

TE 2.1

Available Multimedia Services Legend:

A/Presentation

- 1 = Computer projection with LCD projector and screen
- 2 = Network connection / NIH LAN
- 3 = 35mm Slide projection with projector and screen
- 4 = Dual 35mm Slide projection with projectors and screen
- 5 = Overhead projector and screen
- 6 = VHS video tape playback (NTSC) with VCR deck, projector and screen
- 7 = Laser pointer
- 8 = Flipchart with paper and markers
- 9 = Whiteboard with markers

B/Audio System

- 10 = Podium with microphone
- 11 = Lavalier microphone
- 12 = Table microphones
- 13 = Aisle microphones
- 14 = Audio cassette recording
- 15 = Audio (telephone) conference calling (**must be scheduled in advance**)
- 16 = Hearing impaired listening devices

C/Special

- 17 = Video conferencing (ISDN) / point to point or multi point (**must be scheduled in advance, services provided through MAPB video section**)
- 18 = Overflow (video and audio) to other conference rooms / via closed circuit or fiber (**must be scheduled in advance, services provided through MAPB video section**)
- 19 = Video production services/videocasting, captioning service, video taping (single or multi-camera), satellite uplink or downlink, video editing, dubbing service (**must be scheduled in advance, services provided through MAPB video section**)

NIH – Events Management Conference Facilities’ Matrix

Conf. Facilities by Building	Room Name	Room Dimension	Conference	Classroom	Theater	Multimedia Services
Building 1	Wilson Hall	48' x 51'	28@ table/60 parameter	36@tables	150	A B C

<i>Do not place on website</i>	NIH Director's Conf. Rm. 151	19' x 32'	22@ table/22 parameter	N/A	N/A	A(except 4&6) B(10,14,15 only) C
Building 10	Masur Auditorium	N/A	N/A	N/A	492 w/panel table of 12	A B (except 15) C
	Lipsett Amphitheatre	N/A	N/A	N/A	220 w/panel of?	A (except 4) B C
31/6C Conference Center, Building 31	Conference Room 6C6	45' x 37'	30@ table/75 parameter	N/A	N/A	A (except 4) B C
	Conference Room 6C7	40' x 26'	20@ table/20 parameter	N/A	N/A	A (except 4) B (10,14,15 only) C (18 incoming overflow only)
	Conference Room 6C8	40' x 26'	14@ table	N/A	N/A	A (except 4) B (10,14,15 only) C (18 incoming overflow only)
	Conference Room 6C9	40' x 26'	14@ table	N/A	N/A	A (except 4) B (10,14,15 only) C (18 incoming overflow only)
	Conference Room 6C10	58' x 37'	30@ table/100 parameter	N/A	N/A	A B C
Building 40	Conference Room 1201&1203	28' x 34'	34 @ table/ 20 parameter	N/A	90	A (except 4) B (except 12&13) C
	Vid Tel Room 1207	28' x 20'	19@ table/ 11 parameter	N/A	N/a	A (except 4) B (except 12&13) C (17 only)

Natcher Conference Center, Building 45

Main Auditorium	N/A	N/A	N/A	500 w/panel table of 12	A B C
Auditorium Balcony A	N/A	N/A	N/A	100 w/panel table of 5	A B C
Auditorium Balcony B	N/A	N/A	N/A	96 w/panel table of 8	A B C
Auditorium Balcony C	N/A	N/A	N/A	100 w/panel table of 5	A B C
Combined Auditoria	N/A	N/A	N/A	1000 w/panel table of 12	A B C
Delegate Room D	30' x 45'	28@ table/60 parameter	N/A	N/A	A B C
Conference Room A	28' x 34'	24@ table/15 parameter	32 @ table	55	A (except 4) B (except 12&13) C (18 incoming overflow only)
Conference Room B	22' x 28'	16@ table/8 parameter	18 @ table	30	A (except 4) B (except 12&13) C (18 incoming overflow only)
Conference Room C1 & C2	45' x 22'	24@ table	28 @ table	50	A (except 4) B (except 12&13) C (18 incoming overflow only)
Conference Room E1 & E2	54' x' 39'	28@ table/100 parameter OR 40@table/70 parameter	90 @ table	150	A B C

	Conference Room F1 & F2	28' x 45'	30@ table/22 parameter	40 @ table	85	A B C
	Conference Room G1 & G2	23' x 45'	24@ table	28 @ table	50	A (except 4) B (except 12&13) C (18 incoming overflow only)
	Vid Tel Room H	20' x 30'	11@ table/15 parameter	N/A	N/A	*Dedicated VTC room, please call for details
	Vid Tel Room J	20' x 30'	11@ table/15 parameter	N/A	N/A	*Dedicated VTC room, please call for details
Building 49	Confer. Rm. 1A50A & 1A50B	44' x 28'	20@ table/30 parameter	N/A	88	A (except 4) B (10 only)
Cloisters, Building 60	Classroom 162 A/B		N/A	100@tables	N/A	A (3&4 only)
	Classroom 134		N/A	40@tables	N/A	A (3&4 only)
	Rathskeller		64 @ table		N/A	A (3&4 only)
	Lecture Hall		N/A		90	A (except 4&9) B (10&11 only)
	Chapel		50 @ table			A (except 4&9) B (10&11 only)
Building 50	Conf. Room Undivided	38' x 37'	22 @ table/30 parameter		108	A (except 4&9) B C
	Conf. Room 1227/1233	38' x 22'	18 @ table/30 parameter		70	A (except 4&9) B C
	Conf. Room 1328/1334	38' x 17'	18 @ table		50	A (except 4&9) B C
Off Campus – EPN Conference Center, 6130 Executive Boulevard	Conf. Room EPN C	15' x 26'	10@ table/10 parameter	N/A	N/A	A (except 4) B (15 only)
	Conf. Room EPN D	15' x 26'	10@ table/10 parameter	N/A	N/A	A (except 4) B (15 only)
	Conf. Room EPN E	15' x 26'	10@ table/10 parameter	N/A	N/A	A (except 4) B (15 only)
	Conf. Room EPN F	15' x 26'	10@ table/10 parameter	N/A	N/A	A (except 4) B (15 only)
	Conf. Room EPN CDEF	26' x 60'	32@ table/48 parameter	N/A	80	A (except 4) B (except 12,13,14) C (except 18)
	Conf. Room EPN G	36' x 33'	22@ table/28 parameter	N/A	N/A	A (except 4) B (except 13&16) C (17 only)

	Conf. Room EPN H	34' x 38'	24@ table/31 parameter	N/A	N/A	A (except 4) B (except 13&16) C (17 only)
	Conf. Room EPN J	32' x 21'	20@ table/20 parameter	N/A	N/A	A (except 4) B (except 13&16) C (17 only)
Off-Campus - Rockledge II Conference Center, 6705 Rockledge Drive	Conf. Room 9100	23' x 22'	14 @ table	N/A	45	A (except 4&9) B (10, 15 only)
	Conf. Room 9104	29' x 22'	14 @ table	N/A	55	A (except 4&9) B (10, 15 only) C (17 only)
	Conf. Room 9100/9104	52' x 22'	30@ table/16 parameter	40@tables	100	A (except 4&9) B (10, 15 only)
	Conf. Room 9112	38' x 22'	18 @ table	N/A	55	A (except 4&9) B (10, 15 only) C (17 only)
	Conf. Room 9116	16' x 22'	14 @ table	N/A	45	A (except 4&9) B (10, 15 only)
	Conf. Room 9112/9116	54' x 22'	30@ table/16 parameter	N/A	100	A (except 4&9) B (10, 15 only) C (17 only)
	Vid Tel Room R9C	15' x 18'	5@ table/10 parameter		N/A	A (except 4&9) B (15 Only) C (17 only)
Off-Campus - Neuroscience Conference Center, 6001 Executive Boulevard	Conf. Room A1/A2	50.5' x 24.5'	36@table/22 parameter	36@tables	70	A (except 4) B (except 10&13) C
	Conf. Room B1/B2	40' x 20'	28@table	28@tables	48	A (except 4) B (except 10&13) C
	Conf. Room C	55' X 32'	48@table/58 parameter	60@tables	100	A (except 4) B C
	Conf. Room D	40' x 20'	28@table36 per	40@tables	77	A (except 4) B C
New Conference Facilities:						
Off-Campus	Conf. Room Undivided	2,2935 SF	40 @ table/120		220	A (except 4&9)

5635 Fishers Lane Opening ~Sept. 04			parameter			B C
	Conf. Room (Half)	1,4285	28 @ table/30 parameter	100		A (except 4&9) B C
	Conf. Room (Quarter)	725	18 @ table	50		A (except 4&9) B C
	Conf. Room (Quarter)	725	18 @ table	50		A (except 4&9) B C
Building 10 - Open ~ Oct. 1, 04	CRC 2F110	970		60		A (except 4&9) B C
	CRC 2G110	970		60		A (except 4) B (10 only)
	CRC 4G110	740		45		A (except 4) B (10 only)
	2C116	1,000	16 @ the table 28 around the parameter	44		A (except 4) B (10 only)
Building 10 - ARAC Implementation Oct. 1, 04	4B51 Rabson Room	818		50		A (except 4) B (10 only)
	9S235 Bunim Room	540		50		A (except 4) B (10 only)
	11S235 Wolf	560		60		A (except 4) B (10 only)
	2S235 NCI Surgery	953		70		A (except 4) B (10 only)
Building 30 - ARAC Implementation Oct. 1, 04	4107	650		60		A (except 4&9) B C
	6107	650		60		A (except 4&9) B C
Building 37 - ARAC Implementation Oct. 1, 04	117	750		70		A (except 4&9) B C
Building 38A - ARAC Implementation Oct. 1, 04	Lister Hill Auditorium	3,500		179		A B C