges noted above. Such changes would be made in writing, submitted for appropriate approval, and effective upon approval.

Page 3 – Joe Salter

Frequency of Meetings:

It is anticipated that the subcommittee may meet twelve times per year with additional meetings on an as-needed basis. Meetings may be called by the DFO with the concurrence of the Chair or the subcommittee Chair.



Larry J. Elliott

Attachment

cc:
Chair, ABRHW
Members, ABRWH

**Presidential Advisory Committee
Department of Health and Human Services
Centers for Disease Control and Prevention (CDC)
National Institute for Occupational Safety and Health (NIOSH)
Advisory Board on Radiation and Worker Health**

June, 2004

CHAIR

ZIEMER, Paul L., Ph.D.
Professor Emeritus
School of Health Sciences
Purdue University
920 Southernview Drive, N.
Lafayette, Indiana 47909
Phone: (765) 494-1435
Fax: (765) 496-1377
E-mail: pl.ziemer@insightbb.com

EXECUTIVE SECRETARY

ELLIOTT, Larry J.
Director, Office of Compensation Analysis
and Support
National Institute for Occupational Safety and Health
Centers for Disease Control and Prevention
4676 Columbia Parkway (MS:C46)
Cincinnati, Ohio 45226
Phone: (513) 533-6825
Fax: (513) 533-6826
E-mail: Lelliott@cdc.gov

MEMBERSHIP

ANDERSON, Henry A., M.D.
Chief Medical Officer
Occupational and Environmental Health
Wisconsin Division of Public Health
1 West Wilson Street
Room 150
Madison, Wisconsin 53702
Phone: (608) 266-1253
Fax: (608) 267-4853
E-mail: anderha@dhfs.state.wi.us

DeHART, Roy Lynch, M.D., M.P.H.
Director
The Vanderbilt Center for Occupational
and Environmental Medicine
Professor of Medicine
1211 21st Avenue South, Suite 403
Nashville, Tennessee 37212-2721
Phone: (615) 936-0422
Fax: (615) 936-0423
E-mail: roy.dehart@vanderbilt.edu

ANDRADE, Antonio, Ph.D.
Science Advisor
Associate Director for Weapons Engineering
and Manufacturing
MS A107
Los Alamos National Laboratory
Los Alamos, New Mexico 87544
Phone: (505) 667-2189
Pager: (505) 996-1979
Fax: (505) 667-3485
E-mail: andrade@lanl.gov

ESPINOSA, Richard Lee
Post Office Box 387
Sheet Metal Workers Union Local #49
Johnson Controls
Los Alamos National Laboratory
Española, New Mexico 87532
Phone: (505) 753-2322
Fax: (505) 667-4471
E-mail: espoladd@aol.com

Page 2 - Advisory Board on Radiation and Worker Health

GIBSON, Michael H.
3742 Fern Drive
Franklin, Ohio 45005
Phone: (937) 746-1459
E-mail: Mikehgibson@cinci.rr.com

GRIFFON, Mark A.
Health Physicist
Creative Pollution Solutions, Inc.
129 Pelham Road
Salem, New Hampshire 03079
Phone: (603) 893-4977
Fax: (978) 685-8780
E-mail: griffonm@comcast.net

MELIUS, James Malcolm, M.D., Dr.P.H.
Director
New York State Laborers Health and Safety
Trust Fund
18 Corporate Woods Boulevard, 3rd Floor
Albany, New York 12211
Phone: (518) 449-1715
Fax: (518) 449-1621
E-mail: melius@nysliuna.org

MUNN, Wanda I.
Senior Nuclear Engineer (Retired)
1104 Pine
Richland, Washington 99352
Phone: (509) 943-4391
Fax: (509) 943-4391
E-mail: wimunn@aol.com

OWENS, Charles Leon
Operator
Paducah Gaseous Diffusion Plant
315 Palisades Circle
Paducah, Kentucky 42001
Phone: (270) 554-7818
Fax: (270) 554-7818
E-mail: c_owens01@comcast.net

PRESLEY, Robert W.
Nuclear Weapons Engineer (ret.)
116 Hillside Court
Clinton, Tennessee 37716

Manufacturing Engineer
Pro2Serve Professional Projects
Services, Inc.
Oak Ridge, Tennessee 37830
Phone: (865) 457-5540
E-mail: mackat116@msn.com

ROESSLER, Genevieve S., Ph.D.
Professor Emeritus
University of Florida
19890 Fish Lake Lane
Elysian, Minnesota 56028
Phone: (507) 362-8958
Fax: (507) 362-4513
E-mail: gnrsslr@frontiernet.net